



**Agenda for the Goshen Common Council**  
**6:00 p.m., DECEMBER 15, 2025 Regular Meeting**  
**Council Chamber, Police & Court Building, 111 East Jefferson Street, Goshen, IN**  
*For a live stream of the meeting, go to: <https://us02web.zoom.us/j/81652777559>*

**Call to Order by Mayor Gina Leichty**

**Pledge of Allegiance**

**Roll Call:**

**Linda Gerber** (At-Large)    **Phil Lederach** (District 5)    **Doug Nisley** (District 2)  
**Megan Peel** (District 4)    **Donald Riegsecker** (District 1)    **Matt Schrock** (District 3)  
**Council President Brett Weddell** (At-Large) **Youth Adviser Abril Reyes** (Non-voting)

**Approval of Minutes:** Nov. 17, 2025 Regular Meeting

**Approval of Meeting Agenda**

**1) City financial report and budget update**

**2) Ordinance 5243**, Amend Ordinance 4899, City of Goshen Building Department Fee Ordinance (*proposed increase in the fees for the licensing and registration of electrical and mechanical contractors*)

**3) Ordinance 5244**, City of Goshen Cemetery Fees (*for the sale of burial rights and burial spaces, burials, scatterings and disinterments at Oakridge Cemetery, Violet Cemetery and West Goshen Cemetery*)

**4) Ordinance 5245**, Amend Park Rules and Regulations To Allow for the Possession and Consumption of Alcohol for Limited Events

**5) Ordinance 5246**, Goshen Water Utility Schedule of Rates and Charges

**6) Ordinance 5247**, Goshen Sewer Utility Schedule of Rates and Charges

**7) Ordinance 5248**, Additional Appropriations



**8) Ordinance 5242**, Amending Goshen Common Council Rules of Order

**9) Review and approval of 2026 Common Council Meeting Schedule**

**Privilege of the Floor**

**Elected Official Reports**

**Adjournment**



## GOSHEN COMMON COUNCIL

### Minutes of the NOVEMBER 17, 2025 Regular Meeting

*Convened in the Council Chambers, Police & Court Building, 111 East Jefferson Street, Goshen, Indiana*

Mayor Gina Leichty called the meeting to order at 6:00 p.m. Lily, Maverick, and Scarlett Mohler led the Pledge of Allegiance. The siblings are students in Goshen Community Schools.

Mayor Leichty asked Gregory Imbur of the Clerk-Treasurer's Office to conduct the roll call. The result:

Present:	Linda Gerber (At-Large)	Phil Lederach (District 5)	Doug Nisley (District 2)
	Megan Peel (District 4)	Donald Riegsecker (District 1)	Matt Schrock (District 3)
	Council President Brett Weddell (At-Large)	Youth Adviser Abril Reyes (Non-voting)	
Absent:	None		

#### Approval of Minutes:

No minutes were available to review/approve.

#### Approval of Meeting Agenda:

Mayor Leichty proposed an amendment for the agenda, adding item #5, *City financial report and budget update*.

Councilor Nisley made a motion to approve the agenda as amended. Councilor Peel seconded the motion.

**The motion passed 7-0 on a voice vote.**

#### 1) Ordinance 5240, Revisions to Ordinance 5211 Solid Waste Disposal and Public Nuisance

Mayor Leichty called for the introduction on First Reading of Ordinance 5240, *Revisions to Ordinance 5211 Solid Waste Disposal and Public Nuisance*. Council President Weddell asked the Clerk-Treasurer to read Ordinance 5240 by title only, which was done.

**Weddell/Schrock moved to approve Ordinance 5240 on First Reading.**

#### **BACKGROUND:**

Before the Council was Ordinance 5240, *Revisions to Ordinance 5211 Solid Waste Disposal and Public Nuisance*. Ordinance 5240, if approved by the Common Council, would give the City clearer guidelines and mechanisms to respond to public nuisances. A revised version was provided at the meeting (EXHIBIT #1).

#### **NOV. 17, 2025 COUNCIL DISCUSSION AND APPROVAL OF ORDINANCE 5240:**

Mayor Leichty invited comments from Assistant City Attorney Don Shuler and Council Members.

Assistant City Attorney Don Shuler explained that Ordinance 5240 would revise Ordinance 5211, which previously amended the accumulation of materials ordinance for the City of Goshen.

Shuler indicated that a tracked-changes version had been provided to show the new additions. Chapter 1, for example, had the elimination of two provisions, regarding the accumulation of materials on residential real properties. That standard detailed whether a solid waste disposal was a violation if it created a fire safety or health hazard or created a harborage for rodents or insects.



**Shuler** said with the deletion of that section from Chapter 1, the Legal Department created, in Chapter 2, provisions modeled on the Elkhart County Public Nuisance Ordinance. Some of the impetus behind this change was based on complaints that code enforcement officers have received from neighbors or people calling in about properties.

**Shuler** said this was seen as a potential change to allow code enforcement to address any chronic “problem properties,” providing different enforcement mechanisms. Shuler said those mechanisms vary from sending a letter addressing ordinance violations, issuing citations and working with stakeholders, but then also having the ability to abate those violations if they are more extreme and/or non-responsive property owners.

**Councilor Gerber** asked for further clarification and explanation of Chapter 1, specifically Section 6.10.1.7 on page 5 of the ordinance, which relates to abatement and collection of costs of \$150 as an assessed fee. Then in Section 6.10.1.8, she noted there is a penalty of either \$2,500 or \$7,500. She asked how fines would be determined.

**Shuler** responded that these are two of the existing provisions that’s not cleaning up the property, because the City removed that out of Chapter 1 and put it on Chapter 2, but these are related to violations and code enforcement and abatement costs. If the City goes in and clean it up, it can assess up to \$150 of its cost, or whatever its actual cost to abate it and recover the costs. As for the \$2,500, in Section 6.10.1.8, that is a fine only assessed if there’s action taken in court and against the property owner. If there are significant repeat offenders, the City of Goshen “can go up the enforcement escalation ladder.” As for the highest fine in there, Shuler said that penalty would be assessed by a court if the City of Goshen filed a lawsuit under a violation of Chapter 1 of the ordinance.

**Councilor Peel** asked **City Building Commissioner Myron Griesse** if a certain situation she has been dealing with in her neighborhood in response to a resident’s complaint could fall under this ordinance.

**Griesse** said that this ordinance would give provide more stringent provisions to pursue offenders. At the very least, the new ordinance is better than the status quo because it is less vague.

**Councilor Gerber** had a question from a member of the public wondering about the references to the City recycling center that was closed. She asked if that had been left in the revised ordinance in case it is someday reopened.

**Shuler** responded that can be inferred. He said the ordinance is a revision, and this version was prepared before the closing of the recycling center. The delay of introducing this ordinance had more to do with scheduling to bring it to the Council after the budget season.

**Mayor Leichty** invited public comments on Ordinance 5240. There were none.

**Councilors** indicated they were ready to vote.

**On a voice vote, Councilors unanimously passed Ordinance 5240, *Revisions to Ordinance 5211 Solid Waste Disposal and Public Nuisance.*, on First Reading by a 7-0 margin, with all Councilors present voting yes at 6:11 p.m. Youth Adviser Reyes also voted “yes.”**

**Councilors** gave unanimous consent to proceed with the Second Reading of Ordinance 5240.

**Mayor Leichty** called for the introduction on Second Reading of Ordinance 5240, *Revisions to Ordinance 5211 Solid Waste Disposal and Public Nuisance*. Council President Weddell asked the Clerk-Treasurer to read Ordinance 5240 by title only, which was done.

**Weddell/Nisley moved to approve Ordinance 5240 on Second Reading.**



Mayor Leichty invited questions or comments from Councilors or the audience. There were none.

**On a voice vote, Councilors passed Ordinance 5240, *Revisions to Ordinance 5211 Solid Waste Disposal and Public Nuisance*, on Second Reading by a 7-0 margin, with all voting “yes” at 6:12 p.m. Youth Adviser Reyes also voted “yes.”**

**2) Ordinance 5241, Establishing the Bridge #410 County Contribution Fund (for purposes of receiving contributions from Elkhart County toward bridge work associated with the College Avenue reconstruction)**  
Mayor Leichty called for the introduction on First Reading of Ordinance 5241, *Establishing the Bridge #410 County Contribution Fund*. Council President Weddell asked the Clerk-Treasurer to read Ordinance 5241 by title only, which was done.

**Weddell/Nisley moved to approve Ordinance 5241 on First Reading.**

**BACKGROUND:**

Before the Council was Ordinance 5241, which would establish the Bridge #410 County Contribution Fund (for purposes of receiving contributions from Elkhart County toward bridge work associated with the College Avenue reconstruction project). A revised version was presented for the meeting (EXHIBIT #2)

**NOV. 17, 2025 COUNCIL DISCUSSION AND APPROVAL OF ORDINANCE 5241:**

**Mayor Leichty invited comments from Assistant City Attorney Don Shuler.**

**Shuler** said this was a straightforward request to establish new fund for accounting and tracking purposes. He said Ordinance 5241, if approved by the Common Council, would expedite the execution, completion and evaluation of the project and its appropriate funding.

**Shuler** said this ordinance was related to the third agenda item, an interlocal agreement for the College Avenue reconstruction project, and specifically the reconstruction of bridge number 410, which crosses the Horn Ditch. That agreement stipulates that Elkhart County will provide the funding for the bridge reconstruction, and it's being incorporated into the College Avenue reconstruction project, so it can be done all at once.

**Shuler** said there is one contractor on College Avenue who will coordinate the work. Given this situation, the ordinance would create a fund so that the county's appropriation of the funds for those costs will be deposited into that fund, and tracked in that fund, with expenses paid from that fund, thereby providing the paper trail for accounting at the end of that process.

**Council President Weddell** asked whether after the project is finished, once everything's closed out and any monies are returned, will that fund be eliminated and will the Council need be involved in the elimination.

**Shuler** confirmed that the fund would be eliminated, but said the Council would not need to take action because the fund will be terminated “upon everything being finalized.”

**Mayor Leichty opened a public hearing on Ordinance 5241. There were no public comments, so the Mayor closed the hearing.**



On a voice vote, Councilors unanimously passed Ordinance 5241, *Establishing the Bridge #410 County Contribution Fund*, on First Reading by a 7-0 margin, with all Councilors present voting yes at 6:14 p.m. Youth Adviser Reyes also voted “yes.”

Councilors gave unanimous consent to proceed with a Second Reading of Ordinance 5241.

Mayor Leichty called for the introduction on Second Reading of Ordinance 5241, *Establishing the Bridge #410 County Contribution Fund*. Council President Weddell asked the Clerk-Treasurer to read Ordinance 5241 by title only, which was done.

Weddell/Nisley made a motion to approve Ordinance 5241 on Second Reading.

Mayor Leichty invited questions or comments from Councilors or the audience. There were none.

On a voice vote Councilors unanimously passed Ordinance 5241, *Establishing the Bridge #410 County Contribution Fund*, on Second Reading by a 7-0 margin, with all Councilors present voting yes at 6:15 p.m. Youth Adviser Reyes also voted “yes.”

### **3) Interlocal Agreement and Resolution 2025-18 for Reconstruction of Elkhart County Bridge #410 on College Avenue crossing Horn Ditch**

Mayor Leichty invited comments from Assistant City Attorney Don Shuler.

Shuler described the interlocal agreement and resolution as something of a “moving target,” because the City of Goshen had been having discussions with the County throughout the day and was working to review a revised version of the interlocal. Shuler emailed that to Councilors despite the late notice, and had hard copies that tracked changes in the version handed out during the meeting (EXHIBIT #3).

Shuler said for the most part, those changes were insignificant. For example, the use of the word “will” instead of “shall,” and so forth.

Council President Weddell asked that since there was an interlocal agreement, should it be listed as a resolution or an ordinance? Shuler conceded that point, however, there was also an attached resolution, numbered 2025-18, to approve this interlocal agreement.

Council President Weddell said he assumed the Council would need to substitute the amended resolution for the one included in the Council packet. Mayor Leichty said the Council first needed to introduce the original resolution.

Mayor Leichty called for the introduction of Resolution 2025-18, *Interlocal Agreement for Reconstruction of the Bridge on College Avenue Crossing Horn Ditch*. Council President Weddell asked the Clerk-Treasurer to read Resolution 2025-18 by title only, which was done.

Weddell/Nisley made a motion to pass Resolution 2025-18.

Council President Weddell then made a motion to replace the just-introduced version of Resolution 2025-18 with the version provided at the meeting by the Legal Department. Councilor Nisley seconded the motion.

Council President asked Shuler if he objected to any of Elkhart County’s changes to the interlocal agreement.



**Shuler** said no, and that the only change of any significance was on page 4, section 4.2, and that change just referenced about the timing for change orders, for the County to respond to try to keep the project moving forward. They adjusted that to state that if they did not need to do an additional appropriation, they would respond, but if they had to do an additional appropriation, they did not need more time. Shuler said beyond the change order amendment, the rest of the alterations seemed to only be “wordsmithing.”

