

Volunteer Code of Conduct

- Volunteers are expected to exhibit appropriate behavior at all times. Be courteous and polite in all of their actions.
- Show respect to all other volunteers, participants, staff, equipment, supplies and facilities. Any form of harassment will not be tolerated. Refrain from using foul language and causing bodily harm to other volunteers, participants and staff.
- It is mutually and expressly understood that volunteer services shall be donated in addition, that said volunteer is not entitled to nor expects any present or future salary, wages or other benefits for these voluntary services.
- Treat all individuals with a sense of dignity, respect, and worth.
- Abstain from the use of photo, audio or video recording equipment unless given consent.
- Respect all confidential information. Volunteers are responsible for maintaining the confidentiality of all proprietary or privileged information to which they are exposed while serving as a volunteer, whether this information involves a single staff, volunteer, participant or other person. Refrain from gossip.
- Do not pressure anyone to accept my political, cultural, or religious beliefs.
- Avoid conflict of interest situations and refrain from actions that may be perceived as such. Volunteers should reveal any potential or actual conflicts of interest as they arise.
- Do not use possess, or be under the influence of alcohol or illegal drugs at any time.
- Abstain from all illegal activity.
- Wear appropriate clothing. All items of clothing must be suitable for the work environment and should not contain offensive or objectionable material.
- Report suspicious activities to the appropriate legal authorities.
- Be a team player. Keep an open mind and value the input and suggestions of my fellow volunteers, hosts, coworkers, and colleagues. Come to decisions democratically. Seek consensus.
- DO NOT hug any participants. We have a no hug policy here. High fives and fist bumps are acceptable. This is for the safety Volunteers, participants and all involved.
- Never spend time alone with children out of sight of others
- Never take or drop off a child alone unless you are following agreed procedures and have agreed safeguards in place.
- Never take children to your home.
- Never engage in rough, physical or sexual provocative games.
- Never allow or engage in any form of inappropriate touching or physical abuse.
- Do not take part in or tolerate behavior that frightens, embarrasses or demoralizes a child or young person or affects their self-esteem.
- Never make sexual suggestive comments to a child, even in fun.
- Do not allow allegations made by a child to go unchallenged, unrecorded or ignored.
- Do not do things of personal nature for children or vulnerable adults that they can do for themselves.
- Do not contact children or families individually via Facebook or any other social media in your capacity as a volunteer.
- Do not make promises that you cannot keep. All allegations of disclosures on child protection issues must be reported on.

Name (please print) _____

Signature _____

Date ____/____/____