

GOSHEN PARKS AND RECREATION PARK BOARD MINUTES

Date: February 18, 2019

Time: 5:30pm

Place: 410 W. Plymouth Avenue, Rieth Interpretive Center

Present: Roger Nafziger, President; Jennifer Shell, Secretary; Doug Yoder, Vice President; Jim Wellington, Member.

Also Present: Tanya Heyde, Superintendent; Kevin Yoder, Maintenance Director; Kimberlee Stephens, Recreation Supervisor; Staycie Gervais, Administrative Office; Don Shuler, Park Attorney; Steve Ruby, Troyer Group; Julia Gautsche, City Council; Doug Nisley, City Council; Brett Mitchell; Roger Miller; Sherry Wenger; Jeremy Sutton.

I. Call to Order

Nafziger called the meeting to order at 5:33PM.

II. Motion to Amend Agenda

Heyde amended the agenda to include Goshen Health Cancer Tree donation for \$14,807.35 to the December itemized gifts revenue. The total gift revenue, \$95,377.70, as reflected on the agenda includes this amount and is unaffected.

Heyde added Shoup Parsons Supplemental Easement under New Business, item five to the agenda.

On a motion by Yoder, second by Wellington, ayes carried.

III. Approval January , 2019 Park Board Minutes

Nafziger called for a motion to approve the Park Board Minutes for January 15, 2019. On a motion by Wellington, seconded by Shell, ayes carried.

IV. Approval of Park Payable Docket, December, 2018 and January, 2019

Nafziger called for a motion to approve the Parks and Recreation Payable Docket for December 2018 as well as January 2019 as presented. On a motion by Shell, seconded by Wellington, ayes carried.

V. Approval of Park Gifts, December, 2018 and January, 2019

Nafziger called for a motion to approve the parks gifts for December 2018 and January 2019 as presented. On a motion by Wellington, seconded by Yoder, ayes carried.

VI. Approval of Park Gifts Expense, December, 2018 and January, 2019

Nafziger called for a motion to approve the parks gifts expenditures for December 2018 as well as January 2019 as presented. On a motion by Wellington, seconded by Yoder, ayes carried.

VII. Public Presentations and Correspondence

Steve Ruby, Troyer Group, updated the Board and public on the draft 2019 – 2023 Master Plan and opened the floor for public comments.

Doug Nisley, spoke on the subject of the Hay Park playground project expressing adequate parking to support visitors is essential to reduce impact to the neighborhood. Nisley suggested approaching Adlai Schrock, property owner of adjacent land, regarding the possibility of a land donation. Nisley stated he would be willing to make that contact. Heyde explained the current draft site plan includes 20 parking spaces, six handicap spaces and space to accommodate two buses. Heyde explained the proposed parking compares to that of Shanklin Park's Tommy Kids Castle playground.

Roger Miller, Friends of the Pumpkinvine Nature Trail Board of Directors, stated that as an avid trail user he would like to see more restrooms and water fountains along the Pumpkinvine. Heyde explained the challenge with adding restrooms and drinking fountains along the trail is that there are not water sources. Heyde added that Oarkridge Park and Abshire Park offer restrooms along the trail and trail connection. Roger Miller stated the restrooms are not open in the early morning hours prior to Parks opening.

VIII. Approval of Superintendent and Director Reports

Nafziger called for a motion to approve the Superintendent and Director Reports for January 2019 as presented. On a motion by Yoder, seconded by Wellington, ayes carried.

Julia Gautsche, City Council, asked for an update on the new Park Office building and the proposed East Lincoln Dog Park.

Heyde explained some staff have already moved to the Jackson Street building and the front office will operate there in the upcoming week. Heyde stated Parks is waiting on the contract work for the accessible restrooms to complete.

Heyde commented that the proposed dog park would take some creative funding to complete this year. Gautsche suggested that perhaps the East Lincoln Crossroads Neighborhood Association could engage in fundraising efforts.

IX. New Business

1.) Plan Commission Appointment

Heyde explained that in her absence last month, while the Board elections took place the Board's appointment to the Plan Commission was overlooked. Heyde requested the Board appoint a member to the Plan Commission. Heyde explained the Plan Commission term would be co-extensive with the member's Park Board term of four years. Yoder moved to re-appoint Jim Wellington to the Plan Commission. On a motion by Yoder, seconded by Shell, ayes carried.

2.) Service Agreements, R.S. Pest

Heyde presented the Board with a Service Agreement with R.S Pest for pest control services at various park buildings. Heyde requested permission to enter into and

execute this agreement as presented. On a motion by Wellington, seconded by Shell, ayes carried.

3.) Gravid Trap

Heyde presented to the Board with a request for permission from the Elkhart County Health Department to place 2 Gravid Traps on Parks property to trap mosquitos to collect data on certain diseases the mosquitos might carry and can transmit. Heyde requested the granting of permission to the Elkhart County health Department to place the Gravid Traps on park sites and allow her to execute the permission agreement. On a motion by Wellington, seconded by Shell, ayes carried.

4.) Recreation Service Agreements

Stephens presented to the Board with Recreation Service Agreements for: Pamela Sanchez, Zumba Instructor and Shawn Edwards, Adult Basketball Referee. Stephens requested to ratify enter into and execute these agreements as presented. On a motion by Wellington, seconded by Yoder, ayes carried.

5.) Shoup Parsons Supplemental Easement

Heyde presented the Board with a Supplemental Easement for Shoup Parsons Woods. Heyde explained there is an existing easement along Indiana Michigan Power Company's power lines, through Shoup Parsons Woods, between the Millrace Canal and the Elkhart River. The supplemental easement Indiana Michigan Power Company is requesting is an additional 552 square feet, approximately. Heyde requested the Board approve granting the easement to Indiana Michigan Power Company and authorize Mayor Stutsman to execute the documents to grant the easement. On a motion by Wellington, seconded by Shell, ayes carried.

X. Old Business

None

Park Board Signatures:

Approved this Monday, March 18, 2019

Barbara Swartley, Member

Roger Nafziger, President

James Wellington, Member

Doug Yoder, Vice President

Jennifer Shell, Secretary ATTEST: _____