



BOARD OF PUBLIC WORKS & SAFETY & STORMWATER BOARD
MINUTES OF THE AUGUST 8, 2024 REGULAR MEETING
Convened in the Goshen Police & Court Building, 111 East Jefferson St., Goshen, Indiana

Present: Mayor Gina Leichty, Mike Landis, Orv Myers, Mary Nichols and Barb Swartley
Absent: None

CALL TO ORDER: Mayor Leichty called the meeting to order at 4:00 p.m.

REVIEW/APPROVE MINUTES: Mayor Leichty presented the minutes of the Aug. 1, 2024 Regular Meeting as prepared by Clerk-Treasurer Richard R. Aguirre. Board member Mary Nichols moved to approve the minutes as presented. The motion was seconded by Board member Orv Myers. The motion passed 5-0.

REVIEW/APPROVE AGENDA: Mayor Leichty proposed the additions of agenda items #11, Fire Department request: Approve the resignation of Sergeant Lucas Wickey and #12, Street Department request: Approve the closure of 1st and 2nd Streets, north of Wilden Avenue, Aug. 9-16. Board member Nichols moved to approve the agenda as amended. Board member Myers seconded the motion. The motion passed 5-0.

1) Police Department presentation of the Honorable Service Award to Officer Michael Heckathorn

City Police Patrol Division Chief Ryan Adams said he wanted to bring to the attention of the Board and to the Goshen community the honorable service and creditable actions of Officer Michael Heckathorn on May 22, 2024. Chief Adams said: "On Wednesday, May 22, Officers were alerted to a person with a gunshot wound who was unconscious and not breathing. Officer Michael Heckathorn and Officer Tanner Warlick were the first to arrive at the Huron Street home to render aid.

"Officer Heckathorn knocked on the door, (and) was met by an armed male who was making threats to cause further damage and harm. Officer Heckathorn placed himself in harm's way while negotiating with the armed male. His actions allowed Officer Warlick to assist two children from the home for waiting officers. Officer Heckathorn continued negotiating with the armed individual so they could render aid to the wounded person but the armed individual would not retreat or end his threats.

"Officer Heckathorn's leadership throughout the incident and organizing of officers assisted in minimizing the danger to the neighborhood. He made many attempts to negotiate for a compliant end by intercom and then by phone with the armed male until relieved by specialists. Officer Heckathorn's actions were immediate and decisive while also maintaining his professional demeanor. It is my opinion, Officer Heckathorn's clear thinking prevented this situation from claiming more lives on this day."

Chief Adams presented the Police Department's Honorable Service Award to Officer Heckathorn for his professional response to a dangerous situation. Chief Adams added that the Police Department believes in recognizing officers for their positive actions, with a special focus on outstanding efforts in service to the community and fellow officers.

Mayor Leichty extended her personal thanks and thanks on behalf of the City to Officer Heckathorn for his courageous actions which saved two lives on May 22, 2024.

2) Elkhart County Community Corrections presentation to Police Officer James Ballard

Helen Calvin, Executive Director of Elkhart County Community Corrections, told the Board that in April, Elkhart County Community Corrections (ECCC) was attempting to manage a participant who was experiencing a mental health crisis.



Calvin said ECCC had exhausted all its resources to assist the individual other than alerting law enforcement and/or violating the person and returning them to jail. She said ECCC opted to contact **Officer Ballard**, who was eager to work alongside ECCC to help stabilize the person.

Calvin said, "Officer Ballard spent several hours with this participant, helping him de-escalate and stabilize. Without Officer Ballard, the outcome for this individual may have been quite different. She said Officer Ballard has continued to work with ECCC on additional individuals who are experiencing a mental health crisis.

"Officer Ballard is an asset to the community. ECCC would like to present Officer Ballard with a Certificate and Coin as a small token of our appreciation."