**Council President Weddell/ requested a Council vote on the amendment to amend the resolution.**

**On a voice vote, Councilors unanimously approved the Weddell/Nisley motion to replace the just-introduced version of Resolution 2025-18 with the version provided at the meeting by the Legal Department.**

**Mayor Leichty invited additional questions or comments from Councilors or the audience. There were none.**

**On a voice vote Councilors unanimously passed the Resolution 2025-18, *Interlocal Agreement for Reconstruction of the Bridge on College Avenue Crossing Horn Ditch*, by a 7-0 margin, with all Councilors present voting “yes.” Youth Adviser Reyes also voted “yes.”**

#### **4) Ordinance 5242, Amending Goshen Common Council Rules of Order**

**Mayor Leichty invited comments from City Attorney Bodie Stegelmann.**

**Stegelmann** began his presentation by stating that earlier in the day he had sent an email to Councilors with a copy of Ordinance 5242, Amending Goshen Common Council Rules of Order (**EXHIBIT #4**). He said that over the past 12-18 months there had been internal discussions among City staff about making changes to the Council’s rules. He said those changes are included in the proposed ordinance.

**Stegelmann** said he emailed Councilors a clean copy and a redline version highlighting revisions as City staff and **Mayor Leichty** had suggested. **Stegelmann** suggested that Council introduce Ordinance 5242 and he would be happy to outline the proposed changes.

**Mayor Leichty asked Council President Weddell to introduce Ordinance 5242, *Amending Goshen Common Council Rules of Order*. Council President Weddell asked the Clerk-Treasurer to read Ordinance 5242 by title only, which was done.**

**Weddell/Lederach made a motion to pass Ordinance 5242 on First Reading.**

**Mayor Leichty** said one of the things reaffirmed in the proposed Rules of Order was that Robert's Rules of Order apply whenever federal-state statute law does not specify procedure, to ensure consistency in deliberations.

**Mayor Leichty** said there was also a change in Section 3 under the role of the Common Council President, as there was a conflict within this section where it said that if the Mayor is absent, then the Deputy Mayor may serve in place of the Mayor, and if the Deputy Mayor is also absent, then the Council President would serve as acting Mayor. So, the Mayor said it would also follow logically that the responsibilities for facilitating meetings would fall in the same order. If the Mayor is absent, then the Deputy Mayor would serve in that capacity, and if the Deputy Mayor is absent, then the Council President would serve in that capacity. So, the language has been changed for consistency. And the Mayor said she briefed the Council President about this change before today’s meeting.





**Mayor Leichty** explained that in Section 9, under Prohibited Conduct, the City would now have an option for removing from the meeting a person who was ruled out of order, making it more explicit as a possibility to maintain order. In Section 10, the Mayor said there were some state statutory changes about public notice, and the City updated that section to be consistent with statutory requirements.

The **Mayor** said now included in Section 10 is an option for a public speaker sign-in sheet, just as a procedural mechanism to create order around having names and calling on people sequentially. Rather than as a requirement, or something that we would necessarily have to do. However, the Mayor said the Council could use a sign-up sheet in the event of a larger number of speakers, as it does aid in the efficiency of the meeting facilitation, both in knowing who is going to speak and when to call on people in order and keeping things moving forward.

In addition, **Mayor Leichty** said there was a clarification added that public speakers would have three minutes to address the Council unless the Council decided to reduce the speaking time to two minutes on a specific issue.

**Mayor Leichty asked the Councilors if they had any questions about any of the proposed changes.**

**Council President Weddell** said something was brought to his attention by **Councilor Nisley**, specifically that as Presiding Officer, in the event of a tie, the Mayor casts a deciding vote. However, **Deputy Mayor Mark Brinson** is not an elected official and does not reside within the Goshen City limits.

**Council President Weddell** expressed a need to have some consideration making sure that as Presiding Officer in that situation, that person should not be allowed to vote, especially if there is not a distinction in the State statute that would prevent the Deputy Mayor from casting a deciding vote in the event of a tie.

The **Council President** said this issue should be clarified.

**Mayor Leichty** agreed that statutory review would be helpful because the Deputy Mayor does on occasion serve in the Mayor's place on the Board of Public Works & Safety, and would be voting in that case as well. **Weddell** pointed out that Board of Works members aren't elected but that every Board of Works member appointed must be a resident of the City of Goshen. Still, he said that issue also should be explored.

**Mayor Leichty** said she would not want an exploration of the Deputy Mayor voting question to delay the approval of the rest of the proposed changes in rules. She asked the Council President if he wanted to amend that provision.

**Council President Weddell** said he didn't care who ran the meeting, but wanted to make sure there was no ambiguity about whether the current Deputy Mayor should cast votes.

**Councilor Peel** said she agreed and said she did not think there was unanimous consent to move to a Second Reading of Ordinance 5242 at this meeting. **Councilor Gerber** agreed that there was not unanimous consent for a Second Reading since the public did not have an opportunity to examine the proposed changes, including those that would affect the public's participation at meetings.

**Council President Weddell** pointed out that Ordinance 5242 was not included in the Common Council's meeting packet. He asked if the Council could even vote on this ordinance since it was not included in the packet.

**Mayor Leichty** and **City Attorney Stegelmann** said the public only needs to be notified about what's on the agenda.

**Council President Weddell** thanked them for that information.

Moving on to another issue, **Council President Weddell** said that regarding the meeting agendas, and going back to the last four Clerk-Treasurers, there have been concerns about not getting agendas and the packets in a timely manner. The Council's rules state that Councilors are supposed to receive agendas and packets by the Thursday before the Monday meeting so that they have time to contact city staff, ask questions, and investigate.





So, the **Council President** asked why the proposed rules would change that to 48 hours advance notification. **City Attorney Stegelmann** pointed out that in the past, there have been Friday meetings, and stating specific days of the week in ordinance language did not always align.

**Council President Weddell** conceded the point but said a complication is that Council meetings used to be on Tuesdays, so in theory, the Council could get agendas in advance. But the 48-hour notice is for “business days,” and that it does not include holidays or Saturdays and Sundays.

**Council President Weddell** said that with meetings held at 6 o'clock on Mondays, the latest time that the Clerk Treasurer's Office would probably need to post the agenda would be Thursday at 6 p.m., which is not any different than at present. **Councilor Peel** said she believed the notice specified 48-hours covering business days.

**Mayor Leichty** said that some of the changes were statutory changes coming from accessibility laws, and from wanting to make it less expensive for cities to publish notices in newspapers, and allowing more electronic communication and more flexibility in the amount of time required for meeting announcements to the public.

To **Councilor Peel's** point, **Council President Weddell** said the times are stipulated in Section 10, Public Notice of Meetings, in Section A. It specifies that there must be 48 hours advance notice of Council meetings, excluding Saturdays, Sundays, and legal holidays. But that is just notice of the meeting, he said, and not the agenda.

**Councilor Peel** suggested “48 business hours” for the sake of clarity. The **Mayor** asked if there was a motion to amend. **Councilors Peel and Weddell** agreed there should be a motion.

**Councilor Peel** then made a motion to amend Section 11D to specify that the agenda shall be posted on the City's website at least 48 hours (excluding Saturdays, Sundays, and legal holidays) before any regularly scheduled Common Council meeting. **Council President Weddell** seconded the motion.

**Mayor Leichty** invited questions or comments from the public. There were none.

**On a voice vote, Councilors unanimously approved the Peel/Weddell motion to amend Section 11D to specify that the agenda shall be posted on the City's website at least 48 hours (excluding Saturdays, Sundays, and legal holidays) before any regularly scheduled Common Council meeting.**

**Mayor Leichty** invited additional questions or comments from the Council.

**Councilor Riegsecker** sought clarification on what he had just voted for—“Was that the agenda or the packet” going to be provided in advance? Councilors discussed the Council agenda and packet issue and expressed the desire to receive both well before the meeting. They agreed this happens most of the time, including for the Nov. 17 meeting, but draft Ordinance 5242 was not included in the packet.

**Mayor Leichty** acknowledged that the entire packet is usually provided before Council meetings, but that extraordinary circumstances can occur preventing that. She said City Departments are not able to get some of the details pulled together until much closer to the time of the meeting. Having said that, the Mayor reiterated that the intent is to get documents to Councilors and the public well before meetings.

**Council President Weddell** said that “99 percent of the time” the Council packet is received in a timely fashion, but he would not want this to become a problem. **Councilor Peel** said she wondered if this needed to be clarified and added to the ordinance.



**Mayor Leichty** said perhaps a statement of intent could be added to the ordinance. She offered the suggestion that "The Council requests that the Clerk-Treasurer provide a copy of the packet, at least 6-7 days in advance of the meeting." **Council President Weddell** and other Councilors clarified that they did not need the packet any sooner than the agenda, but that they did want the packet to come at the same time as the agenda, which is what has happened, but not for this meeting.

**Councilor Gerber** expressed concern that whatever the amendment may be, she does not set up a dynamic for a rule violation and naming someone who was responsible for it.

**Mayor Leichty** said she would appreciate that because there are cases where City staff is waiting for a developer to finalize an agreement that needs to come to the Council and the City Attorney is working on ordinance language that is predicated on a developer's agreement. She said, "There's a whole series of cascading things that have to happen to bring those things before you that are included in those packets."

**Stegelmann** agreed and shared the example of the interlocal agreement in today's agenda and packet for today's meeting: There was information that the Legal Department was waiting on until today, and for that reason a revised copy was brought to the Council meeting, replacing an earlier version that was included in the packet.

Addressing the notion of intention, **Council President Weddell** pointed to another provision of the Council rules for comparison – Section 15 which states that the Common Council strongly encourages the minutes to be prepared in time to be approved at the Common Council's next regularly scheduled meeting. He said that is a clear articulation of intent, but not a hard, fast rule.

**Councilor Lederach** agreed that it was important to keep "intent" language, versus something that does not "tie our hands" in case of something significant coming up where we have to add it last minute to the meeting.

**Council President Weddell** said City Redevelopment Commission members often don't receive final versions of measures that must be approved until meetings because of complications and this can be frustrating.

**Councilor Peel** suggested that perhaps the Council should add "intent" language to the end of Section 11D. **Mayor Leichty** agreed.

**Council President Weddell** then made a motion to amend Section 11 by adding point G stating that the Common Council strongly encourages that the packet be provided 48 hours prior to the meeting, excluding Saturdays, Sundays, and legal holidays. Councilor Nisley seconded the motion.

**Mayor Leichty** invited public comment on the proposed amendment. There were none.

**On a voice vote, Councilors unanimously approved the Weddell/Nisley motion amend Section 11 by adding point G stating that the Common Council strongly encourages that the packet be provided 48 hours prior to the meeting, excluding Saturdays, Sundays, and legal holidays.**

**Mayor Leichty** invited further Council questions or comments.

As a last possible clarification, **Council President Weddell** asked if the question about the Council's reconsideration of actions had been resolved by the agreement to follow the procedures outlined in Robert's Rule of Order. He asked if further changes or clarifications were needed.



**City Attorney Stegelmann** affirmed that this was addressed by the suggested changes in Section 1 where it states the Common Council shall endeavor to follow Robert's Rules of Order. Stegelmann said that amends the prior language that said Robert's Rules of Order shall govern proceedings. So, the new language is that "the Council will endeavor to follow the rules, and if there's a technical mistake, that won't hold up the proceedings."

After additional reflection from several **Councilors**, **Stegelmann** summed up that Council will do its best to follow the rules, but it may not follow every rule to the "T," especially if it hinders reasonable proceedings.

There were additional brief comments about applying Robert's Rules of Orders.

**Councilors then had no further questions or comments.**

**Mayor Leichty invited public comments.**

**Julia Gautsche of Goshen** asked if there had been a reduction in the number of minutes that the public can speak from three to two minutes. **Mayor Leichty** said that there was no change. She said people can speak for three minutes unless the Council decides that they would like to reduce the number of minutes people are allowed to speak to two minutes for a particular meeting. **Gautsche** said she agreed with that approach.

**Mayor Leichty closed the public comment period.**

**The Mayor asked if the Council was prepared to vote on the rules or if there were further amendments.**

**Council President Weddell** said he was uncomfortable voting on Ordinance 5242 until the question of voting by the Deputy Mayor as Presiding Officer is clarified. He said if the vote were to take place tonight, he would vote "no." He said he would prefer to table Ordinance 5242. He also said a delay would allow time for Ordinance 5242 to be circulated to the public and then he could support First and Second Readings of the ordinance at the next meeting.

**Councilor Peel** said that would be a fair approach.

**Council President Weddell made a motion to table Ordinance 5242. Councilor Nisley seconded the motion.**

**On a voice vote, Councilors unanimously approved the Weddell/Nisley motion to table Ordinance 5242 until the next Council meeting (Dec. 15, 2025).**

#### **5) City Financial Report and Budget Update**

**Mayor Leichty** said former Deputy Clerk-Treasurer **Jeffrey Weaver** provided a financial report as part of his consulting agreement with the City. Since the Mayor had just received the report that afternoon, she prepared a summary to review with Councilors, who received a hard copy of the report at the meeting (**EXHIBIT #5**).

**Mayor Leichty** said beginning with the overall financial position, the City of Goshen started the year with a cash balance of \$105.5 million. Since then, it has received \$44.35 million in revenue, and spent \$54.14 million, with a current balance of \$95.7 million as of Oct. 31, 2025.

The **Mayor** noted that the October reconciliation is not complete yet, and regarding the revenue, there may be some deposits that need to be added, but that the expenses should all be accounted for.



