

CITY OF GOSHEN, INDIANA

POSITION DESCRIPTION

Department: Cemeteries
Position: Laborer, General
Job Category: LTC (Labor, Trades, Crafts)
Status: Temporary
FLSA Status: Hourly, Non-exempt
Date of Announcement: February 26, 2020
Application Deadline: Until position is filled

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive.

- Mowing, trimming, and general grounds maintenance.
- Performs other related essential duties as required.

Minimum Training and Experience Required:

- Must be 18 years of age.
- Relevant experience in grounds maintenance.
- Valid driver's license

Minimum Physical and Mental Abilities:

- Must be reliable, careful and responsible.
- Must be able to lift, carry, push and pull; ability to stoop, kneel and crouch; ability to climb and balance.
- Must be able to operate power equipment safely and effectively.
- Must be able to track and record work time accurately.
- Must be able to read simple maps and written instructions.

Language Ability and Interpersonal Communication:

- Ability to establish and maintain effective working relationships with other employees.
- Ability to communicate effectively with immediate supervisor and take direction.

Environmental Adaptability:

- Ability to work outside exposed to all types of weather conditions.

Rate of Pay:

\$10.82/hr.

Work Hours:

Hours and days may vary. Daytimes. No Sunday or holiday work.

Applications available in Human Resources, 204 E. Jefferson St., Goshen or online at www.goshenindiana.org. Click "Job Opportunities"

The City of Goshen provides equal employment opportunities to all employees and applicants for employment.