

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, NOVEMBER 4, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on November 4, 2019, at 2:00 p.m. for their weekly Board meeting. Mayor Jeremy Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mike Landis, Board Member Mary Nichols

ABSENT:

OTHERS:

Clerk-Treas. Admin Assistants
~~Asst. Brownfield Coordinator~~
Central Fleet Manager
Fire Chief
Street Commissioner
~~Human Resources~~
Director of Public Works
Wastewater Superintendent
Mayor's Admin Assistant

~~Police Chief~~
Utilities Office Manager
Contracts & Claims Manager
Water & Sewer Superintendent
City Attorney
~~Asst. Street Commissioner~~
Civil Traffic Engineer
~~Brownfield Coordinator~~
Assistant Fire Chief

Asst. Building Commissioner
~~City Planner~~
Assistant City Planner
Legal Compliance Administrator
Communications Coordinator
Assistant Police Chief
~~Building Inspector~~
Parks Superintendent

Minutes of the meeting of October 28, 2019, were presented. On motion of Mayor Stutsman and second by Board Member Landis, the minutes were approved as presented.

Mayor Stutsman introduced new Board Member Mary Nichols of Lake City Bank.

REQUEST TO HIRE—J. MURPHY GPD

Assistant Police Chief Shawn Turner requested Board approval to hire Jade E. Murphy for the position of probationary patrol officer effective November 1, 2019. Jade has passed all exams and has been approved by both the local and State pension boards. Jade graduated from the Indiana Law Enforcement Academy. She previously worked at the IUSB Police Department as a cadet officer for approximately one and half (1 ½) years.

Mayor Stutsman moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE

Superintendent of Goshen Water Department Kent Holdren requested Board approval to close Dewey Avenue to thru traffic between Prairie Avenue and Berkey Avenue starting Tuesday, November 5th, 2019 at 8:00 a.m. and reopening for traffic on Thursday November 6, 2019.

The City of Goshen Water and Sewer Department will be replacing a water service located at 511 Dewey Avenue. The work will require excavation of the road, with a trench that will be

approximately 8' in depth. For the safety of the work crews and the public, permission was requested to close Dewey Avenue between Prairie Avenue and Berkey Avenue.

Goshen Schools and EMS will be notified and garbage will be moved to an appropriate location for pick-up.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE

Superintendent of Goshen Water Department Kent Holdren requested Board approval to close Riverside Blvd between Lincoln Ave and West Ave to thru traffic on Monday November 4, 2019 starting at 8:00 a.m. and reopening for traffic on Friday, November 8, 2019.

The City of Goshen Water and Sewer Department will be installing a Water Main Valve located at the intersection of Riverside Blvd and Lincoln Ave. The work will require excavation of the road, with a trench that will be approximately 8' in depth. For the safety of the work crews and the public, permission was requested to close Riverside Blvd between Lincoln Ave and West Ave.

Goshen Schools and EMS will be notified and garbage will be moved to an appropriate location for pick-up.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE EXTENSION

Stormwater Coordinator Jason Kauffman requested Board approval to extend the previously requested closure between 214 and 216 Carter Road until November 22, 2019.

The Goshen Stormwater Department is working with Kibby Excavating to improve the drainage swale in front of 214 and 216 Carter Road. Kibby Excavating has begun working on the project but due to weather and other delays the work is not yet complete. For the safety of the work crews and the public, permission was requested to extend the partial closure of Carter Road. The partial road closure will end as soon as Kibby Excavating has completed the drainage improvements.

Residents living along Carter Road will be able to come and go as there are two entrances/exits to South Main Street.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO AWARD CONTRACT – JOHN WARD CONCRETE, INC.

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award the contract for the demolition project at 810 North 6th Street to John Ward Concrete Inc. as the lowest responsible and responsive quoter for a total contract price of \$8,500.

