

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD JULY 2, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on July 2, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, City Planning and Zoning Administrator, Police Chief, Street Commissioner, Assistant Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Civil Traffic Engineer, Central Garage Fleet Maintenance Manager.

Minutes of the meeting of June 25, 2018 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO AWARD CONTRACT—TEST AND REPAIR COLD WATER METERS

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award a contract. On June 25, 2018, the Board of Public Works and Safety opened quotes for testing and repairing cold water meters. The City advertised for quotes and quotes were mailed to M.E. Simpson, EJ Prescott, and Vanguard Utility Services. It is recommended that the Board of Public Works and Safety award the contract to Vanguard Utility Services, Inc. as the lowest responsible and responsive bidder, for a total contract price of \$6,277.00 for testing, plus repairs at \$85.00 per hour and parts at catalogue prices, following approval from the City.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—JEFFREY COOPER PAINTING

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for a contract with Jeffrey Cooper Painting Inc. to paint the five (5) panels/handrails on the back patio at Goshen City Hall. Work on the project shall be completed within 5 days from receipt of a notice to proceed and the total cost is \$500.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—BORNTRAGER ENTERPRISES INC.

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for a contract with Borntrager Enterprises, Inc. The roof on the Wastewater Treatment Plant (WWTP) Blower

Building is approaching 22 years old and has started to leak in several locations and the City wishes to contract with Borntrager Enterprises, Inc. to replace the roof. Work on the project shall be completed within 60 days of a notice to proceed and the total cost for all work is \$17,340.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

ANNOUNCEMENT—ROAD SALT 2018/2019 WINTER SEASON

Legal Contracts and Claims Manager Keitha Windsor announced the State's contract award for road salt. In March, the Board of Public Works and Safety gave permission to enter the City's requirements into the State's website for purchase of road salt to be bid out by the State in a Quantity Purchase Agreement for the 2018/2019 winter season. The contract for 1300 tons of untreated road salt was awarded to Detroit Salt Company at \$70.82 per ton.

REQUEST TO APPROVE AGREEMENT—REYNOLDS STREET, DOUGLAS STREET, SIXTEENTH STREET SURVEY AGREEMENT JN: 2017-0021

Civil Traffic Engineer Leslie Biek requested Board approval for an amendment to an agreement with Abonmarche Consultants for the survey of Reynolds Street, Douglas Street, and Sixteenth Street. The survey will be used by the Engineering staff to design better drainage in this neighborhood. The amendment is to add additional soil borings to determine the soil types in this area. Also, an additional survey was included just north of this site also to address existing drainage problems. The added survey was on the north/south alley between Sander Avenue and the alley to the north and the east/west alley between Lincolnway East and the alley to the east. The soil boring and survey work have already been completed. The amendment is for an increase of \$2,400.00 to the contract price bringing the new contract price to \$14,300.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE DRAINAGE PLAN—TRACTOR SUPPLY MAJOR SUBDIVISION JN:2018-2012

Civil Traffic Engineer Leslie Biek requested Board approval to accept a drainage plan. In accordance with the City's Subdivision Control Ordinance #3196, Section 512 "DRAINAGE PLAN," the City's Engineering Department has reviewed the drainage plan for Tractor Supply Subdivision, located west of US Highway 33 (Lincolnway East) and approximately 1,530 feet northwest of the intersection of US Highway 33 and Kercher Road. Tractor Supply was originally developed under Elkhart County's jurisdiction and was later annexed into the City. There are no drainage plans on file for the original site development in the Goshen Engineering Department's records. With the subdivision of the property, a drainage evaluation was completed for the entire parcel of land by Abonmarche Consultants. Based upon the information that was provided, modifications to Tractor Supply's existing retention basin are warranted and are being provided for. The Dollar Tree store to be located on the new Tract 2 parcel of land will have a stormwater system that is independent of Tractor Supply's stormwater system.

In connection with this development, a public sewer main will be constructed that will serve Tractor Supply, Dollar Tree, and the property immediately to the south. As part of the sewer build out, Dollar Tree submitted a performance bond in the amount of \$60,774.00 to assure completion of the installation.

After due consideration of the proposed drainage plan(s), the Goshen Engineering Department recommends the Board of Public Works and Safety and Stormwater's acceptance of the subdivision drainage plan and the performance bond in the amount of \$60,774.00.

