



**CITY OF GOSHEN BOARD OF PUBLIC WORKS & SAFETY
MINUTES OF THE JULY 24, 2025 REGULAR MEETING**

Convened in the Goshen Police & Court Building, 111 East Jefferson St., Goshen, Indiana

Present: Mayor Gina Leichty, Mike Landis, Orv Myers, Mary Nichols and Barb Swartley

Absent: None

CALL TO ORDER: Mayor Leichty called the meeting to order at 4:00 p.m.

REVIEW/APPROVE MINUTES: Mayor Leichty presented the minutes of the July 3, 2025 and July, 17, 2025 meetings as presented by Clerk-Treasurer Aguirre. Board member Mike Landis made a motion to approve the minutes as presented. Board member Barb Swartley seconded the motion. The motion passed 5-0.

REVIEW/APPROVE AGENDA: Mayor Leichty presented the agenda as prepared by the Clerk-Treasurer with the removal of agenda item #13, *Redevelopment Department request: Authorize entering into an agreement with AP Cycleworks, LLC to utilize the City's Brownfield Revolving Loan Fund to award a grant to fund the soil remediation at 620 E. Douglas Street for the Ariel Cycleworks Project.* Board member Landis made a motion to approve the agenda as amended. Board member Swartley seconded the motion. The motion passed 5-0.

1) Police Department requests: Approve the terms and conditions and ratify the execution of the Conditional Offer of Employment Agreements with Ever Gutierrez Franco #221 and Noah Schuyler Kiessling #243, and approve their hiring as Probationary Patrol Officers, effective July 7 for Keissling and July 14 for Franco. Police Chief José Miller asked the Board to approve the hiring of two probationary patrol officers. He said they would bring training, experience, and enthusiasm to the department and were ready to serve.

Chief Miller asked for the hiring of Noah S. Kiessling, with a start date retroactive to July 7, 2025. He said Officer Kiessling is a graduate of the Indiana Law Enforcement Academy, previously served in the Dekalb County Sheriff's Office and was fully certified and prepared to begin his patrol duties. The Chief added, "We're thrilled to have him join the Goshen Police Department and to contribute to our mission of public safety."

Chief Miller also asked for the hiring of Ever Gutierrez Franco, with a start date retroactive to July 14, 2025. He said Officer Franco previously served in the Goshen Police Department, from June 2022 until January 2025, and then served with the Warsaw Police Department and is a fully certified returning officer. Chief Miller added, "Officer Franco returns to us with experience and familiarity with our community. His decision to come back speaks highly of his dedication to our community. We're proud to welcome him home."

Chief Miller asked the Board to ratify the respective conditional offer of employment agreements, and formally approve the hiring of Officers Kiesling and Franco.

Landis/Swartley made a motion to approve the terms and conditions and ratify the execution of the conditional offer of employment with Ever Gutierrez Franco, dated June 30, 2025, and approve his hiring as a Probationary Patrol Officer retroactive to Monday, July 14, 2025, and also approve the terms and conditions and ratify the execution of the conditional offer of employment agreement with Noah S. Kiesling, dated March 10, 2025, and approve his hiring as a Probationary Patrol officer retroactive to Monday, July 7, 2025. The motion passed 5-0.

After the Board approved the hirings, Mayor Leichty swore Officers Kiessling and Franco into office.



2) Police Department requests: Approve the following resignations: Officer Paige Hershberger #209, effective July 24, 2025; Sergeant Kaleb Rucker #210, effective July 27, 2025; Officer Seth Bayes #225, effective July 25, 2025; and Officer Desmond Wilkins-Maxwell #238, effective July 17, 2025

City Police Chief José Miller asked the Board to accept four resignation requests for officers who will be going to work for the Elkhart Police Department. He expressed appreciation for their service to the City of Goshen.

Chief Miller discussed the resignations of: **Officer Seth Bayes**, whose last day will be July 24 and has served for two years; **Officer Paige Hershberger**, whose last day will be July 23 and served for almost four years; **Sgt. Kaleb Rucker**, whose last day will be July 26 and served for nearly four years; and **Officer Desmond Wilkins-Maxwell**, whose last day will be July 17 and served for nine months.

Besides requesting the Board's approval of these resignations, **Chief Miller** extend his thanks to the departing officers for their service, and wished them continued success at the Elkhart Police Department.

Landis/Swartley made a motion to approve the resignations of **Officer Paige Hirschberger**, effective. July 24, **Sergeant Kaleb Rucker**, effective. July 27, **Officer Seth Bayes**, effective. July 25, and **Officer Desmond Wilkins-Maxwell**, effective. July 17. The motion passed 5-0.

3) Blue Knights Indiana Chapter VIII Law Enforcement Motorcycle Club request: Approve road closures for the 27th Annual Riding to Remember Fallen Police Officer, Firefighter, and Veteran Charity Motorcycle Ride, on Sunday, Sept. 7, 2025

Goshen Police Officer James Ballard, **President of the Blue Knights Indiana Chapter VIII**, asked the Board to approve road closures on Sept. 7, 2025 for the 27th annual Riding to Remember public safety motorcycle ride, a 72-mile journey to honor fallen police, firefighters and veterans.

In response to the **Mayor**, **Officer Ballard** said the motorcycle riders won't stop in Goshen for a memorial ceremony this year and for safety reasons will continue to Middlebury for a memorial service before ending in Elkhart.

Mayor Leichty asked about the route through Goshen and the specific street closures. **Officer Ballard** said the riders will enter the City from the south and head north on State Route 15. Riders will then turn west on Madison Street, to 3rd Street, turn again onto State Route 15 and then connect with County Road 126. He said he would work with the Police, Fire and Street departments to ensure the appropriate street closures.

The **Mayor** asked if a single patrol officer would be sufficient, noting that closures by the Street Department would require staff working overtime. **Mayor Leichty** asked **Officer Ballard** about the possibility of tabling this request to allow for more discussion about the street closures and staffing needs. **Officer Ballard** said that would be fine.

Landis/Swartley made a motion to table this matter until the Board's next regular meeting (on July 31, 2025). The motion passed 5-0.