**Mayor Leichty** said the reduction in fund balances is largely because the City of Goshen gets multiple distributions of its Local Income Tax (LIT) and property taxes, and some of those would come later in November and December of this year. But revenue collections stand at about 70% of the 2025 budgeted amount, and normally, the City would expect 80% to 83% if we got revenues at the same interval throughout the year, but it gets those in large distributions. So, she said in November is when the City will get its LIT distribution, and that affects the City's General Fund, the Public Safety LIT, and the Economic Development LIT.

**Mayor Leichty** said since property tax revenue arrives in June and late December, that also impacts the General Fund, Debt Service funds, TIF, and other property tax-supported funds. With those two major revenue events, the October reports often appear to be artificially low.

On the expenditure side, through October, **Mayor Leichty** said it looks like funds are about 50% of the annual budget, and most funds are within expended ranges, with a few notable exceptions in expenses. She said a few departments are entering tighter constraints in Quarter 4, such as the Cemetery Department, because there's so much mowing and activity in the summer, with less expenditure on personnel in the final months of the year.

**Mayor Leichty** said the Environmental Resilience Department's constraints are likely because grant monies need to be transferred into that fund. Also mentioned in this review were Police, Fire, and expenses relating to Infrastructure and Capital Funds.

The **Mayor** said Stormwater Management and the Unsafe Building Fund had higher than typical activity, and some TIF funds had lower spending due to project delays. But in general, she said overall fund health is strong, and the City has strong balances in the General Fund, Southeast TIF, Consolidated River Race TIF, and Rainy-Day Fund. Additional funds to watch, the **Mayor** said, include Debt Service funds and the Opioid Settlement Fund, which had some planned expenditures, through a loan with La Casa and Oaklawn for supportive housing and the new Outpatient Center for Oaklawn and the hospital. Mayor Leichty added that the College Avenue TIF is temporarily negative due to timing issues.

**Mayor Leichty** invited questions or comments.

**Councilor Gerber** said that the included budget narrative summary was very helpful. **Mayor Leichty** agreed and said she would pass that feedback along to the **Clerk-Treasurer**.

Hearing no other comments or questions, **Mayor Leichty** invited a motion from the Council to approve the report.

**Council President Weddell made a motion to approve the City Financial Report and Budget Update.**  
**Councilor Peel seconded the motion.**

**On a voice vote, Councilors unanimously approved the City Financial Report and Budget Update.**

#### **Privilege of the Floor**

**Mayor Leichty invited public comments for issues not on the Council agenda.**

**Paul Stauffer of Goshen** thanked members of City Council and the Mayor for facilitating the community conversation that was held at the Goshen Theater last Wednesday (Nov. 12).



**Stauffer** also thanked **Mayor Leichty**, who also helped organize and host the conversation. He said he was happy about the turnout and the questions asked. He said he was proud to see so many people show up on a weeknight.

**There were no further comments, so Mayor Leichty closed the public comment period.**

#### **ELECTED OFFICIAL REPORTS:**

**Mayor Leichty asked if there were any reports from Councilors.**

Citing contact from two City residents, **Councilor Schrock** asked why the City's recycling center had not been located to the Environmental Center. He said the center has staffing and could oversee recycling.

**Mayor Leichty** thanked **Councilor Schrock** for the question and explained that City staff looked at and evaluated multiple potential sites, including the Environmental Center, but the surface at the Environmental Center was not suitable to hold all the weight of the recycling containers or the trucks that would be using it regularly, so it would have required a major infrastructure investment from the City to make that relocation feasible.

**City Director of Public Works Dustin Sailor** echoed the Mayor's comments, then added that the previous **Mayor (Stutsman)** had the Mayor's Environmental Council looked at five different possible recycling sites, and the site on Indiana Avenue was selected as the best.

**Council President Weddell** asked how much the City would need to spend to make the Environmental Center suitable as a recycling site. **Sailor** said about \$120,000 was invested at the Indiana Avenue site, including labor, gravel and other costs, including all the fencing, all the security cameras, and the money that Elkhart County contributed. In theory, **Sailor** said the project could have been done at the Environmental Center, but it is in a historical landfill, so there was uncertainty about the possible costs.

**Council President Weddell** said in the future, this kind of decision should involve more City staff, with a final determination by others. **Mayor Leichty** agreed but also acknowledged that while it may have appeared to have been decided by a group, there had been extensive input from City engineers. And other factors were considered.

**Mayor Leichty** noted that in considering where people would be most likely to utilize the site, Indiana Avenue seemed accessible. She said there were also changes in circumstances with the County and other municipalities abandoning their recycling sites concurrent to the City setting up its site, and these countywide changes exacerbated problems for the City. She said there was active input in that process from City staff from that time, and all share in the disappointment but that the center was rightly closed because of the complications and problems.

**Council President Weddell** said that while he understands and supports the decision to close the Indiana Avenue recycling site, it was a great resource and he is sorry it could not have been used appropriately.

**Mayor Leichty** said the Environmental Center has space limitations. She also said there would have need to be renegotiation with the City's contractor out there, due to required setback areas. **Sailor** said the Environmental Center is also where the City places most of its winter snow and staff determined that they did not want to give up excess snow storage areas in the winter, since that's where all the downtown snow goes.

**Mayor Leichty thanked Councilor Schrock for raising the issue and said she appreciated the conversation. She said if the City were to reopen a recycling center, there would need to be extensive conversations.**

**Mayor Leichty invited additional Council reports.**



**Council President Weddell** thanked **Councilor Gerber** for working together with him on the community meeting at the Goshen Theater. He praised the presentations by **Elkhart County Council member Steven Clark and Mayor Leichty**. He said about 35 good questions were submitted.

**Council President Weddell** also said the community engagement and attendance reflected the importance of the subject discussed. He thanked the community "for showing that level of interest. It's refreshing to see that."

**Councilor Peel** reported on a meeting last week of the downtown Economic Improvement District board last week, explaining that it represents downtown businesses that voluntarily agree to a tax to make downtown improvements, such as seating on the sidewalks, snow plowing in the winter, and specifically banners that line the downtown streets. In the past, she said the banner program was a bit haphazard, and not necessarily organized or done through a clear process. The EID, along with Board of Works, was trying to improve that, and **Director of Public Works Dustin Sailor** has been trying to create a better process, so there will be a form that needs to be filled out, as well as guidelines so it will be clearer who is putting up what, when they're putting it up, when it is coming down, and so forth.

**Council President Weddell** thanked City Staff and **Signtech Sign Services** of Goshen for replacing all flags downtown in time for Veterans Day. He said that was very nice to see.

**Mayor Leichty** said that typically, the City Street Department replaces the flags throughout the year as they become worn, and they're very conscientious about it. However, because a City lift truck has been out of commission for several months, the Mayor said the Street Department could not do so and Signtech helped.

**Youth Advisor Reyes** encouraged people to attend Goshen High School's new play.

There were no further comments by the Mayor or by Councilors.

#### Adjournment:

**Councilor Nisley** made a motion to adjourn the meeting, which was seconded by **Councilor Gerber**.

**On a voice vote, Councilors unanimously approved the motion to adjourn the meeting.**

**Mayor Leichty** adjourned the meeting at 7:02 p.m.

**EXHIBIT #1: A revised version of Ordinance 5240, Revisions to Ordinance 5211 Solid Waste Disposal and Public Nuisance.**

**EXHIBIT #2: A revised version of Ordinance 5241, Establishing the Bridge #410 County Contribution Fund.**

**EXHIBIT #3: A revised version of Interlocal Agreement and Resolution 2025-18.**



**EXHIBIT #4:** *Ordinance 5242, Amending Goshen Common Council Rules of Order, which was provided to Councilors shortly before the Nov. 17 meeting.*

**EXHIBIT #5:** *City of Goshen Fund Balance and Budget Report, through October 31, 2025.*

**APPROVED:**

\_\_\_\_\_  
Gina Leichty, Mayor of Goshen

**ATTEST:**

\_\_\_\_\_  
Gregory Imbur, Clerk-Treasurer's Office





**City Clerk-Treasurer  
CITY OF GOSHEN**

202 South Fifth Street, Suite 2 • Goshen, IN 46528-3714

Phone (574) 533-8625 • Fax (574) 533-9740

[clerktreasurer@goshencity.com](mailto:clerktreasurer@goshencity.com) • [www.goshenindiana.org](http://www.goshenindiana.org)

TO: Mayor Gina Leichty and the Goshen Common Council  
FROM: Richard Aguirre, Clerk-Treasurer  
RE: Budget Reports for November 2025  
DATE: December 11, 2025

---

Attached for the Council's review are financial reports summarizing the budget and cash balance performance for Civil City funds included in the 2025 budget, which was approved by the Council in October 2024. These reports are intended to provide a reasonable understanding of the City's financial position. They are unaudited and may require some interpretation.

**Fund Balance Report**

This report provides the reconciled cash balance of the budgeted funds for November 30, 2025, illustrating the City's liquidity position across all funds and demonstrating that each fund maintains a sufficient balance to support budgeted expenditures.

**Budget Report – Revenues**

This page summarizes revenue collections for each fund through November 30, 2025, showing progress toward projected revenue levels. Remember that some funds receive the levy in two allotments in June and December (General, Debt Service, MVH, Cumulative Fire, Park & Recreation, Aviation, CCD, Cumulative Sewer)

**Budget Report – Expenditures**

This report displays expenditures incurred to date for each fund, allowing for an assessment of spending trends relative to annual appropriations, with an expected 45% of the budget remaining at this point in the year.

**Budget Report – Expenditures in the General Fund**

The final page breaks down the General Fund by department, providing a focused view of each department's budget performance to date.



# Fund Balance Report

As Of 11/30/2025

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
1101 - GENERAL FUND	\$ 21,528,877.25	\$ 23,606,959.95	\$ 27,834,408.85	\$ 17,301,428.35
2201 - MVH FUND	3,790,842.61	2,698,426.32	3,424,665.82	3,064,603.11
2202 - LOCAL ROAD & STREET	1,554,031.95	551,898.24	539,147.00	1,566,783.19
2203 - MVH-RESTRICTED	2,106,390.49	554,124.72	619,778.14	2,040,737.07
2204 - PARKS AND RECREATION	4,698,294.14	2,392,773.26	2,481,041.56	4,610,025.84
2206 - AVIATION FUND	549,459.52	358,882.25	388,522.34	519,819.43
2209 - LIT - ECONOMIC DEVELOPMENT	7,303,587.03	2,277,187.40	2,895,640.52	6,685,133.91
2214 - PROBATION FUND	126,474.02	93,545.06	104,212.87	115,806.21
2226 - REDEVELOPMENT OPERATING	486,877.76	237,683.70	237,048.58	487,512.88
2228 - LAW ENFORCEMENT CONTINUE EDUCATION	61,043.92	55,737.90	14,877.60	101,904.22
2234 - UNSAFE BUILDING FUND	218,015.68	17,948.11	125,939.74	110,024.05
2236 - RAINY DAY FUND	2,654,516.59	-	-	2,654,516.59
2240 - LIT - PUBLIC SAFETY	2,437,452.30	2,264,718.80	2,889,551.66	1,812,619.44
2256 - OPIOID SETTLEMENT UNRESTR	101,168.19	22,390.09	-	123,558.28
2257 - OPIOID SETTLEMENT RESTR	253,200.26	52,270.40	235,732.49	69,738.17
2258 - TOWNSHIP FIRE SUPPORT	416,352.31	350,000.00	168,346.22	598,006.09
2500 - COURT FEES	39,739.66	56,573.21	39,428.02	56,884.85
2501 - RESIDENTIAL LEASE FEES	59,283.57	61,485.45	49,117.10	71,651.92
2503 - ELECTRIC UTILITY SALE	2,867,655.75	141,783.21	-	3,009,438.96
2504 - OLD LAW ENFORCEMENT CONTINUE ED	18,108.66	-	18,108.66	-
2505 - STORM WATER MANAGEMNT	2,387,177.63	393,199.25	1,683,123.42	1,097,253.46
2506 - ECON IMPROVEMENT DISTRICT	30,637.77	37,710.74	12,068.61	56,279.90
2508 - REDHAWK ACADEMY	14,757.86	36,516.62	33,304.26	17,970.22
3301 - DEBT SERVICE	65,169.99	223,024.79	372,150.00	(83,955.22)
3311 - TIF BOND P & I PYMT FUND	571,219.28	1,038,283.75	816,718.75	792,784.28
3320 - BOND P&I EAST COLLEGE AVE	-	607,413.68	481,680.00	125,733.68
3321 - INDIANA AVE BOND P&I	-	73,403.81	116,000.00	(42,596.19)
3323 - CHERRY CREEK BOND P&I	1,475,173.57	30,811.55	327,746.25	1,178,238.87
3331 - TIF DEBT SERVICE RESERVE	217,393.75	-	217,393.75	-
3333 - DSR - CHERRY CREEK	282,220.21	7,131.47	-	289,351.68
4401 - CCI (CIGARETTE TAX) FUND	332,952.34	25,390.35	45,852.00	312,490.69
4402 - CUMULATIVE CAP DEVELOP	1,195,728.49	476,105.16	517,962.81	1,153,870.84
4425 - CCI FIRE STATION	601,395.79	316,783.01	418,766.04	499,412.76
4428 - CCI STORM SEWER FUND	3,290,057.69	353,717.47	128,482.80	3,515,292.36
4445 - TIF SOUTH EAST E.D.	22,706,136.70	4,707,663.74	4,006,043.25	23,407,757.19
4446 - TIF CONS RR/US 33/DT	9,914,318.15	2,146,623.20	4,793,680.71	7,267,260.64
4447 - TIF LIPPERT/DIERDORFF	770,577.43	135,549.23	388,438.11	517,688.55
4450 - TIF EAST COLL AVE	128,020.63	435,821.00	605,930.00	(42,088.37)
4451 - TIF INDIANA AVENUE	32,443.02	53,337.02	58,000.00	27,780.04
4502 - ARP FISCAL RECOV FUND	5,557,302.92	-	1,789,855.71	3,767,447.21
4651 - CEMETERY CAPITAL IMPROV.	89,453.61	9,948.95	29,842.77	69,559.79
4660 - 2015 GOB PROCEEDS	849,472.25	-	-	849,472.25
4661 - 2021 GO BOND PROCEEDS	2,999,965.13	-	898,353.28	2,101,611.85
8801 - FIRE PENSION FUND	221,266.05	585,527.06	445,441.42	361,351.69
8802 - POLICE PENSION FUND	497,258.97	307,285.35	273,457.50	531,086.82
<b>Report Total:</b>	<b>\$105,501,470.89</b>	<b>\$ 47,795,635.27</b>	<b>\$ 60,525,858.61</b>	<b>\$ 92,771,247.55</b>



