

**REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF GOSHEN,
TO BE HELD JANUARY 15, 2019 AT 7:00 P.M. AT THE COUNCIL CHAMBERS
111 EAST JEFFERSON STREET, GOSHEN, INDIANA**

.....
OUT OF RESPECT TO OTHERS IN THIS MEETING, PLEASE TURN ELECTRONIC DEVICES
OFF OR TO SILENT MODE. IF A CONVERSATION IS NECESSARY, PLEASE STEP OUTSIDE
OF THE MEETING ROOM. THANK YOU.

Call to Order by Mayor Jeremy Stutsman

Pledge of Allegiance

Roll Call of Council: Councilwoman Gautsche _____ Councilwoman King _____
Councilman McKee _____ Councilman Nisley _____
Councilman Orgill _____ Councilman Scharf _____
Council President Weddell _____
Youth Advisor Perez-Diener _____

Approval of Agenda and Changes to Agenda

Approval of Minutes

November 20th, December 4th, December 18th and December 26th

Agenda Items:

PRIVILEGE OF FLOOR

1. RESOLUTION 2019-01

**ADOPTING THE PROVISIONS OF INDIANA CODE § 5-23 TO REQUEST
PROPOSALS FOR AN OPERATOR FOR THE GOSHEN ENVIRONMENTAL
CENTER**

2. RESOLUTION 2019-02

AN EMERGENCY RESOLUTION PROVIDING FOR THE TRANSFER OF FUNDS

APPOINTMENTS TO BOARDS AND COMMISSIONS

1. Board of Zoning Appeals

DISCUSSION ITEMS

- 1. Repeal of Ordinance 4502, Downtown Overlay District – Councilman Scharf & Councilwoman King**
- 2. Amending of Council Rules – Councilwoman King and Council President Weddell**

Next Council Meeting: February 5, 2019 at 7pm (Regular Meeting)

ADJOURNMENT OF MEETING

RESOLUTION 2019-01

Adopting the Provisions of Indiana Code § 5-23 to Request Proposals for an Operator for the Goshen Environmental Center

WHEREAS Indiana Code § 5-23, Public-Private Agreements, sets forth the procedures for entering into an operating agreement with an operator for the operation, maintenance, repair, or management of a public facility;

WHEREAS the City of Goshen wishes to utilize Indiana Code § 5-23 to request proposals and enter into an operating agreement with an operator for the operation, maintenance and management of the Goshen Environmental Center; and

WHEREAS Indiana Code § 5-23-1-1 requires the Common Council to adopt the provisions of Indiana Code § 5-23 by resolution.

NOW, THEREFORE, BE IT RESOLVED that the Goshen Common Council adopts the provisions of Indiana Code § 5-23 for the City of Goshen to request proposals and enter into an operating agreement with an operator for the operation, maintenance and management of the Goshen Environmental Center.

PASSED by the Goshen Common Council on _____, 2019.

Presiding Officer

ATTEST:

Angie McKee, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on _____, 2019 at _____
a.m./p.m.

Angie McKee, Clerk-Treasurer

APPROVED and ADOPTED on _____, 2019.

Jeremy P. Stutsman, Mayor

RESOLUTION 2019-02
AN EMERGENCY RESOLUTION PROVIDING FOR THE
TRANSFER OF FUNDS

AS PER REQUEST BY A DEPARTMENT HEAD OF THE CIVIL CITY OF GOSHEN, INDIANA, FOR THE YEAR 2019, AND FORWARD TO THE COMMON COUNCIL FOR THEIR ACTION AND PASSAGE.

Whereas certain extraordinary conditions have developed since the adoption of the existing annual budget for the year 2019 and it is now necessary to transfer the appropriated money into different categories than was appropriated in the annual budget for the various functions of the several departments to meet emergencies.

SECTION 1. BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF GOSHEN, INDIANA, that for the expenses of the City Government the following sums of money are hereby transferred and set apart out of the funds hereinafter named for the purpose specified, subject to the laws governing the same, such sums herein transferred unless otherwise expressly stipulated by law.