4) Elks Lodge 798 request: Approve the temporary of North Main Street, between Clinton and Pike streets, from 4 p.m. to 9 p.m. on Sept. 5, 2025 for an annual car show event in conjunction with First Friday activities
Robert Warble asked the Board to approve a temporary street closure in the 200 block of North Main Street on Sept. 5, 2025 for a car show in in conjunction with First Friday activities.

Mayor Leichty asked **Street Commissioner David Gibbs** if he was aware of this request. **Gibbs** said he was.

Landis/Swartley made a motion to approve the temporary road closure on Friday, Sept.5, of North Main Street, between West Clinton and West Pike Street, from 4 to 9 p.m.

Mayor Leichty asked **Warble** if had coordinated the car show with **Amanda Rose**, the director of First Friday. **Warble** said he planned to do so, but has yet to communicated with **Rose**. The **Mayor** said she wanted to make sure this event would work with other activities on Sept. 5. So, she said she would delay consideration of this matter.

Gibbs said he didn't know that the car show would impact other First Friday activities.



City Engineering Project Manager Andrew Lund said the City Engineering Department was concerned about the closure of the right turn lane off Pike Street onto Main Street. He said if Main Street was blocked from Clinton to Pike streets, the right turn lane off Pike to Main also should be closed, which would require permission from the Indiana Department of Transportation.

Mayor Leichty said she would check if **Amanda Rose** could come to today's meeting. In the meantime, the Mayor delayed consideration of this request until later in the meeting.

5) Jesse Stoltzfus Electric request: Approve installation of a 3.5 ton Mini-Split condenser in the alley to the east of the rear of the building at 314 S Main Street in downtown Goshen

Jesse Stoltzfus of **Stoltzfus Electric** asked the Board for permission to place a Mini-Split condenser unit in the northeast corner, in the alley, of **Maple City Market**, 314 South Main Street.

Stoltzfus said that he has cleared the request with the City Building Department and NIPSCO. He said the unit would be installed on the wall. He described the photos that were included with his written request which showed the location of the unit. He added that the unit would be in a well-protected spot.

Landis/Swartley made a motion to approve the installation of a 3½-ton Mini-Split condenser on the back of the **Maple City Market Building**, in the alley to the east of the rear of the building, at 314 South Main Street. The motion passed 5-0.

6) Aspen Meadows Apartments request: Approve appeal of \$667.35 in late fees for its June water bill

Heather Nahar, the property manager of **Aspen Meadows Apartments**, asked if the Board could remove \$667.35 in late fees from Aspen's current water bill.

Nahar said **Aspen Meadows** pays its monthly bills on time, and sent a check postmarked June 3, but the City Utilities Office didn't receive it until June 8. Due to the U.S. Post Office delay, **Nahar** asked for a waiver of the late fee.

Mayor Leichty said she appreciated the detailed information **Nahar** provided to substantiate her claim. She asked if there were any comments from the Utilities Office.

City Water & Sewer Office Manager Kelly Saenz said she is not authorized to apply a credit of more than \$500, so anything above that must be approved by the Board of Public Works and Safety. She confirmed **Nahar's** account of what occurred – that the payment was received a week late because of a postal error. She added that **Aspen Meadows** "a good customer; they always pay on time. It's just this unfortunate situation."

Landis/Swartley made a motion to approve the relief from the late fees of \$667.35 for **Aspen Meadows Apartments**. Motion passed 5-0.

7) Lacasa, Inc. request: Approve the temporarily closure of the sidewalk in front of the Shoots Building from July 28 to Aug. 1, 2025, to ensure the safety of contractors while they complete exterior painting

Brad Hunsberger, the Senior Vice President of Real Estate Development for **Lacasa**, requested the temporary closure of the sidewalk in front of the **Shoots Building**, 112 East Lincoln Avenue, from July 28 through Aug. 1, 2025 for painting at the top of the building.

In response to a question from the **Mayor**, **Hunsberger** said the work would be done before the start of **First Friday**, Aug. 1, activities. He added that the sidewalk would be reopened by 3 p.m. every day of the closure.

In his written request, **Hunsberger** indicated **Lacasa** would provide appropriate signage and ensure continued access for emergency services and any affected residents, as needed. He added that all required safety and compliance measures would be followed.

City Director of Public Works & Utilities Dustin Sailor said **Lacasa** would be required to meet national traffic guidelines for advance notice and provide a hard barrier at the limits of the work. **Hunsberger** said **Lacasa** would comply with those requirements.



Landis/Swartley made a motion to approve the temporary closure of the sidewalk in front of the Shoots Building from Monday, July 28 through Friday, August 1, as needed, on the condition that Lacasa follow the guidelines as presented by the City Engineering Department for safety. The motion passed 5-0.

8) Burks Property Innovators, LLC request: Approve installation of a gravel parking area at 4313 Midway Road

Gregg Burks, a property investor and advisor contractor for Burks Property Innovators, LLC, told the Board that he recently purchased the property at 4313 Midway Road and wanted permission to use limestone gravel for a parking area which would be 35 feet from the current setback required for a parking area.

Burks said the large parking area would provide a safe turnaround for owners and users of this property exiting back onto County Road 26, which is why he wanted to have such a large area. He said the existing parking area is gravel but is unkept. He added that several nearby properties have gravel driveways.

City Engineering Project Manager Andrew Lund said there are gravel driveways in the neighborhood but most are outside the City limits. There are some gravel driveways in the City, but most are hard surface. He added that the proposed parking area appears to be larger than the current gravel area and the Engineering Department did not view this request as meriting an exception to the City's hard surface design standards. In response to a question from Board member Landis, Lund said the City would recommend a hard parking surface.

City Assistant Planning & Zoning Administrator Rossa Deegan said the current project on the property would include a new detached garage, which will be going before the Board of Zoning Appeals in August for a variance based on the height of the structure. Deegan said he agreed with the applicant that there is some gravel on the property now, but it appears that the current proposal is an expansion of the area where there had been a gravel in the past. He added that after examining aerial photos of the property from the past, gravel was not visible in the entire area where it now is being proposed.

