

CITY OF GOSHEN, INDIANA

POSITION DESCRIPTION

Department or Office: Parks & Recreation Department

Position: Laborer-General (Landscaping)

Status: Temporary

FLSA: Non-exempt (Hourly)

Date of Announcement: March 16, 2021

Application Deadline: Until position is filled

Under the supervision of the Maintenance Development Director, the temporary park maintenance employee is responsible for the daily upkeep of Goshen City Parks.

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.

- String trimming and edging
- General grounds keeping
- Planting and maintaining flower beds, grasses and shrubs
- Pruning
- Remove weeds
- Mulch, aerate and watering
- Maintain greenhouse
- Perform other duties as assigned.

Minimum Training and Experience Required:

- College student or older.
- Relevant work experience in lawn maintenance.

Special Requirements:

- Must be 18 years old.
- Valid driver's license.

Minimum Physical and Mental Abilities:

- Must be responsible and reliable.
- Must be available 04/19/2021 to 9/30/2021
- Ability to operate power tools and hand tools; the ability to lift, bend, stoop, kneel, crouch and crawl; and have the ability to climb and balance.
- Ability to use utilize departmental equipment including mechanic's tools, medical supplies, vehicles, etc.
- Ability to exert physical effort in light to heavy (up to 50 lbs) work involving routine stooping, kneeling, crouching, reaching, lifting and pulling; ability to climb and balance.
- Ability to interpret, apply and explain rules, regulations, policies and procedures.
- Ability to orally communicate and exchange information
- Ability to walk and climb to inspect and work parkland, facilities, parking lots, gardens and landscaped areas throughout the city.
- Ability to make sound judgements and to exercise courtesy and tact in dealing with the public

Environmental Adaptability:

- Ability to work outdoors in extreme temperatures and inclement weather.

Rate of Pay:

\$12.27/Hour

Work Hours:

Monday – Friday, varying shifts between 7:00 am and 5:00 pm.

Must be available 04/19/2021 to 9/30/2021

Applications available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org.
Click Job Opportunities.

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