On October 28, 2019, the Board of Public Works and Safety opened quotes for the Demolition Project at 810 North 6th Street (Q19-10-015). The table below compares the quotes received:

	John Ward Concrete Inc 1617 3 rd Street Osceola, IN 46561	Indiana Earth Inc 10343 McKinley Highway Osceola, IN 46561
ITEM BASE BID:		
Demolition Quote	\$8,500.00	\$13,000.00

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously

REQUEST TO APPROVE AGREEMENT – SCHENK’S PROFESSIONAL PAINTING

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for an agreement with Schenk’s Professional Painting, Inc. to paint the floor at Central Fire Station with epoxy coating.

The City wishes to mediate the asbestos in the upstairs flooring at the Central Fire Station by applying an epoxy coating on the floor.

Work on the project shall be completed within two (2) weeks after the receipt of the notice to proceed and the total cost is \$10,980.00.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT – RICOH USA INC.

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter an agreement with Ricoh USA Inc. to purchase a new copier for Central Garage.

The City’s Central Garage is purchasing a new copier from Ricoh plus training and connection for the cost of \$4,359.00.

The service agreement is for 60 months at a rate of \$0.0055 per B&W page and \$0.0400 per color page.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT – PEERLESS MIDWEST INC d/b/a SUEZ
ADVANCED SOLUTIONS**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter an agreement with Peerless Midwest Inc d/b/a Suez Advanced Solutions for hydrogeological exploration for well 12 replacement, Kercher Well Field.

The City's Utility Department is planning to abandon Well 12 and drill a replacement well (Well 12A) because Well 12 is producing sand and the screen is already been relined to no avail.

The City wishes to contract with Peerless Midwest, Inc d/b/a Suez Advanced Solutions to do background research, a new well site survey and Construction Permit, and test drilling and aquifer testing to replace Well 12 at the Kercher Well Field and the Gruntman property, prior to the City's construction of a new production well (Well 12A)

Work on the project shall be completed by March 30, 2020 and the cost is an amount not to exceed \$30,635.00.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT – RYAN ULE

Legal Compliance Administrator Shannon Marks requested Board approval to enter an agreement with Ryan E. Ule in which Mr. Ule agrees to repay the City \$12,531.83 with interest at 5% in the amount of \$500 per month.

Ryan Ule previously entered into an agreement with the City in which he agreed to enroll in and complete paramedic training, become a certified/licensed paramedic and serve as paramedic for the Fire Department for a minimum of three years. The agreement provided that if Mr. Ule leaves employment before receiving an Indiana paramedic certification/license, he agreed to pay the City's actual cost for him to attend the paramedic training course. Mr. Ule left the City's employment prior to completing the paramedic training.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT – ABONMARCHE CONSULTANTS INC.

Director of Public Works Dustin Sailor requested Board approval to enter an agreement with Abonmarche Consultants Inc. for the Meijer lift station survey for a contract price of \$2,600.00. Job Number 2019-0025.

Agreement was presented to the Board with Abonmarche Consultants Inc. for the completion of a topographic survey of the existing Meijer lift station easement and surrounding property northeast of the intersection of Midway Road and Ferndale Road. The Engineering Department suspects that previous improvements to the publicly-owned lift station may have occurred outside of the lift station easement established in 1994. Before any of the currently planned or proposed improvements to the lift station can occur, the Engineering Department must establish the location of the lift station and its support equipment in relationship to the existing easement and be prepared to expand the easement into the surrounding property as necessary to encompass all publicly owned equipment.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT – ABONMARCHE CONSULTANTS INC.

Director of Public Works Dustin Sailor requested Board approval to enter an agreement with Abonmarche Consultants Inc. for the Pringle Park Splash Pad Survey for a lump sum of \$2,950.00

In preparation for the design of a splash pad at Pringle Park, the City has solicited a quote from Abonmarche Consulting to perform topographical survey work in the proposed construction area.

Work is to be completed within two weeks of the notice to proceed.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT – EARTH SOURCE INC.

Director of Public Works Dustin Sailor requested Board approval to enter an agreement with Earth Source Inc. for wetland delineation for East Goshen water main improvements for a contract price of \$6,830.00 (JN 2019-0037)

Agreement was presented to the Board with Earth Source Inc. for the completion of a wetland reconnaissance and delineation along the Lincoln Avenue corridor in East Goshen. The existing water main along this corridor was installed prior to 1933 and recent analysis has shown that fire flows in the area are lower than desired. The wetland delineation will provide background information to aid in the design of a new water main to replace the existing main.

