

**NOTICE TO BIDDERS**  
**CITY OF GOSHEN, INDIANA**  
**PUBLIC RECYCLING DROP-OFF SITE SERVICES**

The City of Goshen, Indiana is soliciting sealed proposals for the collection, transport, and processing of recyclable materials from the City's public recycling drop-off site. Services include the supply and maintenance of collection containers. Services to be provided shall begin April 1, 2023 and continue through December 31, 2027.

Specifications and Contract Documents may be obtained from the Goshen Clerk-Treasurer's Office at 202 South Fifth Street, Goshen, IN 46528 or the City of Goshen's current Bidding Opportunities portal at <https://goshenindiana.org/bidding-opportunities>. The City shall not be responsible for documents obtained from any other source.

A sealed proposal must be submitted in accordance with the Instructions and all contractual terms and conditions that are included in the Specifications and Contract Documents.

No bid security is required to be submitted for this solicitation.

A sealed proposal must be received by the Goshen Clerk-Treasurer's Office at 202 South Fifth Street, Goshen, IN 46528 by 1:45 p.m. (local time) on February 13, 2023. All proposals received will be taken to the February 13, 2023 Goshen Board of Public Works and Safety meeting at 2:00 p.m. to be publicly opened and read aloud. The Board meeting will be held in the City Court Room/Council Chambers at the Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana.

In addition to cost, proposals will be evaluated based on whether the bidder is responsible, and if the bidder's proposal is responsive. The City of Goshen reserves the right to accept or reject any and/or all proposals, delete any portions thereof, to waive any informalities or irregularities in any proposal received, and to award a contract, consistent with Indiana law, to the lowest responsible and responsive bidder.