Mayor Leichthy extended her personal thanks to **Officer Ballard** for all of his work to address behavioral and mental health issues. She added, "It's genuinely appreciated. So, thank you for your service. It's having a major impact."

3) Goshen Farmers Market request: Approve the closure of a portion of Washington Street on Saturday, Sept. 14, 2024 for the celebration of the market's 25th season

Mattie Lehman, board chair of the **Goshen Farmers Market**, asked the Board to permit the closure of Washington Street, from the South 2nd Street intersection west to the entrance of City Parking Lot M, on Saturday, Sept. 14 for the celebration of the market's 25th season. She said the street closure would take place from 7 a.m. to 1:30 p.m. to allow adequate time for set-up and tear down.

Lehman said the market's celebration activities will include food vendors, children's activities, and more. She added that she would be coordinating the closure with the City Street Department.

Nichols/Myers made a motion to permit the closure of Washington Street, from the South 2nd Street intersection west to the entrance of City Parking Lot M, on Saturday, Sept. 14 from 7 a.m. to 1:30 p.m. The motion passed 5-0.

4) Legal Department request: Approve Resolution 2024-18, Designating Certifying Officers for the Environmental Review Responsibility of Department of Housing and Urban Development-Assisted Projects & Resolution 2024-19, Authorizing Signatories for Community Development Block Grant Program Documents

Shannon Marks, the Legal Compliance Administrator for the City Legal Department, told the Board that as a recipient of assistance from the Department of Housing and Urban Development, the City is responsible for completing the environmental review process and ensuring compliance with the National Environmental Policy Act of 1969 and other federal laws. As the chief elected official, the Mayor's position assumes the role of certifying officer.

Marks said Resolution 2024-18 would formally designate and authorize additional positions to serve as certifying officers on behalf of the City, those being the individuals in the position of Planning and Zoning Administrator and the position of Community Development Specialist. The certifying officer executes the request for release of funds and certification, and other documents relative to the City of Goshen's responsibilities for environmental review, decision-making and action applicable to a HUD-assisted project.

Similarly, **Marks** said the Mayor is also authorized to sign documents related to the City's Community Development Block Grant Program. Resolution 2024-19 formally would authorize the individuals in the position of Planning and Zoning Administrator and the position of Community Development Specialist to sign certain documents related to the CDBG Program, including non-discretionary documents necessary to release mortgages and other liens of record once all borrower obligations have been satisfied, and Board-approved subordination agreements.

Nichols/Myers made a motion to adopt Resolution 2024-18, *Designating Certifying Officers for the Environmental Review Responsibility of Department of Housing and Urban Development-Assisted Projects* and Resolution 2024-19, *Authorizing Signatories for Community Development Block Grant Program Documents*. The motion passed 5-0.



5) Legal Department: Approve Resolution 2024-20, *Approving New and Revised City of Goshen Police Policies and Repealing Certain Policies*

City Attorney Bodie Stegelmann said the Board previously approved Goshen Police Department Policies developed in coordination with Lexipol, LLC. The Police Department and Lexipol staff have identified additional new policies and revisions to existing policies deemed appropriate due to legislative or other changed circumstances.

Stegelmann said attached to Resolution 2024-20 were 99 pages of new and redlined existing policies to show the revisions suggested. If the Board approved Resolution 2024-20, Stegelmann said the redlines would be removed and the policies inserted into the Police Department's Policy Manual in final form.

According to Resolution 2024-20, on Dec. 7, 2020, the Board approved an agreement with Lexipol LLC to review, revise, and keep up-to-date the City of Goshen Police Department's policies. The Board has previously approved Police Department policies developed and suggested by Lexipol LLC, as well as later revisions.

