



Goshen Common Council

6:00 p.m. September 1, 2020 Regular Meeting

Council Chambers, Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

This meeting will be conducted under a declared public health emergency covering all of the State of Indiana. Due to social distancing guidelines there will be very limited spaced for public attendance. Members of the public are encouraged to submit questions or comments ahead of time to elected officials and/or the pertinent city offices.

The meeting will be streamed live via Zoom. For link, see <https://goshenindiana.org/calendar>

Call to Order by Mayor Jeremy Stutsman

Pledge of Allegiance

Electronic Meeting Participation Statement and Roll Call:

Megan Eichorn (District 4)	Julia King (At-Large)	Jim McKee (District 1)
Doug Nisley (District 2)	Gilberto Pérez, Jr. (District 5)	Matt Schrock (District 3)
Council President Brett Weddell (At-Large)	Youth Advisor Hazany Palomino (Non-voting)	

Approval of Minutes

Approval of Meeting Agenda

Privilege of the Floor

Elected Official Reports

- Elkhart County Humane Society Service Update
- City-owned Buildings Hail Damage Claims

Special Presentation: Climate Action Plan – Department of Environmental Resilience

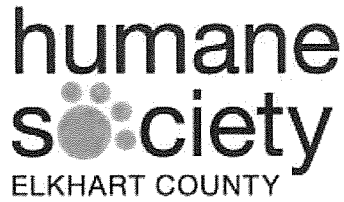
- I. **Resolution 2020-21** Interlocal Memorandum of Understanding for Edward Byrne Memorial Justice Assistance Grant Formula Program Award
- II. **Resolution 2020-22** Authorizing Investment of Public Funds in Certain CDs



III. Ordinance 5054 (2nd Reading) Collection of Brush and Leaves

IV. Ordinance 5055 (1st Reading) Amend 2020 Compensation Ordinance 5008 for Civil City and Utilities Employees: Add Community Relations Director and Grants Manager Positions

Adjournment



54687 County Road 19
Bristol, IN 46507
574.848.4225
www.elkharthumanesociety.org

August 21, 2020

Adam Sharf
City of Goshen
202 S 5th Street
Goshen, IN 46528

Dear Mr. Sharf;

As communities around the nation continue to address issues associated with the coronavirus pandemic I want to update you on what policies and protocols we have enacted to keep our staff, volunteers and members of the public safe. The care of animals is an essential function, and as such, the Humane Society has remained open throughout this pandemic. We have, however, had to amend some of our policies to remain in compliance with current mandates. We are also taking direction from the American Veterinary Medical Association and the National Animal Care and Control Association.

The likely impact of COVID-19 on animal shelters is a trend of average to increased intakes combined with reduced adoption and rescue outcomes. Therefore, the national recommendation is for shelters to manage the intake of healthy stray cats.

The Humane Society is asking members of our community to help care for tame or obvious outdoor pet cats. In many cases we are finding cats that have wandered from home will find their way back on their own. When a community member contacts the shelter about a stray cat care is taken to determine if the pet is sick or otherwise injured. All sick or injured cats are immediately brought to the shelter.

In the case of a healthy cat a "found" report is taken and compared against the reports of lost cats which could be in the area. Several times the pet has been reunited with its owner just through this process. Within a few weeks as room is available the Humane Society contacts the finder and makes an appointment for the pet to be released to the shelter if the owner has not been located.

All stray dogs, livestock and wildlife are currently being accepted with no delay in service. We have suspended low-priority services such as non-emergency owner surrender of pets until the shelter can adequately serve all stray animals.

We are hopeful that the need for these changes will be short-term and we will be able to accept all stray cats with same-day service as we have in the past very soon. If you have any questions, please contact me at 574-848-4225.

Thank you,

A handwritten signature in black ink, appearing to read "Robert LaRoy".

Robert LaRoy
Executive Director



City Clerk-Treasurer
CITY OF GOSHEN

202 South Fifth Street, Suite 2 • Goshen, IN 46528-3714

Phone (574) 533-8625 • Fax (574) 533-9740

clerktreasurer@goshencity.com • www.goshenindiana.org

27 August 2020

To: Council President Weddell and Council Members

From: Adam Scharf

Re: City Building Hail Damage Insurance Claims

Beginning in January our department began pursuing a comprehensive assessment for hail damage to city-owned structures from the June 1, 2019 hail storm. In response, Travelers Insurance assigned a major claims team to the City of Goshen. This team in turn contracted with a construction consultant to thoroughly inspect every structure owned by the City of Goshen. Over the past several months I have been working with our claims representative and these consultants, as well as communicating with Mayor Stutsman and other administration staff along the way. I would like to thank all of the staff members who have helped out with this process thus far.

