



## **CITY OF GOSHEN RULES FOR VIRTUAL PUBLIC MEETINGS**

In accordance with Executive Order 2020-16, all upcoming City of Goshen public meetings and hearings have transitioned to be accessible to the public digitally only—there is no physical public access. The public is encouraged to attend these meetings by clicking on the links to meetings provided on the City’s website calendar: [goshenindiana.org/calendar](http://goshenindiana.org/calendar).

Members of the public attending the meetings digitally are expected to follow these rules to help these meetings flow better:

1. Treat these meetings as you would any public meeting that would take place in a physical setting. The same respect and etiquette is expected from attendees as is from members of the boards and commissions.
2. Members of the public can participate in the meeting during the appropriate times when the member conducting the meeting opens a time for public comment.
3. Any comment made by the public must be made to the members of the board or commission and not to other members of the public.
4. Public comment may be limited to no more than three (3) minutes per person. If the comment goes over the three-minute time limit, the member of the public will be subject to be muted.
5. To make a comment: Click on the “Raise Hand” button. The Virtual Meeting Technology Operator will allow the member of the public talk if it is at an appropriate time.
6. At the start of your comment, please state your name and the city you live in.
7. After the comment is made, the Virtual Meeting Technology Operator will disable the public member’s ability to communicate with the board or commission members.