

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, MARCH 18, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on March 18, 2019, at 2 p.m. for their weekly Board meeting. Board Member Mike Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mike Landis, Board Member Mitch Day

ABSENT: Mayor Jeremy Stutsman,

OTHERS:

Clerk-Treas. Admin Assistants
Asst. Brownfield Coordinator
Central Fleet Maint. Manager
~~Fire Chief~~
Street Commissioner
~~Human Resources~~
Director of Public Works
~~Wastewater Superintendent~~
Mayor's Admin Assistant

Police Chief
Utilities Office Manager
Contracts & Claims Manager
Water & Sewer Superintendent
City Attorney
~~Asst. Street Commissioner~~
Civil Traffic Engineer
~~Brownfield Coordinator~~
Asst. Fire Chief- Phil Schrock

Asst. Building Commissioner
~~City Planner~~
Assistant City Planner
Legal Compliance Administrator
Communications Coordinator
Assistant Police Chief
~~Building Inspector~~
Parks Superintendent

No minutes ready to approve at this meeting.

OPEN BIDS FOR FIRE DEPARTMENT TRAINING FACILITY

Board Member Mike Landis opened the following bids:

Fire Department Training facility	
R. Yoder Construction Inc.	\$466,765.00
Ancon Construction	\$416,870.00

Board Member Landis moved to refer the request to the Engineering Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO CLOSE TWO PARKING SPACES FOR TEMPORARY PLACEMENT OF
DUMPSTER.**

Virgil Snyder requested Board approval to extend prior request to close two parking spaces in front of 126 South Main Street for a dumpster. Original request was from March 19th thru March 22nd, 2019. Mr. Snyder is requesting to extend until March 25th, 2019.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST FOR GUIDANCE REGARDING 2019 HB 1266

Stormwater Coordinator Jason Kauffman requested Board guidance regarding 2019 HB 1266.

On March 4th, 2019 the Stormwater Board signed a letter stating the City of Goshen was opposed to House Bill (HB) 1266. On Monday, March 11, 2019, the Senate Environmental Affairs Committee held a hearing on HB 1266, which was significantly amended over the preceding weekend. These proposed amendments to HB 1266 took the potential effects of the bill from benign/somewhat problematic to overwhelmingly negative. After testimony from HB 1266's Author, Representative Doug Miller and Senate Sponsor, Senator Blake Doriot, and organizations against and for the passage of HB 1266, the Committee decided not to vote on HB 1266 and allow for additional changes to be made so further support from Committee members could be secured.

The Department of Stormwater asked the Board for guidance on what further steps, if any, to take in regards to HB 1266. A few options Stormwater asked the Board to consider were:

1. Take no further action as a letter of opposition has already been submitted to state groups serving as the legislative voice for the City of Goshen.
2. Stormwater Board members could reach out to members of the Senate Environmental Affairs Committee.
3. A new letter is written to be signed by the Stormwater Board and sent to each Senator on the State Environmental Affairs Committee stating the stance of the City of Goshen.

At this time the next meeting of the Senate Environmental Affairs Committee has not been scheduled. When it is scheduled there will be less than a week's notice of the meeting.

Board Member Day moved to accept option number three and have a new letter that will be signed by the Board and be sent to each Senator on the State Environmental Affairs Committee. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE POST CONSTRUCTION PLAN – AMENDMENT #1 –
GREENCROFT PARKING LOT REPAVING & ENTRANCE RELOCATION 2016 (JN:
2016-2023)**

Stormwater Coordinator Jason Kauffman requested Board approval for the amendment of the post-construction Stormwater management plan (PCSMP) for the Greencroft Parking Lot Repaving & Entrance Relocation project. During the construction process the post-construction stormwater management measures were altered slightly. Thus, an amended PCSMP was required to be submitted and was found to meet the requirements of Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Board Member Day moved to accept plan. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE BROWNFIELD REVOLVING LOAN FUND (BRLF) PROGRAM POLICY & PROCEDURE MANUAL AND APPLICATION FORM

Redevelopment Project Manager Becky Hutsell requested Board approval for the Brownfield Revolving Loan Fund Program policy and Procedure Manual and Application form. In 2011, the City of Goshen was awarded a \$1,000,000 Brownfield Revolving Loan Fund (BRLF) grant from the United States Environmental Protection Agency. The purpose of the grant was to capitalize a revolving loan fund from which the City would provide loans and grants to support cleanup activities for sites contaminated with hazardous substances and petroleum. City council has approved the overall program and the Redevelopment management is requesting the Board of Public Works & Safety will be the entity to oversee the program according to the established guidelines.

