

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING  
HELD, MARCH 11, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on March 11, 2019, at 2 p.m. for their weekly Board meeting. Mayor Jeremy Stutsman was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Mayor Jeremy Stutsman, Board Member Mitch Day

**ABSENT:** Board Member Mike Landis

**OTHERS:**

Clerk-Treas. Admin Assistants  
~~Asst. Brownfield Coordinator~~  
Central Fleet Maint. Manager  
~~Fire Chief~~  
Street Commissioner  
~~Human Resources~~  
Director of Public Works  
Wastewater Superintendent  
Mayor's Admin Assistant

~~Police Chief~~  
Utilities Office Manager  
Contracts & Claims Manager  
Water & Sewer Superintendent  
City Attorney  
~~Asst. Street Commissioner~~  
Civil Traffic Engineer  
~~Brownfield Coordinator~~  
Assistant Fire Chief

Asst. Building Commissioner  
~~City Planner~~  
~~Assistant City Planner~~  
Legal Compliance Administrator  
Communications Coordinator  
Assistant Police Chief  
~~Building Inspector~~  
Parks Superintendent

Minutes of the meeting of March 4, 2019, were presented. On motion of Board Member Day and second by Mayor Stutsman, the minutes were approved as presented.

**OPEN BIDS FOR DEMOLITION PROJECT AT 102 OLIVE STREET**

Mayor Stutsman opened the following bids:

Demolition project at 102 Olive Street  
Q19-02-003

John Ward Concrete 1617 3 <sup>rd</sup> St Osceola IN 46561	\$10,400.00
Jerry Reed Excavating 15401 New Road Mishawaka IN 46544	\$10,000.00

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO PURCHASE AND AGREEMENT WITH 5 ALARM FIRE AND SAFETY  
FOR SCBA EQUIPMENT**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to award and authorize execution of the contract for SCBA Equipment. On January 7, 2019, the Board of Public

Works and Safety opened bids for the purchase of self-contained breathing apparatus (SCBA) equipment. It is recommended that the Board award the contract to 5 Alarm Fire and Safety as the lowest responsible and responsive bidder for a total contract price of \$747,172.42.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE QUANTITY PURCHASE AGREEMENT FOR ROAD SALT**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval for a quantity purchase agreement for road salt.

For the last several years the State of Indiana has provided quantity purchasing for any Indiana government entity for the purchase of road salt. The City of Goshen has been participating in the QPA. The State of Indiana is now collecting information from local government entities to prepare the road salt bid for the 2019-2020 winter season. When the City's information is input on their website, it is a commitment for the purchase.

Permission is requested to enter the City's requirement of 1000 tons of untreated and delivered road salt into the State's website to be bid out by the State.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2019-07 & PURCHASE CONTRACT FOR PURCHASE OF BOBCAT SKID STEER LOADER**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval for Resolution 2019-07 entitled, "AUTHORIZE PURCHASE OF A LOADER."

WHEREAS Indiana Code 5-22-10-5 allows for a special purchase to be made when there exists a unique opportunity to obtain any equipment at a substantial savings to the Goshen Board of Public Works and Safety.

WHEREAS the Goshen Street Department purchased a new 2018 S650 Bobcat skid steer loader with a 74" C/I Heavy Duty Bucket (s/n AL1822704) from Bobcat of Michiana in March of 2018.

WHEREAS Bobcat of Michiana provides an Annual Municipality Trade-in Program that permits the City to annually trade-in the previous year's purchase for a new Bobcat skid steer loader with a 74" C/I Heavy Duty Bucket and pay a purchase price of three percent (3%) of the cost of a new Bobcat Track Loader plus the difference in price between the new unit and the current unit.

NOW, THEREFORE, BE IT RESOLVED that the Goshen Board of Public Works and Safety finds that:

- (1) The basis for the special purchase is Indiana Code 5-22-10-5 as there existed a unique opportunity to purchase a new Bobcat skid steer loader with a 74" C/I Heavy Duty Bucket at a substantial savings to the Goshen Board of Public Works and Safety.

- (2) The basis for the selection of Bobcat of Michiana from which the special purchase is to be made is that the City receives a new Bobcat skid steer loader with a 74" C/I Heavy Duty Bucket for a purchase cost of three percent (3%) of the cost of the new unit with the trade-in of last year's unity plus the difference in price between the new unit and the current unity providing a substantial savings compared to the total costs to the City to purchase a new Bobcat skid steer loader with a 74" C/I Heavy Duty Bucket and maintain it during its lifetime.

BE IT FURTHER RESOLVED that the contract records for the special purchase resolved by this resolution shall be maintained by the Goshen Board of Public Works and Safety in a separate file in the Clerk-Treasurer's office for a minimum of five (5) years in accordance with Indiana Code 5-22-10-3.

And permission is requested to enter into a purchase contract with Bobcat of Michiana for the purchase of a new 2019 S650 Bobcat skid steer loader with a 74" C/I Heavy Duty Bucket at a purchase cost of \$2172.00

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

#### **REQUEST TO APPROVE RESOLUTION 2019-02**

Legal Compliance Administrator Shannon Marks requested Board approval for Resolution 2019-02 entitled, "INTERLOCAL AGREEMENT FOR ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM FUNDING."