SECTION 2. WHEREAS, it has been shown that certain existing appropriations have unobligated balances that will be available for transferring for such emergencies, it is therefore further resolved by the aforesaid Common Council that such extra appropriations are now reduced and transferred as follows:

ECONOMIC DEVELOPMENT INCOME TAX (EDIT)

FROM: Misc. Revenue

TO: Services Contractual 431.0501.....\$105,233.00

SECTION 3. PASSED AND ADOPTED BY THE COMMON COUNCIL ON THE 15TH DAY OF JANUARY, 2019.

Presiding Officer

ATTEST: _____
Angie McKee, Clerk-Treasurer

Presented by me to the Mayor of the City of Goshen, Indiana, on the _____ day of January, 2019

Angie McKee, Clerk-Treasurer

This resolution approved and signed by me on the _____ day of January, 2019.

Jeremy P. Stutsman, Mayor

TRANSFER BETWEEN CATEGORIES

TO: CITY CLERK-TREASURER

FROM: Dustin Sailor OF Engineering Department

of the City of Goshen, Indiana, find it necessary to request permission for a transfer between Categories which requires approval and passage of ordinance by the Common Council of the City of Goshen, and to be filed with the Department of Local Government Finance, the reasons listed below:

BUDGET CATEGORY TRANSFERRED FROM: Edit Misc. Revenue

LINE NUMBER TRANSFERRED FROM: 218-460-00-360.0000

AMOUNT OF THE TRANSFER: \$ 105,233.00

TRANSFER TO:

BUDGET CATEGORY TRANSFERRED TO: Edit Services Contractual

LINE NUMBER TRANSFERRED TO: 218-560-00-431.0501

REASON FOR TRANSFER: This was a reimbursement from the county of funds the City paid for Kercher & SR 15. This will be used on other projects.

SIGNED: Dustin K. Sailor

TITLE: DPW

DATED 1/08/19

FOR COUNCIL MEETING OF _____



**Engineering Department
CITY OF GOSHEN**

204 East Jefferson Street, Suite 1 • Goshen, IN 46528-3405

Phone (574) 534-2201 • Fax (574) 533-8626 • TDD (574) 534-3185
engineering@goshencity.com • www.goshenindiana.org

January 3, 2019

The City of Goshen Common Council

Dear Council Members:

The Goshen Engineering Department asks that \$105,233.00 reimbursed by Elkhart County for the Intersection Improvement at SR 15 & Kercher Road project be appropriated back into the EDIT Contract Services line (218-560-00-431.0501). These funds will be used for other City projects.

Thank you,

A handwritten signature in black ink that reads "Dustin K. Sailor".

Dustin Sailor, P.E., CPESC
Director of Public Works

ORDINANCE 4502

AN AMENDMENT TO GOSHEN ZONING ORDINANCE 3011
ESTABLISHING A DOWNTOWN DISTRICT (OVERLAY DISTRICT)

WHEREAS, the Goshen City Plan Commission from time to time finds it necessary to amend the Goshen Zoning Ordinance and did after proper legal notice conduct a hearing on said Ordinance as provided by law on the 15th day of July 2008, and recommended the adoption of a rezoning and an amendment to the Goshen Zoning Ordinance, by a unanimous vote of 6-0;

WHEREAS, the proposed amendment continues the stated purpose of the current ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Goshen, Indiana, that:

In Article II, Definitions, Section 2110, Definitions of Words and Phrases:

Add the following to the existing definition of Alteration:

Alteration: As alteration applies to Section 4205, an alteration is a change, rearrangement or enlargement (including height change) which results in a visible change to the exterior of a building or structure, excluding paint color, signs, awnings and normal day-to-day maintenance.

Add the following new definitions:

Abutting Wall: A wall starting from the foundation and extending continuously through all the stories to or above the roof which separates one building from another, with no setback between the adjacent abutting wall.

Rebuild: To construct or reconstruct a building or structure which results in a visible change to the exterior of a building or structure, excluding paint color, signs, awnings and normal day-to-day maintenance.