The City of Goshen in no way guarantees the proposed drainage improvements will adequately function as designed by the developer's licensed professional. Additionally, the City accepts no liability in conjunction with the acceptance of the drainage plan. If the drainage plan's piping and/or stormwater impoundments are found to underperform following construction, the City will seek remedial action to be taken by the property owners(s).

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO ACCEPT PLAT—TRACTOR SUPPLY MAJOR SUBDIVISION

City Planning and Zoning Administrator Rhonda Yoder requested Board approval for a plat. The secondary subdivision has been submitted for Tractor Supply Company Major Subdivision, a two-lot major commercial subdivision zoned Commercial B-3. The subject property is the existing 2323 Lincolnway East, on the west side of Lincolnway East, south of Caragana Court. Primary subdivision approval was granted by the Plan Commission on February 20, 2018. The subdivision meets the Zoning and Subdivision Ordinance (SO) requirements, except as granted approval by the Board of Zoning Appeals for developmental variances on March 27, 2018.

Per SO sections 512 and 812, an overall subdivision drainage plan shall be prepared and certified by a registered engineer or registered land surveyor, submitted to the City Engineer, and approved by the Board of Public Works and Safety before construction begins and secondary approval is granted. The public sewer main is being extended as part of the development, which requires surety/performance bond if the plat is to be recorded before construction proceeds. Surety must be accepted by the Board of Public Works and Safety. The plat included dedication of the existing Lincolnway East right-of-way, along with a number of easements, including an easement for the sewer main extension.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE RELEASE OF MAINTENANCE BOND—HERMAN STREET
SANITARY SEWER EXTENSION JN: 2013-0054**

Civil Traffic Engineer Leslie Biek requested Board approval for a release of maintenance bond. Final inspection of the above reference project has taken place. The infrastructure (Force Sewer Main) has been found to meet City standards and specifications. It is recommended that the City of Goshen release the 3-year maintenance bond, which was posted by New Horizon Drilling Solutions, Inc., for sewer in the amount of \$9,139.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RELEASE OF MAINTENANCE BOND—NINTH STREET
MODIFICATIONS AND WASTEWATER TREATMENT PLANT PAVING**

JN: 2015-0002

Civil Traffic Engineer Leslie Biek requested Board approval for a release of maintenance bond. Final inspection of the above reference project has taken place. The infrastructure (concrete path and asphalt surface) has been found to meet City Standards and specifications. It is recommended that the City of Goshen release the 3-year maintenance bond, which was posted by Walsh & Kelly, Inc., for sewer in the amount of \$34,348.56.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE—WEST PLYMOUTH AVENUE

Civil Traffic Engineer Leslie Biek requested Board approval for the closure of State Road 119 (West Plymouth Avenue) on Saturday, July 14, 2018 from 7:00 am until 12:00 pm for the Kids' & Teens' Try-athlon event. The closure of State Road 119 will be from South Third Street to Indiana Avenue. The Goshen Street Department will be assisting in the set up and removal of the barricades. The Engineering Department has submitted a permit request to INDOT.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE RIGHT-OF-WAY DEDICATION

Legal Compliance Administrator Shannon Marks requested Board approval to accept the dedication of public right-of-way from Greencroft, Goshen, Inc. and authorize Mayor Stutsman to execute the acceptance on the Deed of Dedication. The right-of-way is 40 feet by approximately 1,321 feet along the west die of Dierdorff Road between Keystone Drive and Karisa Drive.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE LANE RESTRICTIONS—LINCOLN AVENUE JN: 2017-0002

Civil Traffic Engineer Leslie Biek requested Board approval for a lane restriction. Rieth-Riley Construction will be adjusting the castings on Lincoln Avenue from the Elkhart River Bridge to Greene Road the week of July 2, 2018 until all castings and valves are accepted. This may cause lane restrictions that will be flagged.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Councilman Jim McKee requested an update on the US Highway 33 construction occurring near Goshen High School. Civil Traffic Engineer informed the Board that the 4-H Fair parade will open on Madison Street, but that Madison Street will remain closed to traffic for the fair. US Highway 33 and Monroe Street will be completed by the time the fair opens.

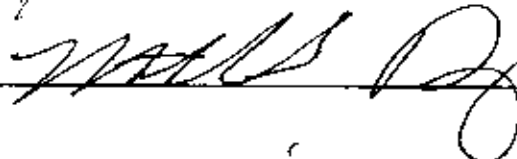
There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN



BOARD MEMBER MITCHELL DAY



BOARD MEMBER MICHAEL A. LANDIS



ATTEST


CLERK-TREASURER ANGIE MCKEE