Burks responded that his plans for the property would increase its value and revenue for the City. He said he plans to eliminate the septic system and well water use on the property and connect to sewer and water service, which will also increase revenue for the city.

Burks also said, "It's basically my intention always to improve any properties that I apply myself to as a business owner, and I don't plan on changing at this. I will comply with whatever the Board goes, as far as their standards, but I don't think I'm bringing this in the wrong direction by any means." He added this would be a residential building and that he would be updating the building.

Board member Landis said that after driving through the area he believed a gravel driveway or parking area would come before the Board, but he wished that wasn't happening. He said he preferred hard surfaces. He added that "there's no reason for us to approve gravel when it goes against everything in our ordinance, and there's no good reason to make an exception."

Mayor Leichty agreed and added that there was a potential of wash off into the City water system. She said she also would prefer a hard surface parking area.

Board members Myers, Swartley and Nichols agreed. Board member Swartley said a hard surface parking area would be more expensive but it would add value to the property. She added that it "would be nice to have that house looking better. It's been an eyesore for a really long time."

Landis/Swartley made a motion to deny the request for gravel parking area 4313 Midway Road. The motion passed 5-0.

After the vote, Mayor Leichty told Burks, That request is denied, but we do appreciate your efforts to improve the property."



9) Legal Department request: Approve and authorize the Mayor to execute the agreements with Better Way Roofing, LLC for roof replacements to the Huts and Exhaust Room, 308 N. 5th Street at a cost of \$6,690
City Attorney Bodie Stegelmann recommended that the Board approve and authorize Mayor Leichty to execute agreements with Better Way Roofing, LLC for roof replacements to the Huts and Exhaust Room at 308 N. 5th Street. He said Better Way Roofing, LLC will be paid a total sum \$6,690 for these services.

Landis/Swartley made a motion to approve and authorize Mayor Leichty to execute the agreements with Better Way Roofing, LLC for roof replacements to the Huts and Exhaust Room at 308 N. 5th Street at a cost of \$6,690. Motion passed 5-0.

10) Legal Department request: Approve and authorize the Mayor to execute amendment No. 3 to contract for Solid Waste Collection Services with Borden Waste Away Service, LLC

City Attorney Bodie Stegelmann recommended that the Board approve and authorize the Mayor to execute Amendment No. 3 to the Sept. 6, 2022 Contract for Solid Waste Collection Services with Borden Waste Away Service, LLC.

Stegelmann said the contract provides adjustments to the rates upon written request of either party and the adjustment may not exceed the annual percentage change for the previous calendar year as set forth in the Consumer Price Index. Borden requested a rate adjustment in June.

The annual percentage change for 2024 as set forth in the Consumer Price Index was 2.7%. Amendment No. 3 is to approve in writing a 2.7% increase in all unit rates. The adjusted rates shall be effective for services provided by Borden beginning July 1, 2025.

In addition, Stegelmann said the original contract language provided that an adjustment may be made no more frequently than once every April 1st. This amendment will revise the language to clarify that future adjustments may be made once each year, effective April 1. The party seeking the adjustment must provide the other party with written notice at least 30 days in advance

Landis/Swartley made a motion to approve and authorize the Mayor to execute Amendment No. 3 to the contract for Solid Waste Collection Services with Borden Waste Away Service, LLC. Motion passed 5-0.

11) Legal Department request: Approve Resolution 2025-18, Approving the Financing for the Purchase of a Combination Sewer Jetter Rodder Truck through U.S. Bancorp Government Leasing and Finance, Inc. AND approve and authorize Mayor Leichty and Clerk Treasurer Aguirre to execute Property Schedule No. 6 to a certain Master tax-Exempt Lease/Purchase Agreement with U.S. Bancorp Government Leasing and Finance, Inc. including all accompanying documents

City Attorney Bodie Stegelmann said the City's Water and Sewer Utility is purchasing a new combination sewer jetter rodder truck for \$585,977 and wishes to finance the amount of \$336,477 through U.S. Bancorp Government Leasing and Finance, Inc.

Stegelmann said Schedule No. 6 to a certain Master Tax-Exempt Lease/Purchase Agreement calls for an initial down payment of \$120,000 and five annual payments of \$74,839.90 at an interest rate of 4.41% with the first payment due Jan. 30, 2026. He added this was a similar arrangement as used to buy the last similar truck.

In response to questions from Board members, City Director of Public Works & Utilities Dustin Sailor clarified the amount that would be paid, which didn't mention that the deal included a vehicle with a \$130,00 trade-in value.

Landis/Swartley made a motion to approve Resolution 2025-18, Approving the Financing for the Purchase of a Combination Sewer Jetter Rodder Truck through U.S. Bancorp Government Leasing and Finance, Inc., and approve and authorize Mayor Leichty and Clerk Treasurer Aguirre to execute Property Schedule No. 6 to a certain Master tax-Exempt Lease/Purchase Agreement with U.S. Bancorp Government Leasing and Finance, Inc., including all accompanying documents. The motion passed 5-0.



12) Engineering Department request: Approve Change Order No. 1 for the replacement of five double hung windows and the installation of flat lock copper over the dormers for \$82,890

City Director of Public Works & Utilities Dustin Sailor told the Board that as E. Lee Construction deconstructs the roof components in the City Annex Building, areas of deterioration have been exposed.

Sailor said the five double-hung windows in the dormers were inspected and the wood is soft. Kil Architecture concurs the windows should be replaced and has been in contact with Indiana Landmarks. He said they have considered the replacement request, and have agreed the windows can be replaced with an aluminum-clad window of similar color. The price quoted to replace the windows is \$33,960.

In addition, Sailor said the eyebrow dormers have existing tiles that do not properly fit. Over time, the poorly fit tiles have allowed water to enter the building and one roof beam was damaged and repaired as part of the re-roof project. Options have been discussed with the tile manufacturer and Sailor said the most appropriate reconstruction option to keep the building envelop tight is to install soldered copper over the eyebrow dormers. The price quoted to install flat lock copper over the dormers is \$48,930.

Sailor said the total of these change items is \$82,890 and the City had built into the contract a \$69,000 allowance for unforeseen expenses, leaving the balance of the change order at \$13,890. So, this is a 1.2%% contract increase.