Add the following Section 4205 with Appendix K and Appendix L to the Zoning Ordinance:

Section 4205 Downtown District Regulations (Overlay District)

The intent of the Downtown District is to enhance and maintain the traditional main street corridor by preserving the integrity of existing development, promoting compatible development, preserving and promoting higher density land use, maintaining the architectural style of the area, promoting retail development, and developing a pedestrian friendly environment, so that the Downtown District is an attractive and desirable place to live, work and do business.

The Downtown District (Overlay District) is delineated and depicted in Appendix K of this Ordinance.

In addition to the requirements of the Sections 4200, any new building or any existing building that is rebuilt or structurally altered and is located in the Downtown Overlay District shall comply with requirements set forth in Sections 4205.

In interpreting and applying the provisions of Section 4205 of the Zoning Ordinance, it shall take precedence and be controlling when there is a conflict between its provisions and those of other sections of the Zoning Ordinance. Specific provisions of the underlying zoning district shall be followed when they are not in conflict with the provisions of Section 4205.

Section 4205.1 Use Regulations

- A. Except as provided in subsection B immediately below, use regulations shall follow the regulations of the underlying zoning district.
- B. Two family, single family attached, and single family detached residential dwelling units are prohibited in the Downtown District. Multi family residential dwelling units shall comply with the provisions of Section 4205 of this Ordinance.

Section 4205.2 Height Regulations

All buildings shall hereafter be erected, rebuilt or altered according to the following height restrictions:

- A. The maximum height for a primary use shall be 45 feet or four stories.
- B. The maximum height for an accessory use shall be 14 feet high.
- C. The minimum height for a primary use shall be two stories.
- D. Existing one-story buildings, when altered or rebuilt, shall at a minimum extend the height of the façade to 18 feet.

Section 4205.3 Building Placement

- A. Primary structures shall be built with a zero lot line setback at the front and side property lines, or on a line that extends or connects the lines of the facades of other primary structures on the block, and shall share a common side wall (party wall or abutting wall) with adjacent structures. The setback at zero lot line shall be measured from the façade, exclusive of cornices, awnings, and signs.

Section 4205.4 Building Coverage

- A. For a new building, up to 90 percent of the lot area may be covered. This includes a primary commercial use and accessory building or structures, combined.
- B. When rebuilding on an existing foundation, up to 100 percent of the lot area may be covered.

Section 4205.5 Streetscape Requirements

- A. Sidewalks are required from the front setback line to the curb line, built to City specifications.
- B. All new buildings shall have at least one public entrance facing the street, and for retail uses an additional public entrance at the rear of the building, or, for a building on a corner, on the side of the building.

Section 4205.6 Architectural Requirements

- A. All visible exterior walls of new, rebuilt or altered buildings shall be visually compatible to the historical and architectural style, general design, arrangement, size, texture and materials of the existing pre-1910 buildings on Main Street between Clinton Street and Jefferson Street. A list of said buildings is incorporated herein and set forth in Appendix L of this Ordinance.
- B. For any new, rebuilt or altered primary street façade a minimum of 75% of the area between two (2) and ten (10) feet above grade shall contain clear, display windows.
- C. New, rebuilt or altered buildings shall have a symmetrically shaped parapet extending above the roof line. No part of the roof shall project visibly above the parapet.

- D New, rebuilt or altered buildings shall have windows in stories above the first floor visually compatible to the style, design, and size of windows in existing pre-1910 buildings on Main Street between Clinton Street and Jefferson Street. A list of said buildings is incorporated herein and set forth in Appendix L of this Ordinance.

Section 4205.7 Parking Regulations

- A. Parking regulations shall follow the requirements of the underlying zoning district, except as specified in this section.
- B. Parking lots and parking facilities shall be prohibited on lots with frontage on Main Street, except as an accessory use on the rear half of a lot which contains a primary building on the front half of the lot.