The Board was asked to approve certain new and revised existing policies identified below, and to repeal policies previously approved, separately identified below, effective Aug. 15, 2024:

- 202 Training
- 302 Handcuffing and Restraints
- 303 Control Devices
- 306 Firearms
- 312 Search and Seizure
- 316 Missing Persons
- 317 Public Alerts
- 337 Generative Artificial Intelligence Use (new)
- 401 Bias-Based Policing
- 409 Crisis Intervention Incidents
- 420 Criminal Organizations
- 422 Mobile Audio/Video
- 429 Suspicious Activity Reporting
- 608 Forensic Genetic Genealogy (new)
- 700 Department-Owned and Personal Property
- 701 Personal Communication Devices
- 704 Cash Handling, Security and Management
- 800 Evidence Storage
- 902 Custodial Searches

The Board also was asked, upon the approval of the above-described policies, to repeal the following current City Police Department policies, also effective Aug.15, 2024:

- 202 Training
- 302 Handcuffing and Restraints
- 303 Control Devices
- 306 Firearms
- 312 Search and Seizure
- 316 Missing Persons
- 317 Public Alerts
- 401 Bias-Based Policing



- 409 Crisis Intervention Incidents
- 420 Criminal Organizations
- 422 Mobile Audio/Video
- 429 Suspicious Activity Reporting
- 700 Department-Owned and Personal Property
- 701 Personal Communication Devices
- 704 Cash Handling, Security and Management
- 800 Evidence Storage
- 902 Custodial Searches

Nichols/Myers made a motion to approve Resolution 2024-20, Approving New and Revised City of Goshen Police Department Policies and Repealing Certain Policies, effective Aug. 15, 2024. The motion passed 5-0.

6) Legal Department: Approve Resolution 2024-21, Declaring Surplus and Authorizing the Disposal of Personal Property

Shannon Marks, the Legal Compliance Administrator for the City Legal Department, told the Board that the City's Technology Department wished to dispose of personal property that was no longer needed or was unfit for the purpose for which it was intended. The items were worthless or of no market value.

Marks said Resolution 2024-21 would declare the property as surplus and authorize its disposal in accordance with Indiana Code § 5-22-22-8 by demolishing or junking the following property that was worthless or of no market value:

147 – Hard drives

1 – Power Supply

1 – laptop (sans hard drive)

2 – Mice

1 – Meeting Owl Camera

2 – sticks of RAM

PROCESSOR - SPS# 704030-001

SHARP EL-1801 CALCULATOR 9D033844

ASUS CABLES TOTAL USB SERIAL CABLE

(2) ASUS SATA CABLES

(3) MATROX CABLES

(3) SERVER BOARD - CABLES

(7) HDIMI MONITOR CABLES

(1) AUDIO CABLE

(3) VGA CABLES

(6) SATA CABLES

(1) MONITOR CABLE

(1) SPEAKER CABLE

(1) CASIO HANDHELD CALCULATOR

(1) POSTAL SCALE

SHARP EL-1197P III/ CALCULATOR 12 DIGET, PN: 9D028236

Mayor Leichty said it has been "a long process of clearing up 20 years of ancient components."

Nichols/Myers made a motion to pass Resolution 2024-21, Declaring Surplus and Authorizing the Disposal of Personal Property. The motion passed 5-0.



7) Legal Department request: Approve the Scoping Agreement with GM Development as presented, and authorize the Mayor to execute the Scoping Agreement

Assistant City Attorney Don Shuler told the Board that he City previously solicited sealed proposals seeking proposals and qualifications for the design, development, and building of the new South Fire Station.

The proposals were received in April. **Shuler** said following interviews by the City selection committee, with the prospective teams that submitted proposals, it was recommended that the City proceed with the team of GM Development, CORE Construction, and BKV Group. This recommendation was approved by the Goshen Redevelopment Commission on June 11, 2024.

Shuler said the attached to the Board's meeting packet was a Scoping Agreement with GM Development for completing design and pre-construction services for the purpose of establishing a guaranteed maximum price for the project, as well as completed construction documents. The costs of the Scoping Agreement will be included in the final agreement for the construction of the new South Fire Station, unless the project is terminated.