After clarifying the costs, Landis/Swartley made a motion to approve Change Order No. 1 for the replacement of five double-hung windows and the installation of flat lock copper over the dormers at a cost of \$82,890.00. Motion passed 5-0.

13) Engineering Department request: Approve Change Order No. 2 for the Asphalt Paving Package A to have the pavement markings grooved, additional temporary pavement markings and signs, remove the unsuitable soil and backfill with suitable soil for \$25,353.80

City Director of Public Works & Utilities Dustin Sailor told the Board that he was bringing one of the last requests for the Wilden Avenue reconstruction project.

Sailor said to prolong the life of the thermoplastic pavement markings, the Engineering Department preferred to groove the lines prior to installing the markings. He said this helps to extend the life of the pavement markings from one year to three years.

Sailor said after the letting of the pavement project, the Indiana Department of Transportation came back with comments for changes to the Maintenance of Traffic on State Route 15 and Hackett Road. The changes require additional temporary pavement marking that are removable and signs.

In addition, Sailor said the existing soils on Hackett Drive were found to be too heavy of a clay to backfill with. The unsuitable soil should be removed and suitable soil clean fill should be used.

Sailor said the original contract amount, plus additions from previous change orders was \$2,214,230.90. Change Order No. 2 increases the total contract by \$25,353.80, for a revised contract amount of \$2,239,584.70, which is an increase of 8.95% over the original contract amount.

Landis/Swartley made a motion to approve Change Order No. 2 for the Asphalt Paving Package A to have the pavement markings grooved, additional temporary pavement markings and signs, remove the unsuitable soil and backfill with suitable soil for the amount of \$25,353.80. Motion passed 5-0.

14) Engineering Department request: Approve signing the agreement with Abonmarche Consultants for Utility Relocation Construction Staking for the North Goshen Service Line Replacement and Utility Improvements project in the amount of \$20,000

City Director of Public Works & Utilities Dustin Sailor told the Board he was seeking approval for a professional services agreement with Abonmarche Consultants for the lead line replacements and utility improvements project. On July 18, 2025, the City received a Time and Materials proposal for the project for \$20,000.



Sailor said the Engineering Department was requesting that the Board of Public Works and Safety award the contract for the Utility Relocation Staking Survey to Abonmarche Consultants.

Sailor indicated the City of Goshen's current need is for construction staking in the Northside Neighborhood for utility companies to relocate their buried and overhead lines as needed for the proposed roadway reconstruction project. This task involves construction staking including calculating and marking staking points for proposed structures, curbs, sidewalks, and pipe elevations, as well as identifying existing right-of-way.

Landis/Swartley made a motion to approve signing the agreement with Abonmarche Consultants for Utility Relocation Construction Staking for the North Goshen Service Line Replacement and Utility Improvements project in the amount of \$20,000. The motion passed 5-0.

15) Engineering Department request: Approve agreement with Mendenhall & Associates, LLC for Labor Standards Services on the North Goshen Service Line Replacement and Utility Improvements project in the amount of \$18,000

City Director of Public Works & Utilities Dustin Sailor told the Board he was bringing another proposed agreement for the Northside neighborhood project.

Sailor said that because the City is accepting federal funds for the project, it must meet the requirements of the Davis-Bacon Act, and the tracking associated with the labor standards to ensure wage compliance. In past projects of this scale, he said the City has hired Mendenhall & Associates for this service.

Sailor said the company will be tracking the City of Goshen's labor on the project. He said its staff will be meeting with employees, verifying that their wages are paid accurately, and reviewing weekly payrolls. The service for roughly a two-year period is \$18,000.

In a memorandum to the Board, Sailor further explained that the Engineering Department will oversee the construction-phase contract with Niblock for the North Goshen Service Line & Utility Improvements Project. However, the department does not possess the specialized expertise needed to ensure full compliance with Davis-Bacon labor requirements as mandated by our State Revolving Fund grant and loan agreements. Mendenhall will provide this support to ensure compliance on the City's behalf.

Landis/Swartley made a motion to approve the agreement with Mendenhall & Associates, LLC for Labor Standards Services on the North Goshen Service Line Replacement and Utility Improvements project in the amount of \$18,000. The motion passed 5-0.

16) Engineering Department request: Approve the updated Construction Standard Details Amendment

City Director of Public Works & Utilities Dustin Sailor told the Board that in March the City Engineering Department provided a new set of construction standards. At the time, he said that as the standards were applied through actual construction, and as new items come up, he would bring those amended standards back for approval. Sailor said he was presenting a list of multiple standards to be updated. He added that a new memo presented at today's meeting (EXHIBIT #1) included some details that were not included in the memo and packet provided before the meeting. The new detail, RD-105 Downtown ADA Compliant Sidewalk Layout, describes where it is appropriate to place furniture or other items on sidewalks to maintain ADA walking paths.

Landis/Swartley made a motion to approve packet amendment for Job Number 2014- 00 25 for City of Goshen construction standards. The motion passed 5-0.

17) Engineering Department request: Approve the College Avenue Phase I project for letting and sign the title sheets



City Engineering Project Manager Andrew Lund told the Board that the College Avenue Phase I project, initiated in 2019, has progressed through design, environmental assessment, right-of-way acquisition, and utility coordination, and is in the final stages of construction document preparation.

Lund said Structurepoint is preparing to submit final tracings to the Indiana Department of Transportation (INDOT) on Aug. 1 in order to meet the schedule for letting in December. He said the tracings require signatures and approval by the Board of Public Works and Safety for final acceptance by INDOT.

Lund said attached to the Board's agenda packet were reduced-size title sheets for the roadway reconstruction project and associated pedestrian bridge project. The combined construction is a local federal-aid project, funded by federal contributions and a local match. The construction estimate is \$7,701,000, and the local match is funded by Redevelopment. Full-size title sheets were provided at the Board of Works meeting.

Landis/Swartley made a motion to approve the College Avenue Phase I project for letting and sign the title sheets. The motion passed 5-0.

