



General Laborer 1 – Street Department Position Description

Department: Street Department

Position: General Laborer 1

Job Category: LTC (Labor, Crafts, Trades)

Status: Temporary

Scheduling: Varied

FLSA Status: Covered, Non- Exempt (Hourly)

Date of Announcement: April 4, 2025

Application Deadline: Until position is filled

[Click here to apply](#)

Essential Duties and Responsibilities: The following is a list of duties that are normal for this position but not all-inclusive.

- Shovel and rake various materials including dirt, leaves, snow, brush, asphalt, gravel, and concrete.
- Assist with patching streets and sealing cracks.
- Clean catch basins.
- Assist with tree and, brush trimming.
- Mowing, trimming, and maintain berms.
- Assist sign department, including assembly of signs and repair/replacement of street signs.
- Clean shop and general area.
- Participate in City Department mandatory trainings.
- Perform other related duties as required.

Minimum Training and Experience Required:

- High school diploma or equivalent and three to five years relevant work experience, or any equivalent combination of education, training and experience which provides the necessary knowledge, skills, and abilities.

Special Requirements:

- A valid driver's license.

Minimum Physical and Mental Abilities Required:

- Ability to operate departmental equipment and tools including crack/seal equipment, woodchipper, leaf vacuum, mower patch wagon, pruners, chain saws, shovels, rakes, air tool, weed trimmers, and other miscellaneous hand tools.
- Ability to exert significant physical effort in moderate to heavy work involving lifting, carrying, pushing, pulling, and shoveling; ability to stoop, kneel, crouch and crawl; ability to climb and balance.

Supervisor Responsibilities:

- Not applicable.

Mathematical Ability:

Ability to add, to subtract, multiply, divide, and measure

Language Ability and Interpersonal Communication:

- Ability to comprehend and correctly use a variety of informational documents including citizen inquiry forms and other reports and records.

- Ability to comprehend a variety of reference books and manuals.
- Ability to prepare work orders, time sheets, maintenance reports, and other related reports.
- Ability to accurately record and deliver information and meet deadlines.
- Ability to perceive and discriminate colors, sounds, textures, odors, and shapes.
- Ability to work using independent judgment, common sense, and principles of rational systems in the performance of tasks.
- Ability to communicate effectively with supervisors, coworkers, other City personnel, and the public verbally and in writing.
- Ability to work under stressful conditions.
- Ability to maintain personal composure and tactfully manage difficult situations and interpret questions correctly.
- Ability to advise and interpret the application of policies, procedures, and standards to specific situations; ability to explain, demonstrate and clarify to others within well-established policies, procedures, and standards.

Environmental Adaptability:

- Ability to work effectively in a shop environment.
- Ability to work outdoors in extreme weather conditions.
- Ability to work in and close to public streets and to take necessary precautions to protect self and others from traffic, and other hazardous situations.

Rate of Pay:

Grade 1 as designated by current salary ordinance.

Minimum – Midpoint range: \$14.51 – \$17.42 (based on experience).

Work Hours:

Monday – Friday, 7:00 a.m. – 3:00 p.m.

Applications are available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org. Click Job Opportunities.

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