



## Goshen Common Council

5:30 p.m. June 16, 2020 Regular Meeting

Council Chambers, Police & Court Building, 111 East Jefferson Street, Goshen, Indiana

*This meeting will be conducted under a declared public health emergency covering all of the State of Indiana. Due to social distancing guidelines there will be very limited spaced for public attendance. Members of the public are encouraged to submit questions or comments ahead of time to elected officials and/or the pertinent city offices.*

The meeting will be streamed live via Zoom. For link, see <https://goshenindiana.org/calendar>

### Call to Order by Mayor Jeremy Stutsman

### Pledge of Allegiance

### Electronic Meeting Participation Statement and Roll Call:

Megan Eichorn (District 4)	Julia King (At-Large)	Jim McKee (District 1)
Doug Nisley (District 2)	Gilberto Pérez, Jr. (District 5)	Matt Schrock (District 3)
Council President Brett Weddell (At-Large)	Youth Advisor Zoe Eichorn (Non-voting)	

### Approval of Meeting Agenda

### Privilege of the Floor

### Elected Official Reports

**Presentations:** Climate Action Plan Update (Kingsley/Volt)  
Youth Advisor Recognition for Zoe Eichorn  
Youth Advisor Swearing-in for Hazany Palomino

- I. **Resolution 2020-14:** An Emergency Resolution Providing for the Transfer of Funds for Community Development & Planning Department Office Furniture / Supplies
- II. **Ordinance 5046:** Amend 2020 Compensation Ordinance 5008 for Civil City and Utilities Employees (for Legal / Human Resources Office Assistant I)
- III. **Ordinance 5047:** COVID-19 Early Retirement

*Adjournment*

**COMMON COUNCIL RESOLUTION 2020-14:**

**An Emergency Resolution Providing for the Transfer of Funds for  
Community Development & Planning Department Office Furniture / Supplies**

AS PER REQUEST BY A DEPARTMENT HEAD OF THE CIVIL CITY OF GOSHEN, INDIANA, FOR THE YEAR 2020, AND FORWARD TO THE COMMON COUNCIL FOR THEIR ACTION AND PASSAGE.

WHEREAS certain extraordinary conditions have developed since the adoption of the existing annual budget for the year 2020 and it is now necessary to transfer the appropriated money into different categories than was appropriated in the annual budget for the various functions of the several departments to meet emergencies.

SECTION 1. BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF GOSHEN, INDIANA, that for the expenses of the City Government the following sums of money are hereby transferred and set apart out of the funds hereinafter named for the purpose specified, subject to the laws governing the same, such sums herein transferred unless otherwise expressly stipulated by law.

SECTION 2. WHEREAS, it has been shown that certain existing appropriations have unobligated balances that will be available for transferring for such emergencies, it is therefore further resolved by the aforesaid Common Council that such extra appropriations are now reduced and transferred as follows:

**GENERAL FUND - 101**

FROM: Planning/Travel Expenses 432.0301

TO: Planning/Other Office Expenses 421.0501.....\$4,000

SECTION 3. PASSED AND ADOPTED BY THE COMMON COUNCIL on the \_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Jeremy P. Stutsman, Presiding Officer

ATTEST: \_\_\_\_\_  
Adam C. Scharf, Clerk-Treasurer

Presented by me to the Mayor of the City of Goshen, Indiana, on the \_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Adam C. Scharf, Clerk-Treasurer

This resolution approved and signed by me on the \_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Jeremy P. Stutsman, Mayor

TRANSFER BETWEEN CATEGORIES

TO: CITY CLERK-TREASURER

FROM: Mark Brinson OF Community Development/Planning Department of the City of Goshen, Indiana, find it necessary to request permission for a transfer between Categories which requires approval and passage of ordinance by the Common Council of the City of Goshen, and to be filed with the Department of Local Government Finance, the reasons listed below:

NAME OF FUND AND LINE: Communication/Transport, Planning/Travel Expenses

LINE NUMBER TRANSFERRED FROM: 101-510-16-432.0301

AMOUNT OF THE TRANSFER: \$4,000.00

NAME OF FUND AND LINE: Office Supplies, Planning/Other Office Exp

LINE NUMBER TRANSFERRED TO: 101-510-16-421.0501

REASON FOR TRANSFER: Purchase office furniture/supplies for new Planning position  
(Community Development Specialist)

SIGNED: 

TITLE: Director of Community Development

DATED: 6/4/20

FOR COUNCIL MEETING OF: June 16, 2020

**ORDINANCE 5046**

**Amend 2020 Compensation Ordinance 5008  
for Civil City and Utilities Employees**

WHEREAS Ordinance 5008 approves the 2020 minimum and maximum compensation, including wages and benefits, for Civil City and Utilities employees.

