

CITY OF GOSHEN, INDIANA

POSITION DESCRIPTION

Department: Wastewater

Position: Wastewater Maintenance Technician

Job Category: LTC (Labor, Trades, Crafts)

Status: Permanent, Full-time

FLSA Status: Non-exempt, Hourly

Date of Announcement: July 10, 2023

Application Deadline: Until position is filled

Under the supervision of the Wastewater Maintenance Manager, the Maintenance Technician is responsible for preventive maintenance at lift stations and daily maintenance of plant equipment including machinery, pumps, etc.

Essential Duties and Responsibilities:

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive.

- Analyzes problems and assesses potential for future problems or back-ups at WWTP.
- Takes corrective action on problems.
- Plans work to be done with electricians and sewer department personnel.
- Conducts daily inspections at WWTP.
- Handles general cleaning duties; mows, trims, and performs general lawn grooming; removes ice/snow and applies salt, when necessary.
- Repairs and makes modifications to plant equipment and building, as needed.
- Carries out routine vehicle maintenance activities.
- Maintains safety standards throughout the plant.
- Performs other related essential duties as required.
- Collects samples and performs sampling duties.
- Operates grease skimmer.
- Cleans weirs in up-flow and secondary clarifiers.

Minimum Training and Experience Required:

- High school diploma or equivalency; or three to five years relevant work experience; or any equivalent combination of education, training and experience which provides the necessary knowledge, skills, and abilities.

Special Requirements:

- CDL (Class B) endorsement.

Minimum Physical and Mental Abilities:

- Ability to operate a variety of office machines, including a computer.
- Ability to utilize department equipment and tools including dump trucks, sewage pumps, hoists, crane trucks, drill press, hand tools, torches, welders, diagnostic instruments, mechanic's tools, carpenter's tools, air tools, valves, motors, pumps, cleaning materials, etc.
- Ability to exert physical effort in moderate to heavy work involving lifting, carrying, pushing

and pulling; ability to stoop, kneel, crouch and crawl; ability to climb and balance; ability to work in confined areas.

- Ability to use independent judgment, common sense, and principles of rational systems in the performance of tasks.

Mathematical Ability:

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and measure data.

Language Ability and Interpersonal Communication:

- Ability to work under stressful conditions, to respond immediately to crisis situations, and to balance priorities within and between offices.
- Ability to communicate effectively with immediate supervisor, maintenance supervisor, superintendent, co-workers, inspectors, consultants, other City personnel and the general public verbally and in writing.
- Ability to comprehend and correctly use a gas meter.
- Ability to perceive and discriminate colors, sounds, textures, and odors.

Environmental Adaptability:

- Ability to work effectively in a plant environment being exposed to heat, cold, noise, odors, and agents/chemicals.

Rate of Pay:

Teamsters Category B as designated by current salary ordinance - \$22.94

Work Hours:

Monday – Friday, 6:00 a.m. – 2:30 p.m.

Emergency/Call outs after hours, holidays and weekends.

Applications available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org. Click Job Opportunities.

The City of Goshen provides equal employment opportunities to all employees and applicants for employment. EOE/Drug Free/Smoke Free