The inspections documented hail damage on 54 city-owned structures. For these claims, actual cash value payments have been received in the amount of \$373,632.92, with up to an additional \$183,124.20 in recoverable depreciation available if all repairs or replacements were undertaken. We do not expect this to happen. Mayor Stutsman and Department Heads will be evaluating on a case-by-case basis, and will ultimately be responsible for which projects to undertake, and to what degree.

RESOLUTION 2020-21

**Interlocal Memorandum of Understanding for
2020 Edward Byrne Memorial Justice Assistance Grant Formula Program Award**

WHEREAS in accordance with the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, the County of Elkhart, City of Elkhart and City of Goshen have submitted a joint application for fiscal year 2020 JAG funding to be used for permissible criminal justice purposes;

WHEREAS pursuant to Indiana Code § 36-1-7 et seq., a power that may be exercised by one governmental entity may be exercised by one entity on behalf of another entity if the entities enter into a written agreement; and

WHEREAS the attached Interlocal Memorandum of Understanding between the three participating units of local government identifies the County of Elkhart as the fiscal agent for the JAG funding, and sets forth the amount of funding to be distributed to each unit.

NOW, THEREFORE, BE IT RESOLVED that the Goshen Common Council approves the terms and conditions of the Interlocal Memorandum of Understanding for 2020 Edward Byrne Memorial Justice Assistance Grant Formula Program Award between County of Elkhart, City of Elkhart, and City of Goshen attached to and made a part of this resolution.

PASSED by the Goshen Common Council on September _____, 2020.

Presiding Officer

ATTEST:

Adam C. Scharf, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on September _____, 2020, at _____ a.m./p.m.

Adam C. Scharf, Clerk-Treasurer

APPROVED and ADOPTED on September _____, 2020.

Jeremy P. Stutsman, Mayor

THE STATE OF INDIANA

KNOW ALL BY THESE PRESENT

COUNTY OF ELKHART

INTERLOCAL MEMORANDUM OF UNDERSTANDING (MOU) FOR
2020 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FORMULA
PROGRAM AWARD

This Interlocal Memorandum of Understanding (MOU) is made and entered into effective this ___ day of August 2020 by and between the County of Elkhart, Indiana acting by and through its governing body the Board of Commissioners of the County of Elkhart, Indiana for and on behalf of the Elkhart County Sheriff's Office, hereinafter referred to as "COUNTY;" the City of Elkhart, Indiana acting by and through its Mayor for and on behalf of the Elkhart Police Department, hereinafter referred to as "ELKHART;" and the City of Goshen, Indiana acting by and through Board of Public Works and Safety with the approval of the Goshen Common Council on behalf of the Goshen Police Department, hereinafter referred to as "GOSHEN;"

WITNESSETH:

WHEREAS each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall do so in a manner in compliance with applicable law from current funds legally available to that party;

WHEREAS COUNTY, ELKHART, and GOSHEN believe it to be in the best interests of the community to reallocate the JAG funds as provided herein;

WHEREAS each governing body finds that the terms, provisions, and performance of this MOU with respect to the 2020 Byrne Justice Assistance Grant (JAG) Program Award is in the best interests of the parties, that the undertaking will benefit the public, and that the allocation of funds fairly compensates the performing parties for the services or functions contemplated herein;

NOW, THEREFORE, in consideration of the premises and the terms and provisions contained herein, COUNTY, ELKHART, and GOSHEN agree as follows:

Section 1 The COUNTY agrees to be the fiscal agent for the joint funds and submit a joint application for the aggregate funds allocated.

Section 2 The COUNTY assumes the responsibility for the administration of the funds including distribution of the funds, monitoring the award, submitting reports including performance measurements and program assessment data, and providing ongoing assistance to ELKHART and GOSHEN.

