



**Community Relations Commission  
CITY OF GOSHEN**

202 South Fifth Street, Suite 1 • Goshen, IN 46528-3714  
Phone (574) 537-3839 • [communityrelations@goshencity.com](mailto:communityrelations@goshencity.com)  
[www.goshenindiana.org/crc](http://www.goshenindiana.org/crc)

## **Neighborhood Block Party Grant Application Guidelines**

The Community Relations Commission offers grants of up to \$200 to help neighborhood groups host block parties in 2025. These events aim to build stronger neighborhood connections, foster collaboration, and encourage civic engagement.

Applications open Monday, June 16, and will be accepted through Friday, Oct. 3, 2025, or until funds are depleted. Neighborhood groups within Goshen city limits are encouraged to apply.

For questions, contact:

Michael Wanbaugh

Director of Administrative Affairs

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### **Program Overview**

- Maximum grant: \$200 per neighborhood
- No match required
- Application window: June 16–Oct. 3, 2025
- Notification: Within five weeks of submission
- Final report and receipts due: Nov. 14, 2025
- No reimbursement for alcohol or pre-agreement expenses
- Street closures require separate approval from the Board of Works

### **Eligibility**

Neighborhood-based groups within Goshen city limits may apply. Groups do not need to be formal associations but must serve a defined residential area.

#### **Not eligible**

- Individuals
- Businesses or institutions
- Religious, political, or government entities

#### **Eligible Events**

- Block parties
- Cultural or seasonal celebrations

Applicants must provide the event date, location, and proof of permission to use the property.

#### **Allowable Costs**

- Food and nonalcoholic drinks
- Kids' activities (e.g., bounce houses)
- Rentals (tables, chairs, tents)
- Promotional materials (postcards, flyers, signs)



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### How it Works

1. **Apply:** Visit [goshenindiana.org/neighborhood-associations](http://goshenindiana.org/neighborhood-associations). Upload a project narrative of 200 words or less and itemized budget.
2. **Approval:** CRC reviews and issues a funding agreement. Do not spend funds before the agreement is signed.
3. **Spending:** One person should handle purchases. Avoid sales tax. Submit vendor paperwork (W-9) for reimbursement or direct payment.
4. **Final Report:** Due by Nov. 14, 2025. Include:
  - Expense list
  - Project summary (250 words or fewer)
  - Three digital photos
  - Request for extension if needed

### Application Review

Applications are evaluated by the Community Relations Commission based on:

- Clear plan and budget
- Neighborhood involvement in planning and organizing
- Community benefit and support for positive relationships

### Required Credit Line

All promotional materials funded by this grant must include the following statement: *Funding provided in part through the City of Goshen Community Relations Commission's Neighborhood Block Party Grant Program.*

### Ready to Apply?

We encourage all neighborhood groups to consider hosting a block party in 2025. Whether you're reconnecting with longtime neighbors or welcoming new ones, these events help build a stronger, more connected Goshen.

Visit [goshenindiana.org/neighborhood-associations](http://goshenindiana.org/neighborhood-associations) to get started, or reach out with questions.

We look forward to supporting your neighborhood event.