18) Engineering Department request: Approve the road closure on Plymouth Avenue, between S.R 15 and U.S. 33, for the work of full depth pavement removal, geogrid installation, curb work, sidewalks, drive approaches, ADA ramps, milling and to rebuild the asphalt roadway from Friday, Aug. 1 thru Friday, Oct. 2, 2025.

City Director of Public Works & Utilities Dustin Sailor told the Board he was bringing a request related to the Plymouth Avenue asphalt paving project. He said Plymouth would be closed from State Road 15 to just to U.S. 33. Sailor said this would be a full pavement removal and replacement from 14th Street to just before U.S. 33. He said it would be a mill and resurface because there will be a future project to remove that roadway to replace the sewer. Work will take place between Aug. 1 to Oct. 2, 2025.

Mayor Leichty asked Sailor what the best alternative route to Plymouth Avenue would be for motorists. Sailor said the best east-west alternatives would be College Avenue and Kircher Road.

Landis/Swartley made a motion to approve the road closure on Plymouth Avenue, between State Route 15 and U.S. 33, for the work of full depth pavement removal, geogrid installation, curb work, sidewalks, drive approaches, ADA ramps, milling and to rebuild the asphalt roadway from Aug.1 thru Oct. 2, 2025. The motion passed 5-0.

Privilege of the Floor (opportunity for public comment for matters not on the agenda):

Mayor Leichty opened Privilege of the Floor at 4:56 p.m. There were no comments

At 4:57 p.m., Mayor Leichty recessed the Board of Public Works & Safety meeting and convened a meeting of the City Stormwater Board to consider two agenda items.

CITY OF GOSHEN STORMWATER BOARD

4:00 p.m., July 24, 2025

Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Members: Mayor Leichty, Mike Landis and Mary Nichols

20) Accept the corrected post-construction stormwater management plan for the Goshen Community Schools New Baseball Softball Complex



City Director of Public Works & Utilities Dustin Sailor told the Board that the Goshen Community Schools New Baseball Softball Complex post-construction stormwater management plan was originally presented to the Stormwater Board for acceptance on March 27, 2025. However, due to an error on the signature pages the document could not be recorded by the Elkhart County Recorder's Office.

Sailor said the error has been corrected and the post-construction stormwater management plan is being brought back to the Stormwater Board for acceptance and signatures.

Landis/Nichols made a motion to accept the corrected post-construction stormwater management plan for the Goshen Community Schools New Baseball Softball Complex as it has been found to meet the requirements of City Ordinance 5209. The motion passed 3-0.

21) Accept the post-construction stormwater management plan amendment for the Lassus Fuel Station - Tesla Charging Station project

City Director of Public Works & Utilities Dustin Sailor told the Board that the developer of the Lassus Fuel Station-Tesla Charging Station project, located at 1001 West Pike Street, has submitted a sufficient post-construction plan amendment that is compliant with Ordinance 5209, "Stormwater Management."

Sailor said the original post-construction stormwater management plan for Lassus Fuel Station (JN: 2019-2037) was accepted on April 12, 2021. The Stormwater Department requested the Stormwater Board's acceptance of the plan.

Landis/Nichols made a motion to accept the post-construction stormwater management plan amendment for the Lassus Fuel Station-Tesla Charging Station project as it has been found to meet the requirements of City Ordinance 5209. The motion passed 3-0.

At 4:59 p.m., Mayor Leichty closed the Stormwater Board meeting and reconvened the Board of Public Works & Safety meeting to consider two final agenda items.

Continued consideration of the following agenda item:

4) Elks Lodge 798 request: Approve the temporary of North Main Street, between Clinton and Pike streets, from 4 p.m. to 9 p.m. on Sept. 5, 2025 for an annual car show event in conjunction with First Friday activities
Earlier in the meeting, Robert Warble asked the Board to approve a temporary street closure in the 200 block of North Main Street on Sept. 5, 2025 for a car show in in conjunction with First Friday activities.

Landis/Swartley made a motion to approve the temporary road closure on Friday, Sept.5, of North Main Street, between West Clinton and West Pike Street, from 4 to 9 p.m.

Before a vote could be taken, Mayor Leichty delayed further consideration to check with Amanda Rose, the director of First Friday. In addition, City Engineering Project Manager Andrew Lund raised a concern about the road closure's impact on traffic, more specifically the right turn lane off Pike Street to Main Street.

Mayor Leichty asked if the matter could now be considered or if it should be tabled to a future meeting. Lund said the City Engineering Department "could be in support of the closure. It sounds like this happened last year as well." Since a motion had already been brought, a vote was held. The motion passed 5-0.

Clerk-Treasurer Aguirre asked if the following item would be tabled:

19) Downtown Goshen Inc. request: Approve multiple addendums to the previously requested street closure times for the year of 2025 for purposes of First Friday activities

In a July 22, 2025 memorandum to the Board, Amanda Rose, the Director of First Fridays, asked the Board to approve multiple addendums to the previously requested street closure times for the year of 2025 for purposes of First Friday activities.



For Aug 1, Rose requested the closure of Main Street, from Jefferson to Lincoln streets from 9:30 a.m. to 11 p.m. and Main Street, from Lincoln Avenue to Washington streets and East Washington Street from Main Street to the alley, from 11:30a.m. to 11 pm. For Sept. 5, Rose requested the closure of Main Street, between Clinton and Lincoln streets from 12:30 p.m. to 11 p.m.

Rose was not present for the meeting, but Street Commissioner David Gibbs said Rose was “really just adjusting times on this and condensing what she had originally planned.”

Provided with that information, Mayor Leichty invited questions, comments or a motion from the Board.

Landis/Swartley made a motion to approve the addendums for the previously requested street closure times for the year 2025 for First Friday activities. The motion passed 5-0.

APPROVAL OF CIVIL & UTILITY CLAIMS

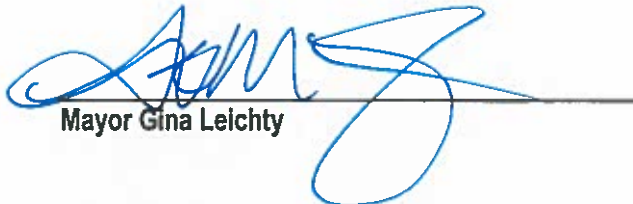
Mayor Leichty made a motion to approve Civil City claims and adjourn the meeting. Board member Swartley seconded the motion. The motion passed 5-0.

