

GOSHEN BOARD OF AVIATION COMMISSIONERS

June 09, 2025

Present: Patty Morgan, Roger Yoder, Jeffrey Hartzler, Phil Lederach, Don Shuler, Randy Sharkey, Danielle Tabb, Patrick Pownell, Jeffery Weaver, Erin Fowler, Scotty Helper, Amanda Guzman, Doug Nisley, and Kristy Garris

Patty called the meeting to order at 2:00 PM

Danielle opened the bids to rehabilitate runway 9-27, extend the taxilane, and expand the apron. Phend & Brown was the only bidder. The bid included an alternative for a continuous 7-day timeline.

Rehabilitate Runway 09-27 and Relocate Runway 27 Threshold:

Schedule I: \$4,039,158.00. Engineers estimate: \$3,328,719.00.

Schedule II (7-day timeline alternative bid): \$6,211,698.00. Engineers estimate: \$4,103,223.00.

Extend Taxilane C; Expand Apron, West Apron; Shift Taxiways, TW A3 Removal and TW A4 Removal and Relocation:

Schedule I: \$831,023.35. Engineers estimate: \$463,901.00.

Schedule II: \$1,631,992.59. Engineers estimate: \$839,106.00.

Schedule III: \$649,237.77. Engineers estimate: \$453,395.00.

Schedule IV (Schedules I-III alternative bid): \$3,671,260.60. Engineers estimate: \$1,685,073.00.

Motion by Roger to approve the April minutes, second by Jeff. Motion carried.

Patty presented the budget and finance report. We are on track for the year with nothing out of the ordinary. We have money left in capital projects for the maintenance building repair work. Revenue is coming in, including taxes, hangar rentals, AV fuel income, and house rent. An aviation budget meeting is scheduled for the 2026 budget.

Danielle requested a motion to have the signatory sign the grant application for the runway rehabilitation that is due June 16th. Roger made that motion, second by Jeff. Motion carried. A request for reimbursement of \$17,490.00 was presented by Woolpert. Jeff made a motion to approve and have the signatory sign the expenditures, second by Roger. Motion carried.

Danielle requested a motion to allow the signatory to sign the grant application for the apron expansion and taxiway construction. Roger made that motion, second by Jeff. Motion carried. The CIP 2026 program coordination will begin on August 1st. The ZEV grant to purchase an electric vehicle and charging equipment is in its final application. A request for a motion to have the signatory sign that application was received. Roger made that motion, second by Jeff. Motion passed.

Don is waiting on the bids for the existing maintenance storage building. We need a contract in place by the end of the year to allow construction in 2026. Don requested ratification of all

contracts and agreements that were signed by the Airport Manager since the last meeting. Jeff made a motion to ratify the execution of the agreement with Gasoline Equipment Services, second by Roger. Motion carried. Jeff made a motion to ratify the execution of the professional service agreement with Woolpert for the runway apron project services up to \$317,746.00, second by Roger. Motion carried. Jeff made a motion to ratify the execution of the ZEV program administration agreement with Woolpert, second by Roger. Motion carried. Roger made a motion to ratify the execution of the professional service agreement with Hanson for the independent fee authorization, second by Jeff. Motion carried. The new resolution to provide public notice of meetings takes effect on July 1, 2025. Don asked for approval of the resolution. Roger moved to approve the resolution, second by Jeff. Motion carried. Jeff made a motion to authorize the issuance of the RFP for the maintenance building, second by Roger. Motion carried.

Randy reported on buildings and grounds. The FBO counter height is not currently in ADA compliance. A solution will be presented at the next meeting. Water damage was identified in the FBO that needs addressed. A quote was submitted for \$1,600 to make the repairs but the underlying cause of the water needs to be addressed with the contractor. Hangars A, B, and C preventative maintenance has been completed and are in good shape. A proposal was received for the City to provide gas for heating the hangar used for the Boys and Girls Club STEM project. Randy will look at options and report at the next meeting. The ILS and PAPI navigation equipment is working and has been flight checked by the FAA. A location for the ZEV charger was proposed. West of the New Horizons hangar is a good option, but we can approve it if we are awarded the grant. Two quotes have been received for both the charger and F150 Lightning Truck.

Scotty provided the FBO report. Fuel sales were slow for May due to bad weather, fewer corporate, and charter flights. May fuel numbers were 6260 gallons behind May of 2024 and we are down 10,594 gallons, so far for the year. 61 work orders were completed in the maintenance department including 9 annuals/phase inspections, 18 avionics, 28 general and 6 parts orders. Sweet Aviation had 20 charter flights from Goshen in May. The facility improvements are 70% complete with cleaning and reorganizing. A refurbished GPU is here but the tug has not arrived. A 5000-gallon truck is still being researched to help with capacity issues.

Randy reported on the good of the airport. Air Supremacy Over Goshen is June 25th to 28th. It has become the largest RC Model show in the Midwest. Voyager Aviation is bringing a Citation XLS Jet back to Goshen after being gone for the past 4 years.

Meeting adjourned at 3:02 PM.

Next regularly scheduled meeting is Monday July 21st at 2:00 PM.

Respectfully Submitted,

Jeffrey Hartzler Secretary, Goshen Board of Aviation Commissioners