City of Goshen, IN

# Budget Report Group Summary

For Fiscal: 2025 Period Ending: 11/30/2025

Fund	Original	Current	Period	Fiscal	Variance	Percent
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
<b>Revenue</b>						
1101 - GENERAL FUND	\$28,495,121.00	\$28,495,121.00	\$ 195,840.35	\$23,606,959.95	\$ (4,888,161.05)	17.15%
2201 - MVH FUND	4,560,312.00	4,560,312.00	20.00	2,698,426.32	(1,861,885.68)	40.83%
2202 - LOCAL ROAD & STREET	589,328.00	589,328.00	-	551,898.24	(37,429.76)	6.35%
2203 - MVH-RESTRICTED	1,366,292.00	1,366,292.00	-	554,124.72	(812,167.28)	59.44%
2204 - PARKS AND RECREATION	3,755,106.00	3,755,106.00	2,561.96	2,392,773.26	(1,362,332.74)	36.28%
2206 - AVIATION FUND	407,787.00	407,787.00	8,930.26	358,882.25	(48,904.75)	11.99%
2209 - LIT - ECONOMIC DEVELOPMENT	2,637,406.00	2,637,406.00	-	2,277,187.40	(360,218.60)	13.66%
2214 - PROBATION FUND	125,000.00	125,000.00	9,843.18	93,545.06	(31,454.94)	25.16%
2226 - REDEVELOPMENT OPERATING	46,200.00	46,200.00	-	237,683.70	191,483.70	414.47%
2228 - LAW ENFORCEMENT CONTINUE EDUCATION	-	-	737.25	55,737.90	55,737.90	0.00%
2234 - UNSAFE BUILDING FUND	-	400,000.00	650.00	17,948.11	(382,051.89)	95.51%
2240 - LIT - PUBLIC SAFETY	2,642,849.00	2,642,849.00	-	2,264,718.80	(378,130.20)	14.31%
2256 - OPIOID SETTLEMENT UNRESTR	19,500.00	19,500.00	-	22,390.09	2,890.09	14.82%
2257 - OPIOID SETTLEMENT RESTR	45,600.00	45,600.00	-	52,270.40	6,670.40	14.63%
2258 - TOWNSHIP FIRE SUPPORT	350,000.00	350,000.00	-	350,000.00	-	0.00%
2500 - COURT FEES	20,700.00	20,700.00	6,211.69	56,573.21	35,873.21	173.30%
2501 - RESIDENTIAL LEASE FEES	64,430.00	64,430.00	2,170.00	61,485.45	(2,944.55)	4.57%
2503 - ELECTRIC UTILITY SALE	-	-	-	141,783.21	141,783.21	0.00%
2505 - STORM WATER MANAGEMNT	607,827.00	607,827.00	-	393,199.25	(214,627.75)	35.31%
2506 - ECON IMPROVEMENT DISTRICT	65,500.00	65,500.00	-	37,710.74	(27,789.26)	42.43%
2508 - REDHAWK ACADEMY	46,500.00	46,500.00	-	36,516.62	(9,983.38)	21.47%
3301 - DEBT SERVICE	381,432.00	381,432.00	-	223,024.79	(158,407.21)	41.53%
3311 - TIF BOND P & I PYMT FUND	820,889.00	820,889.00	-	1,038,283.75	217,394.75	26.48%
3320 - BOND P&I EAST COLLEGE AVE	-	-	-	607,413.68	607,413.68	0.00%
3321 - INDIANA AVE BOND P&I	-	-	-	73,403.81	73,403.81	0.00%
3323 - CHERRY CREEK BOND P&I	-	-	-	30,811.55	30,811.55	0.00%
3333 - DSR - CHERRY CREEK	-	-	-	7,131.47	7,131.47	0.00%
4401 - CCI (CIGARETTE TAX) FUND	57,813.00	57,813.00	-	25,390.35	(32,422.65)	56.08%
4402 - CUMULATIVE CAP DEVELOP	823,963.00	823,963.00	-	476,105.16	(347,857.84)	42.22%
4425 - CCI FIRE STATION	565,937.00	565,937.00	-	316,783.01	(249,153.99)	44.03%
4428 - CCI STORM SEWER FUND	586,504.00	586,504.00	-	353,717.47	(232,786.53)	39.69%
4445 - TIF SOUTH EAST E.D.	9,367,200.00	9,367,200.00	-	4,707,663.74	(4,659,536.26)	49.74%
4446 - TIF CONS RR/US 33/DT	3,822,700.00	3,822,700.00	-	2,146,623.20	(1,676,076.80)	43.85%
4447 - TIF LIPPERT/DIERDORFF	261,350.00	261,350.00	-	135,549.23	(125,800.77)	48.13%
4450 - TIF EAST COLL AVE	-	-	-	435,821.00	435,821.00	0.00%
4451 - TIF INDIANA AVENUE	-	-	-	53,337.02	53,337.02	0.00%
4502 - ARP FISCAL RECOV FUND	-	-	-	-	-	0.00%
4651 - CEMETERY CAPITAL IMPROV.	11,000.00	11,000.00	1,056.75	9,948.95	(1,051.05)	9.56%
4661 - 2021 GO BOND PROCEEDS	-	-	-	-	-	0.00%
8801 - FIRE PENSION FUND	460,000.00	460,000.00	-	585,527.06	125,527.06	27.29%
8802 - POLICE PENSION FUND	350,000.00	350,000.00	10.00	307,285.35	(42,714.65)	12.20%
<b>Report Total:</b>	<b>\$63,354,246.00</b>	<b>\$63,754,246.00</b>	<b>\$ 228,031.44</b>	<b>\$47,795,635.27</b>	<b>\$ (15,958,610.73)</b>	<b>25.03%</b>

Note: Some revenue postings for November may not be reflected in the above as the date of this report.

## Budget Report

For Fiscal: 2025 Period Ending: 11/30/2025

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense</b>						
1101 - GENERAL FUND	\$ 33,944,900.00	\$ 34,448,316.38	\$ 2,310,776.68	\$ 27,834,408.85	\$ 6,613,907.53	19.20%
2201 - MVH FUND	3,870,190.00	3,980,703.10	198,318.78	3,424,665.82	556,037.28	13.97%
2202 - LOCAL ROAD & STREET	1,000,000.00	1,539,147.00	-	539,147.00	1,000,000.00	64.97%
2203 - MVH-RESTRICTED	2,400,000.00	2,400,000.00	-	619,778.14	1,780,221.86	74.18%
2204 - PARKS AND RECREATION	3,331,500.00	4,055,500.00	140,623.04	2,481,041.56	1,574,458.44	38.82%
2206 - AVIATION FUND	711,400.00	711,400.00	24,150.12	388,522.34	322,877.66	45.39%
2209 - LIT - ECONOMIC DEVELOPMENT	4,325,000.00	7,100,223.28	616,044.94	2,895,640.52	4,204,582.76	59.22%
2214 - PROBATION FUND	113,650.00	113,650.00	8,771.66	104,212.87	9,437.13	8.30%
2226 - REDEVELOPMENT OPERATING	274,550.00	348,950.00	19,594.49	237,048.58	111,901.42	32.07%
2228 - LAW ENFORCEMENT CONTINUE EDUCATION	36,000.00	36,000.00	3,328.18	14,877.60	21,122.40	58.67%
2234 - UNSAFE BUILDING FUND	85,000.00	551,000.00	-	125,939.74	425,060.26	77.14%
2240 - LIT - PUBLIC SAFETY	3,049,000.00	3,377,347.50	201,287.46	2,889,551.66	487,795.84	14.44%
2257 - OPIOID SETTLEMENT RESTR	-	250,000.00	-	235,732.49	14,267.51	5.71%
2258 - TOWNSHIP FIRE SUPPORT	378,000.00	378,000.00	33,394.24	168,346.22	209,653.78	55.46%
2500 - COURT FEES	54,700.00	54,700.00	10,957.14	39,428.02	15,271.98	27.92%
2501 - RESIDENTIAL LEASE FEES	48,975.00	48,975.00	4,356.38	49,117.10	(142.10)	-0.29%
2503 - ELECTRIC UTILITY SALE	-	400,000.00	-	-	400,000.00	100.00%
2504 - OLD LAW ENFORCEMENT CONTINUE ED	18,109.00	18,109.00	-	18,108.66	0.34	0.00%
2505 - STORM WATER MANAGEMNT	1,937,885.00	1,940,885.00	31,696.39	1,683,123.42	257,761.58	13.28%
2506 - ECON IMPROVEMENT DISTRICT	81,000.00	81,000.00	2,943.50	12,068.61	68,931.39	85.10%
2508 - REDHAWK ACADEMY	12,500.00	12,500.00	-	33,304.26	(20,804.26)	-166.43%
3301 - DEBT SERVICE	373,275.00	373,275.00	-	372,150.00	1,125.00	0.30%
3311 - TIF BOND P & I PYMT FUND	820,889.00	898,889.00	-	816,718.75	82,170.25	9.14%
3320 - BOND P&I EAST COLLEGE AVE	-	481,680.00	-	481,680.00	-	0.00%
3321 - INDIANA AVE BOND P&I	-	58,000.00	-	116,000.00	(58,000.00)	-100.00%
3323 - CHERRY CREEK BOND P&I	-	-	-	327,746.25	(327,746.25)	0.00%
3331 - TIF DEBT SERVICE RESERVE	-	217,393.75	-	217,393.75	-	0.00%
4401 - CCI (CIGARETTE TAX) FUND	80,000.00	80,000.00	3,381.55	45,852.00	34,148.00	42.69%
4402 - CUMULATIVE CAP DEVELOP	1,022,000.00	1,361,227.95	42,419.28	517,962.81	843,265.14	61.95%
4425 - CCI FIRE STATION	375,000.00	479,898.95	9,752.80	418,766.04	61,132.91	12.74%
4428 - CCI STORM SEWER FUND	2,700,000.00	2,700,000.00	3,354.49	128,482.80	2,571,517.20	95.24%
4445 - TIF SOUTH EAST E.D.	20,065,890.00	22,440,621.85	291,255.46	4,006,043.25	18,434,578.60	82.15%
4446 - TIF CONS RR/US 33/DT	4,075,000.00	8,586,861.94	1,231,005.24	4,793,680.71	3,793,181.23	44.17%
4447 - TIF LIPPETT/DIERDORFF	-	388,438.11	-	388,438.11	-	0.00%
4450 - TIF EAST COLL AVE	-	604,680.00	-	605,930.00	(1,250.00)	-0.21%
4451 - TIF INDIANA AVENUE	-	58,000.00	-	58,000.00	-	0.00%
4502 - ARP FISCAL RECOV FUND	2,806,655.00	5,506,655.00	365,294.54	1,789,855.71	3,716,799.29	67.50%
4651 - CEMETERY CAPITAL IMPROV.	45,800.00	45,800.00	-	29,842.77	15,957.23	34.84%
4660 - 2015 GOB PROCEEDS	120,000.00	120,000.00	-	-	120,000.00	100.00%
4661 - 2021 GO BOND PROCEEDS	3,149,049.00	3,149,049.00	-	898,353.28	2,250,695.72	71.47%
8801 - FIRE PENSION FUND	551,320.00	551,320.00	41,806.10	445,441.42	105,878.58	19.20%
8802 - POLICE PENSION FUND	410,050.00	410,050.00	27,690.50	273,457.50	136,592.50	33.31%
<b>Report Total:</b>	<b>\$ 92,267,287.00</b>	<b>\$ 110,358,246.81</b>	<b>\$ 5,622,202.96</b>	<b>\$ 60,525,858.61</b>	<b>\$49,832,388.20</b>	<b>45.16%</b>
<b>Report Surplus (Deficit):</b>	<b>\$(28,913,041.00)</b>	<b>\$ (46,604,000.81)</b>	<b>\$(5,394,171.52)</b>	<b>\$(12,730,223.34)</b>	<b>\$33,873,777.47</b>	<b>72.68%</b>