ADJOURNMENT


Mayor Leichty adjourned the meeting at 5:01 p.m.

EXHIBIT #1: *A memorandum, dated July 24, 2025, from City Director of Public Works & Utilities Dustin Sailor with a Goshen Engineering Construction Standards Details Packet Amendment – RD-105 Downtown ADA Compliant Sidewalk Layout. This five-page document was distributed to Board members before the meeting for their consideration of agenda item #16, Engineering Department request: Approve the updated Construction Standard Details Amendment.*

APPROVED:



Mayor Gina Leichty



Mike Landis, Member



Orv Myers, Member

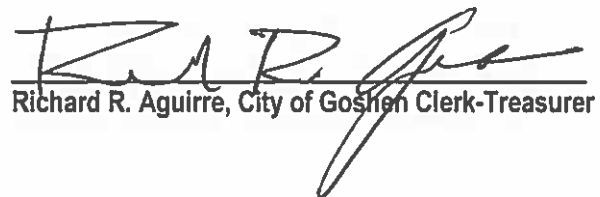


Mary Nichols, Member



Barb Swartley, Member

ATTEST:



Richard R. Aguirre, City of Goshen Clerk-Treasurer



**Engineering Department
CITY OF GOSHEN**

204 East Jefferson Street, Suite 1 • Goshen, IN 46528-3405

Phone (574) 534-2201 • Fax (574) 533-8626 • TDD (574) 534-3185
engineering@goshencity.com • www.goshenindiana.org

Exhibit #1

MEMORANDUM

TO: Board of Works and Safety and Stormwater Board

FROM: Dustin Sailor, P.E., Director of Public Works & Utilities

RE: **GOSHEN ENGINEERING – CONSTRUCTION STANDARD DETAILS – PACKET
AMENDMENT (JN: 2014-0025)**

DATE: July 24, 2025

Since submitting the construction standard details for inclusion in the Board of Works packet on Tuesday, March 25, the Goshen Engineering team has continued conducting a thorough quality control review. As a result of this ongoing process, several minor revisions have been identified.

We respectfully request that the Board consider and approve the updated construction details as part of the overall construction detail package.

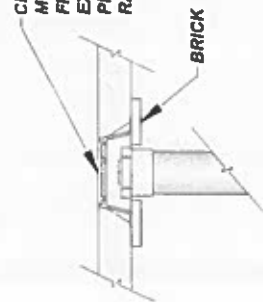
A new detail, RD-105 Downtown ADA Compliant Sidewalk Layout, is being present to the board for approval.

Detail Number	Detail Description
RD-401	COMMERCIAL/INDUSTRIAL DRIVEWAY LAYOUT
RD-404	RESIDENTIAL DRIVEWAY APPROACH
RD-405	SIDEWALK WITH TREE LAWN
RD-406	SIDEWALK ADJACENT TO CONCRETE CURB
SW-101	SEWER TRENCH PIPE LAYING AND BEDDING
SW-104	CASTING
SW-109	CHIMNEY RECONSTRUCTION
SW-110	RESETTING CASTING IN PAVEMENT WITH CONCRETE RINGS
SW-123	SEWER CASING
SW-203	SEWER INTERIOR DROP MANHOLE (TYPE C) – CONE W/MANHOLE
SW-204	SEWER EXTERIOR DROP MANHOLE (TYPE D) – CONE W/CASTING
SW-208	SEWER MANHOLE (TYPE H) - FLAT TOP W/CURB CASTING
SW-211	SEWER CATCH BASIN (TYPE K) - FLAT TOP W/CURB CASTING
SW-214	SEWER INLET (TYPE N) - CURB CASTING
SW-215	SEWER INLET (TYPE O) – FLAT CASTING
SW-216	SEWER CATCH BASIN (TYPE P) – COMBINED SEWER 90° ELBOW
SW-217	UTILITY CONFLICT STRUCTURE (TYPE Q)
SW-401	SEWER LATERAL WITH CLEANOUT
SW-402	SEWER LATERAL REPLACEMENT AT EXISTING TAP

SW-403	SEWER LATERAL OUTSIDE RIGHT-OF-WAY
SW-404	REPLACEMENT SEWER LATERAL CONNECTION
WA-103	WATER MAIN RESTRAINT THRUST BLOCKS
WA-107	WATER MAIN CASING
WA-201	1" TO 2" COMMERCIAL/RESIDENTIAL WATER SERVICE
WA-401	FIRE HYDRANT ASSEMBLY
WA-501	WATER SERVICE CONCRETE, BLOCK & STONE FONDATION PENETRATION
WA-502	WATER SERVICE MICHIGAN BASEMENT FOUNDATION PENETRATION
RD-105	DOWNTOWN ADA COMPLIANT SIDEWALK LAYOUT

