



MINUTES of August 31, 2020 Regular Meeting
Board of Public Works & Safety and Stormwater Board

Held 2:00 p.m. Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Chair Jeremy Stutsman, Member Mike Landis, Member Mary Nichols

Minutes of Aug. 17 were presented.

Nichols/Landis moved to approve as presented. Passed 3-0.

Mayor listed two items to add to agenda:

- Hiring of Jeff Schrock as Reserve Police Officer *[Memo: Exhibit A]*
- Downtown Holiday Lights *[Memo: Exhibit B]*

Nichols/Landis moved to add these two items to the agenda and approve as amended. Passed 3-0.

[Clerk's note: Board approved adding another item during meeting: sidewalk and alley partial closures for DJ Construction for work at Yoder, Ainlay, Ulmer & Buckingham. Memo: Exhibit C.]

Hiring of Adam W. Peisker as Probationary Firefighter

Goshen Fire Chief Dan Sink announced requested hiring effective Sept. 1, 2020

Nichols/Landis moved to approve the hiring of Adam W. Peisker as a probationary firefighter effective Sept. 1, 2020. Passed 3-0.

Mayor swore in Adam W. Peisker.

Hiring of Jeff A. Schrock as Reserve Police Officer

Assistant Police Chief Shawn Turner requested that Jeff Schrock, recently retired after 33 years on GPD, be hired as a reserve officer effective Aug. 31, 2020. Mayor thanked Schrock for his support of the community and willingness to serve.

Nichols/Landis moved to approve the hiring of Jeff Schrock as a reserve police officer effective Aug. 31, 2020. Passed 3-0.

Mayor swore in Jeff A. Schrock.



Change Order No. 1 for Police Department Training Center, JN: 2018-0014

Director of Public Works Dustin Sailor explained delays in project reviews and submittals and requested extension of 45 working days (66 calendar days) to Nov. 6, 2020.

Nichols/Landis moved to approve Change Order No. 1 to extend the project completion date from September 1, 2020, to November 6, 2020, to allow R. Yoder Construction to complete work of the Goshen Police Department Shooting Range Training Facility. Passed. 3-0.

2018 Goshen Fire Department Contractual Write-offs

Sink requested affirmation of insurance contractual write-offs in the amount of \$301,433.62.

Nichols/Landis moved to approve the 2018 contractual write-offs totaling \$301,433.62. Passed 3-0.

Roof Replacement at 319 Olive Street with Cecil Bontreger

City Attorney Stegelmann introduced the agreement per the packet memo, requested acceptance of agreement and rescheduling hearing to Oct. 5, 2020. Landis asked whether hearing would proceed if roof was replaced. Stegelmann said it would not. Mayor stated he would be willing to approve this agreement but if 30 days passes he would not be inclined to vote to allow more time at that point.

Nichols/Landis moved to approve the agreement requiring Cecil Bontreger to install a new roof at 319 Olive St., Goshen, IN and rescheduling the hearing to Mon. Oct. 5 at 2:00 p.m. Passed 3-0.

Temporary Relocation of Dumpsters to Sidewalk

Ruth Pletcher, DJ Construction, introduced the request per the packet memo.

Nichols/Landis moved to approve the temporary relocation of the dumpsters and temporary partial closure of sidewalk on Main St. in front of Yoder, Ainlay, Ulmer & Buckingham for the week of Aug. 31. Passed 3-0.

Sidewalk and Alley Closure – Main St. and Clinton St.

Ruth Pletcher, DJ Construction, introduced the request per the memo attached as *Exhibit C*.

Nichols/Landis moved to approve the temporary partial closure of sidewalk in front and alley behind Yoder, Ainlay, Ulmer & Buckingham Sept. 4-11. Passed 3-0.



GHS Crimson Marching Band Parade Sept. 18

Dr. Tom Cox introduced request per packet memo and map. Mayor said he liked the idea of some music outdoors and getting people out as long as they don't gather too closely. Landis asked how parade would be advertised. Cox replied that social media, band boosters, and word of mouth would be used. Asst. Chief Turner said School Resource Officers could assist.