Mayor Stutsman has appointed two (2) community members in addition to a member of City staff to act as an Advisory Committee for any submitted applications. Recommendations regarding application approval will be brought to the Board for approval as they are submitted. The intention of the fund is to continue to revolve into the future. However, the City has the ability to grant the full \$838,500 in which case the revolving component of the fund would be complete. Reporting for the grant will continue until all funds have been expended from the Revolving Loan Fund account.

Board Member Day moved to approve BRLF program policy and procedure manual. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH MERRELL BROS

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to enter into an agreement with Merrell Bros to provide the handling of the WWTP biosolids including hauling and the injection into land the City has permitted.

The Contracts initial term is through to December 31, 2020 and with written approval of both parties may be renewed annually under the same terms and conditions.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH LIPPERT COMPONENTS MANUFACTURING, INC AND WEIGAND CONSTRUCTION CO., INC

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Lippert Components Manufacturing Inc. and Weigand Construction Co, LLC for the new industrial building constructed at 3340 Corrie Drive.

Lippert Components Manufacturing and Weigand Co Inc. provided the City a surety bond in the amount of \$9,975. The surety is to insure the timely and proper completion of the remaining work at 3340 Corrie Drive. This surety also covers other buildings at this same location that are completed

and ready for occupancy before weather permits the completion of the exterior work. Lippert Components Manufacturing Inc. and Weigand Construction Co agree to complete all remaining work as soon as conditions permit, but no later than June 15, 2019.

Once all building code requirements have been met, the agreement has been executed by both parties, the City will issue a certificate of occupancy for the location.

Board Member Day moved to approve the permit. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH GNKL PROPERTIES, LLC AND SCHROCK HOMES, INC

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with GNKL Properties, LLC and Schrock Homes for the addition to the building and parking lot expansion at 1824 Dorchester Court.

GNKL Properties, LLC and Schrock Homes, Inc. provided the City a surety bond in the amount of \$5,000. The surety is to insure the timely and proper completion of the remaining work at 1824 Dorchester Ct. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions. The owner and builder agree to complete all remaining work as soon as conditions permit, but no later than June 15, 2019.

With the exception of the work to be completed under the agreement, once all building code requirements have been met, the agreement has been executed by both parties, the City will issue a certificate of occupancy for the location.

Board Member Day moved to approve the permit. Second by Board Member Landis and motion passed unanimously

2019 BRUSH PICKUP SCHEDULE ANNOUNCEMENT

Street Commissioner David Gibbs brought forth the 2019 brush pickup announcement to the Board. Due to recent high winds and many resident requests, the street department will complete a round of brush pick up beginning March 25th. Street Commissioner David Gibbs will be back to the Board for a Beautify Goshen week reminder, late April.

TORNADO DRILL ANNOUNCEMENT

Board Member Mike Landis announced the Tornado drill at 10:15 on March 19th, 2019 for Severe Weather Preparedness Week. The Goshen Fire Department will conduct an outdoor warning siren test as part of a statewide communication systems test.

**REQUEST TO APPROVE LANE RESTRICTION (REITH RILEY) – KERCHER RD
FROM RAILROAD TRACKS TO WEYMOUTH (JN: 2015-0018)**

Civil Traffic Engineer Leslie Biek requested Board approval for a lane restriction from March 18th, 2019 through March 25th, 2019 on Kercher Rd from railroad tracks to Weymouth Rd for the beginning construction phase with Reith Riley. Civil Traffic Engineer Leslie Biek will return to the Board on Monday, March 25th, 2019 to ask for a formal request for lane restrictions.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____ *Mitchell Day*

BOARD MEMBER MICHAEL A. LANDIS _____ *Michael A Landis*

ATTEST _____ *Angie McKee*
CLERK-TREASURER ANGIE MCKEE