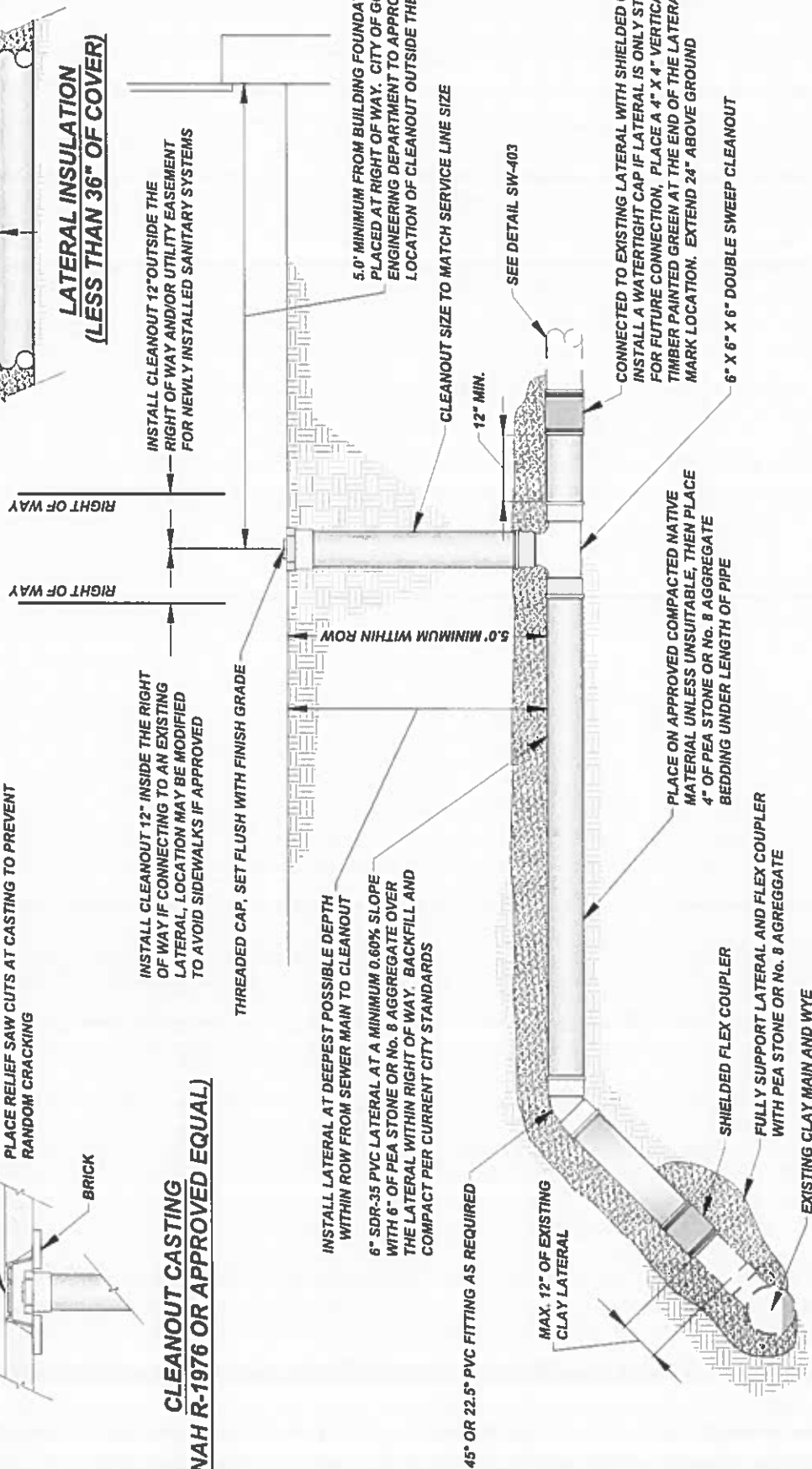
2 - 2" INSULATION BOARD TO BE CLOSED CELL (36" WIDE), EXTRUDED POLYSTYRENE FOAM MEETING ASTM 578, TYPE VI, 40 PSI COMPRESSING STRENGTH (ASTM D1621) 0.1% MAX. WATER ABSORPTION (ASTM C272)

CLEANOUTS LOCATED WITHIN A HARD SURFACE AREA MUST HAVE A CASTING. INSTALL $\pm 1/8"$ LOWER THAN FINISHED SURFACE TO PREVENT A TRIP HAZARD. NO EXPANSION MATERIAL OR PVC PIPE AROUND CASTING. PLACE RELIEF SAW CUTS AT CASTING TO PREVENT RANDOM CRACKING



CLEANOUT CASTING (NEENAH R-1976 OR APPROVED EQUAL)

LATERAL INSULATION
(LESS THAN 36" OF COVER)



SEWER LATERAL REPLACEMENT AT EXISTING TAP

NOT TO SCALE

The City Of Goshen
Department of Public Works & Safety
Office of Engineering

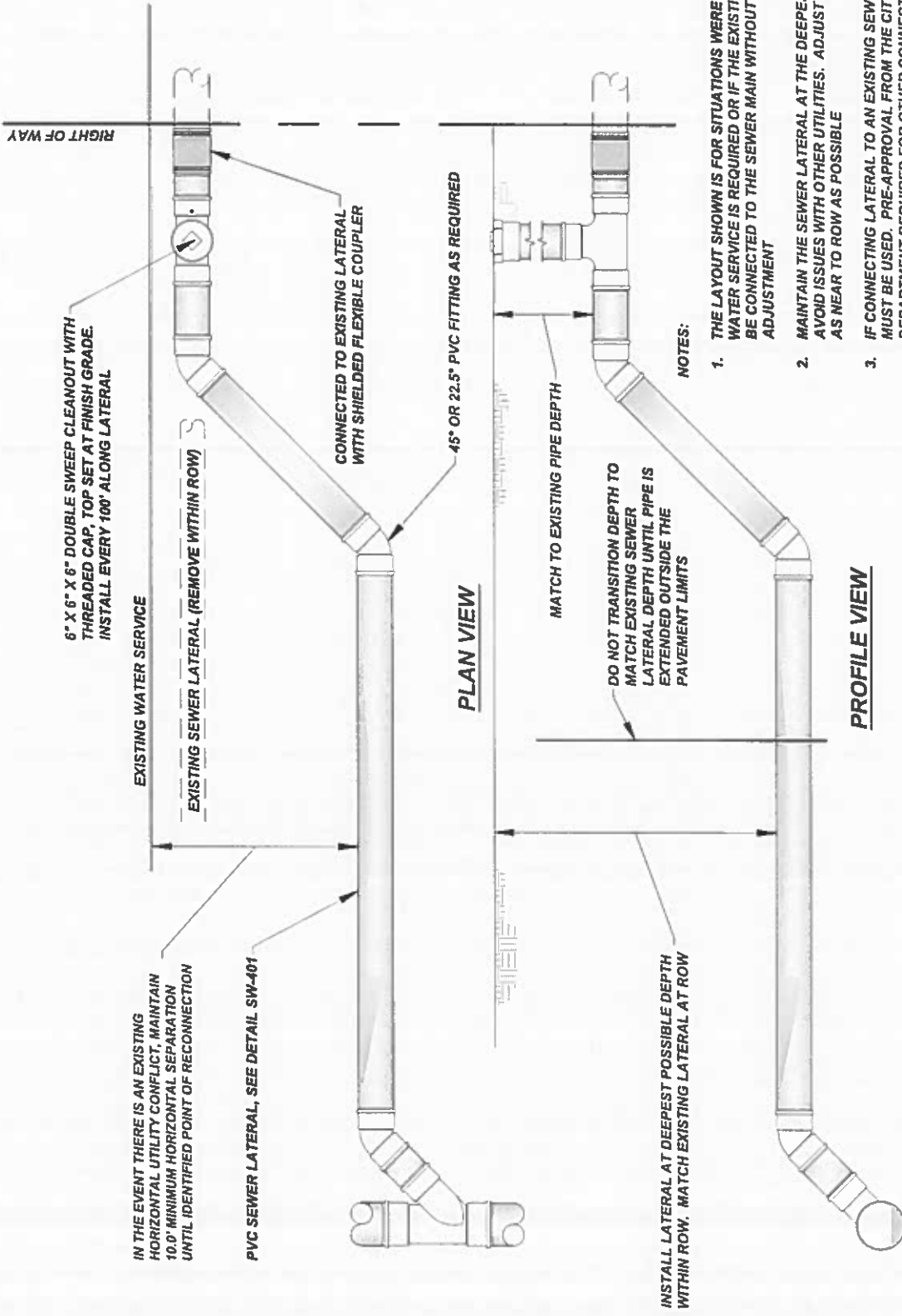
204 East Jefferson, Suite 1 Street, Goshen, Indiana 46528
Phone: 574-534-2201 Fax: 574-533-8625
Web: goshenindiana.org

