



BOARD OF PUBLIC WORKS & SAFETY & STORMWATER BOARD

MINUTES OF THE NOV. 1, 2021 REGULAR MEETING

Convened at 2 p.m. at Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Mayor Jeremy Stutsman and members Mike Landis, Mary Nichols, DeWayne Riouse and Barb Swartley

Absent: None

Call to Order: Mayor Jeremy Stutsman called the meeting to order at 2 p.m.

Review/approval of Minutes: The minutes of the Oct. 25, 2021 meeting of the Board of Works & Safety & Stormwater Board were presented. **Board member Nichols moved to approve the minutes as presented and the motion was seconded by Board member Riouse. Motion passed 5-0.**

Review/approval of Agenda: Mayor Stutsman presented the Board agenda with two additions – an alley closure requested by Lacasa, Inc. (new agenda item #3) and a proposed agreement for fuel cards and fuel management services with WEX Bank (new agenda item #14). **Nichols moved to approve the agenda with the two added agenda items. Riouse seconded the motion. Motion passed 5-0.**

1) Presentations by the finalists for the Kid Mayor program

Wendy Clark, a parent liaison at Model Elementary School and the coordinator of the Kid Mayor program, said the Kid Mayor program began last year at Model Elementary and has now expanded to all of the city's elementary schools. This year, 28 fourth-graders participated in the program by completing an application and identifying an issue important to the Goshen community. The students then recorded and submitted brief videos introducing themselves and their issues. The videos were reviewed by a selection committee and six finalists were selected. The 2021-2022 candidates for Kids Mayor were Jaden Espinosa Lopez of Prairie View Elementary; Madeline Harkenrider of Waterford Elementary; Abigail (Abby) Nichols of West Goshen Elementary; Carly Sensenig of Parkside Elementary; Kellan Snapp of Model Elementary; and Gemma Stickel of West Goshen Elementary. Each of the candidates made a brief presentation to the Board of Works.

Clark said that all of the city's fourth-graders will view the candidate videos and vote for their favorite candidates on Friday morning. The winner will be announced by Mayor Stutsman at the Goshen Theater at 6 p.m. Friday. After the presentations, Mayor Stutsman thanked the students for their participation. The Mayor also said that the winning candidate and his/her parents will join him for a tour of city departments later this year or early in 2022.

No Board action taken; for information only.

2) Active Transportation Program Memorandum of Understanding with MACOG

Mayor Stutsman asked the Board to approve the annual Memorandum of Understanding between the City of Goshen and the Michiana Area Council of Governments (MACOG) for the Active Transportation Program.



The Mayor said the City contributes \$5,000 every year to the program, which provides a comprehensive strategy for the region, ensuring all users of the transportation network are able to move around in a safe, connected, and accessible environment. Its goals and objectives are intended to enhance bicycle and pedestrian mobility and safety in the region. The program provides the City with technical and professional assistance in enhancing bicycle and pedestrian mobility and safety, including educational and promotional resources, programs, campaigns and events and bicycle and/or pedestrian counts. Under this Memorandum of Understanding, the City of Goshen will pay MACOG \$5,000 each year for three years, ending in 2024.

Nichols/Riouse moved to approve the Memorandum of Understanding between the City of Goshen and the Michiana Area Council of Governments (MACOG). Motion passed 5-0.

3) Lacasa, Inc., request for temporary alley closure and placement of a dumpster

Aaron Lehman, the Housing Development Manager of Lacasa, Inc., requested the temporary closure of the alley north of Jefferson Street, between 10th Street and the railroad tracks, and the placement of a dumpster in the alley from Nov. 8 until Nov. 19. Lehman said work will take place at 615 E. Jefferson Street as part of Lacasa's annual Help-A-House program. He said the closure was needed to rebuild a collapsed wall adjacent to the alley. He said the homeowners have mobility issues that require the ability to park along Jefferson Street to access their homes. Lacasa's request was described in a three-page document distributed to the Board (*Exhibit 1*).

Mayor Stutsman said the City Street Department was concerned that closing the alley would eliminate access for other property owners. Lehman said Lacasa was only seeking a partial alley closure and that other homeowners could still have access their homes from the north. Lehman also said the neighbors have been notified.

City of Goshen Director of Public Works and Utilities Dustin Sailor said his department still had concerns about the closure. Lehman said the alley closure was needed for safety reasons because excavation would be adjacent to the alley, leaving a seven-foot hole. Sailor said the alley could be closed during the day while work as in progress.