# Budget Report

## Group Summary

For Fiscal: 2025 Period Ending: 11/30/2025

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 1101 - GENERAL FUND</b>						
<b>Expense</b>						
01 - COMMUNITY RELATIONS	\$ 206,050.00	\$ 206,050.00	\$ 226.95	\$ 80,949.58	\$ 125,100.42	60.71%
02 - COUNCIL	149,770.00	149,770.00	10,097.56	126,752.17	23,017.83	15.37%
03 - MAYOR	621,380.00	621,380.00	39,540.68	486,233.44	135,146.56	21.75%
04 - CLERK-TREASURER	868,070.00	868,070.00	43,652.63	667,153.24	200,916.76	23.15%
05 - LEGAL	960,625.00	962,587.89	54,077.19	678,467.12	284,120.77	29.52%
06 - COURT	582,200.00	582,200.00	40,528.54	480,443.26	101,756.74	17.48%
07 - BOARD OF WORKS	5,303,485.00	5,500,751.97	98,169.66	4,181,766.34	1,318,985.63	23.98%
08 - TECHNOLOGY	811,000.00	941,000.00	47,568.25	558,740.38	382,259.62	40.62%
09 - CEMETERY-GENERAL	483,070.00	483,070.00	31,226.56	443,693.84	39,376.16	8.15%
10 - ENGINEERING	1,265,650.00	1,266,712.00	69,735.41	891,872.77	374,839.23	29.59%
11 - POLICE DEPARTMENT	9,650,820.00	9,769,275.47	927,516.52	8,276,647.69	1,492,627.78	15.28%
12 - FIRE DEPARTMENT	8,639,800.00	8,694,020.05	663,533.47	7,499,633.01	1,194,387.04	13.74%
15 - BUILDING DEPARTMENT	669,425.00	669,874.00	47,947.62	552,550.69	117,323.31	17.51%
16 - PLANNING DEPARTMENT	599,015.00	599,015.00	32,089.76	391,821.45	207,193.55	34.59%
18 - CENTRAL GARAGE	1,953,130.00	1,953,130.00	134,150.48	1,490,577.47	462,552.53	23.68%
19 - BUILDINGS-GROUNDS	357,740.00	357,740.00	14,801.73	203,293.70	154,446.30	43.17%
46 - ENVIRONMENTAL RESILIENCE	823,670.00	823,670.00	50,913.67	754,346.13	69,323.87	8.42%
90 - UNAPPROPRIATED	-	-	5,000.00	69,466.57	(69,466.57)	0.00%
Expense Total:	<b>\$33,944,900.00</b>	<b>\$34,448,316.38</b>	<b>\$ 2,310,776.68</b>	<b>\$27,834,408.85</b>	<b>\$ 6,613,907.53</b>	<b>19.20%</b>
Fund: 1101 - GENERAL FUND Total:	<b>\$33,944,900.00</b>	<b>\$34,448,316.38</b>	<b>\$ 2,310,776.68</b>	<b>\$27,834,408.85</b>	<b>\$ 6,613,907.53</b>	<b>19.20%</b>
Report Total:	<b>\$33,944,900.00</b>	<b>\$34,448,316.38</b>	<b>\$ 2,310,776.68</b>	<b>\$27,834,408.85</b>	<b>\$ 6,613,907.53</b>	<b>19.20%</b>

## ORDINANCE 5243

### Amend Ordinance 4899, City of Goshen Building Department Fee Ordinance

WHEREAS Ordinance 4899, Building Department Fee Ordinance, as amended by Ordinance 4919, Ordinance 5001, and Ordinance 5206, establishes the various fees for permits, inspections, certificates, registrations, licensing, and other services provided by the City of Goshen Building Department.

WHEREAS City administration finds it necessary to increase the fees for the licensing and registration of electrical and mechanical contractors.

NOW THEREFORE, BE IT ORDAINED by the Goshen Common Council that Ordinance 4899, SECTION 6, Licensing and Registering of Contractors Ordinance, shall be amended to read as follows:

6.01 Effective January 1, 2026, the following fees shall be charged for the licensing and registering of contractors under the Licensing and Registering of Contractors Ordinance of the City of Goshen, Indiana, as amended from time to time:

- (A) Annual Electrical/Mechanical Contractor Licensing and Registration..... \$123
- (B) Examination Administrative Fee ..... \$42

This ordinance specifically repeals and replaces Ordinance 5206.

This ordinance shall be in full force and effect from and after its passage, approval, and adoption according to the laws of the State of Indiana.

PASSED by the Goshen Common Council on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Gina M. Leichty, Presiding Officer

ATTEST:

\_\_\_\_\_  
Richard R. Aguirre, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on \_\_\_\_\_, 20\_\_\_\_, at the hour of \_\_\_\_:\_\_\_\_.m.

\_\_\_\_\_  
Richard R. Aguirre, Clerk-Treasurer

APPROVED and ADOPTED on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Gina M. Leichty, Mayor

# ORDINANCE 5244

## City of Goshen Cemetery Fees

WHEREAS the Board of Cemetery Trustees of the City of Goshen finds it necessary to establish new cemetery fees for the sale for burial rights and burial spaces, burials and disinterments at Oakridge Cemetery, Violet Cemetery and West Goshen Cemetery, and recommends to the Goshen Common Council the new cemetery fees set forth in Exhibit A attached to this ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Goshen Common Council that:

### Section 1. Cemetery Fees

- (A) Effective January 1, 2026, the cemetery fees set forth in Exhibit A attached to this ordinance shall be charged and collected for the sale of burial rights and burial spaces, burials, scatterings, and disinterments at Oakridge Cemetery, Violet Cemetery and West Goshen Cemetery.
- (B) From all cemetery fees collected, five percent (5%) shall be deposited into the Cemetery Capital Improvement Fund and five percent (5%) shall be deposited into the Cemetery Permanent Maintenance Fund in accordance with Ordinance 4252.

### Section 2. Other Ordinances

This ordinance repeals and replaces Ordinance 5113.

### Section 3. Effective Date

This ordinance shall be in full force and effect from and after its passage, approval and adoption according to the laws of the State of Indiana.

PASSED by the Goshen Common Council on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Gina M. Leichty, Presiding Officer

ATTEST:

\_\_\_\_\_  
Richard R. Aguirre, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on \_\_\_\_\_, 20\_\_\_\_, at the hour of \_\_\_\_:\_\_\_\_.m.

\_\_\_\_\_  
Richard R. Aguirre, Clerk-Treasurer

APPROVED and ADOPTED on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Gina M. Leichty, Mayor



## Exhibit A

### City of Goshen Cemetery Fees

**EFFECTIVE DATES.** The cemetery fees listed below shall go into effect upon the effective date of this ordinance and shall increase on January 1 of each successive year as indicated.

**RESIDENT AND NON-RESIDENT DEFINED.** For the purposes of this fee schedule, a “Resident” shall mean a person who resides in the corporate boundaries of the City of Goshen or a person who pays property taxes for real estate located in the corporate boundaries of the City of Goshen at the time of the sale of a burial right and burial space, interment at Forest of Remembrance, or scattering. A “Non-Resident” shall mean a person who does not reside in the corporate boundaries of the City of Goshen or a person who does not pay property taxes for real estate located in the corporate boundaries of the City of Goshen at the time of the sale of a burial right and burial space, interment at Forest of Remembrance, or scattering.

**BURIAL RIGHTS AND BURIAL SPACES.** A burial right means a right of interment, entombment or inurnment granted by the City of Goshen in one of the City’s cemeteries. The sale of a burial right is the sale of an easement for the specific purpose of burial and not a transfer of the fee simple interest in the real estate. A burial space means any space within a City cemetery that is used or intended to be used for interment, entombment or inurnment, irrespective of where the space is located. A burial space includes a grave space, a crypt, a niche, and a scattering area.

**TRANSFER OF BURIAL RIGHT.** Burial rights shall not be transferred or assigned without the written consent of the City of Goshen. All individuals having a vested interest in the burial space or burial spaces must sign the document to transfer the burial rights to any other person. There is no fee to transfer a burial right.

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Burial Space, excluding Scattering Area:</b>										
Boulevard Grave Space - Resident	\$1,025	\$1,055	\$1,085	\$1,120	\$1,155	\$1,190	\$1,225	\$1,260	\$1,300	\$1,330
Boulevard Grave Space - Non-Resident	\$1,530	\$1,575	\$1,625	\$1,670	\$1,720	\$1,775	\$1,825	\$1,880	\$1,940	\$1,995
Traditional Grave Space - Resident	\$825	\$850	\$875	\$900	\$930	\$955	\$985	\$1,015	\$1,045	\$1,075
Traditional Grave Space - Non-Resident	\$1,225	\$1,260	\$1,300	\$1,340	\$1,380	\$1,420	\$1,465	\$1,505	\$1,555	\$1,600
Baby Section Grave Space - Resident	\$240	\$245	\$250	\$255	\$260	\$265	\$270	\$275	\$280	\$285
Baby Section Grave Space - Non-Resident	\$395	\$400	\$410	\$415	\$425	\$435	\$440	\$450	\$460	\$470
Single Cremation Grave Space - Resident	\$300	\$310	\$315	\$325	\$335	\$345	\$355	\$365	\$380	\$390
Single Cremation Grave Space - Non-Resident	\$440	\$450	\$465	\$480	\$495	\$505	\$525	\$540	\$555	\$570
Columbarium Niche - Resident	\$815	\$840	\$865	\$890	\$915	\$945	\$970	\$1,000	\$1,030	\$1,060
Columbarium Niche - Non-Resident	\$1,225	\$1,260	\$1,300	\$1,340	\$1,380	\$1,420	\$1,465	\$1,505	\$1,555	\$1,600

## Exhibit A

### City of Goshen Cemetery Fees

**DAYS AND TIMES OF SERVICES.** Interment, entombment, inurnment, scattering or disinterment services shall not take place on Saturday after 3 p.m., on Sunday, or on an actual holiday, which shall include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. In the event that interment, entombment, inurnment or scattering services are scheduled on a date in which the City of Goshen observes a holiday (which may be different than an actual holiday), then the fee for interment, entombment, inurnment or scattering shall be the same as the fee for Saturday 12 p.m. to 3 p.m. This shall include the City's observed dates for the previously listed holidays and Martin Luther King, Jr.'s Birthday, Good Friday, Primary Election Day, Juneteenth National Independence Day, Indigenous Peoples' Day/Columbus Day, General Election Day, Veterans Day, Friday following Thanksgiving, and Christmas Eve. Disinterment services shall not be scheduled on a City observed holiday.

**BURIAL.** Burial is the opening and closing of a grave, grave space, burial space, crypt, or niche for the purposes of interment, entombment or inurnment. There is an opening and closing fee each time there is an interment, entombment or inurnment in a City cemetery.

**BURIAL OF CREMATED REMAINS WITH ANOTHER.** Burial of cremated remains of more than one person, excluding scattering, in the same burial space, in the same container and at the same time, including the burial of cremated remains of one person or more within the casket of another person, shall be permitted by payment of the full, normal fee for the interment, entombment or inurnment of the first person, and one-half of the normal fee for the interment, entombment or inurnment of the cremated remains of each additional person. The additional fee is for the administrative cost with recording and processing each burial.

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Interment, excluding Interment in the Baby Section:</b>										
Weekday before 3 p.m.	\$765	\$790	\$815	\$840	\$865	\$890	\$915	\$945	\$970	\$1,000
Weekday 3 p.m. and after, and Saturday before 12 p.m.	\$1,080	\$1,115	\$1,145	\$1,180	\$1,215	\$1,255	\$1,290	\$1,330	\$1,370	\$1,410
Saturday 12 p.m. to 3 p.m., and a City observed holiday	\$1,385	\$1,425	\$1,470	\$1,515	\$1,560	\$1,605	\$1,655	\$1,705	\$1,755	\$1,810
<b>Interment in the Baby Section:</b>										
Weekday before 3 p.m.	\$300	\$305	\$310	\$320	\$330	\$335	\$345	\$355	\$360	\$370
Weekday 3 p.m. and after, and Saturday before 12 p.m.	\$425	\$435	\$445	\$460	\$470	\$480	\$495	\$505	\$520	\$530
Saturday 12 p.m. to 3 p.m., and a City observed holiday	\$555	\$565	\$580	\$595	\$610	\$625	\$640	\$660	\$675	\$690
<b>Interment of Cremated Remains:</b>										
Weekday before 3 p.m.	\$300	\$305	\$315	\$325	\$335	\$345	\$355	\$370	\$380	\$390
Weekday 3 p.m. and after, and Saturday before 12 p.m.	\$615	\$635	\$655	\$675	\$695	\$720	\$740	\$765	\$785	\$810
Saturday 12 p.m. to 3 p.m., and a City observed holiday	\$920	\$950	\$975	\$1,010	\$1,040	\$1,070	\$1,105	\$1,140	\$1,175	\$1,215
<b>Entombment or Inurnment, excluding Scattering:</b>										
Weekday before 3 p.m.	\$170	\$175	\$180	\$185	\$190	\$195	\$205	\$210	\$215	\$220
Weekday 3 p.m. and after, and Saturday before 12 p.m.	\$300	\$310	\$315	\$325	\$335	\$345	\$355	\$365	\$380	\$390
Saturday 12 p.m. to 3 p.m., and a City observed holiday	\$450	\$460	\$475	\$490	\$505	\$520	\$535	\$550	\$565	\$585

**Exhibit A**  
**City of Goshen Cemetery Fees**

**SCATTERING.** Scattering is the final disposition of cremated remains that have been removed from their container in a designated scattering area within the cemetery. The fees below include both the right of inurnment in the scattering area and the scattering services.

