

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, MARCH 02, 2020, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on March 02, 2020, at 2:00 p.m. for their weekly Board meeting. Members of the Board present or absent as follows:

PRESENT: Mayor Jeremy Stutsman, Board Member Mike Landis, Board Member Mary Nichols

ABSENT:

OTHERS:

Clerk-Treas. Admin Assistants
~~Asst. Brownfield Coordinator~~
 Central Fleet Manager
~~Fire Chief~~
 Street Commissioner
~~Human Resources~~
 Director of Public Works
~~Wastewater Superintendent~~
 Mayor's Admin Assistant

Police Chief
 Utilities Office Manager
 Contracts & Claims Manager
 Water & Sewer Superintendent
 City Attorney
~~Asst. Street Commissioner~~
~~Civil Traffic Engineer~~
 Brownfield Coordinator
~~Assistant Fire Chief~~

Asst. Building Commissioner
~~City Planner~~
 Assistant City Planner
 Legal Compliance Admin
 Communications Coordinator
 Assistant Police Chief
~~Building Inspector~~
 Parks Superintendent

No minutes presented

LIFE SAVING AWARD- GPD

Patrol Division Chief Mario Mora introduced Captain Dave Miller to present a Life Saving Award to Ptl Michael Heckathorn and Ptl Brian Abshire for the life saving measures they performed which saved the life of a member of the Goshen community.

OPEN BIDS FOR RIVER RACE ROAD EXTENSION(PN:2017-0014)

Mayor Stutsman opened the following bids for the River Race Road Extension PN:2017-0014. Below are the quotes received:

| COMPANY | TOTAL |
|------------------|--------------|
| Walsh and Kelly | \$268,238.95 |
| HRP Construction | \$263,543.00 |
| Niblock | \$229,785.25 |
| Reith Riley | \$327,366.07 |

Mayor Jeremy Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

INFORMATION ONLY-JAIL DEMOLITION

Director of Public Works Dustin Sailor provide some information regarding Third Street lane restrictions due to the jail demolition. March 02-March 06 on the west side of the street the south bound lane will be restricted.

REQUEST TO APPROVE PERMANENT STOP SIGN(JN:2020-0007)

Director of Public Works Dustin Sailor provided information included in the packet regarding the vote from the Traffic Commission and Goshen Community Schools in favor of adding a permanent stop sign on the alley at Monroe Street for south bound traffic.

Board Member Landis moved to approve the request to install a permanent stop sign on the alley at Monroe Street. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE FOR HAWK'S BUILDING IMPROVEMENTS (JN:2018-2060)

Director of Public Works Dustin Sailor provided information regarding the Hawk's Apartment Building Phase 2 Exterior Improvements JN:2018-2060. This information is included in the packet.

Board Member Landis moved to approve the road closure of River Race Drive between Alley 135 and Jefferson Street from March 3, thru March 6, 2020. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE QUANTITY PURCHASE AGREEMENT FOR ROAD SALT

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into the Quantity Purchase Agreement with the State of Indiana for road salt. Information included in memo within the packet.

Board Member Landis moved to approve the request and permit the City's 1000 tons of untreated and delivered road salt requirements to be entered into the State's website to be bid out by the State of Indiana for the 2020/2021 winter season. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH KATHLEEN JONES AND RACHEL SMUCKER

Legal Contracts and Claims Manager Keitha Windsor requested Board approval of Agreement with Kathleen Jones and Rachel Smucker for the environmental educational curriculum. Details of Agreement can be found in the packet.

Mayor Stutsman explained that this agreement is in addition to the agreement previously made with Paul Steury and the money is still within the original budget.

Board Member Landis moved to approve the agreement with Kathleen Jones and Rachel Smucker to augment and facilitate completion of the environmental education curriculum at a cost not to

exceed \$2,400.00 with services to be completed by May 29, 2020. Second by Board Member Nichols and motion passed unanimously.

REQUEST FOR OCCUPANCY PERMIT

Legal Compliance Administrator Shannon Marks requested the occupancy permit agreement approval with North Meadow of Goshen, LLC. All remaining work will be completed no later than June 15, 2020, and a surety bond in the amount of \$1,635.00 will be submitted.

Board Member Landis moved to approve and authorize the Mayor to execute the Occupancy Permit Agreement with North Meadow of Goshen, LLC concerning the completion of the construction project at 118 Tulip Blvd. Second by Board Member Nichols and motion passed unanimously.

RESOLUTION 2020-08

Legal Compliance Administrator Shannon Marks read a memo included in the packet regarding the Interlocal Agreement with the County of Elkhart for animal control services.

Mayor Stutsman explained that the formula used to determine the fees are based on population, then a monthly report is received stating the number of calls and such.

Board Member Landis moved to approve the terms and conditions of the Interlocal agreement with the County of Elkhart for animal control services, and authorize the Mayor and Clerk-Treasurer to execute. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE HVAC LICENSE

Travis Eash of Engineering on behalf of Assistant Building Commissioner Myron Grise requested Board approval for an HVAC license for Joseph Kendall. Joseph has met the requirements for a City of Goshen HVAC License. He received a score of 82% on the Prometric Master Unlimited exam taken on January 25, 2020 in Indianapolis, Indiana.

Board Member Landis moved to approve the request to approve an HVAC License to Joseph Kendall. Second by Board Member Nichols and motion passed unanimously.

POV-REQUEST TO CLOSE 2 PARKING SPOTS

Gary Royer of Royer Construction requested Board approval to block 2 parking spots in front of 212 E Jefferson Street. Remodeling project requires a dumpster. Requested time from March 3- March 7, 2020.

Mayor Stutsman made a motion to approve the request for 2 residential parking spots be blocked from March 3- March 7, 2020. Second by Board Member Landis and motion passed unanimously.

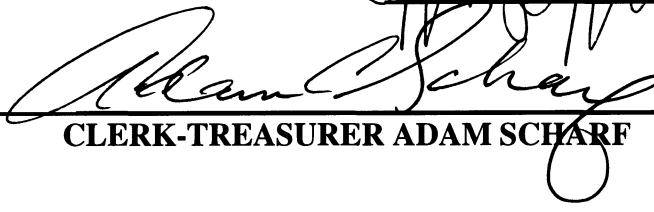
There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN  _____

BOARD MEMBER MICHAEL LANDIS  _____

BOARD MEMBER MARY NICHOLS  _____

ATTEST  _____
CLERK-TREASURER ADAM SCHARF