

Goshen Downtown Economic Improvement District Board Meeting
September 2, 2025 at 8:00 am
Council Chambers, 111 E Jefferson Street

Agenda

1. Approve minutes from August 5, 2025
2. Review July financial reports
3. Review draft 2026 budget
4. Follow-up/updates
 - Art Alley and sidewalk art
 - Planters and fountain
 - Communication with businesses
 - Downtown business changes
 - Other
5. Future meetings, second Tuesday at 8 am:
October 7, 2025
November 4, 2025
December 2, 2025

EID Purpose

From Ordinance 4062, Section 3

The district is established for the purpose of coordinating the efforts of the real estate owners within the district to provide capital improvements, maintenance projects and business enhancing projects within the economic improvement district, specifically including:

- parking improvements and enhancements;
- electrical conduit along curbing for lighting, decorations and special event electrical needs;
- snow removal;
- purchase and erection of holiday decorations;
- conducting festivals, special events and tourism;
- repair and replacement of lighting along tops of buildings;
- business retention and recruitment;
- installation of directional or informational signs;
- planning, engineering and construction of streetscaping;
- weed control.

Goshen Downtown Economic Improvement District Board Meeting
August 5, 2025 at 8:00 am
Council Chambers, 111 E Jefferson Street
DRAFT Minutes

Members Present: Denise Davis; Mim Shirk, Secretary; Rosie Singh; Jason Oswald, Treasurer

Also present: Amanda Guzman, City Communications Manager; Tanya Heyde, Parks Department Superintendent; Dustin Sailor, Director of Public Works and Utilities, Jeffery Weaver, Deputy Clerk Treasurer

Members Absent: Justin Bell, President

1. Mim chaired the meeting in the absence of the president.
2. Minutes from July 1, 2025 were approved as written, motion by Davis, second by Singh
3. June financial reports were discussed
 - Contractual services of \$2357 was for planter removal and backflow tests for the fountain.
 - The cost of staff time for planter maintenance is invoiced by the city annually.
 - The credit from Knepp Sand & Stone was for a duplicate check sent a few years ago.
4. Budget - Shannon Marks from the city legal department has paperwork ready to file for next year's assessments, pending the EID board's decision in setting the assessment amount, which could be a maximum of about \$91,000. Jason will follow up with Justin and Tonya to work on the budget.
5. Follow-up/updates
 - Public right-of-way – the Board of Public Works and Safety has passed two resolutions related to Americans with Disabilities Act standards for art and amenities in the public right-of-way. Some downtown planters, benches and sculptures are not in compliance. The EID board will identify items that should be adjusted. Bases may be added to some sculptures. Business owners will need to be informed of the new standards. Questions should be addressed to the Engineering Department. We need to find out who oversees the banners that are hung on light poles.
 - Art Alley - There were suggestions to recoat the chalkboards, remove some of them or remove all of them. Josh Cooper who has a business next to the alley is willing to help work on improvements.
 - Planters and fountain – the plant theft has stopped.
 - Downtown business changes – several updates were shared.
 - Contracting for installation of Christmas lights and snow removal – the Parks Department may be able to continue to do snow removal.

- Invoicing – it was agreed that invoices will be handled through the Parks Department with authorization by EID; will coordinate with Jason.
 - Following adjournment of the meeting, the group walked through the district to discuss future priorities.
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Minutes recorded by Mim Shirk

CC: Gina Liechty, Mayor; Jeffery Weaver, Deputy Clerk-Treasurer; City Engineering



CITY OF GOSHEN PUBLIC NOTICE TO DOWNTOWN BUSINESSES

FROM: GOSHEN ENGINEERING

Hello Downtown Business Owners: As part of our commitment to keeping downtown welcoming, safe, and accessible for all, the City of Goshen has updated guidelines for ADA compliance, outdoor seating, and overall safety. We ask you review these standards and take any steps needed to ensure your business is in compliance.

NEW GUIDELINES FOR SIGNS, ART, AND ADA ACCESSIBILITY

1

- Resolution 2025-11 - Policy regulating surface treatments on travel surfaces, statues, and banners in the right-of-way.
- Resolution 2025-20 - Adopting the Americans with Disabilities Act standards for accessible design and public right-of-way accessibility guidelines.

Both resolutions were adopted by the Board of Public Works & Safety on July 31, 2025, and can be viewed online:: <https://goshenindiana.org/government/departments/engineering/sidewalks-ada-information/>



OUTDOOR SEATING IN THE PUBLIC RIGHT-OF-WAY

2

- All outdoor seating within the public right-of-way must be registered annually. Applications are approved by the Board of Public Works & Safety.
- Application forms are available online:
<https://goshenindiana.org/government/departments/engineering/forms/>
- Please ensure renewal each year to remain in compliance.



MAINTAINING A SAFE PEDESTRIAN WALK ZONE

3

- Sandwich/message boards and other obstacles must be kept out of the **middle 5 feet** of downtown sidewalks.
- The primary walk zone downtown is the middle 5' of an approximately 15' sidewalk - this space must remain clear at all times.
- The areas outside this 5' walk zone are considered transitional sidewalk space and may be used for displays, signs, or seating (with appropriate approvals).
- For a visual reference, see City Standard Detail RD-105 online:
<https://goshenindiana.org/wp-content/uploads/2025/08/RD-105-Downtown-ADA-Compliant-Sidewalk.pdf>



YOUR COOPERATION ENSURES A SAFE, ACCESSIBLE, AND VIBRANT DOWNTOWN FOR ALL.
FOR QUESTIONS, PLEASE CONTACT THE CITY OF GOSHEN ENGINEERING DEPARTMENT