

BOARD OF PUBLIC WORKS JUNE 3RD, 2019, GOSHEN, INDIANA

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., June 3rd, 2019, at 2 p.m. for their weekly Board meeting. Board Member Mitch Day was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mitch Day, Board Member Mike Landis,

ABSENT: Mayor Jeremy Stutsman

OTHERS:

Clerk-Treas. Admin Assistants	Police Chief	Asst. Building Commissioner
Asst. Brownfield Coordinator	Utilities Office Manager	City Planner
Central Fleet Maint. Manager	Contracts & Claims Manager	Assistant City Planner
Fire Chief	Water & Sewer Superintendent	Legal Compliance Administrator
Street Commissioner	City Attorney	Communications Coordinator
Human Resources	Asst. Street Commissioner	Assistant Police Chief
Director of Public Works	Civil Traffic Engineer	Building Inspector
Wastewater Superintendent	Brownfield Coordinator	Parks Superintendent
Mayor's Admin Assistant	Asst. Fire Chief	Clerk Treasurer
Fire Lieutenant		

Minutes of the meeting of May 28th, 2019, were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO HIRE—JACOB MICHAEL LAMBRIGHT- GPD

Police Chief Jose Miller requested Board approval for the hiring of Jacob Michael Lambright for the position of Reserve Patrol Officer to the Goshen Police Department. Mr. Lambright has passed all stages of the application process for the Goshen Police Department. Goshen Police Department would like this hiring to be effective June 3rd, 2019.

Board Member Day moved to approve the request for hiring. Second by Board Member Landis and motion passed unanimously.

ANNOUNCEMENT—LIFE SAVER AWARD – GPD

Police Chief Jose Miller presented a Life Saver Award on behalf on of the Goshen Police Department to Officer Andrew Keim. On April 30th, 2019 Officer Keim responded to a call for service regarding seventy (70) year old female who was unconscious and not breathing. Keim began administering chest compressions to the female upon his arrival to the home. Officer Keim's actions saved the life of the female.

For his actions, Patrolman Andrew Keim is being presented with Goshen Police Departments Life Saving Award for exemplary performance of duties.

REQUEST FOR BID ADJUSTMENT – KERRYS KID INCLUSIVE PLAYGROUND (JN: 2018-0033)

Director of Public Works Dustin Sailor requested Board approval to adjust the original bid that was contracted to Walsh and Kelly Construction. At the Board of Works meeting held on May 13, the Board received one bid for the “Kerry’s Kids Inclusive Playground at Hay Park.” The bid was received from Walsh and Kelly Construction in the amount of \$526,460.40. This bid exceeded the engineers estimate and the available project funding. After several conversations with the contractor, the following contract elements were removed: signage, water system, and drinking fountain drain.

As opposed to post-poning the construction until 2020, Goshen Engineering requests the Board of Works and Safety award the contract to Walsh and Kelly Construction, as the lowest responsible and responsive bidder. The award request is for the adjusted contract amount of \$492,582.96.

Board Member Day moved to approve the request. Second by Board member Landis and motion passed unanimously.

REQUEST TO APPROVE FLAGS HANGING IN FORNT OF BUSINESS

Kate Lehman, owner of 106 N. Main St building and Shirley’s Gourmet Popcorn, requested Board approval to hang 1 to 2 flags outside their business. They would like the hang the flags for both the store and for events such as First Fridays and events run by the store.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST FOR SEWER RELIEF – 806 N MAIN ST

Lee Schlundt who is representing Peg Eastman, requested Board approval for sewer relief at 806 N Main St in the amount of \$269.72. Kent Holdren confirmed there was a leak in the crawl space and the amount to be relieved.

Board Member Day moved to approve the request for relief in the amount of \$269.72. Second by Board Member Landis and motion passed unanimously.

NOTICE OF PUBLIC HEARING

The Goshen Board of Public Works and Safety will conduct a public hearing at its regular meeting on June 3rd, 2019 at 2:00pm to determine whether the City of Goshen should sell the real estate at 611 North Second Street, Goshen, Indiana. The hearing will be held in the City Court Room/Council Chambers at the Goshen Police & Court Building, 111 East Jefferson Street, Goshen, Indiana. All interested members of the public are invited to attend and will be given the opportunity to testify on the proposed sale at the public hearing.

Board Member Landis closed the hearing.

APPROVE SALE OF 611 NORTH SECOND STREET AND AUTHORIZE ISSUANCE OF A REQUEST FOR BIDS TO PURCHASE REAL ESTATE - RESOLUTION 2019-15

Goshen City Attorney, Larry Barkes, requested the Board approval for the sale of 611 North Second Street and to authorize the issuance of a Request for Bids to Purchase Real Estate. The City of Goshen, Indiana acquired title to the real estate of 611 North Second Street by Sheriff Sale Deed in April 2019 and the City has determined the real estate as surplus.

Board Member Day moved to approve the request for sale and authorize the request for bids to purchase real estate. Second by Board Member Landis and motion passed unanimously.