Mayor Stutsman asked City Attorney Bodie Stegelmann if Lacasa's request could be approved as long as the details could be worked out with the Engineering Department. Stegelmann said the Board could approve the request based on compliance with standards established by the Engineering Department.

Nichols/Riouse moved to approve the closure of the alley north of Jefferson Street, between 10th Street and the railroad tracks, for two weeks, beginning Nov. 8, contingent on Lacasa meeting the standards established by the City Engineering Department. Motion passed 5-0.

(NOTE: On Nov. 2, 2021, City of Goshen Director of Public Works and Utilities Dustin Sailor sent a letter to Aaron Lehman, the Housing Development Manager of Lacasa, Inc., setting forth the City Engineering Department's standards and eight conditions for the placement of a dumpster and closure of the adjacent alley. A copy of the letter was provided to the Clerk-Treasurer and is attached to the minutes as *EXHIBIT 1A*).

4) Goshen Fire Department: Resignation of Private First Class Devan Garcia

Goshen Fire Department Assistant Chief Anthony Powell asked the Board to accept the resignation of Private First Class Devan Garcia, effective Nov. 14, 2021. Powell said staff members have enjoyed working with Garcia the past four years, appreciate his service and wish Garcia and his family the best in their new endeavors.

Nichols/Riouse moved to accept the resignation of Private First Class Devan Garcia, effective Nov. 14, 2021. Motion passed 5-0.



5) Goshen Police Department: Conditional Offer of Employment to Aaron Harvey Lower

Shannon Marks, a paralegal with the City Legal Department, asked the Board to extend a conditional offer of employment to Aaron Harvey Lower as a probationary patrol officer and to approve and authorize the Mayor to execute the Conditional Offer of Employment with Lower, which includes the payment of a hiring bonus. Marks said the agreement sets forth the conditions that Lower must meet prior to beginning employment with the Police Department as a probationary patrol officer. The agreement also provides for payment of a hiring bonus as Lower has completed the Tier I basic training requirements and has active certification with the Indiana Law Enforcement Training Board. She said the Police Department will request the Board to confirm the offer of employment when a position opening becomes available in the Department.

Nichols/Riouse moved to extend a conditional offer of employment to Aaron Harvey Lower as a probationary patrol officer and to approve and authorize the Mayor to execute the Conditional Offer of Employment Lower, which includes the payment of a hiring bonus. Motion passed 5-0.

5) Goshen Fire Department: Conditional Offer of Employment to Joseph F. Cestone

Shannon Marks, a paralegal with the City Legal Department, asked the Board to extend a conditional offer of employment to Joseph F. Cestone as a probationary firefighter and to approve and authorize the Mayor to execute the Conditional Offer of Employment with Cestone. Marks said the agreement sets forth the conditions that Cestone must meet prior to beginning employment with the Fire Department as a probationary firefighter, and requires Cestone to successfully complete all training requirements once employed and serve as an active paramedic. Marks said the Fire Department will request that the Board to confirm the offer of employment when a position opening becomes available in the Department.

Nichols/Riouse moved to extend a conditional offer of employment to Joseph F. Cestone as a probationary firefighter and to approve and authorize the Mayor to execute the Conditional Offer of Employment with Cestone. Motion passed 5-0.

6) Agreement of City of Goshen with Elkhart Fraternal Order of Police (FOP) Lodge 52, Inc. for 2022-23

Shannon Marks, a paralegal with the City Legal Department, asked the Board to approve and execute the agreement for the City of Goshen with the Elkhart Fraternal Order of Police (FOP) Lodge 52, Inc. for 2022 and 2023. Among the changes from the current contract:

- Increment pay and longevity bonus pay have been combined to what is now called "Longevity Increase." Similar to what was previously known as increment pay, after the completion of one continuous year of employment with the department, an officer will receive an annual longevity increase of \$200. This amount shall increase \$200 each subsequent year through 17 years of employment. The longevity increase shall increase \$660 at 18 years, \$670 at 19 years, and \$670 at 20 years. The employee will continue to receive \$5,400 each subsequent year after the 20th year of employment.
- The City will now pay 2% of the employee's contribution to the pension plan.
- A new Article for "On-Call Pay" has been added. The officer assigned to be on-call as a detective and the officer assigned to be on-call as an evidence technician will be paid \$11.43 per day as on-call pay.
- Language was added to provide notice to members of the department when an internal investigation is commenced and concluded.



