



Light Equipment Operator Position Description

Department: Street

Position: Light Equipment Operator

Job Category: LTC (Labor, Trades, Crafts)

Status: Permanent, Full-Time

FLSA Status: Hourly, Non-exempt

Date of Announcement: February 6, 2024

Application Deadline: Until position is filled

Essential Duties and Responsibilities:

The following list of duties is normal for this position and is not to be construed as exclusive or all-inclusive.

- Plows snow; applies salt/sand to streets.
- Hauls various materials including dirt, leaves, snow, brush, asphalt, and concrete.
- Patches streets and seals cracks.
- Cleans catch basins.
- Trims trees, brush, and mows/ trims grass; maintains berms.
- Operates skid loader, roller, lawnmower, tractors, chain saws, weed eater, wood chipper and leaf vacuum.
- Provides assistance to Sign Department including assembly of signs; repairs/replaces street signs.
- Paints street lines and provides general assistance to Paint Department.
- Cleans shop and general area.
- Available for 24-hour call, if needed.
- Performs other related essential duties as required.

Minimum Training and Experience Required:

- High School Diploma or GED and considerable work experience in auto mechanics or related field or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

Special Requirements:

- Valid Commercial Driver's License (CDL) and current CDL physical or obtain within 59 days.

Minimum Physical and Mental Abilities:

- Ability to utilize departmental equipment and tools including dump truck, bucket truck, crack/seal equipment, skid loader, wood chipper, leaf vacuum, mower, patch wagon, roller, pruners, chain saws, shovels, rakes, air tools, weed trimmers, and other hand tools.
- Ability to exert physical effort in moderate to heavy work involving lifting, carrying, pushing, pulling and shoveling.

Supervisor Responsibilities

- Not applicable

Mathematical Ability:

- Competence in arithmetic, algebra and statistics.

- **Language Ability and Interpersonal Communication:**
- Ability to comprehend and correctly use a variety of informational documents including citizen inquiry forms and other reports and records.
- Ability to comprehend a variety of reference books and manuals.
- Ability to prepare work orders, time sheets, maintenance reports, other related reports.
- Ability to accurately record and deliver information and meet deadlines.
- Ability to perceive and discriminate colors, sounds, textures, odors, and shapes.
- Ability to use independent judgment, common sense, and principles of rational systems in the performance of tasks.
- Ability to work under stressful conditions.
- Ability to work up to 16 hours straight in weather-related situations.
- Ability to maintain personal composure and tactfully handle difficult situations and interpret questions correctly.
- Ability to advise and interpret the application of policies, procedures and standards to specific situations; ability to explain, demonstrate and clarify to others within well-established policies, procedures and standards.
- Ability to communicate effectively.

- **Environmental Adaptability:**
- Ability to work effectively in a shop environment and outdoors being exposed to extreme weather conditions.
- Ability to work in and close to public streets and take the necessary precautions to protect self and others from hazards, traffic, and other potentially dangerous situations.

- **Rate of Pay:**
- \$22.98/per hour. Teamsters Category D as designated by current salary ordinance.

- **Work Hours:**
Monday – Friday, 7:00 am – 3:00 pm or as needed. Nights and weekends may be required.

Applications available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org. Click Job Opportunities.

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