Section 3 The JAG funds must be used to supplement existing funds for program activities and cannot replace, or supplant, nonfederal funds that have been appropriated for the same purpose. JAG funds cannot be used, directly or indirectly, for security enhancements or equipment to non-governmental entities not engaged in criminal justice or public safety.

OJP/USDOJ APPLICATION NUMBER #2020-H9005-IN-DJ

Section 4 The COUNTY will establish a non-interest bearing trust fund in which to deposit the JAG funds and will be responsible for assuring that all award monies are expended within the 4 year grant period.

Section 5 All parties agree that ELKHART and GOSHEN shall each utilize their full individual allocation amounts – eighteen thousand three hundred sixty eight dollars (\$18,368.00) each of the aggregate JAG funds allocated herein for officer and community safety in activities of prevention and crime control. ELKHART and GOSHEN shall each timely submit one or more appropriately completed and executed claim forms to COUNTY for processing of a distribution or distributions of the aggregate JAG funds allocated herein for them.

Section 7 All parties agree that the COUNTY shall utilize their full individual allocation amount of eighteen thousand three hundred sixty eight dollars (\$18,368.00) of the aggregate JAG funds allocated herein for officer and community safety in activities of prevention and crime control.

Section 8 ELKHART and GOSHEN agree to provide timely and appropriate data to assist the COUNTY in monitoring the award and submitting reports.

Section 9 ELKHART and GOSHEN agree to maintain open communications with the COUNTY in regards to the expenditure of JAG funds.

Section 10 ELKHART and GOSHEN agree that any program adjustments must be approved by the Bureau of Justice Assistance Program compliance personnel through the COUNTY and that they will provide the COUNTY a minimum of thirty (30) days notice of program changes allowing the COUNTY to obtain approval of the program adjustment.

Section 11 Each party to this MOU will be responsible for its own actions in providing services or in receiving funding herein and shall not be responsible for any civil liability that may arise from the furnishing of the services or the receipt of funding by the other parties.

Section 12 By entering into this MOU, the parties do not intend to create any obligations, express or implied, other than those set out herein. Further this MOU shall not create any rights in any party not a signatory hereto.

Section 13 All parties understand that all activities related to the JAG Program are bound by and compliance must be made with Title II – Improving the Department of Justices Grant Programs; Subtitle A - Assisting Law Enforcement and Criminal Justice Agencies Sec. 500 - 508 and the Justice Assistance Grant Application submitted to the Bureau of Justice Assistance, in addition to requirements that may be later added. COUNTY, ELKHART, and GOSHEN each respectfully agree to defend, indemnify, and hold harmless the other parties hereto from any claims, demands, damages, liabilities, fines and penalties arising from each party's own respective violation of or failure to comply with these legal requirements.

Section 14 This MOU shall be binding upon the parties hereto and their respective successors. This MOU may be executed in multiple counterparts and separate signature pages with the multiple counterparts and separate signature pages constituting but one single, complete, and entire document.

COUNTY:

BOARD OF COMMISSIONERS OF THE
COUNTY OF ELKHART, INDIANA

By _____
Mike Yoder, President

Attest: _____

Title: _____

Date: _____

ELKHART:

ELKHART CITY

By: _____
Title: Rod Roberson, Mayor of Elkhart

Attest: _____

Title: _____

Date: _____

GOSHEN:

BOARD OF PUBLIC WORKS

By: _____
Title: Jeremy Stutsman, Mayor of Goshen

Attest: _____

Title: _____

Date: _____



City Clerk-Treasurer
CITY OF GOSHEN

202 South Fifth Street, Suite 2 • Goshen, IN 46528-3714

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27 August 2020

To: Mayor Jeremy Stutsman, Council President Weddell, and Council Members

From: Adam Scharf

Re: Resolution 2020-22 to Authorize Investment in CDs pursuant to IC 5-13-9-5

The City's cash balances for both Civil City and Utilities are currently earning very low interest rates, which is reflective of the broader low interest rate environment. Interra Credit Union continues to offer competitive rates and excellent service; we have no plans to change our primary financial institution.

However, in consultation with the City's financial advisor our office has been exploring options for both increasing the diversification and rate of return on a portion of the City's funds. We have identified a liquid depository managed fund offered by a local bank. It is currently offering slightly higher rates than our savings/checking accounts.