- New legislation required revisions to be made to the agreement regarding the maintenance of and the disclosure of information in personnel files.
- Wages for the covered positions have been increased in 2022 and 2023 as follows:

	<u>2022</u>	<u>2023</u>
Captain	\$70,032	\$72,483
Lieutenant	\$64,876	\$67,147
School Resource Officer	\$64,876	\$67,147
Detective	\$64,876	\$67,147
Sergeant	\$61,479	\$63,631
Patrol Officer	\$58,181	\$60,217
Probationary Patrol Officer	\$53,527	\$55,400

Nichols/Riouse moved to approve and execute the agreement for the City of Goshen with the Elkhart Fraternal Order of Police (FOP) Lodge 52, Inc. for 2022 and 2023. Motion passed 5-0.

7) Resolution 2021-29 A Policy for the Issuance of Certificate of Occupancy Prior to Completion of Construction Project

Shannon Marks, a paralegal with the City Legal Department, asked the Board to pass and adopt Resolution 2021-29, A Policy for the Issuance of Certificate of Occupancy Prior to Completion of Construction Project. Marks said Resolution 2021-29 modifies and replaces the City's 2011 policy for the issuance of a certificate of occupancy even though a construction project is not in full compliance with all provisions of the City Code. Under the policy, a certificate of occupancy may be issued for a construction project that is substantially complete except for 1) the installation of certain parts or equipment that are currently unavailable due to a manufacturing or shipping delay, or 2) the completion of exterior site work that is delayed due to weather conditions. She said in all situations, the temporary inability to complete the construction project cannot create a substantial health or safety hazard to any person occupying the building or structure. Marks said the builder and/or property owner will be required to submit a written application to the City. If the application is approved, the builder and/or property owner will be required to enter into an agreement with the City which sets forth the remaining work to be completed. She said if the cost of the remaining work is estimated to be at least \$2,000, or if the remaining work includes the installation of a hard surface, regardless of cost, the builder and/or property owner will also be required to provide a surety equal to the estimated cost of the remaining work to be completed.

In response to a question from the Mayor, Marks said the accommodation normally would be provided during colder weather, starting in November. City Stormwater Coordinator Jason Kauffman said representatives of Ancon Construction Co., had expressed concern about ramifications of Resolution 2021-29.

Nichols/Riouse moved to adopt Resolution 2021-29, A Policy for the Issuance of Certificate of Occupancy Prior to Completion of Construction Project. Motion passed 5-0.

8) Resolution 2021-31 Project Coordination Contract with the State of Indiana for the Bidding, Construction and Funding of the Railroad Protection Project at the Beaver Lane and Madison Street Crossings



Shannon Marks, a paralegal with the City Legal Department, asked the Board to pass and adopt Resolution 2021-31 – Project Coordination Contract with the State of Indiana for the Bidding, Construction and Funding of the Railroad Protection Project at the Beaver Lane and Madison Street Crossings and to authorize Mayor to sign agreement. Resolution 2021-31 approves the terms and conditions of the Project Coordination Contract with the State for the bidding, construction and funding of the railroad protection project at the Beaver Lane and Madison Street crossings, and authorizes the Mayor to execute the agreement on behalf of the city. Marks said that under this agreement, federal funds will be allocated to the project to pay 90% of eligible costs, up to a maximum of \$1,129,253.40 and the City agrees to fund the remaining costs.

Nichols/Riouse moved to pass and adopt Resolution 2021-31 – Project Coordination Contract with the State of Indiana for the Bidding, Construction and Funding of the Railroad Protection Project at the Beaver Lane and Madison Street Crossings. Motion passed 5-0.

9) Approval of CBDO Agreements for Multi-Unit Housing Rehabilitation for Program Years 2020 & 2021

Meaghan Bylsma, Community Development Specialist for the City of Goshen, asked the Board to approve the Community Based Development Organization (CBDO) agreements for multi-unit housing rehabilitation projects for the Community Development Block Grant (CDBG) Program Years of 2020 and 2021, and authorize the Mayor to sign the agreements. Bylsma said the agreements are with (#1) Lacasa, Inc. – multi-family housing rehab (2020), \$122,000 and (#2) Lacasa, Inc. – multi-family housing rehab (2021), \$141,597. CDBG funds for Project #1 were made available in Program Year 2020. However, implementation is unable to begin until Program Year 2021. CDBG funding for Project #2 was made available in Program Year 2021, and implementation is scheduled to begin within this same program year. The agreements were attached to the Board packet.

