

CITY OF GOSHEN INDIANA

POSITION DESCRIPTION

Department: Street

Position: Light Equipment Operator

Scheduling: Monday – Friday, 7:00 am – 3:00 pm or as needed. Nights and weekends may be required

FLSA Status: Hourly, Non-exempt

Date of Announcement: March 14, 2022

Application Deadline: Until position is filled

Essential Duties and Responsibilities:

The following list of duties is normal for this position and is not to be construed as exclusive or all inclusive.

- Plows snow; applies salt/sand to streets
- Hauls various materials including dirt, leaves, snow, brush, asphalt, and concrete
- Patches streets and seals cracks
- Cleans catch basins
- Trims trees, brush, and mows/trims grass; maintains berms
- Operates skid loader, roller, lawnmower, tractors, chain saws, weed eater, wood chipper and leaf vacuum
- Provides assistance to Sign Department; including assembly of signs, repairs/replacement of street signs
- Paints street lines and provides a general assistance to Paint Department
- Cleans shop and general area
- Available for 24 hour call, if needed
- Performs other related essential duties as required

Minimum Training and Experience Required:

- High school graduate or equivalent and three to five years relevant work experience; or any equivalent combination of education, training and experience

Special Requirements:

- Valid Commercial Driver's License (CDL) and current CDL physical; or obtain within 59 days

Minimum Physical and Mental Abilities:

- Ability to utilize departmental equipment and tools, including dump truck, bucket truck, crack/seal
- Equipment, skid loader, wood chipper, leaf vacuum, mower, patch wagon, roller, pruners, chain saws, shovels, rakes, air tools, weed trimmers, and other hand tools
- Ability to exert physical effort in moderate to heavy work involving lifting, carrying, pushing, pulling and shoveling

Language Ability and Interpersonal Communication:

- Ability to comprehend and correctly use a variety of informational documents including citizen inquiry forms and other reports and records
- Ability to comprehend a variety of reference books and manuals
- Ability to prepare work orders, time sheets, maintenance reports and other related reports
- Ability to accurately record and deliver information and meet deadlines
- Ability to perceive and discriminate colors, sounds, textures, odors and shapes
- Ability to use independent judgment, common sense, and principles of rational systems in the performance of tasks
- Ability to work under stressful conditions
- Ability to work up to 16 hours straight in weather-related situations
- Ability to maintain personal composure and tactfully handle difficult situations and interpret questions correctly
- Ability to advise and interpret the application of policies, procedures and standards to specific situations; ability to explain, demonstrate and clarify to others within well-established policies and standards
- Ability to communicate effectively

Environmental Adaptability:

- Ability to work effectively in a shop environment and outdoors being exposed to extreme weather conditions
- Ability to work in and close to public streets and take the necessary precautions to protect self and others from hazards, traffic and other potentially dangerous situations

Rate of Pay:

Teamsters Category D as designated by current salary ordinance (\$21.15 first year)

Required applications are available in the Human Resources office, 204 E. Jefferson St., Suite 3, Goshen Indiana or are available online at www.goshenindiana.org. Click on “job opportunities”

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