

BOARD OF PUBLIC WORKS JULY 1ST, 2019, GOSHEN, INDIANA

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., July 1st, 2019, at 2 p.m. for their weekly Board meeting. Mayor Jeremy Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Jeremy Stutsman, , Board Member Mike Landis,

ABSENT: Board Member Mitch Day

OTHERS:

Clerk-Treas. Admin Assistants
~~Asst. Brownfield Coordinator~~
Central Fleet Maint. Manager
Fire Chief
Street Commissioner
~~Human Resources~~
~~Director of Public Works~~
Wastewater Superintendent
Mayor's Admin Assistant
Fire Lieutenant

Police Chief
~~Utilities Office Manager~~
Contracts & Claims Manager
Water & Sewer Superintendent
City Attorney
~~Asst. Street Commissioner~~
Civil Traffic Engineer
~~Brownfield Coordinator~~
~~Asst. Fire Chief~~

Asst. Building Commissioner
~~City Planner~~
Assistant City Planner
Legal Compliance Administrator
Communications Coordinator
Assistant Police Chief
~~Building Inspector~~
Parks Superintendent
Clerk Treasurer

Minutes of the meeting of June 24TH, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved.

REQUEST TO HIRE—DAYNE ANTHONY NORDMAN AS RESERVE PATROL OFFICER

Police Chief Jose Miller requested Board approval to hire Dayne Anthony Nordman as a Reserve Patrol Officer. Mr. Nordman has prior experience as a law enforcement officer and has passed the steps required of him for employment as a Reserve Patrol Officer. This hiring will be effective today, July 1st, 2019.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO PROMOTE—MARIO MORA FROM DETECTIVE TO LIEUTENANT

Police Chief Jose Miller requested Board approval to promote Mario Mora from the rank of Detective to the rank of Lieutenant. Mario Mora has been an officer on Goshen Police Department for nearly fourteen (14) years. He has demonstrated his dedication to the police department and community not

only by his actions on patrol but in the Investigations Division as well. The Police Department is requesting this promotion be effective July 5th, 2019.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO PROMOTE—ANDREW L. KEIM FROM PATROL OFFICER TO DETECTIVE

Police Chief Jose Miller requested Board approval to promote Patrol Officer to Detective Officer Keim received the highest score for the testing of the position. Officer Keim has worked on the police department for over two (2) years and has demonstrated he will be an asset to our department as a Detective. The Police Department is requesting this promotion be retroactive to Wednesday, June 26th, 2019.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO PROMOTE—SAMMY ADAM JOHNSON FROM PATROL OFFICER TO DETECTIVE

Police Chief Jose Miller requested Board approval to promote Sammy Adam Johnson from Patrol Officer to Detective. Officer Johnson has worked on the police department in a fulltime capacity for over two (2) years. Prior to fulltime, Officer Johnson was a reserve patrol officer for Goshen City Police Department. Officer Johnson has demonstrated he will be an asset to our department as a Detective. The promotion will be effective Friday, July 5th, 2019.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO APPROVE ELECTRICAL LICENSE— LUKE FOSTER

Building Inspector James Ramer requested Board approval for a mechanical license for Luke Foster, of Myrrh Properties, LLC, located at 6925 Derek Drive, Ft Wayne, Indiana 46803. He received a passing score with a minimum of 75% on the ICC National Standard Master Electric exam taken on May 23, 2018, in Fort Wayne, Indiana.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutzman and motion passed unanimously.

REQUEST TO ENTER INTO AGREEMENT WITH OJS BUILDING SERVICES

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to into an agreement with OJS Building Services. The City wishes to contract with OJS Building Services to provide and install a new front end and controllers that do not use software to operate the system – it will be internet connected. The existing system is proprietary and doesn't allow updates or changes without added expense.

The cost is \$19,542.00 plus, as needed, new replacement controls on Fan Coil units after prior approval by the City at \$1,215.00 per unit.

Work on the project is to be completed by August 31, 2019.

Board Member Landis moved to approve the request. Second by Jeremy Stutsman and motion passed unanimously.

REQUEST TO ENTER INTO AGREEMENT WITH BAKER TILLY MUNICIPAL ADVISORS, LLC

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to into an agreement with Baker Tilly Municipal Advisors, LLC for their professional accounting services to provide monthly support services for the Utility Funds through to December 21, 2020.

Compensation is based on Baker Tilly's standard billing rates for an amount not to exceed \$24,000.00 annually for a total contract price not to exceed \$48,000.00.

Board Member Landis moved to approve the request. Second by Jeremy Stutsman and motion passed unanimously.