According to its proposal, BKV Group will handle overall project management of the design disciplines, as well as architecture, landscape architecture, interior design, and structural/mechanical/electrical engineering with its in-house staff. GM Development has contracted directly with a civil engineer, with whom BKV Group will coordinate its efforts. BKV Group will also coordinate with the City's construction manager, CORE Construction.

Scope of Work:

The project scope consists of the design, documentation, and construction administration services for a new 13,700 square feet, three bay, six bunk fire station on 8.14 acres at 17120 County Road 40 in Goshen.

Scope of Services:

- A. **Schematic Design** – Will meet with the client team to confirm the space needs program and overall goals for the project are in alignment with the original goals and needs identified during the original study. It is assumed for this proposal that any changes to the original concept will be minor as it is currently 33% done with SD. It will conduct the following Workshops as described in the April 25th detailed proposal:
 - o Workshop 1: Kick-off / Programming
 - o Workshop 2: Floor Plan Options / tweaks to original Concept
 - o Workshop 3: Revised Site / Floor Plans
 - o Workshop 4: Exterior Concept and Systems
 - o Workshop 5: Exterior Concept tweaks
 - o Workshop 6: Review Cost Estimate
- B. **Design Development** – At Notice to Proceed, the City will select a plan and elevation concept for the Storage Building to move forward with. BKV Group will lead the following workshops to discuss several aspects of the project in detail:
 - o Workshop 7: Deep Dive into the Site
 - o Workshop 8: Deep Dive into the Dirty Side
 - o Workshop 9: Deep Dive into the Clean Site
 - o Workshop 10: Cost Control Exhibit B
- C. **Construction Documents** – During this phase, BKV Group will prepare technical drawings and specifications as necessary for permit approval, bidding, and construction. Disciplines included will be landscape architecture, architecture, interior design, structural engineering, mechanical engineering, and electrical engineering. BKV will conduct the following workshops:
 - Workshop 11: Mid CDs I
 - Workshop 12: Mid CDs II



D. **Bidding Phase** – BKV Group will participate in a pre-bid walkthrough, will answer sub-contractor questions, review substitution requests, release Addenda and help review bids. BKV Group will help with the permitting process by submitting the drawings and answering any comments in a timely manner.

E. **CA Phase** – During construction, BKV Group will review submittals, answer RFIs, review pay applications, and observe the progress of construction (assuming twelve site visits). Its scope also includes, preparing ASI's, reviewing CR's and PR's, preparation of the punch list, and an 11-month warranty walkthrough.

COMPENSATION: The proposed total fee for the Scope of Work and Scope of Services as stated above is based on 8.26% of the estimated construction cost of \$5,300,000 and broken down as follows:

- Schematic Design already complete (33%) \$*21,670
- Schematic Design remaining (67%) \$44,000
- Design Development \$87,550
- Construction Documents \$175,110
- Bidding \$21,900
- Construction Administration \$87,550
- **Total \$416,110**

SCHEDULE: The design phases is expected to last about 10 months (more if re-conceiving the plan and/or elevations), that bidding will take approximately two months, and that construction will take 12 months.

Nichols/Myers made a motion to approve the Scoping Agreement with GM Development as presented, and authorize the Mayor to execute the Scoping Agreement. The motion passed 5-0.

8) Environmental Resilience Department request: Approve the workforce development contract between the City of Goshen and Bushelcraft totaling \$318,732

Theresa Sailor, Grant Writer and Educator for the City Environmental Resilience Department, told the Board that she was presenting a workforce development contract with **Bushelcraft Farm** as presented in the Urban and Community Forestry Grant Agreement.

Sailor said Bushelcraft will provide workforce development to paid high-school student interns in disadvantaged districts. Bushelcraft will establish and maintain a tree nursery that will prioritize providing free tree stock to local municipalities and organizations. Federally purchased supplies and tree stock shall go exclusively to disadvantaged community districts in Elkhart County.

