



MINUTES of October 19, 2020 Regular Meeting

Board of Public Works & Safety and Stormwater Board

Held 2:00 p.m. Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Member Mike Landis, Member Mary Nichols

Absent: Chair Jeremy Stutsman

Minutes of Oct. 12 were presented.

Nichols/Landis moved to approve minutes of Oct. 12, 2020 as presented. Passed 2-0.

Nichols/Landis moved to approve the agenda as presented. Passed 2-0. *[Note: An Item #12, NIPSCO project and traffic control for College Ave. and Dierdorff, was added and acted upon at the end of the meeting.]*

Resignation of Police Captain Chris Juroff

Police Chief Jose Miller presented the packet memo.

Nichols/Landis moved to accept the resignation of Captain Chris Juroff effective Nov. 2, 2020. Passed 2-0.

Promotion of Michael J. Heckathorn to Patrol Officer

Police Chief Jose Miller presented the packet memo.

Nichols/Landis moved approve the promotion of Michael J. Heckathorn from position of Probationary Patrol Officer to rank of Patrol Officer effective Oct. 21, 2020. Passed 2-0.

Member Michael Landis swore in Michael J. Heckathorn.

Awning in Right-of-Way, El Duranguenze, 113 W. Washington St.

Diane Harvell, Awings Unlimited, presented the request consistent with the rendering and shop drawing in the packet. Landis asked whether it would be a new or replacement awning. Harvell replied that it would be new. Landis asked whether this is standard. Harvell said it is. Rossa Deegan, Assistant City Planner, said it meets zoning standards.



Nichols/Landis moved to approve the awning at 113 W. Washington St. Passed 2-0.

[Due to late arrival of petitioner, next two items were reversed in order from the agenda.]

Variance Request: Gravel Parking Surface, 605 E. Logan St.

Crystal Welsh, Abonmarche Consultants, presented the request consistent with the materials in the meeting packet. Discussion clarifying current condition and scope of proposal ensued.

Landis asked about change of land use. Welsh said that zoning was manufacturing and climbing facility is allowed. Landis noted roof was new and work being done, which is positive.

Further discussion clarifying layout.

Landis asked whether primary reason for using gravel is cost savings. Welsh said it is; business owner is trying to start an interesting business and there is uncertainty. Use of gravel is also consistent with surroundings.

Civil City Engineer Josh Corwin stated that Engineering Dept. has several concerns, including gravel being tracked into roadway, material migrating into floodway, lack of proper pavement markings, use of gravel setting precedent for other commercial development. Requested if approval granted, timetable be specified.

Deegan said hard surface would be preferable. Requested at a minimum, all parking spaces be paved with hard surface.

Landis explained his difficulty allowing gravel when a use is being changed, along with concern for precedent. Noted that building codes require buildings being restored to come up to current codes.

Nichols wondered about the 2-year timeframe proposed by Engineering Dept. Welsh said that would allow for the business to get up and operating. Landis asked who was paying for retention pond and driveway. Welsh said property owner pays.

Ryan Bortrager, climbing business owner, said he had hoped to get the business open in September. Would like to open as soon as possible. Said even temporary relief would be helpful.

City Attorney Bodie Stegelmann explained that relief from the standard goes with the property, not the business, and would be granted for a specific amount of time.

Nichols/Landis moved to grant temporary relief from hard surface requirement for the proposed new gravel areas for a period of 18 months. Passed 2-0.



Variance Request: Gravel Driveway Surface, 810 Indiana Ave.

Alma Carreón, 810 Indiana Ave., (with Communications Coordinator Sharon Hernandez translating) presented the letter included in the packet, along with photos of properties in the vicinity (attached as Exhibit A).

Landis asked whether the gravel is for storing vehicles or only for driveway. Carreón said for driveway. Landis asked if use was business or personal. Carreón said personal use. Landis asked how far from street gravel begins. After some discussion, measurement was uncertain. Later, Deegan said he thought it was far enough back that gravel would likely not go onto the road.

Deegan said Planning staff was made aware of the gravel installation in late July within the side setback and on the neighboring property to the south. Staff said plan being presented is reasonable. Noted zoning is A-1 which requires 10-ft setback, and since 5-ft setback is proposed, BZA approval would be required.

Nichols/Landis moved to approve the gravel driveway at 810 Indiana Ave. as shown in the drawing (included in the packet). Passed 2-0.

Change Order 3: Police Training Facility, JN: 2018-0014

Director of Public Works Dustin Sailor presented the packet memo.

Nichols/Landis moved to approve Change Order 3 for the Goshen Police Department Shooting Range Training Center, extending the project completion date from Nov. 10 to Dec. 4, 2020. Passed 2-0.

Agreement Amendment: Assistance with Reporting of GASB Statement #34

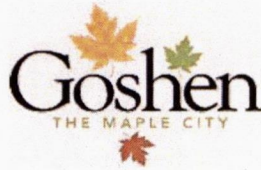
Clerk-Treasurer Adam Scharf presented the packet memo.

Nichols/Landis moved to approve the amendment of the Agreement for Assistance with Reporting Requirements of GASB Statement No. 34, adjusting the fee from \$5,150 to \$5,300. Passed 2-0.

Conditional Offer of Employment of and Agreement with Tyler Allen Schaaf

Legal Compliance Administrator Shannon Marks presented the packet memo.

Nichols/Landis moved to extend a conditional offer of employment to Tyler Allen Schaaf as a probationary patrol officer and to approve and execute the Conditional Offer of Employment Agreement with Tyler Allen Schaaf. Passed 2-0.



