

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, MARCH 09, 2020, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on March 09, 2020, at 2:00 p.m. for their weekly Board meeting. Members of the Board present or absent as follows:

PRESENT: Mayor Jeremy Stutsman, Board Member Mike Landis, Board Member Mary Nichols

ABSENT:

OTHERS:

Clerk-Treas. Admin Assistants	Police Chief	Asst. Building Commissioner
Asst. Brownfield Coordinator	Utilities Office Manager	City Planner
Central Fleet Manager	Contracts & Claims Manager	Assistant City Planner
Fire Chief	Water & Sewer Superintendent	Legal Compliance Admin
Street Commissioner	City Attorney	Communications Coordinator
Human Resources	Asst. Street Commissioner	Assistant Police Chief
Director of Public Works	Civil Traffic Engineer	Building Inspector
Wastewater Superintendent	Brownfield Coordinator	Parks Superintendent
Mayor's Admin Assistant	Assistant Fire Chief	

No minutes presented

OPEN BIDS FOR DEMOLITION PROJECT-7 HOUSES E LINCOLN AVE

Mayor Stutsman opened the following bids for the Demolition of 7 Houses on E Lincoln Ave. Below are the quotes received:

COMPANY	ALL 7 HOUSES	OPTION 2
Advanced Excavating	\$72,600	\$14,000
Troyer Brothers	\$128,250	\$26,375

Mayor Jeremy Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST FOR ROAD CLOSURE FOR KIDS & TEENS TRIATHLON(JN:2007-0017)

Director of Public Works Dustin Sailor read information and memo included in the packet. On behalf of the Parks Department, SR 119 road closure request for Saturday, July 11, 2020 from 7:00AM to 12:00PM for the Kids' & Teens' Triathlon event.

Board Member Landis moved to approve the request for road closures on Saturday, July 11, 2020 associated with the Kids' & Teens' Triathlon. Second by Board Member Nichols and motion passed unanimously.

CHANGE ORDER 2 BUGGY TRAIL RE-ROUTE BALANCING CHANGE(JN:2012-0033)

Director of Public Works Dustin Sailor requested Board approval of Balancing Change Order No 2 for the Buggy Trail Re-Route JN:2012-0033 with Kibby Excavating. Memo is included in the packet.

Board Member Landis moved to approve the request to approve Balancing Change Order No 2 for a decrease of \$1,232.90 bringing the final project cost to \$51,245.49. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO MOVE UNPAID FINAL UTILITY ACCOUNTS

Utilities Business Office Manager Kelly Saenz requested Board approval to move unpaid final accounts from active to collection, sewer liens, and write-offs. The original amount of unpaid final Water/Sewer accounts for the period was \$11,678.26. Collection letters were sent out and payments of \$2,962.58 have been collected. The uncollected amount equals \$8,715.68. These are accounts that were for the most part final through November 22, 2019.

Water:	\$4,193.87
Sewer:	\$4,521.81

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST FOR CENTRAL FIRE STATION PARKING LOT IMPROVEMENTS

Assistant Fire Chief Mike Happer requested Board approval to improve the alley and to expand the current parking area on the north side of the Central Fire Station located at 209 N. 3rd St.

Board Member Landis moved to approve the request for the parking lot improvements and expansion at Central Fire Station. Second by Board Member Nichols and motion passed unanimously.

ACCEPTANCE OF EASEMENT

Legal Compliance Administrator Shannon Marks requested the Board's Acceptance of Easement from Geenen DeKock Properties IN, LLC. Information included in packet.

Board Member Landis moved to accept the Easement and authorize the Mayor to execute the Acceptance page. Second by Board Member Nichols and motion passed unanimously.

AGREEMENT WITH ROONEY AND CO, LLC

Legal Compliance Administrator Shannon Marks requested Board approval to enter into Agreement with Rooney and Co, LLC. Information included in the packet.

Board Member Landis asked about the reimbursements and if those occur after reports were filed or how that works. Ms. Marks stated that the reimbursements were paid off the information that would be in the report filed by Rooney and Co and offered some previous fiscal year information that in 2018 the City received an additional \$47,821 and in 2017 \$62,824.

Board Member Landis made a motion to approve and execute the Agreement with Rooney and Co, LLC. Second by Board Member Nichols and motion passed unanimously.

REQUEST FOR OCCUPANCY PERMIT

Legal Compliance Administrator Shannon Marks read a memo from the packet requesting the occupancy permit agreement approval with Philip and Virginia Leichty and Freedom Builders. All remaining work will be completed no later than June 15, 2020, and a surety bond in the amount of \$735.00 will be submitted.

Board Member Landis moved to approve and authorize the Mayor to execute the Occupancy Permit Agreement with Philip and Virginia Leichty and Freedom Builders concerning the completion of the construction project at 1616 Clover Creek Lane. Second by Board Member Nichols and motion passed unanimously.

REQUEST FOR OCCUPANCY PERMIT

Legal Compliance Administrator Shannon Marks read a memo from the packet requesting the occupancy permit agreement approval with Calvin C. Graber and Freedom Builders. All remaining work will be completed no later than June 15, 2020, and a surety bond in the amount of \$735.00 will be submitted.

Board Member Landis moved to approve and authorize the Mayor to execute the Occupancy Permit Agreement with Calvin C. Graber and Freedom Builders concerning the completion of the construction project at 1618 Clover Creek Lane. Second by Board Member Nichols and motion passed unanimously.

REQUEST FOR OCCUPANCY PERMIT

Legal Compliance Administrator Shannon Marks read a memo from the packet requesting the occupancy permit agreement approval with Jose and Lorie Tapia and Granite Ridge Builders. All remaining work will be completed no later than June 15, 2020, and a surety bond in the amount of \$2,625.00 will be submitted.

Board Member Landis moved to approve and authorize the Mayor to execute the Occupancy Permit Agreement with Jose and Lorie Tapia and Granite Ridge Builders concerning the completion of the construction project at 112 Tulip Boulevard. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO DECLARE SURPLUS PROPERTY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to have the following equipment declared as surplus property and to approve the disposal of the surplus property from the City's Central Garage. (full list of equipment and serial numbers in the packet)

Board Member Landis moved to approve the request to declare equipment as surplus property and to dispose of the surplus property consistent with Resolution 2020-09. Second, by Board Member Nichols and motion passed unanimously.

AUTHORIZE GRANT AGREEMENT AND BANJO MASTER SERVICES AGREEMENT

City Attorney Bodie Stegelmann provided information from the memo included in the packet regarding IDEA offering grant funds to the City of Goshen Police Department to contract with Banjo Master Services to provide software services. This is a trial for 1 year and it is being offered in 3 counties.

Assistant Chief Turner offered a little input by stating that the trial is testing to see how valuable to agencies to have specialized software for investigative links and would compile information and be accessible for law enforcement to access easier.

Mayor Stutsman asked Chief Turner to provide an update on the trial program in about 8-9 months.

Board Member Landis moved to approve the authorization for the Police Department to accept grant funds from the Indiana Drug Enforcement Association to pay for use of an internet software platform for real time display of live, shared events and ratification of agreements with IDEA and with Banjo, Inc. Second by Board Member Nichols and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____ 

BOARD MEMBER MICHAEL LANDIS _____ 

BOARD MEMBER MARY NICHOLS _____ 

ATTEST _____ 
CLERK-TREASURER ADAM SCHARF