

CITY OF GOSHEN, INDIANA

POSITION DESCRIPTION

Department: Cemeteries

Position: Semi-skilled Laborer, General

Job Category: LTC (Labor, Trades, Crafts)

Status: Temporary

FLSA Status: Non-exempt

Date of Announcement: September 8, 2023

Application Deadline: Until positions are filled

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.

- Mowing, trimming, and general grounds maintenance.
- Performs other related essential duties as required.

Minimum Training and Experience Required:

- Must be 18 years of age.
- Valid driver's license.
- Experience in grounds maintenance; mowing, trimming, brush removal.
- Prefer experience with various mowers, weed whackers, hedge trimmers etc.

Minimum Physical and Mental Abilities:

- Must be reliable, careful and responsible.
- Must be able to lift, carry, push and pull; ability to stoop, kneel and crouch; ability to climb and balance.
- Must be able to operate power equipment safely and effectively.
- Must be able to track and record work time accurately.
- Must be able to read simple maps and written instructions.

Language Ability and Interpersonal Communication:

- Ability to establish and maintain effective working relationships with other employees.
- Ability to communicate effectively with immediate supervisor and take direction.

Environmental Adaptability:

- Ability to work outside exposed to all types of weather conditions.

Rate of Pay:

\$15.80/hr.

Work Hours:

Temporary; hours vary with growing season. Weather dependent. No Sunday or holiday work.

Applications are required and are available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org. Click "Job Opportunities"

The City of Goshen provides equal employment opportunities to all employees and applicants for employment.