Banks, in contrast to credit unions, have access to certain "backups and injections" provided by the U.S. Treasury and Federal Reserve into our country's financial system. This safeguard is particularly important as we face economic difficulty in the near-term.

The depository fund we would like to invest in presents several advantages, including the option of facilitating strategic investments in relatively secure vehicles such as certificates of deposit (CD's) and bonds as the opportunity to do so may arise. Currently the rates on CD's are not at a level where investment in them makes sense. However, it would be prudent and in the best interest of Goshen taxpayers to be prepared to make a timely purchase of either CD's or bonds if and when the opportunity arises, even if the particular offering is through a financial institution outside the Goshen city limits.

We respectfully request passage of Resolution 2020-22.

COMMON COUNCIL RESOLUTION 2020-22

Authorizing the Investment of Public Funds in Certain Certificates of Deposit

WHEREAS, the City of Goshen, Indiana (the "City") desires pursuant to IC 5-13-9-5 to allow banks outside the political subdivision to submit quotes on public funds certificates of deposit;

NOW, therefore, pursuant to IC 5-13-9-5, the Goshen Common Council hereby authorizes the investing officer of the City to invest in certificates of deposit of depositories that have not been designated by the local board of finance but have been designated by the state board of finance as a depository for state deposits under IC 5-13-9.5. This authorization expires one (1) year after the adoption date, pursuant to the Indiana Code.

This Resolution is passed by the Common Council of the City of Goshen, Indiana on the 1st day of September, 2020.

Jeremy P. Stutsman, Presiding Officer

ATTEST: Adam C. Scharf, Clerk-Treasurer

Presented by me to the Mayor of the City of Goshen, Indiana, on the ____ day of _____ 2020

Adam C. Scharf, Clerk-Treasurer

This resolution approved and signed by me on the ____ day of _____ 2020

Jeremy P. Stutsman, Mayor

ORDINANCE 5054

COLLECTION OF BRUSH AND LEAVES

WHEREAS, the Common Council of the City of Goshen has the authority to establish regulations to promote and protect the public health, safety and welfare, and this ordinance is declared to be an exercise of the city’s police powers; and

WHEREAS, this ordinance is intended to promote the public health, safety and welfare and to protect the interests of city residents by regulating the collection, removal and disposal of Brush and Leaves so that conditions that impair the safety and aesthetic appearance of neighborhoods are prevented and eradicated.

NOW THEREFORE, BE IT ORDAINED by the Common Council of the City of Goshen, Indiana, that:

Section 1. Residential Leaf and Brush Collection and Disposal

- A. The City shall provide for the pick-up, transportation, and disposal of Leaves and Brush from Residential Properties arising from the occupancy and use of each Residential Property, as provided by this Ordinance.
- B. The City shall collect Brush starting on the last Monday of the months of May, June, July, August, and September, and continuing during the week following the last Monday of said months. The City shall pick up piles of Brush during the months of April and May, at times designated and announced by the Head of the Street Department. Any scheduled or announced collection of Brush shall be subject to change by the Head of the Street Department as necessitated by special circumstances, including but not limited to, holidays, special events, weather, or equipment breakdown.
- C. The City shall commence its annual collection of Leaves when residents of Goshen begin placing Leaves in piles for collection in the fall, and shall continue the collection of Leaves as weather permits during the months of October, November, and December. The City shall also collect Leaves each year during the months of April and May, at times designated and announced by the Head of the Street Department. Any scheduled or announced collection of Leaves shall be subject to change by the Head of the Street Department as necessitated by special circumstances, including but not limited to, holidays, special events, weather, or equipment breakdown.

Section 2. Placement of Brush for Collection

- A. Brush intended for collection under this Ordinance must be placed for collection in compliance with the following requirements:
 - 1. Brush must be placed neatly in piles adjacent to a street, but not located in a street or alley, nor blocking any sidewalk or alley.

2. Piles of Brush may not be larger than 10' long, by 5' wide, and by 5' high.
 3. Piles of Brush must be placed in a location clear from trees, power poles, guy-wires, hydrants, mailboxes, parked cars, and other obstacles.
 4. Piles of Brush may not contain grass clippings, Leaves, root balls, vines, fire wood, fencing material, lumber, landscape timbers, or similar items.
 5. Brush may not contain branches, limbs, or sticks larger than six inches (6") in diameter.
 6. Brush must be placed at the designated collection site for collection and disposal by the city, or its authorized representative, no later than 7:00 a.m. on the Monday of a week designated for collection.
- B. Brush may not be piled adjacent to streets during the months of October, November, December, January, February, or March, unless the Street Department designates special Brush pick-up during such months.

