

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING  
HELD, OCTOBER 14, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on October 14, 2019, at 2:00 p.m. for their weekly Board meeting. Board Member Mike Landis was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Board Member Mitch Day

**ABSENT:** Mayor Jeremy Stutsman

**OTHERS:**

Clerk-Treas. Admin Assistants  
~~Asst. Brownfield Coordinator~~  
Central Fleet Manager  
~~Fire Chief~~  
Street Commissioner  
~~Human Resources~~  
Director of Public Works  
Wastewater Superintendent  
~~Mayor's Admin Assistant~~

Police Chief  
Utilities Office Manager  
Contracts & Claims Manager  
~~Water & Sewer Superintendent~~  
City Attorney  
~~Asst. Street Commissioner~~  
Civil Traffic Engineer  
~~Brownfield Coordinator~~  
Assistant Fire Chief

~~Asst. Building Commissioner~~  
~~City Planner~~  
Assistant City Planner  
~~Legal Compliance Administrator~~  
Communications Coordinator  
~~Assistant Police Chief~~  
~~Building Inspector~~  
Parks Superintendent

Minutes of the meeting of October 7, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO APPROVE ROAD CLOSURE**

Civil Traffic Engineer Leslie Biek requested Board approval to close 9<sup>th</sup> Street between College Avenue and Waverly Avenue from October 14 until October 16, 2019. (PN 2011-0052)

Goshen Utilities requested closure of 9<sup>th</sup> street between Waverly and College to install an inlet starting Monday, October 14 until Wednesday, October 16. The closure will be between 1609 and 1613 S. 9<sup>th</sup> Street and residents will have access to their homes from either side of the closure.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**ROAD CLOSURE NOTIFICATION**

Director of Public Works Dustin Sailor notified the Board of an emergency road closure of High Park Avenue at State Road 15 that started on October 10, 2019.

High Park Avenue at State Road 15 (Main Street) experienced an emergency road closure on Thursday, October 10, due to sewer main damage caused by a directional boring company. The sewer line was repaired; however, NIPSCO requested the opportunity to abandon a gas service that was exposed in the excavation. High Park Avenue at State Road 15 will remain closed until Thursday, October 17, 2019.

Board Member Landis inquired how the costs the city incurred will be taken care of. Dustin Sailor said that is still being worked out at this time.

### **REQUEST TO APPROVE LANE CLOSURE**

Director of Public Works Dustin Sailor requested Board approval to close the southbound lane on Rieth Blvd. from October 16, 2019 through October 17, 2019.

Spartan Services has requested the closure of southbound lane on Rieth Blvd in order to repair a patch installed in April. The patch failed requiring the curb, drive approach and asphalt patch to be replaced. Traffic will be directed through the center turn lane while the southbound lane is closed. Proper barricades and signs will be required.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

### **REQUEST TO APPROVE PARKING SPACE CLOSURE**

Susan Cobian of Lakeside, Michigan requested Board approval to close 2 parking spots in front of Fables Bookstore (215 S. Main Street) from 3 p.m.-10 p.m. on November 1, 2019 for a First Friday event held in conjunction with Goshen Health.

Fables Bookstore is okay with the 2 spots in front of the store being used for this event.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

### **REQUEST TO APPROVE AGREEMENT – ADVANCED EXCAVATING**

Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Advanced Excavating LLC. to repair and clean up retention pond site at State Road 15 and Waterford Mills Parkway.

July 2019 an accident occurred at State Road 15 and Waterford Mills Parkway with damages to and including the retention pond site, a street sign and guardrail.

Work on the project will be completed by November 8, 2019 and the total cost is \$6,650.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

### **REQUEST TO APPROVE AGREEMENT – BILL'S HEATING INC.**

Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Bill's Heating Inc. to replace air conditioner at City's annex, legal department.

The City is replacing the air conditioning condensing unit and air handler for the Legal Department Offices at 204 East Jefferson Street.

Work on the project shall be completed within 30 days from a notice to proceed and the total cost for all work and equipment is \$7,390.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT – PETERSON CONSULTING SERVICES**

Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Peterson Consulting Services Inc. to provide assistance with reporting requirements of GASB (Government Accounting Standards Board) Statement No. 34.

The agreement is for a fixed fee of \$5,150.00 plus reimbursable expenses not to exceed \$250.00.

All work is to be completed within 90 days from receipt of a notice to proceed.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**RESOLUTION TO DECLARE AS SURPLUS AND REQUEST TO APPROVE OF DISPOSAL SURPLUS PROPERTY**

Contracts and Claims Manager Keitha Windsor requested Board approval to declare the following equipment as surplus property and resolve to dispose of the surplus property.

2007	F250	1FTNF21587EA38602	With 2007 Boss 7.5 foot plow – Serial #6905
2015	Harley Davidson	1HD1FMM13FB700670	

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENTS – STORM SEWER CONNECTIONS**

City Attorney Larry Barks requested Board approval for agreements allowing The Big O located at 702 West Lincoln and MCIC Inc. located at 704 West Lincoln connection to storm sewer.

Engineering has not yet approved the storm sewer connections at the above addresses and City Attorney Barks said the Board of Works and Public Safety approval would be contingent upon Engineering approval.

Director of Public Works Dustin Sailor did not see where there would be any problems.

Discussion ensued about what the Board approved before and if this changes anything in that agreement. Dustin Sailor assured the Board that no changes were made.

Board Member Day moved to approve the request contingent on Engineering approval. Second by Board Member Landis and motion passed unanimously.

**INFO ONLY**

Civil Traffic Engineer Leslie Biek notified the Board NIPSCO will have someone out on Lincoln on October 14, 2019 to repair the temporary patch and there will be a lane restriction for tomorrow only.

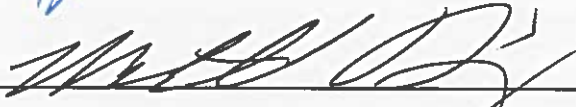
There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN**



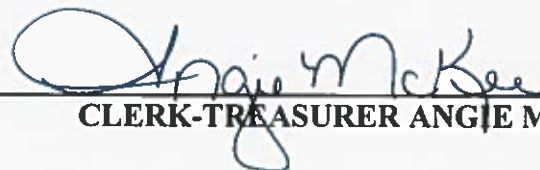
**BOARD MEMBER MITCHELL DAY**



**BOARD MEMBER MICHAEL A. LANDIS**



**ATTEST**



**CLERK-TREASURER ANGIE MCKEE**