

BOARD OF PUBLIC WORKS 13th, 2019, GOSHEN, INDIANA

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., MAY 13TH, 2019, at 2 p.m. for their weekly Board meeting. Mayor Jeremy Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mike Landis, Mayor Jeremy Stutsman

ABSENT: Board Member Mitch Day

OTHERS:

Clerk-Treas. Admin Assistants
Asst. Brownfield Coordinator
Central Fleet Maint. Manager
Fire Chief
Street Commissioner
~~Human Resources~~
Director of Public Works
Wastewater Superintendent
Mayor's Admin Assistant

Police Chief
Utilities Office Manager
Contracts & Claims Manager
Water & Sewer Superintendent
City Attorney
~~Asst. Street Commissioner~~
Civil Traffic Engineer
~~Brownfield Coordinator~~
Asst. Fire Chief

Asst. Building Commissioner
~~City Planner~~
Assistant City Planner
Legal Compliance Administrator
~~Communications Coordinator~~
Assistant Police Chief
~~Building Inspector~~
Parks Superintendent
~~Clerk-Treasurer~~

Minutes of the meeting of May 6th, 2019, were presented. On motion of Mayor Jeremy Stutsman and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO PROMOTE—BRIAN K ABSHIRE- GPD

Police Chief Jose Miller requested Board approval for the promotion of Brian K Abshire from the position of Probationary Patrol Officer to rank of Patrol Officer for the Goshen Police Department effective May 14th, 2019. Officer Abshire is an asset to the GPD and will have completed his twelve (12) month probationary period effective May 14th, 2019.

Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO PROMOTE—BRYANT C LEHMAM- GFD

Fire Chief Dan Sink requested Board approval for the promotion of Bryant C Lehman for the position of Private First Class for the Goshen Fire Department. This request is based on Lehman's performance and recommendations from his Battalion Chief and Training Officer. Lehman's promotion to be effective May 3rd, 2019.

Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

OPEN BIDS FOR DEMOLITION PROJECT

Mayor Jeremy Stutsman opened the following bids:

Bid Tabulation

Demolition Project at 401 S. 3rd St & 204 W. Madison St

COMPANY	BID
JOHN WARD CONCRETE 1617 3 RD St. OSCEOLA, IN 46561	\$18,000.00
JERRY REED EXCAVATING 15401 NEW ROAD MISHAWAKA, IN 46544	\$13,000.00

Mayor Jeremy Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**OPEN BIDS FOR KERRYS KIDS INCLUSIVE PARK AT HAYPARK PROJECT NO:
2018-0033**

Mayor Jeremy Stutsman opened the following bids:

Bid Tabulation

COMPANY	BID
WALSH AND KELLY	\$526,460.40

Mayor Jeremy Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE SEWER RELIEF—GOSHEN LITTLE LEAGUE

Tim Doyle of the Goshen Little League, requested sewer relief in the amount of \$1426.00 due to a leak in the bathroom building at 1902-B Pringle Park Dr. Water and Sewer Superintendent Kent Holdren, inspected the site and recommended relief be given as the water did not enter the sewer.

The past due amount did have late fees totaling \$195.66.

Board Member Landis moved to approve the request for the relief of \$1426.00 as well as the late fees of \$54.94. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO APPROVE ANNUAL MEMORIAL DAY PARADE

Fire Chief Dan Sink requested Board approval for the annual Memorial Day Parade on Monday, May 27th, 2019. The parade will begin at 10:00-10:15am.

Fire Chief Dan Sink is also requesting the closure of Jefferson Street in front of the Goshen Police Department from Main St. east to 6th St and S 5th between Washington and Madison for parade staging by 8am.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

**REQUEST FOR PERMISSION TO ENTER INTO AGREEMENT WITH PENN VALLEY
PUMP CO. INC**

Legal Contracts and Claims Manager Keitha Windsor requested Board permission to enter into an agreement with Penn Valley Pump Co Inc. to provide a new draw-off pump, with all parts, delivery, start up and training. The City's existing draw-off pumps used in the WWTP Lab Basement that pump the thickened sludge off the bottom of the primary tanks have been in service since the 1994 expansion and need to be replaced.

The work shall be completed within 4 weeks and will cost \$31,500.00.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST FOR PERMISSION TO ENTER INTO AGREEMENT WITH VANDER WEY & SONS

Legal Contracts and Claims Manager Keitha Windsor requested Board permission to enter into an agreement with Vander Wey and Sons to provide the construction of an approximately 10' x 3' brick/stone planter.

The work shall be completed within 4 weeks and will cost \$7,898.00 and shall be completed within 45 days from receipt of a notice to proceed.

Mayor Jeremy Stutsman moved to approve the request. Second by Board member Landis and motion passed unanimously.