Section 3. Placement of Leaves for Collection

- A. Leaves intended for collection under this Ordinance must be placed for collection in compliance with the following requirements:
1. Leaves must be placed neatly in piles adjacent to a street, but not located in a street or alley, nor blocking any sidewalk or alley.
 2. Leaves must be placed on the ground in a location clear from trees, power poles, guy-wires, hydrants, mailboxes, parked cars, and other obstacles
 3. Piles of Leaves must be free from Brush, trash, or other debris.
- B. Leaves may not be piled adjacent to streets during the months of January, February, March, April, May, June, July, and August unless the Street Department designates special pick-up of Leaves during such months.

Section 4. Large Quantities of Brush

For City residents who anticipate generating Brush in volume greater than what would allow placement of piles complying with this Ordinance, the Street Department shall make trailers available to City residents for loading and removal of Brush. City residents who plan to generate a large volume of Brush may call the Street Department to schedule the use of a trailer for the collection and removal of the Brush, subject to policies of the Street Department. Residents using a city-owned trailer shall be responsible to load onto the trailer all Brush intended for collection

Section 5. Commercial Landscaping and Tree Services

- A. The City shall not collect Brush generated by professional tree services or by professional landscaping services. Contractors hired to perform tree trimming, tree removal, or general landscaping installation and maintenance shall remove all Brush generated by the contractor from the property, and dispose in a legal manner.

- B. The City shall only collect Brush generated from tree trimming or removal conducted by a resident on the property where the pile is located, and not by a third-party contractor.

Section 6. Non-Residential properties.

The occupants of all properties not classified as Residential Properties shall be responsible for the lawful collection and disposal of all Brush and Leaves generated from non-Residential Properties.

Section 7. Enforcement/ Penalties

- A. The City may refuse to collect piles of Brush or Leaves that do not comply with the requirements of this Ordinance, or that are contaminated by materials not allowed by this Ordinance, in which case the owner or occupant of the real property where such Brush or Leaves are located shall be responsible for the lawful removal and disposal of the Brush and/or Leaves.
- B. Members of the Legal Department, Building Department, Police Department, or an Ordinance Compliance Officer may make inspections, determine violations, and take action to enforce the provisions of this Ordinance.
- C. Any violation of this Ordinance may be enforced without providing the violator any prior opportunity to correct the violation.
- D. The owner(s) of real property on which a violation of this Ordinance is found may be cited into the City of Goshen's Ordinance Violations Bureau, or into any court of competent jurisdiction in Elkhart County, Indiana for any such violation and shall be subject to the penalties set forth in this Ordinance.
- E. Any person who violates a provision of this Ordinance may be subject to a fine in an amount not more than Five Hundred Dollars (\$500.00) for each offence. If a violation is of a continuing nature, each day of failure to comply with the provisions of this Ordinance shall constitute a separate offence.
- F. This Ordinance may be enforced against either the owner or occupant of Residential Property found to be in violation of this Ordinance. Enforcement of this Ordinance against any owner of record of Residential Property shall not diminish the ability of the City to enforce this Ordinance against an occupant of the real property, and the enforcement of this Ordinance against any occupant shall not in any manner diminish the ability of the City to enforce this Ordinance against an owner of record of the Residential Property.

Section 8. Definitions

- A. The following definitions shall apply in the interpretation and enforcement of this Ordinance. Words in the singular shall include the plural, and words in the plural shall include the singular.

1. "Brush" shall mean tree limbs, branches, and sticks generated on Residential Properties.
2. "Leaves" shall mean foliage that has fallen from trees located on Residential Properties.
3. "Residential Properties" shall mean parcels of real property located within the corporate boundaries of the City of Goshen on which four (4) or fewer living units are located.

Section 9. Effective Date

A. This ordinance shall be effective upon its passage and publication as required by law.

 This ordinance is PASSED by the Common Council of the City of Goshen, Indiana on the ____ day of _____, 2020.

