



MINUTES of November 16, 2020 Regular Meeting

Board of Public Works & Safety and Stormwater Board

Held 2:00 p.m. Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

Present: Chair Jeremy Stutsman, Member Mary Nichols, Member Mike Landis

Absent: None

Minutes of November 9 were presented.

Landis/Nichols moved to approve minutes of November 9 as presented. Passed 3-0

Mayor requested to remove item #2 (Request for Temporary Downtown Street Closures), add a new item #6 (Haviland Products) and a new item #7 (Kemira Water Solutions) to the agenda.

Landis/Nichols moved to remove item #2 (Request for Temporary Downtown Street Closures), add a new item #6 (Haviland Products) and a new item #7 (Kemira Water Solutions). Passed 3-0

Police Department Promotion of Jacob M. Lambright to Patrol Officer

Chief of Police Jose Miller presented the packet memo.

Landis/Nichols moved to approve the promotion of Jacob M. Lambright from Probationary Patrol Officer to Patrol Officer effective November 19, 2020. Passed 3-0

Jacob M. Lambright was sworn in by Mayor Jeremy Stutsman.

Award Quote for Purchase of Patrol Rated Sedan with Sorg Dodge, Inc.

Paralegal Carla Newcomer presented the packet memo.

Mayor Stutsman stated that the money was coming out of the Public Safety LOIT.

Landis/Nichols moved to award the quote for the purchase of the 2021 patrol-rated Sedan for the total purchase price of \$109,704 from Sorg Dodge as the lowest responsible and responsive quote and to approve and execute the agreement with Sorg Dodge. Passed 3-0



Eisenhower Drive North and South Pavement Replacement Bids, JN: 2020-0013

Director of Public Works Dustin Sailor presented the packet memo.

Landis/Nichols moved to approve this solicitation of bids for the Eisenhower Dr. North and South pavement replacement project. Passed 3-0

Agreement Amendment with Alexander Chemical Corporation

Legal Compliance Administrator Shannon Marks presented the packet memo.

Landis/Nichols moved to approve and execute the amendment agreement with Alexander Chemical Corporation for the year 2021. Passed 3-0

Agreement Amendment with Haviland Products Company

Marks presented the memo attached as Exhibit B.

Landis/Nichols moved to approve and execute the agreement amendment with Haviland Products Company for chemicals for 2021. Passed 3-0

Agreement Amendment with Kemira Water Solutions, Inc.

Marks presented the memo attached as Exhibit C.

Landis/Nichols moved to approve and execute the agreement amendment with Kemira Water Solutions, Inc. for chemicals for 2021. Passed 3-0

Indiana Public Employers' Plan, Inc. Grant Agreements

Theresa Sailor presented the memo attached as Exhibit A.

Mayor thanked Sailor for her work.

Landis/Nichols moved to approve the grant agreements with Indiana Public Employers' Plan, Inc. as presented. Passed 3-0



Downtown EID Snow Removal Agreement with Aquascapes of Michiana

Mayor Stutsman stated that the Legal Department has not reviewed this agreement.

Stutsman/Nichols moved to table until the Legal Department has time to review. Passed 3-0

Resolution 2020-30: Approve Revised Design Standards and Specification for Parking and Driveway Surfaces.

City Attorney Bodie Stegelmann gave background, indicating that the Zoning Ordinance grants authority to the Board of Public Works & Safety to regulate driveway and parking surface standards. Explained that city staff, including Mike Landis, has been re-examining the standards.

Landis and Stegelmann both discussed the changes were made to paragraph six relating to applications for relief from the standards, summarized and commented on the considerations, especially with regard to applying considerations related to neighborhood context and character.

Mayor Stutsman asked whether, for example, a family that requested temporary relief for teenage children who are driving would have that relief attached to the owners or to the property. Stegelmann stated that it would stay with the property.