In a Aug. 6 memorandum to the Board, **Sailor** indicated that the maximum allowable wage expenses for reimbursement are \$232,632. Bushelcraft also can access up to \$65,000 in non-plant supplies, \$11,100 in trees, shrubs, and plants, and \$10,000 for fencing. The City will act as the purchaser for supplies, plants, and fencing.

Sailor wrote that the project supports the State Forest Action Plan to "Supplement workforce development through community programs that incentivize the unemployed, underemployed, and young people to participate in tree planting, care, and maintenance skills that foster an interest in a forestry career path, support the development of tree worker pre-apprenticeship programs, encourage professional certification and facilitate professional development opportunities for tree workers and cultivate a professional network of arboriculture professionals through training and volunteer opportunities with organizations such as the Indiana Arborist Association and Saluting Branches."

John Zirkle, executive director of Bushelcraft, said the organization serves Goshen, Elkhart and South Bend and hopes to hire five or more youth over three years for this program. Many of the trees grown will be planted in Goshen.

Nichols/Myers made a motion to approve the contract between Bushelcraft and the City of Goshen totaling \$318,732.12 months. The motion passed 5-0.



9) Engineering Department request: Approve the closure of East Lincoln Avenue, from Rock Run Creek to just east of Olive Street, from Aug. 12 to Nov. 15, 2024

City Project Manager Andrew Lund told the Board that Niblock Excavating requested permission to close East Lincoln Avenue, from Rock Run Creek to just east of Olive Street, starting Aug. 12 until Nov. 15, 2024.

Lund said the road will be closed for Niblock to install underground utilities and reconstruct the roadway as part of the City's Lincoln Avenue and Steury Avenue Reconstruction project. He said traffic will be detoured via Steury Avenue, Middlebury Street, Main Street, and Lincoln Avenue. All appropriate traffic control devices will be utilized.

Nichols/Myers made a motion to approve the closure of East Lincoln Avenue, from Rock Run Creek to just east of Olive Street, from Aug. 12 to Nov. 15, 2024. The motion passed 5-0.

10) Engineering Department request: Approve changing Center Street to a one-lane, one-way roadway between Summit Street and North 7th Street, and the installation of a mid-block crosswalk and related signs

City Project Manager Andrew Lund told the Board that the Engineering Department received a request from the Boys and Girls Club to help improve the safety of the students crossing Center Street in front of their building. A crosswalk was requested, as well as the change of Center Street to a one-lane, one-way roadway, from Summit Street to North 7th Street.

Lund said the request was brought to the June 20, 2024 meeting of the Traffic Commission, which voted unanimously to make Center Street a one-way street between Summit Street and 7th Street and install a mid-block crosswalk with pedestrian crosswalk warning signs.

Lund said Goshen Engineering sent letters to six neighboring properties, as well as to Goshen Community Schools, to seek their input. Two responses were received in favor of the change of Center Street to a one-lane, one-way roadway between Summit Street and North 7th Street.

Lund said Goshen Engineering staff were in favor of the change and recommend approval to the Board of Works. **Natalie Jerlecki, the area director of the Goshen Boys and Girls Club,** requested converting Center Street to one-way traffic to improve the safety of the road for children.

Nichols/Myers made a motion to approve the change of Center Street to a one-lane, one-way roadway between Summit Street and North 7th Street, and the installation of a mid-block crosswalk, along with related signs. The motion passed 5-0.

11) Fire Department request: Approve the resignation of Sergeant Lucas Wickey

City Fire Chief Dan Sink told the Board that after serving the Goshen Fire Department and Goshen community since Nov. 4, 2019, **EMS Sergeant Lucas Wickey** has submitted his resignation, effective Aug. 16, 2024.

Chief Sink said, "We have enjoyed working with Lucas during his time at GFD and appreciate his service to our community. Our GFD family would like to wish Lucas and his family the very best in their new endeavors."

