

MINUTES of Board of Public Works & Safety and Stormwater Board

Held at Council Chambers, 111 E. Jefferson St., at 2:00 p.m. June 1, 2020

PRESENT: Mayor Jeremy Stutsman, Board Member Mike Landis, Board Member Mary Nichols

ABSENT:

No minutes were presented.

Changes to the agenda: Board Member Landis motioned to add Item #8 Road Closure. Item #9 Agreement with Baker Tilly. Item #10 Dumpster placement to the agenda. Second by Board Member Nichols and Items #8, 9, 10 were added.

ANNOUNCEMENT

Clerk-Treasurer Adam Scharf read the following statement:

“We begin this meeting during a declared public health emergency covering all of the State of Indiana. Board members Landis and Nichols are participating in this meeting by electronic communication pursuant to Governor Holcomb’s Executive Orders 20-04 and 20-09, as well as guidance from Indiana Public Access Counsellor Luke Britt. Board member Mayor Jeremy Stutsman is physically present in City Council Chambers as we begin this meeting.”

INFORMATION ONLY

Utility Office Manager Kelly Saenz announced on April 29, 2020 a letter had been sent from the Goshen Water & Sewer Department was mailed to the mobile home communities to inquire about their participation in the annual summer sewer allowance.

Brookside Manor
Roxbury Park
Twin Pines
Creekside Estates

Saenz said as of May 29, 2020 no response had been received. Therefore, these communities will not be receiving the 2020 reduced summer sewer rate on their monthly sewer bills issued in the months of June through October.

INFORMATION ONLY

Clerk-Treasurer Adam Scharf announced that Interra Shred-it days were being postponed.

OPEN BIDS FOR EAST GOSHEN WATER MAIN REPLACEMENT (PN: 2019-0037)

Mayor Stutsman opened the following bids for the East Goshen Water Main Replacement. Below are the quotes received:

COMPANY	TOTAL
TGB Unlimited	\$1,296,000.00 A) \$315,000.00 B) \$350,000.00
CV Excavating	\$1,951,000.00 A) \$364,182.28 B) \$388,002.14
Selge Construction	\$766,029.75 A) \$253,041.00 B) \$272,198.50
HRP Construction	\$1,089,000.00 A) \$168,992.50 B) \$192,286.50

Mayor Jeremy Stutsman moved to refer the bids to the Legal and Utility Departments for review and recommendation. Second by Board Member Landis and motion passed unanimously.

GOSHEN ARTS COUNCIL PROFESSIONAL SERVICES AGREEMENT W/ EYEDART

Community Development Director Mark Brinson presented a proposal for professional services from Eyedart Creative Studio; explained this is to take over efforts of part-time grant-funded position supporting Goshen Arts Council and listed some scope of service elements.

Mayor Stutsman stated that there was money budgeted for this program. He added that looking through the agreement it looks like the cost will be \$22,500.00 depending on some web hosting and some other details. It could be less, but not more.

Board Member Landis wanted clarification on the \$17,500 service fee, asking if this was consulting fees. Mr. Brinson explained that they were actually doing certain projects including producing videos, convening monthly meeting, and maintaining the website.

Board Member Landis made a motion to approve the fee for services of \$17,500 for June 1 through Dec. 31, 2020 with an additional \$5,000.00 from June 1, 2020 through December 31, 2020 and to allow the mayor to sign agreements related to services for the Goshen Arts Council. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO ADVERTISE FOR BIDS-NORTH MAIN STREET IMPROVEMENTS
(PN: 2016-0020)

Director of Public Works Dustin Sailor requested board approval to advertise for bids for the North Main Street Improvement project. Memo included in packet.

Board Member Landis moved to approve the request for Goshen Engineering to advertise for bids for the North Main Street Improvements PN: 2016-0020. Second by Board Member Nichols and motion passed unanimously.

DRAINAGE DESIGN CONTRACT W/ ABONMARCHE (JN: 2019-0035)

Director of Public Works Dustin Sailor requested board approval for the drainage issue at 217 Blackport Dr. Memo included in packet.

Landis asked whether this might tie into potential work in the future, with short-term work maybe being re-done as part of a larger project later. Sailor replied that is possible but affected property owner has waiting long enough.

Board Member Landis moved to approve the temporary drainage design contract with Abonmarche for the 217 Blackport Drive drainage issues for a contract amount not to exceed \$15,900.00. Second by Board Member Nichols and motion passed unanimously.