Nichols/Landis moved to approve the request for a parade for the Goshen High School Crimson Marching Band on Fri. Sept. 18, 2020 beginning at 7:00 p.m. Passed 3-0.

Extension to Sept. 4 of Closure of Indiana Ave. from Pike St. to Wilkinson St., JN: 2019-2037

Sailor introduced request per packet memo.

Nichols/Landis moved to approve additional time extension for the closure of Indiana Ave. from Pike St. to Wilkinson St. until Sept. 4, 2020. Passed 3-0.

Extension to Sept. 4 of Steury Ave. Southbound Lane Closure, JN: 2019-0037

Sailor withdrew item due to complications with a utility that is in conflict.

Eastbound Lincoln Ave. Closure Sept. 1 – Nov. 25, JN: 2019-0037

Sailor introduced request per packet memo.

Nichols/Landis moved to approve the closure of the eastbound lane of Lincoln Ave. for Selge Construction to complete installation of water main and pavement restoration Sept. 1 – Nov. 25, 2020. Passed 3-0.

Closure of Westplains Dr. Sept. 14-18

Sailor introduced request per packet memo.

Nichols/Landis moved to approve the closure of Westplains Dr. from Kansas Dr. to Pringle Dr. Sept. 14-18 for water and sewer installation at the new LaCasa building.



Blackport Drive – Temporary Removal of No Truck Designation, JN: 2019-0037

Sailor explained that the first project “hiccup” occurred when a truck detoured down Blackport Drive but was ticketed due to “No Truck” designation. Requested temporary removal per packet memo.

Nichols/Landis moved to approve the temporary removal of the “No Truck” designation on Blackport Dr., effective immediately, until no later than Nov. 25, 2020. Passed 3-0.

Closure of Parking Spaces and Sidewalk at Utility Billing Office, 203 S. 5th St. – Sept. 8-9

Sailor introduced request per packet memo.

Nichols/Landis moved to approve the closure of sidewalk and eight parking spaces on the north and south sides of the Utility Billing Office for roof replacement Sept. 8-9. Passed 3-0.

Voter Registration Table at Main St. and Washington St.

Clerk-Treasurer Adam Scharf introduced request per packet memo. Mayor suggested west side of Main St. Mayor asked whether Ms. Houghton was associated with any group. Scharf stated that to his knowledge she was an interested resident.

Nichols/Landis moved to approve voter registration table at corner of Main St. and Washington St. Mondays and Fridays noon – 2:00 p.m. until Oct. 5. Passed 3-0.

Downtown Holiday Lights, JN: 2010-0077

Sailor introduced request per memo attached as *Exhibit B*. EID board member Scott Woldruff stated EID would be glad to pay any expenses related to installation and maintenance. Woldruff asked about insurance coverage if lights would be turned over to City, referencing June 1, 2019 hail storm. Scharf said he has been revisiting a claim in hopes of recovering payment of more than \$20,000 City made to replace broken holiday lights, with no promises but positive indications of potential reimbursement. Scharf stated Travelers has provided assurance that even lights located on private property are still covered under the City policy. Mayor thanked Scharf for work getting money back for hail damage. Mayor said the lights are a great idea; requested LED lights.

Nichols/Landis moved to allow the installation of holiday lights across Main St. at the intersection of Jefferson St., Washington St. and Clinton St. Passed 3-0.



Announcement: Riding to Remember Fallen Police, Firefighter & Veteran Charity Ride – Sept. 13

Scharf summarized packet memo.

Announcement: Rescheduling of next Boards of Works & Safety, Stormwater to 11:00 a.m. Sept. 8

PRIVILEGE OF FLOOR: No one spoke.

Stutsman/Landis moved to approve civil city and utility claims and to adjourn. Passed 3-0.

Adjournment at 2:33 p.m.

APPROVED with attached Exhibits A, B, C

A handwritten signature in black ink, appearing to be "J. Stutsman", written over a horizontal line.

Jeremy Stutsman, Chair

A handwritten signature in black ink, appearing to be "Michael Landis", written over a horizontal line.

Michael Landis, Member

A handwritten signature in black ink, appearing to be "Mary Nichols", written over a horizontal line.

Mary Nichols, Member

ATTEST

A handwritten signature in black ink, appearing to be "Adam Scharf", written over a horizontal line.