Chief Sink distributed to Board members a Aug. 7, 2024 memorandum requesting the approval of EMS Sergeant Lucas Wickey's resignation (EXHIBIT #1).

Nichols/Myers made a motion to accept the resignation of EMS Sergeant Lucas Wickey, effective Aug. 16, 2024. The motion passed 5-0.

12) Street Department request: Approve the closure of 1st and 2nd Streets, north of Wilden Avenue, from Aug. 9-16, 2024

City Street Commissioner David Gibbs told the Board that the City Street Department will be paving 1st, 2nd and 3rd streets, north of Wilden Avenue and Alley 304, which runs parallel to Wilden. He said multiple steps must be taken before the final surface is placed, including the full depth replacement of portions of 1st and 2nd streets.



Gibbs said these closures will have minimal impact on residents as only one resident accesses a driveway on 1st Street, and that access will remain in place, as the boundaries of the work will not interfere with the driveway. He said the Street Department plans to complete the full depth replacement by Aug. 16, weather permitting, and will alert residents 24 hours in advance during the duration of the project of any possible disturbances to their schedules and services. Gibbs asked the Board to approve the road closures Aug. 9-16, 2024.

Gibbs presented the Board with a memorandum on Aug. 8, 2024 requesting the closure of 1st and 2nd streets, north of Wilden Avenue, from Aug 9-15, 2024 (EXHIBIT #2).

Nichols/Myers made a motion to approve the closure of 1st and 2nd streets, north of Wilden Avenue, from Aug. 9-16, 2024. The motion passed 5-0.

Privilege of the Floor (opportunity for public comment for matters not on the agenda):

Mayor Leichty opened Privilege of the Floor at 4:35 p.m.

Don Riegsecker of Goshen thanked the City Street Department for responding to a concern on the west side of town and for taking care of the situation very quickly.

On behalf of the Goshen Art House, 216 South Main Street, Clerk-Treasurer Aguirre asked the Board to approve the use of parking spaces in front of multiple downtown locations on Saturday, Aug. 24, from 9 a.m. to 4 p.m., for musicians to more easily load equipment into and out of vehicles during the annual BYOB (Build Your Own Band) Festival.

Amanda Rose, a board member of the Art House, emailed the Clerk-Treasurer a request for the use of two parking spaces: on the east side of Main Street, in front of 216 South Main St. (Goshen Theater); one parking space on the west side of Main Street, in front of 227 South Main St. (Elephant Bar); one parking space on the west side of Main Street in front of 219 South Main St. (Constant Spring); two parking spaces on the north side of Lincoln Avenue in front of 113 East Lincoln Ave. (GoDance Studio); and one parking space on the north side of Lincoln Avenue in front of 109 East Lincoln Ave. (Daycap/Common Spirits).

Rose wrote that the affected businesses have all been notified and have agreed to the blocking off these parking spaces. She also indicated that the Art House was requesting signs and traffic cones to block anyone from parking in these spaces from 9 a.m. to 4 p.m. on Aug. 24.

Street Commissioner David Gibbs said he approved of the request.

Nichols/Myers made a motion to approve the request from Goshen Art House to close multiple parking spaces in downtown Goshen on Saturday, Aug. 24, from 9 a.m. to 4 pm., for the Build Your Own Band Festival. The motion passed 5-0.

At Mayor Leichty's request, City Director of Public Works & Utilities Dustin Sailor provided a brief update on the repair work on Denver Avenue. He said after an assessment, repair work is progressing.

Mayor Leichty closed Privilege of the Floor at 4:40 p.m.

Approval of Civil City and Utility Claims

As all matters before the Board of Public Works & Safety were concluded, Mayor Leichty/Board member Nichols moved to approve Civil City and Utility claims and adjourn the meeting. Motion passed 5-0.