REQUEST TO APPROVE CONDITIONAL OFFER OF EMPLOYMENT

Legal Compliance Administrator Shannon Marks requested Board approval on behalf of the Fire Department to extend a conditional offer of employment to Matthew L White and execute the Conditional Offer of Employment Agreement which sets forth the prerequisites to beginning employment as a probationary patrol firefighter. Mr. White must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Fire Department.

Matthew currently possess an Indiana paramedic certification/license. The City will pay Matthew a bonus payment of \$7,500.00 in equal amounts over Matthew's first three years of employment.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

REQUEST TO AFFIRM RESIGNATION—JEROD ERB GFD

Fire Chief Dan Sink requested Board affirmation for the resignation of Jerod Erb from the Goshen Fire Department effective June 30, 2019. Goshen Fire Department would like to wish Jerod the very best in his new endeavors.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

NORTH WATER PLANT STANDBY GENERATOR – 308 N. FIFTH STREET– CHANGE ORDER #2 (JN: 2015-0019)

Director of Public Works Dustin Sailor requested Board approval for a change order NO. 2 for the North Water Plant Standby Generator on 308 N. Fifth Street. Due to circumstances outside the contractor's control, the contractor discovered historic building foundations, conduits and piping while excavating and it was necessary to remove these to avoid conflict with the proposed generator foundation.

Due to the unforeseen underground conflicts, we are requesting the completion date be extended to July 26th, 2019.

The change order amount is for \$18,885.24 and increases the project contract from \$497,119.65 to \$516,004.89. The change in contract price represents a 19.86-percent increase.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

MAPLE CITY MARKET SIDEWALK AND CURB – (PN: 2018-0001)

Civil Traffic Engineer Leslie Biek requested Board approval for an additional amount of \$5,136.00 to cover expenses for the Maple City Market sidewalk and curb replacement project. The Market recently participated in the 50/50 sidewalk program to replace the sidewalk and curb in front of their store. During inspections of the proposed sidewalk, it was determined by Engineering that additional sidewalk and curb needed to be replaced to meet ADA requirements.

Board Member Landis moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

**OASIS – 702 W. LINCOLN AVENUE REQUEST TO ACCESS PUBLIC STORM SEWER
& STAFF OPINION (JN: 2018-2005)**

Director of Public Works Dustin Sailor requested Board to consider Oasis' request to access the city's storm sewer on West Lincoln Avenue. Access would require entry into the public right-of-way and a pipe to pipe connection. New connections to the public storm sewer require Board of Works approval and a stormwater access agreement between the property owner and the city.

Heather Herrin, owner of the Big O, spoke on behalf of the issues brought forth today to the Board. Ms. Herrin Believes that separating the storm water basin from Linway will have many positives, including benefiting to local businesses and separating personal issues The Oasis and Linway owner's The Wrights have, as well as the benefits of having separate piping and drainage. The Wrights do want The Oasis to put up a fence around their property. The Oasis thought it would be a good idea to come to the Board about having a separate stormwater basin approved while they were still under construction on their whole property.

Tom stump and Daryl Reigsecker, local business owners, spoke about both parties. Tom Stump agreed with The Oasis and Daryl Reigsecker agreed with the Wrights.

Mayor Jeremy Stutzman mentioned to Heather Herrin that the communication between the two businesses is not good and he can understand why she would want to separate but is there an actual winner in this argument? Board Member Landis agreed with The Mayors question. Baord Member Landis also asked if The Overall topography would be changing, Heather said it would not be.

Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

PRIVILEGE OF THE FLOOR

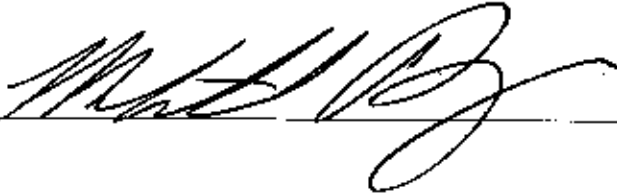
Jeff Booker requested Board approval for permission to another temporary closure on Cottage Ave. The closure will be from 7am-10am on Monday, July 8th.

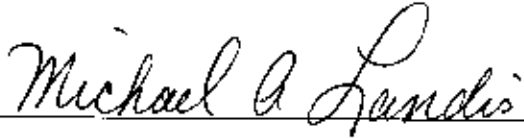
Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

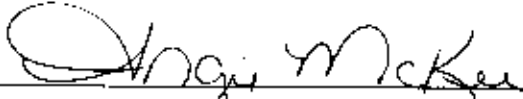
There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN  _____

BOARD MEMBER MITCHELL DAY  _____

BOARD MEMBER MICHAEL A. LANDIS  _____

ATTEST  _____
CLERK-TREASURER ANGIE MCKEE

