

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, APRIL 1ST, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., April 1st, 2019, at 2 p.m. for their weekly Board meeting. Board Member Mike Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mike Landis, Board Member Mitch Day

ABSENT: Mayor Jeremy Stutsman,

OTHERS:

~~Clerk-Treas. Admin Assistants~~
~~Asst. Brownfield Coordinator~~
~~Central Fleet Maint. Manager~~
~~Fire Chief~~
~~Street Commissioner~~
~~Human Resources~~
~~Director of Public Works~~
~~Wastewater Superintendent~~
~~Mayor's Admin Assistant~~

~~Police Chief~~
~~Utilities Office Manager~~
~~Contracts & Claims Manager~~
~~Water & Sewer Superintendent~~
~~City Attorney~~
~~Asst. Street Commissioner~~
~~Civil Traffic Engineer~~
~~Brownfield Coordinator~~
~~Asst. Fire Chief~~

~~Asst. Building Commissioner~~
~~City Planner~~
~~Assistant City Planner~~
~~Legal Compliance Administrator~~
~~Communications Coordinator~~
~~Assistant Police Chief~~
~~Building Inspector~~
~~Parks Superintendent~~

Minutes of the meeting of March 18th & 25th, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

OPEN BIDS FOR PURCHASE OF FIREFIGHTER PROTECTIVE CLOTHING

Board Member Mike Landis opened the following bids:

COMPANY	BID	+ Boots
TJ Nowicks Ft Wayne, IN	\$52,097.40	\$4,455

Board Member Landis moved to refer the request to the Fire Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST FOR TEMPORARY LANE CLOSURE FOR SMALL CRANE --- 112 E
LINCOLN AVE**

Braden Hurst of Solar Energy Systems LLC requested Board approval to close five parking spaces, surrounding sidewalks, and block one lane of traffic on 112 Lincoln Ave, for a small crane. The crane will be lifting solar panels onto the roof of the building and is estimated to take one hour.

Board Member Day moved to approve the request and set the time at 6:00am, date still pending. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE SEWER RELIEF— 17 THE WILLOWS

Christine D. Montgomery, resident at 17 The Willows, requested sewer relief in the amount of \$129.12 due to a leak in a broken pressure relief valve on a water heater. Water and Sewer Superintendent Kent Holdren, inspected the site and recommended relief be given as the water did not enter the sewer.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

PROCLAMATION-- EQUAL PAY DAY

Mayor of the City of Goshen, Jeremy Stutsman, proclaimed April 2nd, 2019, as Equal Pay Day in the city of Goshen. Mayor urges all residents and employers to recognize and support Equal Pay Day to encourage pay equity and equal employment opportunity as a matter of simple fairness in our community.

REQUEST TO APPROVE 2018 ENCUMBRANCES

Clerk Treasurer Angie McKee requested Board approval of the 2018 encumbrances in the total amount of \$6,776,222.84 pursuant to the recommendations made by the State Board of Account in their most recent year-end publication. The 2018 list total is requested to be paid in the calendar year 2019.

Board Member Day moved to approve the request. Second by Board member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENTS —CITY CONTRACT WITH ORTMAN DRILLING

Contracts and Claims manager Keitha Windsor, requested Board approval to enter into contract with Ortmann Drilling, Inc. for the well cleaning and maintenance services for the City's Water and Sewer Department. The contractor shall provide all labor, equipment, materials, tools, supplies, insurance, supervision, work and all other items necessary to perform and complete in a workmanlike manner the "Well cleaning & Maintenance Service" project in accordance with and as described in further detail in this contract and the Request for Proposal the terms of which are incorporated by reference.

The scope of work shall include: the repairs and service work identified in the recent evaluation for the City's one (1) well, one (1) high service pump and two (2) booster pumps; and the 2019 evaluation on the City's nine (9) wells, seven (7) high service pumps and two (2) booster pumps.

Work on the project shall be completed by September 30, 2019 and a total cost for all work shall not exceed \$43,440.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE WWTP LAND LEASE AGREEMENT – EARTHCOM
CONSTRUCTION STAGING AREA (JN: 2019-0014)**

Director of Public Works Dustin Sailor requested Board approval for the land lease agreement for an Earthcom Construction staging area. The property in the southeast corner of the wastewater treatment plant, at 1000 W Wilden Avenue, has been used through the years by various contractors and the railroad to state construction activity from. The real estate to be leased is approximately one acre of land west of Indiana Avenue and along the railroad tracks.

The property is not immediately needed for the operation of the wastewater treatment plant, and the lease amount for the use of the property from April 1 through December 31 is \$5,400.00. Earthcom will carry the city's required insurance amount.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE ACCEPTANCE OF UTILITY EASEMENT-- (JN: 1999-0032)

Director of Public Works Dustin Sailor requested Board approval for the acceptance of a utility easement with Cark Van Gilst and with Donald Riegsecker. VanGilst Estates is a three-lot subdivision located off of Reliance Road and Bashor Road. Two of the lots were connected to a common sewer structure and a sewer pump. To provide for separate sewer connections, the property owners are installing a new sewer line that will be dedicated to the City following installation. The new sewer line will be located behind the public right-of-way and in a designated utility easement.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE TEMPORARY 9TH ST MULTI-USE PATH CLOSURE (PN:
2011-0052)**

Civil Traffic Engineer Leslie Biek requested Board approval for a 9TH St Multi-Use Path project between College and Jackson. The construction for this phase of the project is expected to last approximately 10 weeks (until 6/21/19). Traffic will be detoured to Main St. The intersections of College/9th will remain open during this phase.

Phase two of the project will be on 9th between Purl and Jackson. This phase is expected to take approximately 6 weeks. Phase 3 will just be at the intersection of 9th and Jackson and will take approximately 4 weeks. The project is expected to be completed by the end of August.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE FOLDING TABLE ON 1ST FRIDAYS

Allan Kauffman requested Board approval to place a folding table on the sidewalk in front of The Gateway Winery & Bakery, for Voters Registration. This will extend through October, except for the months June and July.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE BERKEY AVE ROAD CLOSURE—CRANE USE


Brian Carly of Stevenson Crane requested Board approval for temporary closure on Berkey Ave between the hours of 8:00 am and 2:00 pm. Stevenson Cranc will completely block Berkey Ave. Surrounding schools are on spring break so therefore there does not need to be restrictions for school traffic flow, only emergency vehicles.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN  _____

BOARD MEMBER MITCHELL DAY  _____

BOARD MEMBER MICHAEL A. LANDIS  _____

ATTEST  _____
CLERK-TREASURER ANGIE MCKEE