WHEREAS the Goshen Fire Department submitted a joint regional application to FEMA under the Assistance to Firefighters Grant Program for the Assistance to Firefighters Grant (AFG) on behalf of the fire departments of City of Goshen, Jefferson Township, Middlebury Township and Jackson Township.

WHEREAS a Memorandum of Understanding was executed on August 13, 2018 on behalf of the fire departments of City of Goshen, Jefferson Township, Middlebury Township and Jackson Township stating that if awarded the AFG, the parties would enter into a formal agreement that would specifically describe each party's responsibilities under the AFG awarded.

WHEREAS the Goshen Fire Department was awarded an AFG for fiscal year 2017 in the amount of \$703,882 for personal protective equipment on September 14, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Goshen Board of Public Works and Safety approves the terms and conditions of the Interlocal Agreement for the Assistance to Firefighters Grant Program Funding between City of Goshen, Jefferson Township, Middlebury Township and Jackson Township attached to and made a part of this resolution.

BE IT FURTHER RESOLVED that the Board authorizes Mayor Jeremy P. Stutsman to execute the Interlocal Agreement on behalf of the Goshen Board of Public Works and Safety and City of Goshen.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2019-16**

City Attorney Larry Barkes requested Board approval for Resolution 2019-16 entitled, "INTERLOCAL AGREEMENT FOR RECONSTRUCTION OF THE BRIDGE ON COLLEGE AVENUE CROSSING HORN DITCH AND RELOCATION OF UTILITIES."

WHEREAS the City of Goshen and Elkhart County have negotiated an Interlocal agreement for the reconstruction of the Bridge on College Avenue crossing Horn Ditch and the relocation of utilities.

NOW, THEREFORE, BE IT RESOLVED that the Goshen Board of Public Works and Safety approves the terms and conditions of the Interlocal Agreement with Elkhart County for the reconstruction of the bridge on College Avenue crossing Horn Ditch and the relocation of utilities attached to and made a part of this resolution.

BE IT FURTHER RESOLVED that the Board authorizes Mayor Jeremy P. Stutsman to execute the Interlocal Agreement on behalf of the Goshen Board of Public Works and Safety and City of Goshen.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE ELECTRIC LICENSE--TOM J. ANGLIN**

Assistant Building Commissioner Myron Grise requested Board approval for an electric license for Tom J. Anglin of Anglin Electric, located at 26771 CR 52, Nappanee, Indiana, 46550 has met the requirements for a City of Goshen Electrical license. He received a score of 77% on the Prometric Master Electrical exam taken on April 8, 2013, in Elkhart Indiana.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ACCEPT RESIGNATION--BRIAN BROWN FROM ACTIVE  
PARAMEDIC**

Assistant Fire Chief Mike Happer requested Board approval to accept the resignation of Brian Brown from active paramedic.

Brian Brown has submitted his resignation as an active Paramedic and the rank of EMS Lieutenant effective March 11, 2019. Assistant Chief Happer and Chief Sink would like to thank Brian for his 11 plus years of dedicated service to the GFD in the position as an active paramedic.

Board Member Day moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

**REQUEST TO ACCEPT RESIGNATION—WILLIAM PHILLIPS FROM ACTIVE  
PARAMEDIC**

Assistant Fire Chief Mike Happer requested Board approval to accept the resignation of William Phillips from active paramedic.

William Phillips has submitted his resignation as an active Paramedic effective March 11, 2019. Assistant Chief Happer and Chief Sink would like to thank William for his 11 plus years of dedicated service to the GFD in the position as an active paramedic.

Board Member Day moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

**REQUEST TO APPROVE ROAD CLOSURE REQUEST FOR FIRST STREET  
RECONSTRUCTION, ROCK RUN CREEK TO WILDEN AVE.**

Director of Public Works Dustin Sailor requested Board approval for the closure of First Street and Oakridge Avenue until June 3, 2019.

Walsh & Kelly is scheduled to begin construction on the First Street Reconstruction Project the week of March 11, 2019.

The new road closure is for the first phase of construction from Rock Run Creek to the north side of the intersection of First Street and Oakridge Avenue. This segment of road is expected to be re-opened to traffic by June 3, 2019.

Board Member Day moved to approve the request. Second by Mayor Jeremy Stutsman and motion passed unanimously.

**REQUEST TO CLOSE TWO PARKING SPACES FOR TEMPORARY PLACEMENT OF  
DUMPSTER.**

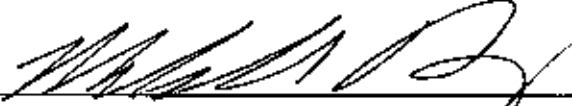
Mayor Jeremy Stutsman requested Board approval on behalf of Virgil Snyder to close two parking spaces in front of 126 South Main Street for a dumpster from March 19<sup>th</sup> thru March 22<sup>nd</sup>, 2019.

Mayor Jeremy Stutsman moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Jeremy Stutsman moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_ 

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_   
**ABSENT**

**ATTEST**  \_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**