Jeremy P. Stutsman, Presiding Officer

Attest:

Adam C. Scharf, Clerk-Treasurer

 This ordinance, having been passed by the Common Council, is PRESENTED by me to the Mayor of the City of Goshen on the ____ day of _____, 2020 at _____ a.m./p.m.

Adam C. Scharf, Clerk-Treasurer

 This ordinance, having been passed by the Common Council and presented to me is APPROVED by me and ADOPTED on the ____ day of _____, 2020.

Jeremy P. Stutsman, Mayor

ORDINANCE 5055

Amend 2020 Compensation Ordinance 5008 for Civil City and Utilities Employees: Add Community Relations Director and Grants Manager Positions

WHEREAS Ordinance 5008 approves the 2020 minimum and maximum compensation, including wages and benefits, for Civil City and Utilities employees; and

WHEREAS the Community Relations Commission was established in 2004 by Ordinance 4201 with the recognition that it is the public policy of the City of Goshen “to provide all of its citizen equal opportunity for education, employment, access to public conveniences and accommodations...”; and

WHEREAS the City of Goshen strives to foster a welcoming and inclusive community; and

WHEREAS it is the goal of the City of Goshen to improve community outreach and facilitate connections between community members, as well as between residents and the City government that serves them; and

WHEREAS the Mayor may appoint a Community Relations Director, subject to the approval of the Community Relations Commission (Goshen City Code 2.1.1.5 (d)); and

WHEREAS the Mayor and Community Relations Commission deem it appropriate and timely to establish a new Community Relations Director position which for 2020 shall be part-time; and

WHEREAS the COVID-19 public health emergency has resulted in both substantial unexpected expenses and federal grant funding (Coronavirus Relief Act, FEMA public assistance), along with the accompanying tracking, reporting, and compliance administration; and

WHEREAS the Clerk-Treasurer has consulted with the Indiana Finance Authority and been advised that the payroll costs for a previously-unbudgeted and newly-hired employee in 2020 whose job duties focus on COVID-19 related funding and administration would be a qualifying reimbursable expense under the federal CARES Act as administered and regulated by the State of Indiana; and

WHEREAS the new Grants Manager would focus on COVID-19 related duties in 2020; and

WHEREAS in the face of decreasing tax revenues, grant funding is likely to be an increasingly important revenue source in coming years for the City, especially in the realm of public safety; and

WHEREAS the focus of a Grants Manager beyond 2020 will be on assisting City Departments with grant funding and administration, with special emphasis on Public Safety, Police and Fire Departments; and

WHEREAS a Grants Manager will assist in identifying and procuring new funding as well as preventing the potential loss of funding due to noncompliance; and

WHEREAS on an ongoing basis the City receives substantial grant funding, especially from the federal government, which is subject to many compliance terms, maintenance of effort, and audit, requiring substantial administrative resources; and

WHEREAS the cost of audits is borne by the City of Goshen, with the cost of the 2019 audit alone being greater than the initial annual base salary of the new Grants Manager; and

WHEREAS the frequency and accompanying cost of audits can be reduced by establishing a strong track record of performance; and

WHEREAS under recently-increased attention and scrutiny for federal grant recipients by the Indiana State Board of Accounts, three consecutive federal audits (2017-2019) of the City have had findings related to grants tracking, compliance, internal controls and reporting; and

WHEREAS the Corrective Action Plans submitted by the City to the State Board of Accounts for both 2018 and 2019 audits included the addition of an employee responsible for grants support, management and internal controls; and

WHEREAS no additional appropriations for the 2020 budget would be required for either the Community Relations Director or the Grants Manager positions;

NOW, THEREFORE, BE IT ORDAINED by the Goshen Common Council that Ordinance 5008, Exhibit A, 2020 Positions, Classifications and Grades, shall be amended to:

1. Add a new Community Relations Director position under the Mayor's Office. The classification of the position shall be non-covered, ineligible, and the position shall be a Grade 12.
2. Add a new Grants Manager position under the Clerk-Treasurer's Office. The classification of the position shall be covered, exempt (hourly), and the position shall be a Grade 11.

PASSED by the Goshen Common Council on September_____, 2020.

Presiding Officer

ATTEST:

Adam C. Scharf, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on September_____, 2020

Adam C. Scharf, Clerk-Treasurer

APPROVED and ADOPTED on September_____, 2020.

Jeremy P. Stutsman, Mayor