Nichols/Riouse moved to approve the Community Based Development Organization (CBDO) agreements for multi-unit housing rehabilitation projects for the Community Development Block Grant (CDBG) Program Years of 2020 and 2021, and to authorize the Mayor to sign the agreements. Motion passed 5-0.

10) Release of CDBG Lien Agreement-Deferred Payment Loan

Meaghan Bylsma, Community Development Specialist for the City of Goshen, asked the Board to approve the release of the lien agreement-deferred payment loan executed in October 1996 for the Community Development Block Grant (CDBG) housing rehab program. Bylsma said the lien agreement of \$4,182.15 is for a property that was demolished during the U.S. 33 realignment project. She said the loan needs to be released to clean up the file.

Nichols/Riouse moved to approve the release of the lien agreement-deferred payment loan of October 1996 for the Community Development Block Grant (CDBG) housing rehab program. Motion passed 5-0.

11) Approval of Baker Tilly Workforce Technology Solutions Agreement

City of Goshen Deputy Clerk-Treasurer Jeffery Weaver asked the Board to approve and authorize the Clerk-Treasurer to execute the proposed Baker Tilly Workforce Technology Solutions agreement. Attached to the Board packet for the Board's approval and execution was an engagement letter for Baker Tilly US regarding payroll and reporting support for the City of Goshen. The proposed agreement outlines services that Baker Tilly will provide in conjunction with the City's current ADP software subscription. Currently, the City uses ADP Workforce Now and Human Capital Management Suite for payroll processing, tax reporting and compliance management.



In addition to the use of the software, the City's monthly fees to ADP also include access to technical support through phone and email. This agreement would move the ADP technical support into the offices of Baker Tilly, who have provided support for the City's tax and compliance issues over the past year. Weaver said Baker Tilly retains a few ADP technicians in its office and combines their expertise with Baker Tilly's tax and compliance expertise in order to provide the City with a comprehensive support package. Baker Tilly is already familiar with the City's Incode system and its time and attendance systems and is already working with the City to streamline integration between its various systems. Baker Tilly will also add access to the HR Plus Bundle and the Benefits Administration module. The agreement combines the ADP software fees and Baker Tilly support into a flat monthly fee of \$3,765.

In response to a question from Mayor Stutsman, Weaver said this agreement will help the City streamline its payroll processes as well as receive consistent and reliable support. In response to a question from Board member Mike Landis, Weaver said the City staff's initial contact will be with Baker Tilly employees, who will then reach out to ADP as needed. Weaver said although it may seem like a complex relationship, City of Nappanee staff members have the same arrangement with Baker Tilly and they reported that this approach has worked well for them.

Nichols/Riouse moved to approve and authorize the Clerk-Treasurer to execute the Baker Tilly Workforce Technology Solutions agreement. Motion passed 5-0.

12) Approval & Acceptance of Infrastructure Concrete Payment Reconstruction (PN: 2021-0002)

City of Goshen Director of Public Works and Utilities Dustin Sailor asked the Board to approve the acceptance of the infrastructure and maintenance bond for Infrastructure Concrete Payment Reconstruction project (PN: 2021-0002). Sailor said the installation of infrastructure (concrete pavement, & rolled curb) has been satisfactorily completed for the project. The Engineering Department recommends that the infrastructure be accepted for maintenance. Sailor said the one-year maintenance bond in the amount of \$65,702.10 (10% of the construction costs) for the infrastructure has been submitted to the City of Goshen Engineering Department.

Nichols/Riouse moved to approve the acceptance of the infrastructure and maintenance bond for Infrastructure Concrete Payment Reconstruction project (PN: 2021-0002). Motion passed 5-0.

13) Fuel cards

Carla Newcomer, a paralegal with the City Legal Department, asked the Board to approve Resolution 2021-30, Authorizing the Execution of Agreement for Fuel Cards and Fuel Management Services with WEX Bank. Newcomer said the City is seeking to enter into an agreement with WEX Bank for fuel cards and fuel management services to be used with City vehicles and equipment. She said WEX Bank entered into an agreement with the State of Indiana's Quality Purchase Agreement (QPA). She said QPA allows the City to make a special purchase from vendors that the State has chosen, which eliminates the requirement for the City to go through the bidding process.

Mayor Stutsman said the City bids out its fuel cards annually, but in recent years there has only been one bidder. He said this agreement will allow for greater versatility with more fueling locations, including when traveling.

