

CITY OF GOSHEN, INDIANA

POSITION DESCRIPTION

Department: Parks & Recreation

Position: Laborer-General (Janitorial)

Job Category: LTC (Labor, Trades, Crafts)

Status: Permanent, Part-Time

FLSA Status: Non-exempt (Hourly)

Date of Announcement: November 23, 2021

Application Deadline: Until position is filled

Under the supervision of the Facility Coordinator, the temporary park janitorial employee is responsible for the daily cleanliness of Goshen City Park's facilities.

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.

- Maintain park landscape
- Trash removal
- Clean vehicles
- Clean indoor facilities, open air pavilions and public restrooms
- Renter check-ins/outs
- Perform other duties as assigned
- Clear snow at building entrances/sidewalks

Minimum Training and Experience Required:

- Relevant work experience in related field

Special Requirements:

- Must be at least 18 years old
- Must retain a valid driver's license
- Must be available to work a maximum of 25 hours per week, varied shifts between 5:00 am and 11:00 pm, Sunday - Saturday

Minimum Physical and Mental Abilities:

- Must be responsible and reliable.
- Ability to operate power tools; the ability to lift, bend, stoop, kneel, crouch and crawl; and have the ability to climb and balance.
- Ability to exert physical effort in light to heavy (up to 75 lbs) work
- Ability to exert physical effort in moderate work involving routine standing, stooping, kneeling, crouching, reaching, lifting and pulling.
- Ability to interpret, apply and explain rules, regulations, policies and procedures.
- Ability to orally communicate and exchange information
- Ability to walk and climb to inspect and work parkland, facilities and playgrounds.
- Ability to make sound judgements and to exercise courtesy and tact in dealing with the public

Environmental Adaptability:

- Ability to work outdoors in extreme temperatures and inclement weather.

Rate of Pay:

\$17.71/Hour

Work Hours:

Sunday - Saturday, varied shifts between 5:00 am and 11:00 pm. Weekend and evening hours required.

Applications available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org.
Click Job Opportunities.

The City of Goshen provides equal employment opportunities to all employees and applicants for employment. EOE/Drug Free/Smoke Free.