



CITY OF GOSHEN BOARD OF PUBLIC WORKS & SAFETY
MINUTES OF THE AUGUST 21, 2025 CLAIMS REVIEW & APPROVAL MEETING
Convened in the Goshen Police & Court Building, 111 East Jefferson St., Goshen, Indiana

Present: Deputy Mayor Mark Brinson, Orv Myers and Barb Swartley

Absent: Mike Landis and Mary Nichols

Call To Order: Deputy Mayor Brinson called the meeting to order at 4:00 p.m. The Deputy Mayor announced that, pursuant to an Executive Order from Mayor Leichty, who was unavailable, he was authorized to act on the Mayor's behalf as a Board member. The Clerk-Treasurer said that order would be made part of the meeting record.

Review/Approve Agenda: Deputy Mayor Brinson presented the agenda as prepared by Clerk-Treasurer Aguirre. Board member Swartley made a motion to approve the agenda as presented. Board member Myers seconded the motion. The motion passed 3-0.

Privilege of the Floor (opportunity for public comment for matters not on the agenda):

Deputy Mayor Brinson opened Privilege of the Floor at 4:01 p.m. There were no public comments.

Approval of Civil City and Utility Claims

Board members Swartley and Myers made a motion to approve Civil City and Utility claims. The motion passed 3-0.

Adjournment

Board members Swartley and Myers made a motion to adjourn the meeting. The motion passed 3-0.

Deputy Mayor Brinson then adjourned the meeting at 4:02 p.m.

NOTE: No audience members were present at the meeting, but as required by state statutes, the news media was notified of the meeting, the agenda was published on the City of Goshen's website and the agenda was posted before the meeting at City Hall and immediately outside the meeting place.


EXHIBIT #1: Executive Order 2025-07, by Mayor Gina Leichty, designating Deputy Mayor Mark Brinson as acting executive, with all the powers of the office, in her absence from the City on Aug. 21, 2025.

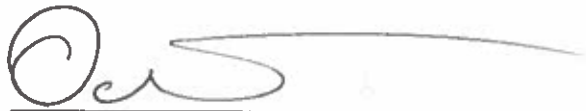
APPROVED:




Mayor Gina Leichty




Mike Landis, Member


Orv Myers, Member


Mary Nichols, Member


Barb Swartley, Member

ATTEST:


Richard R. Aguirre, Clerk-Treasurer

Aug 21, 2025

Exhibit #1

EXECUTIVE ORDER 2025-07

**Designation of Deputy Mayor Mark Brinson
as Acting Executive August 21, 2025**

WHEREAS, the undersigned Mayor of the City of Goshen, Indiana will be absent from the City on August 21, 2025;

WHEREAS, Indiana Code § 36-4-5-8 provides that, whenever the executive of a city is absent, or going to be absent, from the city, ill, or injured, the executive may designate the deputy mayor as acting executive, with all the powers of the office;

WHEREAS, the Common Council of the City of Goshen, Indiana established the position of Deputy Mayor when it adopted Ordinance 5093;

WHEREAS, Mark Brinson currently holds the position of Deputy Mayor of the City of Goshen, Indiana; and

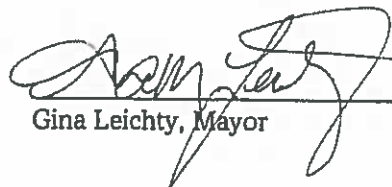
WHEREAS, the city executive is a member of the City of Goshen Board of Public Works and Safety under I.C. § 36-4-9-8(c).

NOW THEREFORE, I, Gina Leichty, Mayor of the City of Goshen, do hereby designate Mark Brinson, Deputy Mayor of the City of Goshen, Indiana, as acting executive during my absence from the City of Goshen on August 21, 2025, with all the powers of the office, including those associated with being a member of the City of Goshen Board of Public Works and Safety.

This designation shall expire at the end of the day, August 21, 2025, at which time I will resume my duties as executive of the City of Goshen, Indiana.

By providing a copy of this executive order to the president and to the clerk of the Common Council of the City of Goshen, Indiana, I certify the designation and the expiration of the designation, in accordance with I.C. § 36-4-5-8(b).

Dated this 14 day of August, 2025.


Gina Leichty, Mayor