

CITY OF GOSHEN, INDIANA

POSITION DESCRIPTION

Department: Parks & Recreation

Position: Laborer-Skilled (Swim Instructor)

Job Category: LTC (Labor, Trades, Crafts)

Status: Seasonal

FLSA Status: Exempt-Recreational (Hourly)

Date of Announcement: March 16, 2021

Application Deadline: Until positions are filled

Under the direction of the Recreation Supervisor and the Pool Director, the Water Safety Instructor is responsible for instructing swim lessons to guests while providing a safe and enjoyable aquatics facility. This position supports the Park Department staff in their efforts to provide and conduct various programs, events and activities with Goshen City Parks.

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.

- Plan Swimming lessons
- Instruct swimming techniques, strokes and water safety to student with varying swimming abilities and for those of any age.
- Enhance swimming abilities with more experienced swimmers.
- Assess the progress of students and adjust instruction accordingly
- Measure and evaluate progressive development of student's abilities.
- Complete required swim lesson forms
- Maintain safety of pool
- Guard against swimming accidents and dangerous conditions with the use of preventative techniques.
- Put into action proper procedures in case of emergency.

Minimum Training and Experience Required:

Special Requirements:

- Red Cross Water Safety Instructor Certification
- Red Cross CPR certification for professional rescuers
- First Aid certification
- CPR Certification for professional rescuer and First Aid Certification
- Pool Operator Certification and Red Cross certification a plus but not required.
- Proven experience working as a swim instructor or lifeguard.
- Must be available 05/17/2021 to 08/29/2021 (approx.)

Minimum Physical and Mental Abilities:

- Sound knowledge of proper swimming techniques and water safety rules.
- Must have the ability to recognize safety hazards and take the necessary measures to remedy them.
- Must be able to problem solve and maintain control in an emergency.
- Must be able to climb and maintain balance.
- Must possess strong swimming abilities.
- Excellent conflict resolution skills.
- Effective communication skills.
- Passionate and enthusiastic.
- Ability to walk and climb to enter/exit pool
- Ability to provide on deck and in water instruction and illustrations.
- Ability to make sound judgements and to exercise courtesy and tact in dealing with the public

- Ability to interpret, apply and explain rules, regulations, policies and procedures.
- Ability to orally communicate and exchange information
- Ability to exert physical effort with light to heavy lifting and routine stooping, kneeling, crouching, reaching, lifting and pulling; ability to climb and balance.

Environmental Adaptability:

- Ability to work outdoors in extreme temperatures and inclement weather.

Rate of Pay:

\$12.88/Hour

Work Hours: Varied schedules, Monday - Friday between 8:00 am - 8:00 pm, Saturday, Saturday, July 10 and Saturday, August 14 required.

Must be available 05/17/2021 - 08/29/2021

Applications available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org. Click Job Opportunities.

The City of Goshen provides equal employment opportunities to all employees and applicants for employment. EOE/Drug Free/Smoke Free