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Scattering Area and Scattering of Cremated Remains:</b>										
Weekday before 3 p.m. – Resident	\$310	\$315	\$325	\$335	\$345	\$355	\$365	\$375	\$385	\$395
Weekday before 3 p.m. - Non-Resident	\$370	\$380	\$390	\$400	\$415	\$425	\$435	\$450	\$460	\$475
Weekday 3 p.m. and after, and Saturday before 12 p.m. - Resident	\$425	\$440	\$450	\$465	\$475	\$490	\$505	\$520	\$530	\$545
Weekday 3 p.m. and after, and Saturday before 12 p.m. - Non-Resident	\$510	\$525	\$540	\$555	\$570	\$585	\$600	\$620	\$635	\$650
Saturday 12 p.m. to 3 p.m., and a City observed holiday - Resident	\$560	\$575	\$590	\$610	\$625	\$645	\$660	\$680	\$700	\$720
Saturday 12 p.m. to 3 p.m., and a City observed holiday - Non-Resident	\$660	\$675	\$695	\$715	\$735	\$755	\$775	\$800	\$820	\$845

**OAKRIDGE CEMETERY FOREST OF REMEMBRANCE.** Interment of cremated remains and planting of a tree in the designated Forest of Remembrance area. The fees below include the right of interment, interment services and tree.

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Forest of Remembrance Area and Interment of Cremated Remains, including Tree Planting:</b>										
Weekday before 3 p.m. - Resident	\$900	\$925	\$955	\$980	\$1,010	\$1,040	\$1,070	\$1,100	\$1,130	\$1,165
Weekday before 3 p.m. - Non-Resident	\$1,050	\$1,080	\$1,110	\$1,145	\$1,175	\$1,210	\$1,245	\$1,285	\$1,320	\$1,360
Weekday 3 p.m. and after, and Saturday before 12 p.m. - Resident	\$1,225	\$1,160	\$1,190	\$1,225	\$1,260	\$1,300	\$1,335	\$1,375	\$1,415	\$1,455
Weekday 3 p.m. and after, and Saturday before 12 p.m. - Non-Resident	\$1,260	\$1,300	\$1,335	\$1,375	\$1,415	\$1,455	\$1,495	\$1,540	\$1,585	\$1,630
Saturday 12 p.m. to 3 p.m., and a City observed holiday - Resident	\$1,530	\$1,575	\$1,620	\$1,665	\$1,715	\$1,765	\$1,815	\$1,870	\$1,925	\$1,980
Saturday 12 p.m. to 3 p.m., and a City observed holiday - Non-Resident	\$1,690	\$1,740	\$1,790	\$1,840	\$1,895	\$1,950	\$2,005	\$2,060	\$2,120	\$2,185
Tree replacement fee (after 12 months and up to 60 months)	\$515	\$530	\$545	\$560	\$575	\$595	\$610	\$630	\$645	\$665

**DISINTERMENT.** Disinterment shall include opening and closing of a burial space, including exhumation, disinterment or disinterment. Disinterment does not include interment, entombment or inurnment at another burial space.

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Exhumation, including Exhumation from the Baby Section:</b>	\$1,530	\$1,575	\$1,625	\$1,670	\$1,720	\$1,775	\$1,825	\$1,880	\$1,940	\$1,995
<b>Exhumation of Cremated Remains:</b>	\$615	\$630	\$650	\$670	\$690	\$710	\$730	\$755	\$775	\$800
<b>Disentombment or Disinurnment:</b>	\$300	\$310	\$315	\$325	\$335	\$345	\$355	\$365	\$380	\$390

## **ORDINANCE No. 5245**

### **Amend Park Rules and Regulations To Allow for the Possession and Consumption of Alcohol for Limited Events**

WHEREAS, the Goshen Common Council passed Ordinance 4294 to establish the rules and regulations for parks and other recreational areas in the City of Goshen. Ordinance 4294 is codified in the Goshen City Code at Title 7, Article 1, Chapter 1.

WHEREAS, the Goshen Parks and Recreation Board from time to time finds it necessary to amend the park rules and regulations, and did recommend the adoption of amendment to the City Code by a vote of 5-0.

WHEREAS, the proposed amendment furthers the purposes of the Goshen Parks and Recreation system.

WHEREAS, the proposed amendment is intended to allow for the possession and consumption of alcohol during rentals of Park Pavilions and Facilities.

NOW THEREFORE, BE IT ORDAINED by the Goshen Common Council that:

#### **SECTION 1.** Possession and Consumption of Alcohol.

Goshen City Code Title 7, Article 1, Chapter 1, Section 10 shall be amended to read as follows:

##### **7.1.1.10 Possession and consumption of alcoholic beverages.**

- (a) General Rule. Except as provided herein, no person shall possess, consume, sell, offer for sale, barter, or exchange any alcoholic beverage in any park or other recreational area.
- (b) Exceptions. The Goshen Parks and Recreation Department, with approval of the Goshen Parks and Recreation Board, may permit the possession and consumption of alcoholic beverages:
  - (1) In conjunction with the rental of a park pavilion or facility, provided that:
    - (a) The renter completed a Facility Rental Agreement and an Alcohol Permit Authorization Addendum approved by the Goshen Parks and Recreation Department;
    - (b) All possession and consumption of alcoholic beverages are restricted to the premises or footprint of the rented pavilion or facility, unless otherwise approved in the rental agreement;

- (c) The renter complies with all rules and conditions imposed by the Goshen Parks and Recreation Department; and
- (d) All persons comply with the laws and regulations of the Indiana Alcohol and Tobacco Commission.

(2) In connection with a program or event sponsored, organized, or conducted by the Goshen Parks and Recreation Department or the City of Goshen, provided that all possession and consumption of alcoholic beverages are restricted to the area designated for the event or program and that all persons comply with the laws and regulations of the Indiana Alcohol and Tobacco Commission.

(c) Definition. For purposes of this section, “alcoholic beverage” means a liquid or solid that is, or contains, one-half percent (0.5%) or more alcohol by volume; is fit for human consumption; and is reasonably likely, or intended, to be used as a beverage.

## **SECTION 2. Effective Date**

This ordinance shall be in full force and effect from and after its passage, approval, and adoption according to the laws of the State of Indiana.

PASSED by the Goshen Common Council on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Gina M. Leichty, Mayor

ATTEST:

\_\_\_\_\_  
Richard Aguirre, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on \_\_\_\_\_, 2025,  
at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_  
Richard Aguirre, Clerk-Treasurer

APPROVED and ADOPTED on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Gina M. Leichty, Mayor

## **ALCOHOL PERMIT AUTHORIZATION ADDENDUM**

If you indicated on your Special Event Permit Application that you are requesting that the sale, possession, or consumption of alcohol be permitted as part of your Event, you must complete this Alcohol Permit Authorization Addendum.

Please note that beer and wine are the only alcoholic beverages permitted for sale, possession, or consumption on City of Goshen owned property. The term “alcoholic beverage,” for purposes of this Addendum, means a liquid or solid that is, or contains, one-half percent (0.5%) or more alcohol by volume; is fit for human consumption; and is reasonably likely, or intended, to be used as a beverage.

### **Permit Process and Requirements:**

1. This Addendum is to be completed and submitted with an Organization’s Special Event Permit Application.
2. A Temporary Beer/Wine Authority Permit must be obtained from the Indiana Alcohol & Tobacco Commission (ATC) at least sixty (60) days prior to your event, with a copy of said approved Permit on file with the City of Goshen Parks and Recreation Department.
  - 2.1. A Temporary Beer/Wine Permit (two-way permit) may be obtained directly from the ATC. In the alternative, the Organization may hire an ATC permitted alcoholic beverage service caterer, so long as all other requirements of this Addendum (copy of permit provided, limited to beer and wine, floor plan, etc.) are met.
  - 2.2. Only ATC licensed bartenders are permitted to serve alcohol pursuant to this Addendum. The Organization shall provide a copy of any bartender’s license at least fourteen (14) days prior to the event to the City of Goshen Parks and Recreation Department.
  - 2.3. The valid ATC permit must be clearly displayed during any event approved by a Special Event Permit Application containing this Addendum.
3. The Organization shall employ a licensed security company for any event at which alcoholic beverages are served pursuant to this Addendum. The number of security personnel needed may vary, depending on the Park location, specific site setup, and the size and scope of the event, and will be determined by the City of Goshen Parks and Recreation Department upon approval of a Special Event Permit Application with this Addendum. The City of Goshen Parks and Recreation Department has the right to require proof of Organization’s employment of said security company to be on file with the Department at least fourteen (14) days prior to the event.

4. A detailed floor plan, map, or diagram delineating the area where alcoholic beverages will be served must be submitted with the Special Event Permit Application and this Addendum. This floor plan, map, or diagram shall be the Floor Plan that is submitted as part of the ATC Temporary Permit application for the event.
  - 4.1. If the Event is outside, the submitted map or diagram must include fencing plans with installation methods approved by the City of Goshen Parks and Recreation Department prior to the event. Fencing may not be staked without prior approval.
  - 4.2. Any individual entering the area where alcohol is served must be wearing either a wrist band or hand stamp indicating they are of legal age to consume alcohol.
5. Submission of this Addendum must include payment of the Alcohol Permit Fee of \$150.00.
6. The Applicant Organization agrees to secure and maintain at all times relevant to the Special Event insurance listing the City of Goshen Parks and Recreation Board and its officers, employees, and agents, as well as City of Goshen, Indiana and its officers, employees, and agents, as additional insureds, with a copy of said insurance provided to the City of Goshen Parks and Recreation Department. Said insurance shall be a policy of Commercial General Liability insurance, with "Broad Form" provisions. Such policy of insurance is to be of the "occurrence" type. Said policy shall include dram shop operations or, alternatively, a separate policy of insurance, subject to all provisions of this paragraph, shall be purchased to provide coverage for dram shop operations. The amount of coverage of each policy of general liability insurance including dram shop operations, or a separate policy for dram shop operations, shall be equivalent to or greater than the limits of governmental liability prescribed by Ind. Code § 34-13-3-4.
7. The Applicant Organization agrees that any serving of alcoholic beverages to the public as part of an approved Special Event Permit Application and Alcohol Permit Authorization Addendum, whether sold or otherwise provided, shall strictly comply with the requirements of all federal, state, and local laws and regulations regarding the possession, sale, and consumption of alcoholic beverages.
8. Approval of an Alcohol Permit Authorization is granted on a case-by-case basis and may require additional paperwork along with final approval by the City of Goshen Parks and Recreation Board. In addition, approval is necessarily contingent upon approval of the Organization's Special Event Permit Application and said Organization being in good standing with the City of Goshen Parks and Recreation Department.

I hereby certify that I have read the foregoing Alcohol Permit Authorization Addendum and that the information and/or documentation that I have provided is true and correct to the best of my knowledge and belief and that I have read, understand, and agree to abide by all laws, rules, and regulations pertaining to the sale, possession, or consumption



of alcohol, whether required by the federal government, the State of Indiana, the ATC, or Elkhart County, Indiana.

I further certify that any violation of this Addendum, or the regulations imposed by the Indiana ATC, may result in increased costs to me and/or the Organization due to unanticipated operational expenses, as well as the possibility of fines pursuant to § 7.1.1.16 of the Goshen City Code.

I further represent, stipulate, and agree that that the holder of an approved Alcohol Permit will jointly and severally indemnify and hold harmless City of Goshen, Indiana, the City of Goshen Parks and Recreation Department and Board, against any liability, including court costs and attorney's fees, including attorney's fees in administrative hearings and any appeal, for any and all claims arising out of the sponsor's activities authorized by its Special Event Permit and Alcohol Permit.

\_\_\_\_\_  
Applicant Signature

Dated:\_\_\_\_\_

Print Name:\_\_\_\_\_

Office Use Only		
Date received: _____	Date approved: _____	Permit No. _____
____ Office Staff	____ Superintendent	____ Park Board
Required Documentation:		
<input type="checkbox"/> ATC Permit	Notes:	
<input type="checkbox"/> ATC Bartender's License		
<input type="checkbox"/> Security Company Hired		
<input type="checkbox"/> Floor Plan, Map, Diagram Provided		
<input type="checkbox"/> Fencing Plan Approved		
<input type="checkbox"/> Alcohol Permit Fee		
<input type="checkbox"/> Liability Insurance		

## ORDINANCE 5246

### Goshen Water Utility Schedule of Rates and Charges

WHEREAS the rates and charges for services of the Goshen Water Utility must produce an income sufficient to maintain the utility property in a sound physical and financial condition to render adequate and efficient service;

WHEREAS the rates and charges for services of the Goshen Water Utility must be nondiscriminatory, reasonable and just;

WHEREAS the reasonable and just rates and charges for services provided by the Goshen Water Utility must produce sufficient revenue to the utility to meet the requirements of Indiana Code § 8-1.5-3-8(c) and (d);

WHEREAS a recent financial study of the Goshen Water Utility by Baker Tilly Municipal Advisors, LLC, indicates that its current rates and charges are not sufficient to meet the reasonable financial requirements of the Water Utility; and

WHEREAS the Common Council finds it necessary to increase certain rates and charges for the services of the Goshen Water Utility.