Community Crossings Grant 2020-2 Financial Commitment, JN: 2020-0035

Corwin presented the packet memo.

Nichols/Landis moved to approve Mayor Stutsman to sign the financial commitment letter for the 2020-2 CCMG application, committing the amount of \$549,975.50 toward the project costs. Passed 2-0.

Extension of Steury Ave. Southbound Lane Closure, JN: 2019-0037

Sailor presented the packet memo.

Nichols/Landis moved to approve an additional time extension for the closure of the southbound lane of Steury Avenue until Oct. 30, 2020. Passed 2-0.

Extension of Lincoln Ave. & Steury Ave. Lane Restrictions, JN: 2019-0037

Sailor presented the packet memo.

Nichols/Landis moved to approve the extension of lane restrictions near the intersection of Lincoln Ave. and Steury Ave. until Oct. 30, 2020. Passed 2-0.

NIPSCO Substation and Power Line Installation

Sailor explained that NIPSCO is installing a new substation off Dierdorff south of College Ave., along with additional power lines. Staff learned that traffic restriction and a road closure had already occurred, and staff informed NIPSCO that board approval was required for such. Sailor provided additional materials attached as Exhibit B.

Nichols/Landis moved to approve lane restriction on Dierdorff Road, Section 2 as shown on [Exhibit B] and traffic control plan subject to approval by Engineering Department, Oct. 19-26, 2020. Passed 2-0.

PRIVILEGE OF FLOOR: No one spoke.




Landis/Nichols moved to approve civil city and utility claims and to adjourn. Passed 2-0.

Adjournment at 2:48 p.m.

Exhibit A: Photos related to 810 Indiana Ave. variance request

Exhibit B: Memo and map related to NIPSCO traffic restrictions Dierdorff Rd. and College Ave.

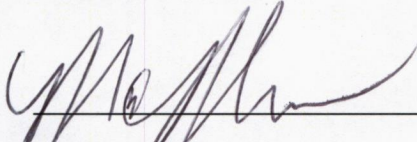
APPROVED

ABSENT 

Jeremy Stutsman, Chair

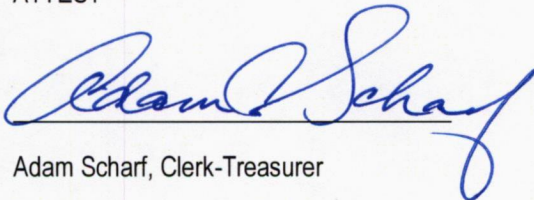
Michael A. Landis

Michael Landis, Member



Mary Nichols, Member

ATTEST



Adam Scharf, Clerk-Treasurer

Exhibit A - 19 Oct. 2020 Board of Works Minutes



605 S. Indiana Ave.



302 S. Indiana Ave.



509 S. Indiana Ave.



509 S. Indiana Ave.



505 S. Indiana Ave.



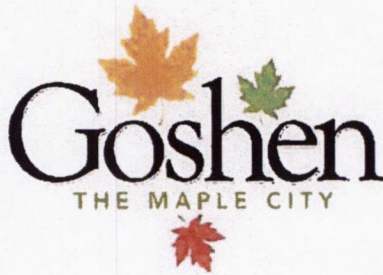
513 Dewey Ave



909 S. Indiana Ave.



1120 Berkey Ave.



**Engineering Department
CITY OF GOSHEN**

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MEMORANDUM

TO: Goshen Board of Public Works & Safety

FROM: Goshen Engineering

RE: **NIPSCO ELECTRIC LANE RESTRICTIONS ON DIERDORFF ROAD**

DATE: October 19, 2020

NIPSCO Electric will be placing new power poles along the east side of Dierdorff Road from College Avenue to Eisenhower Drive as part of the College Avenue and US 33 intersection project. The north bound lane will be closed to allow for the line trucks to safely install the new power poles and wires. The north bound traffic will be detoured around the area and the south bound lane will remain open in one direction south. This request is for Section 2 shown on the attached map. The other lane restriction sections will be submitted for approval at a later date. The lane restriction is scheduled to beginning October 19, 2020 through October 26, 2020.

Requested Motion: Approve lane restriction on Dierdorff Road, Section 2 as shown on attached map and traffic control plan beginning October 19, 2020 through October 26, 2020.

**APPROVED:
BOARD OF PUBLIC WORKS & SAFETY
CITY OF GOSHEN, INDIANA**

Jeremy Stutsman, Mayor

Mary Nichols, Member

Michael Landis, Member

Section 1	Task Install poles/transfer distribution conductor Pull in new conductor, reduced traffic area to corner of College and Dierdorff	Traffic Start 10/12/2020 11/19/2020	Traffic End 10/16/2020 12/3/2020
Section 2	Task Install poles/pulling blocks/rope	Traffic Start 10/19/2020	Traffic End 10/26/2020
Section 3	Task Install poles/pulling blocks/rope	Traffic Start 10/27/2020	Traffic End 11/3/2020
Section 4	Task Install poles/pulling blocks/rope	Traffic Start 11/4/2020	Traffic End 11/10/2020
Section 5	Task Install poles/pulling blocks/rope Pull in new conductor, reduced traffic area to corner of S Eisenhower and Dierdorff	Traffic Start 11/11/2020 11/19/2020	Traffic End 11/18/2020 12/3/2020
Section 6	Task Install poles/transfer distribution and transmission conductor	Traffic Start 10/19/2020	Traffic End 10/26/2020