Landis/Nichols moved to approve Resolution 2020-30: Revised Design Standards and Specifications for Parking and Driveway Surfaces. Passed 3-0

Eisenhower Dr. N & S Track Repair, Temp Road Closure, JN: 2020-0013

Sailor presented the packet memo.

Landis/Nichols moved to approve one-day closure of Eisenhower Dr. on Nov. 19. Passed 3-0

Extension of Steury Ave. Southbound Lane Closure, JN: 2019-0037

Sailor presented the packet memo.

Landis/Nichols moved to approve the additional time extension for the closure of southbound lane of Steury Ave until Nov. 20, 2020. Passed 3-0



NIPSCO Lane Restrictions on Dierdorff Rd.

Sailor presented the packet memo.

Landis/Nichols moved to approve lane restrictions on Dierdorff Rd between Eisenhower Dr. and College Ave. Nov. 16-23, also lane restrictions on Eisenhower Dr. Nov. 19. Passed 3-0

PRIVILEGE OF THE FLOOR: No one spoke

Stutsman/Landis moved to approve Civil City and Utility claims and adjourn. Passed 3-0

Adjournment at 2:20 p.m.

Exhibit A: IPEP Grant Agreements Memo [1 pg]

Exhibit B: Agreement Amendment with Haviland Products Company [2 pgs]

Exhibit C: Agreement Amendment with Kemira Water Solutions, Inc. [2 pgs]

APPROVED

A handwritten signature in black ink, appearing to be "J. Stutsman", written over a horizontal line.

Jeremy Stutsman, Chair

A handwritten signature in black ink, appearing to be "Michael Landis", written over a horizontal line.

Michael Landis, Member

A handwritten signature in black ink, appearing to be "Mary Nichols", written over a horizontal line.

Mary Nichols, Member

ATTEST

A handwritten signature in black ink, appearing to be "Adam Scharf", written over a horizontal line.

Adam Scharf, Clerk-Treasurer

11-16-20 EXHIBIT A



MEMORANDUM

TO: Board of Works and Safety and Stormwater Board

FROM: Theresa Sailor, Grant Writer, Department of Environmental Resilience

RE: **IPEP GRANT CONTRACTS**

DATE: 11/13/2020

The City of Goshen requested funding from the 2020 IPEP Safety Grant fund. IPEP is the City of Goshen's Workman's Compensation Insurer. IPEP Safety grants are awarded bi-annually to government agencies that utilize IPEP services. These funds are allocated to reduce workplace injury exposure through the purchase of safety equipment or training. Funding is at 70% with a 30% match.

Five Departments' request have been approved for funding.

\$280 Legal Department – (1) Ergonomic Chair

\$312 Mayor's Office – (1) Adjustable sitting/standing desk riser, (1) Under desk keyboard tray

\$258 Engineering Department – (1) Adjustable sitting/standing desk riser, (1) portable microscope & case, (1) standing microscope and stand

\$205 Environmental Resilience Department - (1) Adjustable sitting/standing desk riser

\$1675 Parks Department – (1) AED defibrillator & Wall mount case

Please see attached contracts for your approval.



CITY OF GOSHEN LEGAL DEPARTMENT

City Annex
204 East Jefferson Street, Suite 2
Goshen, Indiana 46528-3405

Phone (574) 537-3820 • Fax (574) 537-3817 • TDD (574) 534-3185
www.goshenindiana.org

November 16, 2020

To: Board of Public Works and Safety
From: Shannon Marks
Subject: Agreement Amendment with Haviland Products Company

Goshen Utilities recommends that the City extend the term of the original agreement dated December 30, 2018 with Haviland Products Company for the purchase of chemicals. This extension is for a second, one-year term through December 31, 2021 and based on the same terms and conditions as the original agreement.

Suggested Motion:

Move to approve and execute the attached Agreement Amendment with Haviland Products Company.