City Attorney Bodie Stegelmann said City employees will still be able to use the current provider, but would now use the WEX Bank fuel cards for purchases. Mayor Stutsman said he believes this will be a good move.

City Attorney Stegelmann said the City will be eligible for a rebate on the fuel price and that using the new cards will eliminate some taxes. At present, City employees pay taxes on fuel and then must apply for refunds on the taxes paid. Stegelmann said the new fuel cards will eliminate the payment of those taxes.



In response to a question from Landis, City Attorney Stegelmann said he believes the City will be able to save money because not all of the taxes paid now on fuel have been recoverable through refunds. So, he said eliminating all taxes should save the City some money. Plus, he said, the City will receive rebates by using the new cards.

In response to a question from the Mayor, Stegelmann said this proposal has been in development for months and that the City has received responsive and timely information from WEX Bank.

Nichols/Riouse moved to approve Resolution 2021-30, Authorizing the Execution of Agreement for Fuel Cards and Fuel Management Services with WEX Bank. Motion passed 5-0.

Privilege of the Floor:

Mayor Stutsman opened Privilege of the Floor at 2:40 p.m. No one asked to speak, so the Mayor closed Privilege of the Floor.

Board of Public Works and Safety Order: Premises at 724 S. Main Street (Derek Doss)

At 2:41 p.m., Mayor Stutsman opened a public hearing on Board of Public Works and Safety Order: Premises at 724 S. Main Street (owned by Derek Doss)

Mayor Stutsman swore in Property Maintenance Inspector Ryan Conrad of the Goshen Building Department, who agreed to provide truthful information. Derek Doss, the owner of 724 S. Main Street, was not present.

Conrad reported that on April 29, 2021, he conducted an inspection of the property at 724 S. Main Street. During the inspection, Conrad said he observed several maintenance violations and notified the property owner, Derek Doss, in writing to correct the violations within 30 days. Conrad said the following violations were found to exist on the property:

1. Handrails for the stairways were not firmly fastened and are not capable of supporting normally imposed loads (violation of Section 6.3.1.1 (f)).
2. Tenant has removed smoke detectors on the property (violation of Section 6.3.1.8(h)).
3. The smoke detectors have been removed or have not been installed in the rooms used for sleeping, or the common areas of the premises, including the basement (violation of Section 6.3.1.8(6)).
4. The door to the bedroom cannot be opened or closed and it has fallen off of its hinges and has not been reattached (violation of Section 6.3.1.1 (a)).
5. The building has windows that are cracked, broken, do not work properly, and are not weather tight (violation of Section 6.3.1.1 (d)).
6. The bathroom floor in the building has peeling linoleum. The floor around the toilet was not constructed properly and is not impervious to water and is not sanitary (violation of Section 6.3.1.4(6)).
7. The dwelling does not have a working toilet or a sink that is in good working condition (violation of Section 6.3.1.2(6)).
8. There are holes in the walls throughout the dwelling that need to be repaired. (violation of Section 6.3.1.1(b)).
9. Evidence of insect infestation in premises (violation of Section 6.3.1.6 (6)(4)).
10. And cracked switch plates and exterior light fixtures are in disrepair (violation of Section 6.3.1.4(g)).



Conrad said that since the initial inspection he has made several attempts to re-inspect the property and the owner has been unresponsive. Re-inspections of the property were scheduled for Aug. 5, 2021, Aug. 31, 2021 and Conrad said he was unable to gain access to the property.

On Sept. 30, 2021, the Goshen Building Commissioner issued an Order to property owner Derek Doss that the premises at 724 S. Main Street were in violation of the Goshen City Code.

The order stated that Goshen Building Department inspected the subject real estate on July 8, 2021. Violations of the Neighborhood Preservation Ordinance (Minimum Housing Ordinance) were cited. The real estate was re-inspected on Aug. 5, 2021 which showed no significant improvement to the real estate.

As a result, the real estate was declared unsafe within the meaning of Indiana Code § 36-7-9-4 in that one or more buildings or structures on the real estate were in an impaired structural condition that made it unsafe to a person or property and dangerous to person or property because of a violation of Goshen City Code Title 6, Article 3, Chapter I concerning building condition or maintenance. Ten separate violations of Section 6, Article 3, Chapter I of the Goshen City Code were cited by the City inspector and had not been satisfactorily repaired or remedied:

The property owner was ordered to repair or rehabilitate the building to bring it into compliance with standards for building condition or maintenance required for human habitation, occupancy or use so that the buildings and structures were in compliance with Title 6, Article 3, Chapter I of the Goshen City Code by October 29, 2021.