WHEREAS City Administration would like to add a new Office Assistant I position to the Legal Department.

NOW, THEREFORE, BE IT ORDAINED by the Goshen Common Council that Ordinance 5008, EXHIBIT A, 2020 Positions, Classifications and Grades, shall be amended to add a new Office Assistant I position under the Legal Department. The wages and benefits of the Office Assistant I position shall be paid 60% by Civil City and 40% by Water & Sewer Utilities. The classification of the position shall be covered, non-exempt (hourly), and the position shall be a Grade 7.

PASSED by the Goshen Common Council on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Presiding Officer

ATTEST:

\_\_\_\_\_  
Adam C. Scharf, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on \_\_\_\_\_, 2020 at \_\_\_\_\_  
a.m./p.m.

\_\_\_\_\_  
Adam C. Scharf, Clerk-Treasurer

APPROVED and ADOPTED on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Jeremy P. Stutsman, Mayor

## **ORDINANCE 5047**

### **COVID-19 EARLY RETIREMENT**

WHEREAS the spread of the Coronavirus Disease 2019 (COVID-19) is expected to result in over 2,500 deaths in Indiana by early August.

WHEREAS, to date, over 90% of the COVID-19 related fatalities in Indiana were of individuals over 60 years old, and in Elkhart County, 28 out of the 29 COVID-19 related deaths were of individuals over 60 years of age.

WHEREAS a COVID-19 vaccine is not expected to be available until 2021.

WHEREAS according to the Centers for Disease Control and Prevention (CDC) based on currently available information and clinical expertise, certain groups of individuals are at high-risk for severe illness from COVID-19.

WHEREAS the City administration wishes to offer an early retirement to certain employees who need to take extra precautions to reduce the risk of contracting COVID-19.

NOW THEREFORE, BE IT ORDAINED by the Goshen Common Council that:

- (1) Employees meeting the eligibility requirements set forth in paragraph (2) and electing to voluntarily retire early from City employment shall receive a lump sum payment up to a maximum of Fifteen Thousand Dollars (\$15,000). The early retirement incentive shall be based on the number of hours for which the employee received compensation for the 2019 calendar year divided by two thousand eighty hours (2,080) hours and multiplied by Fifteen Thousand Dollars (\$15,000).
- (2) The employee must meet the following requirements to be eligible for the early retirement incentive:
  - (a) The employee must be in a position that is covered by Ordinance 5008, 2020 Compensation for Civil City and Utilities Employees. Employees covered by the 2020 Compensation Ordinances for Fire Department Employees (Ordinance 5009), Police Department Employees (Ordinance 5010), or Elected Officials (Ordinance 5007) are not eligible for the early retirement incentive.
  - (b) The employee must have at least ten (10) years of continuous service in a position that is not considered a temporary, intermittent or seasonal position immediately prior to retirement.
  - (c) The employee must meet at least one of the CDC's following designated groups of people that are considered at high-risk for severe illness from COVID-19. These high-risk individuals include:

- (i) People 65 years and older; or
  - (ii) People of all ages with underlying medical conditions, particularly if not well controlled, including people with chronic lung disease, moderate to severe asthma, serious heart condition, severe obesity (body mass index of 40 or higher), diabetes, chronic kidney disease being treated with dialysis, chronic liver disease, hemoglobin disorders, and people who are immunocompromised.
- (3) An employee meeting the above eligibility requirements that elects to retire early from City employment must articulate their apprehension of continued working for the City due to COVID-19 by submitting application for early retirement to the Human Resources Department by August 1, 2020, and provide certification issued by a health care provider identifying one or more of the medical conditions that the CDC determines places the individual at high-risk of severe illness. The employee's retirement date must occur on or before October 1, 2020.
- (4) The early retirement incentive will be paid to eligible employees pursuant to the terms and conditions of an agreement with the employee as approved by the Board of Public Works and Safety.

PASSED by the Goshen Common Council on \_\_\_\_\_, 2020.

\_\_\_\_\_  
 Presiding Officer

ATTEST:

\_\_\_\_\_  
 Adam C. Scharf, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on \_\_\_\_\_, 2020, at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_  
 Adam C. Scharf, Clerk-Treasurer

APPROVED and ADOPTED on \_\_\_\_\_, 2020.

\_\_\_\_\_  
 Jeremy P. Stutsman, Mayor