AGREEMENT AMENDMENT

Purchase of Chemicals

THIS AGREEMENT AMENDMENT is entered into on _____, 2020, by and between **Haviland Products Company** (“Haviland”), whose mailing address is 4321 West 6th Street, Lawrence KS 66047, and **City of Goshen, Indiana**, a municipal corporation and political subdivision of the State of Indiana acting through the Goshen Board of Public Works and Safety (“City”).

RECITALS

- (1) City and Haviland entered into an Agreement on December 30, 2018 for the City’s purchase and Haviland’s supply of sodium bisulfite.
- (2) Upon written approval of both parties, the Agreement may be renewed for three additional one-year terms under the same terms and conditions.
- (3) The parties wish to renew the Agreement for the second one-year term.

In consideration of the terms, covenants and conditions to be kept and performed under the original Agreement dated December 30, 2018, and under the terms, covenants and conditions of this amendment, the parties agree as follows:

TERM

The term of the Agreement for the City’s purchase and Haviland’s supply of sodium bisulfite shall be extended through December 31, 2021.

ORIGINAL AGREEMENT

In all respects, all other provisions of the original Agreement dated December 30, 2018 shall remain in full force and effect.

AUTHORITY TO EXECUTE

The undersigned affirm that all steps have been taken to authorize execution of this Agreement Amendment, and upon the undersigned's execution, bind their respective organizations to the terms of the Agreement Amendment.

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment on the dates as set forth below.

City of Goshen, Indiana
Goshen Board of Public Works and Safety

Haviland Products Company

Jeremy P. Stutsman, Mayor

Printed: _____

Michael A. Landis, Member

Title: _____

Mary Nichols, Member

Date: _____

Date: _____



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November 16, 2020

To: Board of Public Works and Safety

From: Shannon Marks

Subject: Agreement Amendment with Kemira Water Solutions, Inc.

Goshen Utilities recommends that the City extend the term of the original agreement dated December 17, 2019 with Kemira Water Solutions, Inc. for the purchase of chemicals. This extension is for the first, one-year term through December 31, 2021 and based on the same terms and conditions as the original agreement.

Suggested Motion:

Move to approve and execute the attached Agreement Amendment with Kemira Water Solutions, Inc.

AGREEMENT AMENDMENT

Purchase of Chemicals

THIS AGREEMENT AMENDMENT is entered into on _____, 2020, by and between **Kemira Water Solutions, Inc.** (“Kemira”), whose mailing address is 4321 West 6th Street, Lawrence KS 66047, and **City of Goshen, Indiana**, a municipal corporation and political subdivision of the State of Indiana acting through the Goshen Board of Public Works and Safety (“City”).

RECITALS

- (1) City and Kemira entered into an Agreement on December 17, 2019 for the City’s purchase and Kemira’s supply of ferric chloride.
- (2) Upon written approval of both parties, the Agreement may be renewed for three additional one-year terms under the same terms and conditions.
- (3) The parties wish to renew the Agreement for the first one-year term.

In consideration of the terms, covenants and conditions to be kept and performed under the original Agreement dated December 17, 2019, and under the terms, covenants and conditions of this amendment, the parties agree as follows:

TERM

The term of the Agreement for the City’s purchase and Kemira’s supply of ferric chloride shall be extended through December 31, 2021.

ORIGINAL AGREEMENT

In all respects, all other provisions of the original Agreement dated December 17, 2019 shall remain in full force and effect.

AUTHORITY TO EXECUTE

The undersigned affirm that all steps have been taken to authorize execution of this Agreement Amendment, and upon the undersigned's execution, bind their respective organizations to the terms of the Agreement Amendment.

IN WITNESS WHEREOF, the parties have executed this Agreement Amendment on the dates as set forth below.

City of Goshen, Indiana

Goshen Board of Public Works and Safety

Kemira Water Solutions, Inc.

Jeremy P. Stutsman, Mayor

Printed: _____

Michael A. Landis, Member

Title: _____

Mary Nichols, Member

Date: _____

Date: _____