The property owner was advised that in the event that he failed to comply with this Order, the City of Goshen might take action to make the required corrections and would bill the owner for the costs of such work, including, the actual cost of the work performed and an amount equal to the average processing expense the City would incur in pursuing this matter. Such amounts could become a lien upon the real estate and could ultimately be enforced in the same manner as any other judgment.

The owner was further notified that a hearing would be held before the Goshen Board of Public Works and Safety on Monday, Nov. 1, 2021 at 2 p.m. to review the order of the City of Goshen Building Commissioner.

Conrad told the Board that earlier today, on Nov. 1, he conducted a follow-up inspection. Conrad also said he made contact with the tenant who stated that he planned to purchase the property on a land contract, although no contract or lease agreement had been signed. Conrad said the tenant could not provide a timetable for the necessary repairs to be made to the building.

Conrad said he has not been able to contact the property owner. But due to the potential purchase agreement, Conrad recommended that the Board grant the tenant an additional 30 days to provide the City with a recorded copy of a land contract and to provide a timetable for the completion of repairs. Conrad said the tenant wants to make further repairs to be in compliance with the Building Commissioner's order, but is reluctant to do so until he has a written land contract with the property owner.

Asked by the Mayor about the occupancy status of 724 S. Main Street, Conrad said the tenant told him he had been living at the property for a few weeks and has made improvement efforts, including the removal of debris and trash. Conrad said the property owner wants to convert the property from two apartments into a single-family dwelling. In response to a question from Mayor Stutsman, Conrad also said the tenant wanted 30 days to secure the appropriate documentation for the property and arrange for repairs.

Asked the options for the Board, City Attorney Bodie Stegelmann said the Board could continue the hearing for 30 days or make a finding that the property is unsafe, but delay taking further action the property owner would need to take and then schedule another hearing in 30 days.



In response to a question from Landis, Stegelmann said the Board should require a written agreement from the tenant before the next hearing if more time is to be allowed for repairs.

Board members Swartley and Landis made comments about how the City might ensure repairs were made and the tenant's responsibilities. Stegelmann said under the circumstances, it might be best for Board to declare the property unsafe.

Swartley said that despite the violations, she didn't see anything in Conrad's report or photos that would require extensive repairs. Conrad described some of the work that would need to be done to address the violations as well as other work the tenant would like to do to restore the building to a single-family residence.

Based on the Sept. 30, 2021 Order of the City of Goshen Building Commissioner, and violations 1-10 described in the Order, Mayor Stutsman/Nichols moved to declare the property at 724 S. Main Street to be unsafe and to continue the hearing to Dec. 6, 2021. Motion passed 5-0.

At 2:51 p.m., Mayor Stutsman closed the hearing on Board of Public Works and Safety Order: Premises at 724 S. Main Street.

With no further matters before the Board, Mayor Stutsman/Nichols moved to approve Civil City and Utility claims and to adjourn the meeting. Motion passed 5-0. Meeting was adjourned at 2:51 p.m.

EXHIBIT 1: Lacasa, Inc. request for closure of the alley north of Jefferson Street, between 10th Street and the railroad tracks, for two weeks, beginning Nov. 8.

EXHIBIT 1A: Nov. 2, 2021 letter from City of Goshen Director of Public Works and Utilities Dustin Sailor to Aaron Lehman, the Housing Development Manager of Lacasa, Inc., setting forth the City Engineering Department's standards and eight conditions for the placement of a dumpster and closure of the adjacent alley

EXHIBIT 2: Resolution 2021-30 Authorize the Execution of Agreement for Fuel Cards and Fuel Management Services with WEX Bank and supporting documents.

EXHIBIT 3: Nov. 1, 2021 Memorandum from Ryan Conrad, Property Maintenance Inspector for the Goshen Building Department, regarding 724 South Main Street.



APPROVED

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Jeremy Stutsman, Chair

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Michael Landis, Member

A handwritten signature in black ink, appearing to be "Mary Nichols", written over a horizontal line.

Mary Nichols, Member

A handwritten signature in black ink, appearing to be "Barb Swartley", written over a horizontal line.

Barb Swartley, Member

DeWayne Riouse, Member

ATTEST

A handwritten signature in black ink, appearing to be "Richard R. Aguirre", written over a horizontal line.

Richard R. Aguirre, Clerk-Treasurer