NOW, THEREFORE, BE IT ORDAINED by the Goshen Common Council that:

Section 1. Water Rates and Charges

- A. Monthly Water Usage Charge. Each customer shall pay the monthly water usage charge in accordance with the following schedule based on the metered volume of water per one hundred (100) cubic feet supplied.

Cubic Feet of Water Supplied	2026
First 3,000 cubic feet	\$3.67
Next 97,000 cubic feet	\$2.39
Next 100,000 cubic feet	\$1.86

- B. Monthly Water Service Charge. Each customer shall pay the monthly water service charge in accordance with the following schedule based on the applicable size of the meter installed. If there is a compound meter, only the larger meter will pay a service charge. This service charge pays for administrative costs, billing charges, fire protection charges and meter maintenance. This service charge is in addition to the monthly water usage charge.

Meter Size	2026
5/8-inch meter	\$12.61

3/4-inch meter	\$15.74
1-inch meter	\$23.06
1 1/2-inch meter	\$41.74
2-inch meter	\$64.14
3-inch meter	\$116.42
4-inch meter	\$191.11
6-inch meter	\$373.57
8-inch meter	\$573.91

- C. Monthly Water Service Charge for Sprinkler Meters. Each customer with a sprinkler meter shall pay the monthly water service charge for sprinkler meters in accordance with the following schedule based on the applicable size of the meter installed. The amount is different than the service charges set forth in paragraph (B) so that customers are not billed twice for fire protection.

Meter Size	2026
5/8-inch meter	\$6.90
3/4-inch meter	\$7.20
1-inch meter	\$8.80
1 1/2-inch meter	\$13.25
2-inch meter	\$18.50
3-inch meter	\$30.90
4-inch meter	\$48.55
6-inch meter	\$88.45
8-inch meter	\$117.70

- D. Fire Protection Charges.

- (1) Public Fire Protection Charge.

- i. Public Fire Protection Charge for Water Utility Customers. The monthly public fire protection charge for customers of the Goshen Water Utility is included in the monthly water service charge set forth in paragraph (B).

- ii. Public Fire Protection Charge for Sewer-Only Utility Customers. Each customer of the Goshen Sewer Utility whose premises is not connected to the services provided by Goshen Water Utility shall pay a monthly public fire protection charge in accordance with the following schedule based on the applicable size of the meter installed. A customer of the Goshen Sewer Utility who does not have a meter installed will be charged a monthly public fire protection charge based on the rate for a 5/8-inch meter.

Meter Size	2026
5/8-inch meter	\$5.70
3/4-inch meter	\$8.55
1-inch meter	\$14.26
1 1/2-inch meter	\$28.51
2-inch meter	\$45.62
3-inch meter	\$85.54
4-inch meter	\$142.56
6-inch meter	\$285.12
8-inch meter	\$456.19

- (2) Private Fire Hydrants. Each customer with a private fire hydrant shall pay the annual private fire hydrant protection charge in accordance with the following schedule.

2026
\$619.10

- (3) Private Fire Sprinkler Lines. Each customer with a private fire sprinkler line shall pay the annual private fire sprinkler line protection charge in accordance with the following schedule based on the applicable size of the sprinkler line connection.

Connection Size	2026
1 1/2-inch connection	\$39.53
2-inch connection	\$68.19
3-inch connection	\$153.40

4-inch connection	\$275.22
6-inch connection	\$619.11
8-inch connection	\$1,306.55
10-inch connection	\$2,349.60
12-inch connection	\$3,795.23

E. Building Water Repair Program.

- (1) Building Line Assessment (the combined water/sewer charge) - \$1.10 per month

F. Miscellaneous Charges. The charge for new meters and related accessories will be charged to each customer at cost plus applicable taxes, without any mark-up.

Section 2. Other Ordinances. This ordinance repeals any provision of a prior ordinance that conflicts with the terms, conditions, rates and charges established by this ordinance. Terms, conditions, rates and charges of prior ordinances that are not in conflict with this ordinance shall remain in full force and effect.

Section 3. Effective Date. This ordinance shall be in full force and effect from and after its passage, approval and adoption according to the laws of the State of Indiana.

PASSED by the Goshen Common Council on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Gina M. Leichty, Presiding Officer

ATTEST:

\_\_\_\_\_  
Richard Aguirre, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_, at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_  
Richard Aguirre, Clerk-Treasurer

APPROVED and ADOPTED on the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Gina M. Leichty, Mayor

## ORDINANCE 5247

### Goshen Sewer Utility Schedule of Rates and Charges

WHEREAS the rates and charges for services of the Goshen Sewer Utility must produce an income sufficient to maintain the utility property in a sound physical and financial condition to render adequate and efficient service;

WHEREAS the rates and charges for services of the Goshen Sewer Utility must be just and equitable;

WHEREAS the just and equitable rates and charges for services provided by the Goshen Sewer Utility must produce sufficient revenue to the utility to meet the requirements of Indiana Code § 36-9-23-25;

WHEREAS a recent financial study of the Goshen Sewer Utility by Baker Tilly Municipal Advisors, LLC, indicates that its current rates and charges are not sufficient to meet the reasonable financial requirements of the Sewer Utility; and

WHEREAS the Common Council finds it necessary to increase certain rates and charges for the services of the Goshen Sewer Utility.

NOW, THEREFORE, BE IT ORDAINED by the Goshen Common Council that:

Section 1. Sewer Rates and Charges.

A. Monthly Sewer Rates and Charges. Each customer shall pay the monthly sewer rates and charges in accordance with the schedules set forth below.

(1) Metered Customers.

- i. Monthly Sewer Usage Charge. Each metered customer shall pay the monthly sewer usage charge in accordance with the following schedule based on the volume of sewage per one hundred (100) cubic feet discharged.

2026
\$8.19

- ii. Monthly Sewer Service Charge. Each metered customer shall pay the monthly sewer service charge in accordance with the following schedule based on the applicable size of the meter installed. If there is a compound meter, only the larger meter will pay a service charge. This service charge pays for administrative costs, billing charges, and meter maintenance. This service charge is in addition to the monthly sewer usage charge.

Meter Size	2026
5/8-inch meter	\$12.84
3/4-inch meter	\$16.26
1-inch meter	\$25.64
1 1/2-inch meter	\$53.92
2-inch meter	\$89.85
3-inch meter	\$201.06
4-inch meter	\$346.57
6-inch meter	\$782.94
8-inch meter	\$1,391.32

(2) Unmetered Customers.

- i. City Water Available - Monthly Sewer Usage Charge and Service Charge. Each customer receiving sewer services for an unmetered residential lot, or unmetered residential building that has city water available shall pay the following monthly sewer usage charge and service charge in accordance with the following schedule.

2026
\$115.81

- ii. City Water Not Available - Monthly Sewer Usage Charge and Service Charge. Each customer receiving sewer services for an unmetered residential lot or unmetered residential building that does not have city water available shall pay the following monthly sewer usage charge and service charge in accordance with the following schedule.

2026
\$83.03

- B. Surcharges. The following treatment surcharges shall be charged per pound in accordance with the following schedule.



Surcharges (per pound)	2026
BOD (in excess of 200 mg/l)	\$0.15
SS (in excess of 200 mg/l)	\$0.15
NH3-N (in excess of 30 mg/l)	\$0.61
Phosphate (in excess of 10 mg/l)	\$0.90
FOG (in excess of 200 mg/l)	\$0.83

C. Building Sewer Repair Program.

- (1) Building Line Assessment (the combined water/sewer charge) - \$1.10 per month.
- (2) Building Sewer Claim Fee - \$350.00 per claim.

Section 2. Other Ordinances. This ordinance repeals any provision of a prior ordinance that conflicts with the terms, conditions, rates and charges established by this ordinance. Terms, conditions, rates and charges of prior ordinances that are not in conflict with this ordinance shall remain in full force and effect.

Section 3. Effective Date. This ordinance shall be in full force and effect from and after its passage, approval and adoption according to the laws of the State of Indiana.

PASSED by the Goshen Common Council on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Gina M. Leichty, Presiding Officer

ATTEST:

\_\_\_\_\_  
Richard Aguirre, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_, at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_  
Richard Aguirre, Clerk-Treasurer

APPROVED and ADOPTED on the \_\_ day of \_\_\_\_\_, 202\_\_.

---

Gina M. Leichty, Mayor



City Clerk-Treasurer

CITY OF GOSHEN

202 South Fifth Street, Suite 2 • Goshen, IN 46528-3714

Phone (574) 533-8625 • Fax (574) 533-9740

[clerktreasurer@goshencity.com](mailto:clerktreasurer@goshencity.com) • [www.goshenindiana.org](http://www.goshenindiana.org)

TO: Mayor Gina Leichty and the Goshen Common Council

FROM: Richard R. Aguirre, Clerk-Treasurer

RE: Proposed Ordinance 5248, Additional Appropriations

DATE: Dec. 15, 2025

---

Thank you for considering Ordinance 5248, Additional Appropriations, which requests authorization from the Council and Mayor to spend additional and available money from various accounts. The Mayor and Clerk-Treasurer are requesting this ordinance because the Common Council is the City's fiscal body which authorizes the City's budget and any budget adjustments.

As you know, an appropriation is "permission to spend available money" and is tied to a specific fund. Within a fund there are four spending categories and multiple accounts. It is possible to get permission to move budgeted spending between accounts and categories, but sometimes the total appropriations within a fund is insufficient for the fund's total spending, due to emergencies, unforeseen circumstances, or budget errors. In this case, the Mayor and Clerk-Treasurer propose an additional appropriation if the expenditures are necessary and paying the expenditure might otherwise overspend the budgeted appropriation. After Council approval, the Clerk-Treasurer submits the additional appropriation to the Department of Local Government Finance ("DLGF") for final approval. The DLGF will only approve an additional appropriation if the Clerk-Treasurer proves that the City has cash available for the additional appropriation and the following year's budget. Description of the requested appropriations in Ordinance 5248:

**The Goshen Fire Department** continues to provide services for Elkhart Township and needs to use a portion of the 2025 budget for capital expenditures. This appropriation increases the Equipment line in the Township Fire budget for purchases necessary at the end of 2025.

**The Redhawk Academy**, under the supervision of the Goshen Fire Department, budgeted for the Spring 2025 expenses but ran into additional expenses for Fall 2025. The additional appropriations will open up additional funds for the Fall 2025 student cohort, which are reimbursed from various sources such as the State of Indiana and donations from local organizations.

**The Redevelopment Commission** is currently spending funds to complete Brownfield cleanup in the Cherry Creek project. The Brownfield Revolving Loan Fund provides relief for such projects, but is very difficult to anticipate when expenses will occur. This appropriation opens up funds for the Brownfield expenses necessitated throughout the year.

Each affected fund has sufficient cash balances to spend these appropriations. If the Council approves Ordinance 5248, the Clerk-Treasurer will submit the necessary information to the DLGF for final approval.

**ORDINANCE 5248**

**Additional Appropriations**

WHEREAS it has been determined that it is necessary to appropriate more money than the amount appropriated in the current year's annual budget,

WHEREAS pursuant to notice given, the Goshen Common Council conducted a public hearing on the proposed additional appropriation,

NOW THEREFORE, BE IT ORDAINED that Goshen Common Council makes the following additional appropriation of money in excess of the current year's budget for the fund(s) named:

**TOWNSHIP FIRE SUPPORT**

2258-5-00-4450500	TWPFIRE / Other Equipment	\$150,000.00
-------------------	---------------------------	--------------

**REDHAWK ACADEMY**

2508-5-00-4220310	RDHWK / Fire Uniforms	\$12,000.00
2508-5-00-4360200	RDHWK / Fire Equipment	\$10,000.00

**BROWNFIELD REVOLVING LOAN FUND**

4653-5-00-4390500	BRLF / Grant Awarded	\$412,000.00
-------------------	----------------------	--------------

PASSED by the Goshen Common Council on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Presiding Officer

ATTEST:

\_\_\_\_\_  
Richard R. Aguirre, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on \_\_\_\_\_, 2025, at \_\_\_\_\_  
a.m./p.m.

\_\_\_\_\_  
Richard R. Aguirre, Clerk-Treasurer

APPROVED and ADOPTED on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Gina Leichty, Mayor

# **GOSHEN COMMON COUNCIL ORDINANCE 5242**

## **Amending Goshen Common Council Rules of Order**

WHEREAS, the Goshen Common Council adopted Ordinance 4897, amended by Ordinance 4925, Ordinance 4998, and Ordinance 5036, which established Goshen Common Council Rules of Order;

WHEREAS the Goshen Common Council adopts rules of order to facilitate the orderly transaction of business and provide a basis for resolving questions of procedure that may arise;

WHEREAS, the Goshen Common Council embraces the following principles as important in facilitating the orderly transaction of its business and in promoting the best interests of the City of Goshen:

- Respect for each other and for each other's rights;
- Open communication and engagement;
- Honesty;
- A safe community;
- Acceptance that change has positive and negative consequences;
- Tolerance of differences;
- Support for equality and freedom from discrimination; and

WHEREAS the Goshen Common Council seeks to amend its Rules of Order by making appropriate revisions thereto.

NOW, THEREFORE, BE IT ORDAINED that the Goshen Common Council adopts the following amended Rules of Order:

**Section 1. Application of Rules.** The rules of order of the Goshen Common Council do not apply whenever the United States Constitution, State of Indiana Constitution, or applicable federal or state laws or regulations provide or require different requirements or procedures. If the United States Constitution, State of Indiana Constitution, applicable federal or state laws or regulations, or the Common Council rules do not apply, the Common Council shall endeavor to follow Robert's Rules of Order, most current edition, to govern proceedings.