REQUEST FOR APPROVAL OF A BROWNFIELD REVOLVING LOAN FUND GRANT AGREEMENT WITH GOSHEN YOUTH ARTS

Assistant Brownfield Coordinator Becky Hershberger, requested Board approval of a Brownfield Revolving Loan Fund Grant Agreement with Goshen Youth Arts of \$6350.00. The request is from Goshen Youth Arts (GYA), a local not-for-profit art organization, for grant assistance to do more work on the Phase I Environmental Site Assessment for 120 N. Main Street. Phase I was completed on April 29th, 2019 by Roberts Environmental Services, LLC, and although no "Recognized Environmental Concerns" were identified, the property's proximity to a former dry cleaning facility with known environmental impacts and the lack of documentation assessment to conduct indoor air sampling and to further investigate subsurface conditions to rule out any environmental concerns.

Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2019-12

Legal Compliance Administrator Shannon Marks requested the Board to approve the water and Sewer agreement for the real Estate at 65706-1 State Road 15.

Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2019-14

Legal Compliance Administrator Shannon Marks requested the Board to approve the Annexation Agreement with Goshen Community Schools. The schools propose to erect a new 5th and 6th grade intermediate school on the annexation real estate.

Mayor Jeremy Stutsman moved to approve the request after final review and having the time to look through it completely. Second by Board Member Landis and motion passed unanimously.

REQUEST AUTHORIZATION TO PROCEED WITH RESOLUTION 2019-13

Director of Public Works Dustin Sailor requested Board authorization to proceed with Eminent Domain to acquire Real Estate on East Lincoln Ave. The City of Goshen is planning to reconstruct Lincoln Avenue from the rail road to the eastern city limits, install new water main in this corridor, and make improvements to the intersection of East Lincoln Avenue and Steury Avenue.

Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO END TRIAL OF MAIN STREET 4-WAY FLASH AT CLINTON, WASHINGTON, AND JEFFERSON (PN: 2016-0038)

Civil Traffic Engineer Leslie Biek requested Board to end the 4-way flash traffic study trial at Clinton, Washington, and Jefferson to perform a traffic study. Due to the pedestrian concerns, the Engineering department needs to end the trial. If the Board agrees, we can end the study on 5/14 at 9am and place the traffic signals back to their original function. The trial end date will be May 14th, 2019.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER NO. 1 FOR 2019 PAVING PROJECT

Civil Traffic Engineer Leslie Biek requested Board the approval to change order no 1 for the 2019 Paving Project. The change order is to add a new 6" milling line item for Lincoln Ave. After bidding, the City determined that milling Lincoln to 6" instead of 2" with some 4" patches would result in a better project. This change order is an increase to the contract by \$11,300.00. This change will also result in lower quantities for the 2" and 4" milling items once we balance out the line items.

The increase to the contract will cost \$11,300 which is a 7.19% increase of the original bid price, bringing the contract price to \$1,688,645.50.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO APPROVE 9TH ST MULTI-USE PATH TRAFFIC CONTROL- (PN: 2011-0052)

Civil Traffic Engineer Leslie Biek requested Board the approval of the traffic control change on 9th St between Jackson and College to southbound traffic only starting May 20th until June 21, 2019. The contractor is nearing completion of the work on the west side of 9th St between Jackson and College and will be moving over to the east side shortly to start working on the path between the road and the railroad tracks. They expect to switch over on Monday, May 20th, 2019.

Mayor Jeremy Stutsman moved to approve the request from the dates 5/20-6/21. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE REDUCED TRAILER FEES AND ROAD CLOSURE

Terri Wentz, HSNA Chairperson, requested Board approval for temporary use 3 trailers from the Street Department for placement throughout their neighborhood for their annual cleanup and also reduced fees for those trailers. The Historic Southside will be organizing a neighborhood cleanup weekend(s). The weekends that are scheduled are June 7, 8-9th and Septemeber 6, 7-8th, 2019.

The Historic South Side neighborhood is also requesting street closure for their annual block party/picnic on the date of August 10th, 2019 in the 500 block of So 7th Street. The party/picnic should be ended by 8:00pm.

Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

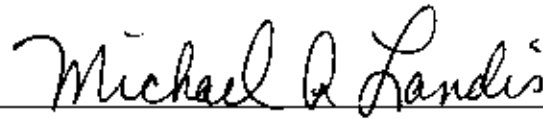
BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN

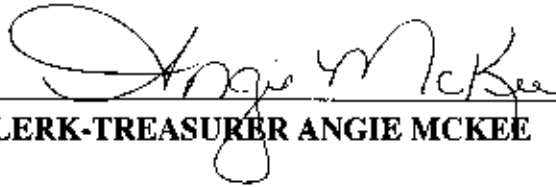


BOARD MEMBER MITCHELL DAY

BOARD MEMBER MICHAEL A. LANDIS



ATTEST



CLERK-TREASURER ANGIE MCKEE