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2019-29

Legal Compliance Administrator Shannon Marks requested Board approval for Resolution 2019-29 entitled "RATIFY THE SPECIAL PURCHASE OF POLICE PURSUIT SEDANS."

WHEREAS Sorg Dodge, Inc. submitted the City a proposal dated October 30, 2019 for the 2020 Dodge Charger AWD pursuit sedan with optional equipment for a total price to the City of \$26,052. The MSRP for this same vehicle is \$40,095.

WHEREAS 2020 Dodge Charger AWD pursuit sedans are available under the State quantity purchase agreement #15272 (QPA). Based on the prices in the State QPA and the prices for the same optional equipment, the price of the same vehicle with the same optional equipment would be \$26,109.

BE IT RESOLVED Due to the November 1, 2019 cut-off order date for the 2020 Dodge Charger AWD pursuit sedans, the Board ratifies the purchase of three (3) 2020 Dodge Charger AWD pursuit

sedan with the optional equipment from Sorg Dodge, Inc. at a price of \$26,052 per vehicle for a total purchase price of \$78,156.00

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

RESOLUTION TO DECLARE AS SURPLUS AND REQUEST TO APPROVE OF DISPOSAL SURPLUS PROPERTY

Contracts and Claims Manager Keitha Windsor requested Board approval to declare the following equipment as surplus property and resolve to dispose of the surplus property.

The City's Central Garage wishes to have the following declared as surplus property and to dispose of the surplus property in accordance with IC 5-22-22:

- Lamp post
- 28 large boulders approximately 24" diameter
- Sharp MX-C312 Copier
- 500 C9-7 watt clear bulbs
- 75 – 40 watt clear bulbs

Board Member Landis moved to approve the request. Second by Board Member Nichols and motion passed unanimously.

NOTIFICATION ONLY – IDEM AUDIT OF THE CITY OF GOSHEN'S STORMWATER PROGRAM

Stormwater Coordinator Jason Kauffman presented to the Board to review the IDEM audit of the City of Goshen's stormwater program regarding construction site run-off and post-construction run-off (MCM 4 & 5)

On October 1, 2019, Rob Beck, Stormwater Specialist for the Indiana Department of Environmental Management (IDEM) Office of Water Quality Wetlands and Storm Water Section conducted an audit of the Construction Site Run-Off and Post Construction Run-Off components of the City of Goshen's stormwater program.

The audit consisted of two (2) construction site inspections to measure the ability of Jason Kauffman as an inspector and a paper review of the associated City ordinances and documentation.

Mr. Beck found Mr. Kauffman to be "competent in all issues of erosion and sediment control" and to be well "trained and skilled in identifying violations." Mr. Beck also found the current City ordinances to be sufficient and the overall program to be in compliance with IDEM's stormwater requirements, also known as Rule 5 and Rule 13.

NOTIFICATION ONLY – RESCHEDULED BOARD OR WORKS MEETING

Due to Veteran's Day holiday, the Board of Public Works & Safety has been rescheduled from Monday, November 11, 2019 to Tuesday, November 12, 2019.

The meeting will be held at 2 p.m. in the Council Chambers, Police and Courts Building, 111 East Jefferson Street.

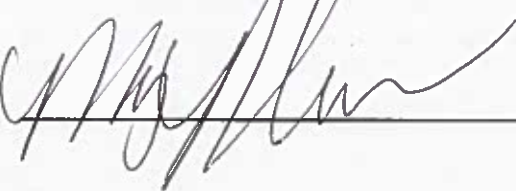
The regular meeting schedule will resume on Monday, November 18 at 2:00 p.m.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____ 

BOARD MEMBER MICHAEL LANDIS _____ 

BOARD MEMBER MARY NICHOLS _____ 

ATTEST _____ 
CLERK-TREASURER ANGIE/MCKEE