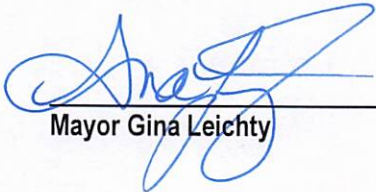
Adjournment

Mayor Leichthy adjourned the Board of Public Works and Safety meeting at 4:41 p.m.

EXHIBIT #1: An Aug. 7, 2024 memorandum requesting the approval of EMS Sergeant Lucas Wickey's resignation, which was distributed to Board members by City Fire Chief Dan Sink.


EXHIBIT #2: An Aug. 8, 2024 memorandum to the Board from Street Commissioner David Gibbs requesting the closure of 1st and 2nd streets, north of Wilden Avenue, from Aug 9-15.

APPROVED:

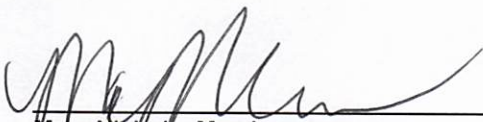


Mayor Gina Leichthy

Mike Landis, Member



Orv Myers, Member

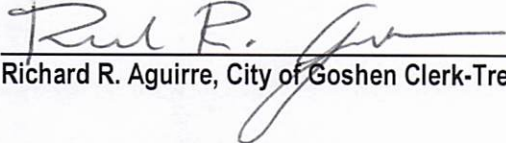


Mary Nichols, Member



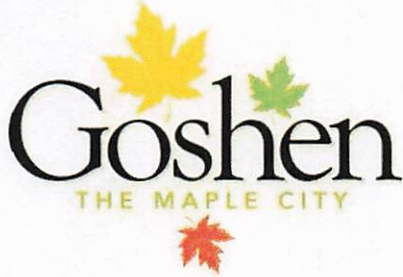
Barb Swartley, Member

ATTEST:



Richard R. Aguirre, City of Goshen Clerk-Treasurer

EXHIBIT #1



Danny C. Sink, Chief
FIRE DEPARTMENT, CITY OF GOSHEN
209 North Third Street • Goshen, IN 46526-3201

Phone (574) 533-7878 • Fax (574) 534-2804 • TDD (574) 534-3185
dannysink@goshencity.com • www.goshenindiana.org

August 7, 2024, 2024

To: Board of Works and Public safety

RE: EMS Sergeant Lucas Wickey Resignation

From: Fire Chief Danny Sink

After serving the Goshen Fire Department and Goshen community since November 4, 2019. Lucas Wickey has submitted his resignation, effective August 16, 2024.

We have enjoyed working with Lucas during his time at GFD and appreciate his service to our community. Our GFD family would like to wish Lucas and his family the very best in their new endeavors.

EXHIBIT #2



Dave Gibbs, Commissioner
STREET DEPARTMENT, CITY OF GOSHEN
475 Steury Avenue • Goshen, IN 46528-3006

Phone (574) 534-9711 • Fax (574) 534-1568
streets@goshencity.com • www.goshenindiana.org

TO: Goshen Board of Public Works & Safety

From: Goshen Street Department

RE: REQUEST TO CLOSE 1ST AND 2ND STREETS NORTH OF WILDEN AVE.

DATE : AUGUST 9 – AUGUST 16

The Goshen Street Department will be Paving 1st, 2nd, 3rd Streets North of Wilden, and Alley 304 (north alley) which runs parallel to Wilden. There are multiple preparation steps to be taken before final surface is placed. The major part of preparation is 1st and 2nd streets are needing full depth replacement, so we need to close these 2 segments to perform the work. These closures have minimal impact on residents, as only 1 resident accesses their driveway on 1st street. Their access will remain in place as our boundaries do not block their drive entirely. We plan to complete the full depth replacement by August 16, weather permitting. We will alert residents 24 hrs in advance, during the duration of the project, of any possible disturbances to their schedules and services.

Requested Motion: Move to Approve requested road closures, during the dates of August 9 – August 16.

