

**CITY OF GOSHEN, INDIANA  
CITY HALL  
202 South 5th Street  
GOSHEN, IN 46528**

BOARD OF PUBLIC WORKS AND SAFETY

**NOTICE OF REQUEST FOR PROPOSALS AND QUALIFICATIONS**

In accordance with Indiana Code § 5-23 *et seq.*, sealed Proposals and Statements of Qualifications (hereinafter "Proposals") for the City of Goshen, Indiana, Request for Proposals and Qualifications (hereinafter "RFPQ") for design, develop, build, operate and maintain until transfer the New South Fire Station Construction Project (hereinafter "the Project") will be received by the City of Goshen, Indiana (hereinafter "Owner") at the office of the Clerk-Treasurer, City Hall, 202 South 5th Street, Goshen, Indiana 46528, until 3:45 P.M., local time, on April 25, 2024. After 3:45 p.m. and up until 4:00 p.m. on April 25, 2024, an offeror may personally deliver a sealed proposal to the Goshen Board of Public Works and Safety in the City Court Room / Council Chambers at 111 East Jefferson Street, Goshen, Indiana. All proposals timely received will be publicly opened and announced by the Goshen Board of Public Works and Safety. The Proposal should be clearly marked "RFPQ Goshen New South Fire Station Construction Project" on the outside of the envelope, and as otherwise set forth in the RFPQ. Any proposal received after the applicable deadline will be returned.

The Project involves the design, development, construction, procurement of FFE (furniture, fixtures, and equipment) of maintenance until transfer of a new fire station with parking.

In addition, the RFPQ documents may be obtained from Quest CDN online plan room at [www.questcdn.com](http://www.questcdn.com). The Quest CDN Project Number is 9037576, and the documents may be downloaded for a fee of \$22 each. Contact Quest CDN at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance to set up a free account or to download the documents. A link to Quest CDN online plan room is also provided at City of Goshen's website at <https://goshenindiana.org/bidding-opportunities>. The City shall not be responsible for documents obtained from any other source.

Provide five (5) hard copies of your proposal and three (3) copies on portable USB drives. Any confidential information included in the Proposals shall be labeled "CONFIDENTIAL" and shall be submitted on a separate drive, also labeled "CONFIDENTIAL".

Proposals must be submitted as outlined in the RFPQ and must contain the names of every person or company interested therein.

Proposals shall be reviewed on the basis of the best qualified submission's qualifications, approach to the project, and ability to deliver the City with the best value over the life of the

Project. Interviews may be conducted at City's discretion based on the conditions set forth in the RFPQ documents.

Upon review and selection, City will either enter into an agreement with the selected bidder or reject all Proposals. City reserves the right to reject and/or cancel any and all Proposals, solicitations and/or offers in whole or in part as specified in the solicitation when it is not in the best interests of the City. City also reserves the right to waive irregularities in any Proposal, and to accept any Proposal that is deemed most favorable to the City.

Submissions are not public documents and will not be made available to other proposers or members of the public during the selection process. The identity of proposers is public information and will be disclosed during the process.

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Date: March 18, 2024.