

MINUTES of Board of Public Works & Safety and Stormwater Board

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on May 4, 2020, at 2:00 p.m. for their weekly Board meeting. Members of the Board present or absent as follows:

PRESENT: Mayor Jeremy Stutsman, Board Member Mike Landis, Board Member Mary Nichols

ABSENT:

Minutes of the meeting of March 23 and March 30, 2020, were presented. On motion of Board Member Landis and second by Board Member Nichols, the minutes were approved as presented.

ANNOUNCEMENT

Clerk Treasurer Adam Scharf read the following statement:

“We begin this meeting during a declared public health emergency covering all of the State of Indiana. Board members Landis and Nichols are participating in this meeting by electronic communication pursuant to Governor Holcomb’s Executive Orders 20-04 and 20-09, as well as guidance from Indiana Public Access Counsellor Luke Britt. Board member Mayor Jeremy Stutsman is physically present in City Council Chambers as we begin this meeting.”

AWARD BID - GOSHEN POLICE DEPARTMENT TACTICAL TRAINING FACILITY

Director of Public Works Dustin Sailor requested the Board approval to award the bid for the remodeling of the Goshen Police Department Tactical Training Facility to R. Yoder Construction. (JN:2018-0014). Memo included in packet.

Mayor commented that Public Safety LOIT fund has significant cash balance from which this will be paid, and that the close proximity training opportunities will be advantageous for Police Dept.

Board Member Landis asked if we should take additional bids for the project since this occurred only one bid was received. Mayor Stutsman explained that staff weighed the risk of receiving no bids or a higher bid. City wants to complete this project timely, which has already been pending for 2 ½ years. Clerk-Treasurer Scharf clarified that the provision providing for 120 days for final payment constitutes a small portion of total contract amount once draws are factored in.

Board Member Landis moved to approve the request to award the bid for the remodeling of the Goshen Police Department Tactical Training Facility to R. Yoder Construction in the amount of \$315,400.02. Second by Board Member Nichols and motion passed unanimously.

ROAD CLOSURE REQUEST- KERCHER ROAD RECONSTRUCTION (JN:2004-0021)

Director of Public Works Dustin Sailor requested Board approval for the continued road closure of Firethorne Drive and Sourwood Drive for the Kercher Road Reconstruction project (JN:2004-0021) Memo included in packet.

Board Member Landis moved to approve the continued closure of Firethorne Drive and Sourwood Drive starting April 30, 2020, until May 15, 2020. Second by Board Member Nichols and motion passed unanimously.

RESOLUTION 2020-16 APPROVE GOSHEN POLICE DEPARTMENT POLICIES

City Attorney Bodie Stegelmann summarized the policies and changes that were the result of collaboration between Legal and Police Departments. Mr. Stegelmann explained that the Lead Safety Program policy provides guidance for the safe maintenance and operation of the new shooting range. The change to the Response to Resistance policy is that a report for an incident must be prepared, finalized and submitted by the end of the officer's shift. The Code of Conduct is changed to remove requirement that officers wear a hat outside their vehicles as well as provisions related to violations of the Lead Safety Program policy.

Board Member Landis made a motion to approve and adopt Resolution 2020-16, approve Goshen Police Department Policies:04 (2020), 09 (2020) and 26 (2020). Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE SEWER CHARGE RELIEF – 121 The Willows

Kent Holdren Goshen City Water Department Superintendent requested Board approval for the sewer relief request at 121 The Willows. Memo included in packet.

Mr. Holdren explained that too much time had passed since the leak, so staff was unable to determine with certainty. Based on conversation with customer and the on timing and repairs it is reasonable to believe water would not have entered the sewer. Landis asked whether the leak occurred for just a few days, which Holdren and Saenz confirmed.

Board Member Landis moved to approve the request for relief at 121 The Willows in the amount of \$552.58. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE SEWER CHARGE RELIEF – 808 N. 3rd St.

Kent Holdren Goshen City Water Department Superintendent requested Board approval for the sewer charge relief request at 808 N. 3rd St. Memo included in packet.

Mr. Holdren explained that a leak was indeed located under the porch, water did not enter into the sewer. Utilities Office Manager Kelly Saenz advised that there was not a smart meter at this location. Mayor Stutsman asked Ms. Saenz to notify the customer that a new meter needs to be installed.

Board Member Landis moved to approve the request for relief at 808 N. 3rd St. in the amount of \$2,437.56. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE SEWER CHARGE RELIEF – 1507 Harvest Dr.

Kent Holdren Goshen City Water Department Superintendent requested Board approval for the sewer relief request at 1507 Harvest Drive. Memo included in packet.

Mr. Holdren explained that an investigation was done, and due to the water loss occurring in February, there was no saturation visible at this point. The customer pointed out a faucet in the basement that had been leaking, which went to a sump pit and then discharged to a gravel bed outside of the home and did not enter the sewer.

Board Member Landis moved to approve the request for relief at 1507 Harvest Drive in the amount of \$19.72. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE REDUCED TRAILER FEES AND ROAD CLOSURE

Clerk Treasurer Adam Scharf presented requests for approval on behalf of Terri Wentz and the Historic Southside Neighborhood Association.

Mr. Scharf explained this was a two-part request. The first part was for reduced trailer fees for the weekend of June 6-7 and September 12-13. Trailer locations would be in the 700 block of S. 6th St., 500 block of S. 7th St. and 200 block of E. Monroe St. The second part of the request was for the closure of the 500 block of S. 7th St. for the annual neighborhood picnic. The block party would run from 4p.m - 8p.m. on Saturday, August 8th, 2020.

Board Member Landis made a motion to approve the request from the Historic Southside Neighborhood Association for the standard reduced rate of 50% of the trailer rental program for the weekends of June 6-7 and September 12-13. In addition the request to close 500 block of S. 7th St. from 2 p.m. -10 p.m. for the annual picnic is approved. This approval is with the understanding that due to COVID -19 pandemic this is subject to change and/or be withdrawn. All orders in place at these times by Governor Holcomb must be followed. Second by Board Member Nichols and motion passed unanimously.

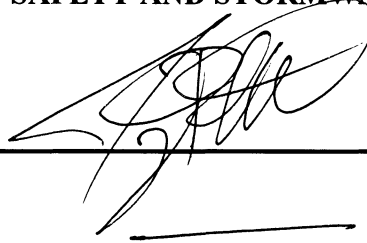
STATEMENT TO PUBLIC BY MAYOR STUTSMAN

Mayor Stutsman addressed the public regarding the utilities. Due to the current state of affairs there are a large number of delinquent utility accounts. The utilities office will be offering payment plans, but due to growing concerns about large balances he wanted to address the issue. He encouraged city residents to continue paying what they can toward their utility bills. He also stated that NIPSCO would be working with customers as well.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

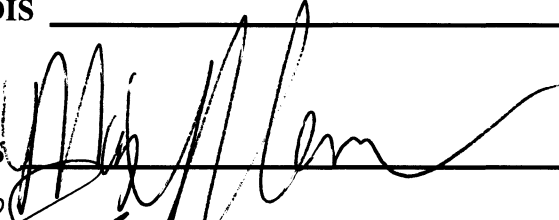
BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN



BOARD MEMBER MICHAEL LANDIS

BOARD MEMBER MARY NICHOLS



ATTEST



CLERK-TREASURER ADAM SCHARF