RELEASE INTEREST IN ALLEY RIGHT-OF-WAY NEAR 019 EAST MADISON ST. TO INDOT AND AUTHORIZE EXECUTION OF AGREEMENT - RESOLUTION 2019-17

Goshen City Attorney, Larry Barkes, requested the Board's authorization to execute the agreement with INDOT on behalf of the City of Goshen and the Goshen Board of Public Works and Safety. The State of Indiana through the Indiana Department of Transportation (INDOT) realigned and reconstructed US Highway 33 generally from the intersections of Monroe Street to Main Street. INDOT requests the City of Goshen to relinquish jurisdiction of the alley right-of-way along the east side of the realigned US highway 33 near 901 East Madison Street in order for INDOT to carry out its maintenance and regulation of the realigned US Highway 33.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

ACCEPTANCE OF PLAT - LOT 13 WEST CLINTON ADDITION

Planning and Zoning administrator, Rhonda L. Yoder, requested Board approval for an acceptance replat of Lot 13 West Clinton Addition with dedication of right of way and sign the plat. A two-lot

minor residential subdivision has been submitted, Replat of Lot 13 West Clinton Addition, general located at 1912 W Clinton Street, with frontage on Clinton Street and Lincoln Avenue, zoned Residential R-1. The current request is to divide the existing Lot 13 into two lots, Lot 13A, where the existing house is located, and Lot 13B, a lot with frontage on Lincoln Avenue, which will include the pole barn.

The subdivision meets the Zoning and Subdivision ordinance requirements. No subdivision drainage plan is required because the replat is a minor subdivision, which by definition may not substantially affect existing drainage systems.

Additional right of way dedication of 5' is required along Clinton Street, as the existing right of way does not meet the minimum for a local street.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

LAWN MOWING CONTRACT AMENDMENT

Legal Contracts and Claims Manager Keitha Windsor requested Board permission to enter into contract for lawn mowing services with Stiver Group, Inc, The City has 4 more properties to add to the mowing contract: 1213 and 1215 Hickory Street at \$550.00 each for the season, 713 Lincolnway at \$40.00 per mowing and 102 Olive Street at #35.00 per mowing for a total contract price of \$20,100.00

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST FOR APPROVAL OF AN AGREEMENT AMENDMENT WITH DAVENPORT GROUP, USA

Assistant Brownfield Coordinator Becky Hutsell, requested Board approval of an agreement amendment with Davenport Group, USA, for the lump sum amount of \$3,600.00, which would bring the total agreement amount to \$137,463.00. On November 5th, 2018, the City executed an agreement with Davenport Group, USA, to develop land management software specific to Goshen's needs with utilization of the new software by the building, planning, engineering and fire departments. The initial agreement amount totaled \$133,863.00 and planned for a 22-week development time. The only issue that has arisen has been the payment portal and its incorporation to the new program. The City has utilized PayGov for the past several years and has selected to continue using this platform. Davenport, however, has not previously worked with this payment platform and an agreement amendment is needed to build it into the City's system.

The programming of this last component is a final piece of the program development and we anticipate launching the new land management software this month.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO HIRE PROFESSIONAL SOFTWARE DEVELOPER FOR ENGINEERING DEPARTMENT

Director of Public Works Dustin Sailor requested Board permission to hire DawnTreader Development, professional software developer, for the engineering department. This position would assist in making minor changes to the Engineering Departments Access Projects and Claims databases. Compensation is set at 150.00 per hour, not to exceed 1,500.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

KEYBANK AGREEMENT FOR SEWER LATERAL REPAIR (JN: 2011-0041)

Director of Public Works Dustin Sailor requested Board approval for the agreement with Keybank to assist them in the repair of the sanitary sewer lateral. Keybank has experienced multiple backups. Upon televising their sewer lateral, they found a couple of locations of pipe damage under the reconstructed US Highway 33. City Utility representatives met with INDOT and their contractor, and no agreement could be reached that the damage was caused by the contractors work. Following a couple more discussions with INDOT, it was agreed the City and INDOT would share in the cost to repair the sewer lateral. INDOT would cover work yet to be performed on the US Hwy 33 on behalf of the City, and the City would take the lead on the Keybank sanitary sewer lateral repair.

Goshen Utilities is currently soliciting quotes to go into the sewer lateral.

Board Member Day moved to approve the request. Second by Board member Landis and motion passed unanimously.

PRIVILEGE OF THE FLOOR

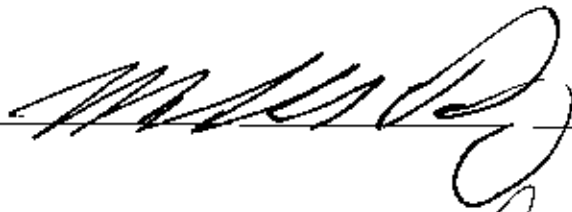
Civil Traffic Engineer Leslie Biek updated the Board the about following traffic updates:


- Pike Bridge still has one more week of work.
- Paving projects- 5th street is finishing this week, Mill is moving to Wilden by Wednesday.

There being no further business Board Member Day moved to process claims and then to adjourn.
Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY  _____

BOARD MEMBER MICHAEL A. LANDIS  _____

ATTEST  _____
CLERK-TREASURER ANGIE MCKEE