

CITY OF GOSHEN, INDIANA

POSITION DESCRIPTION

Department: Parks & Recreation

Position: Labor-General (Landscaping, maintenance, Fidler Pond)

Job Category: LTC (Labor, Trades, Crafts)

Status: Temporary

FLSA Status: Non-exempt (Hourly)

Date of Announcement: March 16, 2021

Application Deadline: Until position is filled

Under the supervision of the Facility Coordinator, the temporary park maintenance employee is responsible for the daily upkeep of Goshen City Parks.

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.

- Mowing and trimming
- Maintenance
- Canoe rental and launching
- Fishing permits
- Cashier
- Customer service
- Cleaning and organizing of boats, lifejackets, barn and work spaces
- Trash and debris pick up around park
- Other duties as assigned

Minimum Training and Experience Required:

- College student or older.
- Relevant work experience in lawn maintenance.

Special Requirements:

- Must be 18 years old.
- Valid driver's license.

Minimum Physical and Mental Abilities:

- Must be responsible and reliable.
- Must be available 04/15/2021 to 09/06/2021
- Ability to operate power tools; the ability to lift, bend, stoop, kneel, crouch and crawl; and have the ability to climb and balance.
- Ability to use utilize departmental equipment including mechanic's tools, medical supplies, sports equipment, trucks, etc.
- Ability to exert physical effort in light to heavy (up to 75 lbs) work involving routine stooping, kneeling, crouching, reaching, lifting and pulling; ability to climb and balance.
- Ability to interpret, apply and explain rules, regulations, policies and procedures.
- Ability to orally communicate and exchange information
- Ability to walk and climb to inspect and work parkland, facilities and playgrounds.
- Ability to make sound judgements and to exercise courtesy and tact in dealing with the public

Environmental Adaptability:

- Ability to work outdoors in extreme temperatures and inclement weather.

Work Hours:

Sunday - Saturday, varied shifts between 8:00 am and 9:00 pm. Weekend and evening hours required.
Must be available 04/15/2021 - 09/06/2021

Rate of Pay:

\$12.27/Hour

Applications available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org.
Click Job Opportunities.

The City of Goshen provides equal employment opportunities to all employees and applicants for employment. EOE/Drug Free/Smoke Free.