AMENDMENT TO LPA-CONSULTING CONTRACT W/ABONMARCHE

Legal Compliance Administrator Shannon Marks requested board approval for the amendment to the December 15, 2014 LPA Consulting Contract with Abonmarche Consultants for preliminary engineering services for the reconstruction of Wilden Ave. from Rock Run Creek Bridge to 6th St. Marks listed specific amendments, including that not-to-exceed fee is reduced to \$330,000.

Board Member Landis moved to approve and execute the Amendment to the Dec. 15, 2014 LPA Consulting Contract with Abonmarche Consultants, Inc. Second by Board Member Nichols and motion passed unanimously.

ACCEPTANCE OF DEED OF DEDICATION FROM LIONSHEAD

Legal Compliance Administrator Shannon Marks requested the board acceptance of a Deed of Dedication from Lionshead Development. Memo included in packet.

Board Member Landis made a motion to accept the dedication of public right-of-way from Lionshead Development, LLC and authorize the Mayor to execute the acceptance page. Second by Board Member Nichols and motion passed unanimously.

NO PARKING SIGNS - RIVER AVE

Director of Public Works Dustin Sailor requested board approval to install additional “No Parking” signs on River Avenue. Memo included in packet.

Board Member Landis made a motion to approve the installation of additional “No Parking” signs on River Avenue. Second by Board Member Nichols and motion passed unanimously.

RIVER RACE DR CLOSURE (JN: 2017-0014)

Director of Public Works Dustin Sailor requested board approval for the closure of River Race Drive for Niblock Construction to perform the work for the River Race Drive Extension. Memo included in packet.

Board Member Landis made a motion to approve the River Race Drive road closure including phasing in the closure of the east/west alley north of Jefferson Street from June 2, 2020 thru August 30, 2020. Second by Board Member Nichols and motion passed unanimously.

DUMPSTER PLACEMENT

Clerk-Treasurer Adam Scharf, on behalf of Lyle Lehman, requested board approval for the placement of a dumpster at 204 S. 6th St. Scharf explained request was received prior to prior canceled meeting, so Engineering and Streets Depts. were consulted and gave preliminary approval for placement which has already occurred, so request is retroactive and ongoing.

Board Member Landis made a motion to approve the dumpster location blocking 3 parking spaces at 204 S. 6th St. for two weeks. Second by Board Member Nichols and motion passed unanimously.

TEMPORARY ROAD CLOSURE – PLYMOUTH AVE

Water and Sewer Superintendent Kent Holdren requested the closure of Plymouth Avenue between S. 7th Street and S. 8th Street as well as S. 7th Street between Plymouth and Jackson Street.

Discussion regarding traffic flow and control.

Board Member Landis made a motion to approve the road closure requests for the relocating of a fire hydrant from June 2, 2020 thru June 4, 2020. Second by Board Member Nichols and motion passed unanimously.

TWO AGREEMENTS WITH BAKER TILLY

City Attorney Bodie Stegelmann presented two agreements with Baker Tilly for professional accounting services for Water Utility and Sewer Utility for preparation of financial management reports for a period of three years.

Discussion regarding the length of contract.

Board Member Landis made a motion to approve two agreements with Baker Tilly Municipal Advisors for their professional accounting services to provide financial management reports up to year end 2022 for Goshen's Water Utility at a cost not to exceed \$68,000.00 or three years and for Goshen's Sewer Utility not to exceed a cost of \$68,000.00 for three years.

TEMPORARY DUMPSTER PLACEMENT -DJ CONSTRUCTION


Clerk Treasurer Adam Scharf presented a request for the temporary dumpster placement on behalf of DJ Construction from June 8, 2020 for one week. Memo included in packet.

Board Member Landis made a motion to approve the request for temporary dumpster placement that will block two spaces on Main Street for one week. Second by Board Member Nichols and motion passed unanimously.

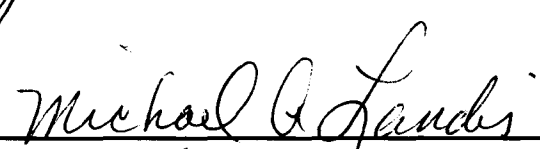
Mayor Stutsman moved to process civil city and utility claims and to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

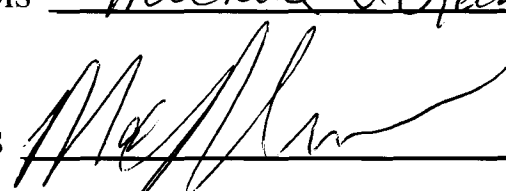
CHAIR JEREMY STUTSMAN



BOARD MEMBER MICHAEL LANDIS



BOARD MEMBER MARY NICHOLS



ATTEST


CLERK-TREASURER ADAM SCHARF