



## Swim Lesson Instructor - (WSI) Position Description

**Department:** Parks & Recreation  
**Position:** Swim Lesson Instructor (Water Safety Instructor)  
**Job Category:** LTC (Labor, Trades, Crafts)  
**Status:** Seasonal  
**FLSA Status:** Exempt-Recreational (Hourly)  
**Date of Announcement:** March 8, 2024  
**Application Deadline:** Until positions are filled

Under the direction of the Recreation Supervisor and the Pool Director, the Water Safety Instructor is responsible for instructing swim lessons to guests while providing a safe and enjoyable aquatics facility. This position supports the Park Department staff in their efforts to provide and conduct high quality recreation programs, events and facilities within Goshen City Parks.

### **Essential Duties and Responsibilities:**

*The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.*

- Plan Swimming lessons
- Instruct swimming techniques, strokes and water safety to student with varying swimming abilities and for those of any age.
- Enhance swimming abilities with more experienced swimmers.
- Assess the progress of students and adjust instruction accordingly
- Measure and evaluate progressive development of student's abilities.
- Complete required swim lesson forms
- Maintain safety of pool
- Guard against swimming accidents and dangerous conditions with the use of preventative techniques.
- Put into action proper procedures in case of emergency.
- WSI staff may also apply for additional pool positions.

### **Minimum Training and Experience Required:**

#### **Special Requirements:**

- Red Cross Water Safety Instructor Certification
- Red Cross CPR certification for professional rescuers
- First Aid certification
- CPR Certification for professional rescuer
- Proven experience working as a swim instructor or lifeguard.
- Must be available 06/03/2024 - 07/26/2024.
- Must be at least 16 years old according to Red Cross Certification standards.

### **Minimum Physical and Mental Abilities:**

- Sound knowledge of proper swimming techniques and water safety rules.
- Must have the ability to recognize safety hazards and take the necessary measures to remedy them.
- Must be able to problem solve and maintain control in an emergency.
- Must be able to climb and maintain balance.

- Must possess strong swimming abilities.
- Excellent conflict resolution skills.
- Effective communication skills.
- Passionate and enthusiastic.
- Ability to walk and climb to enter/exit pool
- Ability to provide on deck and in water instruction and illustrations.
- Ability to make sound judgements and to exercise courtesy and tact in dealing with patrons
- Ability to interpret, apply and explain rules, regulations, policies and procedures.
- Ability to orally communicate and exchange information
- Ability to exert physical effort with light to heavy lifting and routine stooping, kneeling, crouching, reaching, lifting and pulling; ability to climb and balance.

**Environmental Adaptability:**

- Ability to work outdoors in extreme temperatures and inclement weather.

**Rate of Pay:**

- Grade 6; \$19.55/hourly *based on current salary ordinance*

**Work Hours:**

- Must be available 06/03/2024 – 07/26/2024.
- Monday through Friday, during swim lesson classes: 9:00 am – 11:00 am and 4:15 pm – 6:15 pm.
- Required for special event: Saturday, July 6.

Applications are required and are available in Human Resources at 204 E. Jefferson, Suite 3, Goshen IN or online at [www.goshenindiana.org](http://www.goshenindiana.org), Click on “job opportunities”.

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