

CITY OF GOSHEN INDIANA

POSITION DESCRIPTION

Department: Street

Position: Light Equipment Operator

Scheduling: Monday – Friday, 7:00 am – 3:00 pm or as needed. Nights and weekends may be required

FLSA Status: Hourly, Non-exempt

Date of Announcement: August 27, 2021

Application Deadline: Until position is filled

Essential Duties and Responsibilities:

The following list of duties is normal for this position and is not to be construed as exclusive or all inclusive.

- Plows snow; applies salt/sand to streets
- Hauls various materials including dirt, leaves, snow, brush, asphalt, and concrete
- Patches streets and seals cracks
- Cleans catch basins
- Trims trees, brush, and mows/trims grass; maintains berms
- Operates skid loader, roller, lawnmower, tractors, chain saws, weed eater, wood chipper and leaf vacuum
- Provides assistance to Sign Department; including assembly of signs, repairs/replacement of street signs
- Paints street lines and provides a general assistance to Paint Department
- Cleans shop and general area
- Available for 24 hour call, if needed
- Performs other related essential duties as required

Minimum Training and Experience Required:

- High school graduate or equivalent and three to five years relevant work experience; or any equivalent combination of education, training and experience

Special Requirements:

- Valid Commercial Driver's License (CDL) and current CDL physical; or obtain within 59 days

Minimum Physical and Mental Abilities:

- Ability to utilize departmental equipment and tools, including dump truck, bucket truck, crack/seal
- Equipment, skid loader, wood chipper, leaf vacuum, mower, patch wagon, roller, pruners, chain saws, shovels, rakes, air tools, weed trimmers, and other hand tools
- Ability to exert physical effort in moderate to heavy work involving lifting, carrying, pushing, pulling and shoveling

Language Ability and Interpersonal Communication:

- Ability to comprehend and correctly use a variant of informational documents including citizen inquiry forms and other reports and records

- Ability to comprehend a variety of reference books and manuals
- Ability to prepare work orders, time sheets, maintenance reports and other related reports
- Ability to accurately record and deliver information and meet deadlines
- Ability to perceive and discriminate colors, sounds, textures, odors and shapes
- Ability to use independent judgment, common sense, and principles of rational systems in the performance of tasks
- Ability to work under stressful conditions
- Ability to work up to 16 hours straight in weather-related situations
- Ability to maintain personal composure and tactfully handle difficult situations and interpret questions correctly
- Ability to advise and interpret the application of policies, procedures and standards to specific situations; ability to explain, demonstrate and clarify to others within well-established policies and standards
- Ability to communicate effectively

Environmental Adaptability:

- Ability to work effectively in a shop environment and outdoors being exposed to extreme weather conditions
- Ability to work in and close to public streets and take the necessary precautions to protect self and others from hazards, traffic and other potentially dangerous situations

Rate of Pay:

Teamsters Category D as designated by current salary ordinance (\$20.43 first year)

Required applications are available in the Human Resources office, 204 E. Jefferson St., Suite 3, Goshen Indiana or are available online at www.goshenindiana.org. Click on “job opportunities”

The City of Goshen provides equal employment opportunities to all employees and applicants for employment. EOE/Drug Free/Smoke Free