## **Section 2. Common Council Powers and Duties.**

A. The legislative powers of the City of Goshen are vested in the Common Council which permits the Common Council to pass ordinances and resolutions.

B. The Common Council may manage the finances of the City and control the City's property to the extent that such power is not vested in the executive branch.

C. The Common Council has the power to appropriate money, fix the rate of taxation, and establish budgets for the City and its departments in the manner prescribed by the laws of the State of Indiana.

D. The Common Council has the authority to issue short-term loans and bonds in accordance with the limitations established by the laws of the State of Indiana.

E. The Common Council has the investigative powers set forth in I.C. 36-4-6-1.

**Section 3. Common Council President Role.**

A. The Common Council President presides at Common Council meetings whenever the Mayor and the Deputy Mayor are both absent from the city, ill, or injured.

B. The Common Council President shall act as a liaison between the Common Council and the Mayor.

C. In the event that the Mayor and the Deputy Mayor are both absent from the city, ill, or injured, the Common Council President may serve as acting Mayor as provided by the laws of the State of Indiana.

**Section 4. Common Council Presiding Officer Powers and Duties.**

A. The Presiding Officer shall conduct the meetings of the Common Council.

B. The Presiding Officer shall call for a vote on any motion, resolution or ordinance.

C. The Presiding Officer shall sign any ordinance, order or resolution properly passed by the Common Council and shall provide such executed documents to the Clerk-Treasurer to be presented to the Mayor.

**Section 5. Motions.**

A. One Matter – Only one resolution or ordinance can be on the floor at a time.

B. Amendments - Only one amendment to a resolution or ordinance can be offered at a time. However, multiple versions of a pending amendment to a resolution or ordinance may be considered or discussed.

C. Motion to Postpone - An ordinance or resolution may be postponed indefinitely or to a date certain.

**Section 6. Debate.**

A. Debate must be limited to the resolution, ordinance, or motion under consideration. Debate may not begin until the resolution or ordinance has been introduced, or a motion has been made by one Common Council member and seconded by another Common Council member.

B. The following motions are not debatable:

1. Motion to adjourn if made after the completion of the agenda.
2. Motion to close debate.
3. Motion to call the question.

C. Any Common Council member may request a call for vote, but only the Presiding Officer can call for the vote.

D. Public comment will be permitted on a resolution or on the first and second reading of an ordinance.

E. Public comment on an issue may be limited to individuals that own real estate in the City of Goshen, to individuals that represent a business located in the City of Goshen, and to residents of the City of Goshen by the Presiding Officer unless objected to by a majority of the Common Council. This limitation shall not affect an individual's ability to comment during a public hearing.

F. Any comment made by the public must be made to the Common Council and not to other members of the public.

G. Public comment on any issue before the Common Council may be limited to no more than three (3) minutes per person by the Presiding Officer. If a majority of the Common Council determines at the beginning of public comment on an issue, that the length of time for comment by individual members of the public needs to be further limited, the Common Council may so limit. However, each member of the public must be afforded at least two (2) minutes.

H. The Presiding Officer may request that public comments address new information, arguments or insight rather than merely reiterating comments previously made by other persons. This request may not be made if the public is commenting during a statutorily required public hearing on an issue.

I. The public may not comment on a procedural motion.

J. The public may not comment on a motion to amend unless permitted by a majority of the Common Council.

#### **Section 7. Option for Written Vote.**

A. Upon the request of any Common Council member on the final vote on any ordinance or on the vote on any resolution, a written vote shall be conducted.

B. If a written vote is conducted, each Common Council member shall submit their vote on a piece of paper to the Presiding Officer who shall read the votes aloud, publicly identifying the vote of each Common Council member. After the written vote is read the Presiding Officer shall provide the members of the Common Council an opportunity to orally change their vote.

#### **Section 8. Privilege of the Floor.**

A. Any member of the public commenting during privilege of the floor may be limited to three (3) minutes by the Presiding Officer.

B. Common Council members may comment or request future action on subjects which were not on the Common Council's agenda during the Common Council's portion of privilege of the floor. The Common Council's portion of privilege of the floor will be held after the public has been given an opportunity to comment on subjects over which the Common Council has authority and were not on the Common Council's agenda.

#### **Section 9. Prohibited Conduct**

A. No Common Council member or a member of the public may engage in personal attacks or remarks concerning the character, motives, or personal attributes of any individual making an argument rather than attacking the argument itself.

B. No Common Council member or a member of the public shall make threatening remarks about Common Council members or any member of the public.

C. Any person who engages in prohibited conduct after being warned by the Presiding Officer may be ruled out of order and, if necessary, asked to leave the meeting room.

**Section 10. Public Notice of Meetings.** Public notice of meetings shall be provided as follows:

A. Public notice of the date, time, and place of any meetings, executive sessions, or of any rescheduled or reconvened meeting, shall be given at least forty-eight (48) hours (excluding Saturdays, Sundays, and legal holidays) before the meeting.

B. Public notice shall be given by posting a copy of the notice at the principal office of the City.

C. Public notice shall be given by delivering notice to all news media which deliver an annual written request for the notices not later than December 31 for the next succeeding calendar year to the Common Council or to the Goshen Clerk-Treasurer. Notice shall be given by one (1) of the following methods:

1. Depositing the notice in the United States mail with postage prepaid.
2. Transmitting the notice by electronic mail.
3. Transmitting the notice by facsimile (fax).

Proof of the manner in which notice was provided shall be retained by the Common Council.

D. Notice of regular meetings to the news media need be given only once each year, except that an additional notice shall be given where the date, time, or place of a regular meeting or meetings is changed.

E. Public notice shall be given by publishing the notice on the City of Goshen's Internet website at least forty-eight (48) hours in advance of the meeting. This notice will also serve as the notice to any person other than news media who has filed a written request for such notices.

**Section 11. Agenda Items.**

A. The Presiding Officer has the authority to set the agenda of the Common Council. The agenda as presented may be amended by a majority vote of the Common Council to add items, delete items, or change the order of agenda items.

B. Two (2) or more Common Council members may submit a request in writing to the Clerk-Treasurer that an issue over which the Common Council has authority be placed on the agenda of a future Common Council meeting. Two (2) or more Common Council members may request during privilege of the floor of a Common Council meeting that an issue over which the Common Council has authority be placed on the agenda of a future meeting.



C. The Presiding Officer will determine the appropriate Common Council meeting that the item will be placed on the agenda at the earliest possibility taking into consideration City staff's need to properly review and comment on the issue and the number of other items that need to be addressed in upcoming meetings. A requested agenda item will be placed on the Common Council agenda within ninety (90) days unless a greater time period is agreed to by the Common Council.

D. The Agenda shall be posted on the City's website at least forty-eight (48) hours, excluding Saturdays, Sundays, and legal holidays, before any regularly scheduled Common Council meeting.

E. The Common Council shall post a copy of its agenda at the entrance to the location of the meeting prior to the meeting.

F. In the event that there are no agenda items, the Clerk-Treasurer's Office is required to post that there is no agenda.

G. The Common Council strongly encourages that the Council packet be provided to Council members at least forty-eight (48) hours, excluding Saturdays, Sundays, and legal holidays, before a Common Council meeting.

**Section 12. Sign-In for Speakers.** Individuals who wish to provide public comment during the meeting may be asked to sign in before the meeting begins on a speaker sheet provided at the entrance. The sign-in sheet is for speaking order and recordkeeping only and is not a condition of attendance at the meeting.

A. The sign-in sheet will request only the speaker's name and city of residence.

B. The Presiding Officer may call speakers in the order of sign-in and may group speakers by topic to promote efficiency.

C. Individuals who arrive after the meeting begins and did not sign in will be allowed to speak if time permits, after those who signed in.

D. All time limits and other rules for public comment in Sections 6 and 8 apply.

E. Reasonable accommodations will be made for persons with disabilities or language access needs.

**Section 13. Common Council Seating.** Common Council members shall be seated in alphabetical order by last name unless the Council establishes a different seating order for the annual term.

**Section 14. Canceled Common Council Meetings.**

A. Before a Common Council meeting is canceled due to lack of agenda items or known lack of a quorum, the Presiding Officer shall discuss the cancelation with the Common Council President and a designee annually selected by the Council members that are not of the same party as the Council President. After the discussion, the meeting shall be canceled if the Mayor, Council President, and the Minority Party Representative, annually designated by the Common Council, all agree.

B. The meeting can be canceled by the Presiding Officer if there is a declaration of emergency by the Federal government, State of Indiana, Elkhart County or City of Goshen that affects the City of Goshen.

**Section 15. Minutes.**

A. The meeting minutes of the Common Council shall be prepared by the City Clerk-Treasurer or the Clerk-Treasurer's designee. The Common Council strongly encourages that the minutes be prepared in time to be approved at the Common Council's next regularly scheduled meeting.

B. The meeting minutes shall be posted on the City's website within seven (7) days of the Common Council's approval of the minutes.

**Section 16. Appointments of the Common Council**

A. The City's website shall include a list of the Common Council appointments and when the terms of those appointments end.

B. All vacancies on a board or commission to be appointed on January 1 by the Common Council shall be publicly announced in the first week of October by City email notice, on the City's website and on City's social media.

C. Applicants must reside within the Goshen city limits and be at least 18 years of age unless the enabling statute or ordinance for the particular board or commission states otherwise.

D. Anyone interested in a Council appointment to a board or commission shall submit an application via the City's website. Applications will then be distributed electronically. Council appointed board or commission members who want to be re-appointed to a seat they occupy shall also submit an application via the City's website expressing their desire to be re-appointed. Applications are subject to Indiana's Access to Public Records Act unless specifically excepted by Indiana statute.

E. Applications may be submitted at any time during the year, but they are actively solicited in October and November. Final appointments are made in December, except in years following a municipal general election when the appointments are made in January by the new Council.

F. All board or commission applications will be kept active for one year and can be considered for mid-year vacancies. Any mid-year vacancies due to resignations or removals shall be announced at the first possible Council meeting and filled at the following Council meeting.

G. The Council President, or his/her designee, shall contact applicants to let them know when appointments will appear on the Council agenda and to explain the appointment process. The Council President, or his/her designee, shall also contact applicants after the Council votes on appointments to inform the applicants of the outcome and to give new appointees basic information about the board or commission to which they have been appointed.

H. A board or commission member appointed by the Council resigning mid-term is encouraged to submit their resignation via the City's website or in writing to the Clerk-Treasurer and to the Council President.

NOW, THEREFORE, BE IT FURTHER ORDAINED that all Ordinances in conflict with the foregoing, including Ordinance 4897, Ordinance 4925, Ordinance 4998, and Ordinance 5036 are hereby repealed.

NOW, THEREFORE, BE IT FURTHER ORDAINED that this ordinance shall be effective from and after adoption by this Council and compliance with I.C. 36-4-6-14.

PASSED by the Goshen Common Council on December \_\_\_\_, 2025.

\_\_\_\_\_  
Gina M. Leichty, Presiding Officer

ATTEST:

\_\_\_\_\_  
Richard Aguirre, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on December \_\_\_\_, 2025, at \_\_\_\_\_  
a.m./p.m.

\_\_\_\_\_  
Richard Aguirre, Clerk-Treasurer

APPROVED and ADOPTED on December \_\_\_\_, 2025.

\_\_\_\_\_  
Gina M. Leichty, Mayor



**GINA M. LEICHTY**

Mayor of **Goshen, Indiana**

City Hall • 202 South Fifth Street, Suite 1 • Goshen, IN 46528-3714

mayor@goshencity.com • [goshenindiana.org](http://goshenindiana.org)

(574) 533-9322

### Goshen City Council Schedule 2026

1	January 9	City Council: Exec. Session Board Applicant Review**	1:30	3:30	Second Friday
2	January 26	City Council	6	7:30	Fourth Monday
4	February 23	City Council	6	7:30	Fourth Monday
3	March 13	City Council: Q1: Information Session	1:30	3:30	Second Friday
5	March 23	City Council	6	7:30	Fourth Monday
6	April 27	City Council	6	7:30	Fourth Monday
8	May 18	City Council	6	7:30	Third Monday*
7	June 12	City Council: Q2: Information Session	1:30	3:30	Second Friday
9	June 22	City Council	6	7:30	Fourth Monday
10	July 27	City Council	6	7:30	Fourth Monday
11	August 24	City Council	6	7:30	Fourth Monday
12	September 11	City Council: Q3: Information Session Budget Detail	1:30	3:30	Second Friday
13	September 14	City Council: Budget Hearing 1	6	7:30	Second Monday
14	September 28	City Council: Budget Hearing 2 & Wage Ordinances	6	7:30	Fourth Monday
15	October 26	City Council	6	7:30	Fourth Monday
16	November 13	City Council: Exec. Session - Board Applicant Review**	1:30	3:30	Second Friday
17	November 23	City Council	6	7:30	Fourth Monday
18	December 14	City Council	6	7:30	Second Monday*
19	December 28	City Council (Optional)	6	7:30	Fourth Monday

*\*Regular meeting adjusted for a holiday*

*\*\*All meetings at Council Meeting Chambers, 111 E Jefferson St, except those denoted with the \*\*, which will take place at City Hall, 202 S. 5<sup>th</sup> St., in the Mayor's office.*