Adam Scharf, Clerk-Treasurer

Exhibit A - 31 Aug. 2020 Board of Works Minutes



Jose' D. Miller

Chief of Police

111 E Jefferson St
Goshen, Indiana 46528

TO: Goshen Board of Public Works & Safety
Mayor Jeremy Stutsman
Member Mary Nichols
Member Mike Landis

Date: August 31st, 2020

From: Chief Jose' Miller

Reference: The hiring of Jeff A. Schrock as a Reserve Patrol Officer

I am requesting that the Board of Public Works and Safety approve the hiring of Jeffrey A. Schrock for the position of Reserve Patrol Officer. Jeffrey A. Schrock just recently retired from the Goshen Police Department after 33 years of full-time service to the community of Goshen. Jeff Schrock has numerous hours of training with the Goshen Police Department and has attended the Indiana Law Enforcement Academy. He desires to continue his service to this community by volunteering as a Reserve Police Officer. I would like this hiring to be effective today August 31st, 2020.

Jeff Schrock will be present for the Board of Works Meeting.

A handwritten signature in black ink, appearing to be "Jose' Miller".

Jose' Miller #116
Chief of Police
Goshen City Police Department
111 E. Jefferson Street
Goshen, IN. 46528

Telephone: (574) 533-8661

Hearing Impaired: (574) 533-1826

FAX: (574) 533-1826

Exhibit B - 31 Aug. 2020 Board of Works Minutes



Engineering Department
CITY OF GOSHEN
204 East Jefferson Street, Suite 1 • Goshen, IN 46528-3405
Phone (574) 534-2201 • Fax (574) 533-8626 • TDD (574) 534-3185
engineering@goshencity.com • www.goshenindiana.org

MEMORANDUM

TO: Board of Works and Safety and Stormwater Board
FROM: Dustin Sailor, P.E., Director of Public Works
RE: **DOWNTOWN HOLIDAY LIGHTS – SIGNAL POLE ADDITIONS (CARRY-IN)
(JN: 2010-0077)**
DATE: August 21, 2020

EID requests permission to hang holiday lights across Main Street at Jefferson Street, Washington Street, and Clinton Street. The placement of lights across Main Street is meant to replicate lighting and decoration that once spanned the road.

Once the mast arms are removed, new tension wires will need to be installed along with electrical outlets to support the seasonal lights. EID estimates the electric load will be 900 watts per string and weigh a maximum of 250 pounds.

Yet to be worked out is who pays for the installation of the tension wires and associated electric work needed to support the holiday lights.

A representative from Goshen's EID will be present to answer questions about this request.

Requested Motion: Move to allow the installation of holiday lights across Main Street at the intersection of Jefferson Street, Washington Street, and Clinton Street.

City of Goshen
Board of Works & Safety

Jeremy Stutsman, Mayor

Mary Nichols, Board Member

Mike Landis, Board Member



August 31, 2020

Goshen Board of Works
111 E. Jefferson St.
Goshen, IN 46526

RE: Temporary partial closure of sidewalk

We (DJ Construction Co. Inc.) have requested permission to partially close the sidewalk on Main Street in front of Yoder, Ainley, Ulmer & Buckingham (YAUB) and close the alley entry from Clinton St. into the 5th Street parking behind YAUB.

We are planning for the work to start at the end of this week and continue next week. I was told by Master Steel Roofing that it would take from 2-4 days on each area. The sidewalk in front will be partially closed with a half wall directing people around the work area. Trucks will be parked in front of the area with work taking place behind the truck.

The alley would need to be closed because there isn't room for delivery vehicles and cars to go through and still have room for workers to safely.

I will hand deliver letters to all neighbors today, August 31st, 2020 and if not possible to hand deliver, mail them today.

Ruth Pletcher, DJ Construction will present this information to the Board of Works at the meeting we are requested to attend for this matter. I apologize for the late notice, but when I asked the roofer for a date last week so I had time to get it on the schedule for BOW he told me today it would be later this week.

Ruth Pletcher

A handwritten signature in cursive script that reads 'Ruth Pletcher'.

Service Group Coordinator
DJ Construction Co. Inc.