Date Approved By The City Of Goshen Board Of Public Works & Safety and Approved Revisions

03/27/2025

Drawn By:
J. Hoffman
Checked By:
D. Saylor, P.E.
Drawing Number
SW-402

CITY OF GOSHEN, INDIANA
STANDARD DETAIL



NOTES:

1. THE LAYOUT SHOWN IS FOR SITUATIONS WHERE SEPARATION FROM WATER SERVICE IS REQUIRED OR IF THE EXISTING LATERAL CANNOT BE CONNECTED TO THE SEWER MAIN WITHOUT HORIZONTAL ADJUSTMENT
2. MAINTAIN THE SEWER LATERAL AT THE DEEPEST DEPTH POSSIBLE TO AVOID ISSUES WITH OTHER UTILITIES. ADJUST TO EXISTING LATERAL AS NEAR TO ROW AS POSSIBLE
3. IF CONNECTING LATERAL TO AN EXISTING SEWER MAIN, A SADDLE MUST BE USED. PRE-APPROVAL FROM THE CITY ENGINEERING DEPARTMENT REQUIRED FOR OTHER CONNECTION METHODS

REPLACEMENT SEWER LATERAL CONNECTION

NOT TO SCALE

The City Of Goshen
 Department of Public Works & Safety
 Office of Engineering

204 East Jefferson, Suite 1 Street, Goshen, Indiana 46528
 Phone: 574-534-2701 Fax: 574-533-8826
 Web: goshenindiana.org

Date Approved By The City Of Goshen Board Of Public Works & Safety and Approved Revisions				
03/27/2025				

CITY OF GOSHEN, INDIANA
STANDARD DETAIL

Drawn By: J. Hoffman
 Checked By: D. Sallor, P.E.
 Drawing Number: **SW-404**

City of Goshen Detail Change Log

Date Revised	Detail	Change Description
7/24/2025	RD-401	Added note number 2 allowing limestone or processed gravel
7/24/2025	RD-404	Added note number 2 allowing limestone or processed gravel
7/24/2025	RD-405	Changed casting from NEENAH #3-4055 to NEENAH R-1976, placement of casting 1/8" below the surface, sidewalk panel will require replacement if requirements are not met
7/24/2025	RD-406	Changed casting from NEENAH #3-4055 to NEENAH R-1976, placement of casting 1/8" below the surface, sidewalk panel will require replacement if requirements are not met
7/24/2025	SW-101	Added note number 2 detailing compaction requirements with standard and modified proctor tests
7/24/2025	SW-104	Spelling correction
7/24/2025	SW-109	Removed NEENAH R-1772 w/ Type 'B' Lid word 'storm' on lid or approved equal
7/24/2025	SW-110	Changed name to 'Resetting Casting in Pavement w/ Concrete Rings. Added 'dia.' to dimension
7/24/2025	SW-123	Changed name to 'Sewer Casing'
7/24/2025	SW-203	Spelling correction
7/24/2025	SW-204	Added rebar to the detail for additional strength
7/24/2025	SW-208	Removed note referencing casting to be placed 1/4" below finished pavement
7/24/2025	SW-211	Removed note referencing casting to be placed 1/4" below finished pavement
7/24/2025	SW-214	Removed note referencing casting to be placed 1/4" below finished pavement
7/24/2025	SW-215	Spelling correction
7/24/2025	SW-216	Removed note referencing casting to be placed 1/4" below finished pavement
7/24/2025	SW-217	Added notes number 2 and 3
7/24/2025	SW-401	Modified casting note to added installing casting 1/8" below finished surface. Changed casting to NEENAH R-1976
7/24/2025	SW-402	Modified casting note to added installing casting 1/8" below finished surface
7/24/2025	SW-403	Added note at cleanout to install rebar to assist in locating cleanout and corrected 'See Detail to SW-401'
7/24/2025	SW-404	Corrected 'See Detail to SW-401'
7/24/2025	WA-103	Corrected note 3, DIPRA to DIPRA
7/24/2025	WA-107	Removed 'Steel Carrier' note
7/24/2025	WA-201	Added note to set top at finish grade in yards and 1/8" below the finished surface within hard surface areas
7/24/2025	WA-401	Modified note from Kennedy K-81 to K-81D for hydrant model
7/24/2025	WA-501	Modified the foundation sleeve detail and bearing plane
7/24/2025	WA-502	Modified the foundation sleeve detail and bearing plane
7/24/2025	RD-105	Added a detail for downtown ADA Accessibility for statues and furniture