Section 4205.8 Site Plan Review

- A. A site plan demonstrating compliance with the Downtown District requirements of this Ordinance must be approved by the Planning Office before a permit is issued for any of the following, except as necessary to accommodate an urgent health and safety issue: demolition (including partial demolition), moving, construction, rebuilding, renovation, alteration of or the addition to any building or structure. Interior reconstruction, renovation or alteration shall not require site plan approval.
- B. The developer shall file a design proposal, elevation drawings and a site plan for all proposed new construction, rebuilding or alteration, including any exterior building change, demonstrating compliance with the Downtown District requirements of this Ordinance.
- C. The Goshen City Plan Commission shall determine final site plan approval if the developer and planning staff do not agree. The final site plan shall demonstrate compliance with the Downtown District requirements of this Ordinance and with the requirements of the underlying zoning district.

Section 4205.9 Miscellaneous Requirements

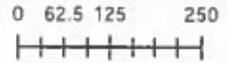
- A. All uses in this district must be served by city sewer and water. Sewer and water main extensions shall be the responsibility of the developer and not the city.
- B. Residential uses are prohibited on the first floor in the Downtown District.
- C. Residential uses in conjunction with commercial uses shall be limited to areas above the first floor, have separate entrances from the commercial uses, and clearly be an accessory use to the primary use. Residential uses will not be permitted in a separate building on the same lot with a commercial use.
- D. All sidewalk display and sales of merchandise shall be permitted only with approval of the Goshen Board of Public Works and Safety. All other outside storage shall be prohibited.



The Downtown District begins at a point at the intersection of the east right of way line of the first north/south alley east of Main Street and the north right of way line of the first east/west alley south of Pike Street; thence south along the east right of way line of the first north/south alley east of Main Street to its intersection with the north right of way line of Jefferson Street; thence west along the north right of way line of Jefferson Street to its intersection with the west right of way line of the first north/south alley west of Main Street; thence north along the west right of way line of the first north/south alley west of Main Street to its intersection with Lincoln Avenue; thence east along the north right of way line of Lincoln Avenue, to its intersection with the west right of way line of Main Street; thence north along the west right of way line of Main Street, to the north right of way line of the first east/west alley south of Pike Street; thence east along the north right of way line of the first east/west alley south of Pike Street to the point of beginning.



0 62.5 125 250
Feet



1 inch equals 250 feet

**Downtown District
Appendix K**

2006

Aerial Photo

**The City of Goshen
Planning & Zoning**

204 East Jefferson Street, Goshen, Indiana 46528
Phone: 574-534-3600 Fax: 574-533-8626

Appendix L
Main Street List: Downtown District
Examples of Existing Pre-1910 Buildings Showing Architectural Style, Design and/or Materials

Address	Year Built	Description
136 N Main	1890	brick, stone
134 N Main	1890	upper level, brick, stone
116 N Main	1891	upper level, stone
114 N Main	1890	upper level, brick, wood, stamped metal
112 N Main	1890	stucco, wood, stamped metal, brick, excluding upper level windows
110 N Main	1890	upper level, brick, wood, stamped metal
108 N Main	1890	brick, wood, stamped metal, stamped tin
106 N Main	1890	upper level, brick, wood, stamped metal
102 N Main	1900	stone
102 S Main	1876	brick, wood, stamped metal, cast iron, excluding upper windows
104 S Main	1876	brick, wood, stamped metal, excluding upper windows
106 S Main	1880	upper level, brick, wood, stamped metal
108 S Main	1880	upper level, brick, wood, stamped metal
110 S Main	1880	upper level, brick, wood, stamped metal
119 S Main	1890	upper level, brick, wood, stamped metal
120 S Main	1880/1938	upper level, brick, wood, stamped metal
121 S Main	1890	upper level, brick, wood, stamped metal
124 S Main	1888	brick, wood, stamped metal, cast iron
125 S Main	1878	brick, wood, stamped metal
127 S Main	1880	wood, stamped metal, stamped tin, brick
128 S Main	1890/1960	lower level, marble, glass
129 S Main	1880	marble, brick, cast iron, wood, stamped metal
130 S Main	1885	upper level, brick
132 S Main	1885	upper level, brick, wood, stamped metal
133 S Main	1880	upper level, brick, wood, stamped metal
135 S Main	1880	brick, wood, stamped metal, cast iron, stamped tin
136 S Main	1885	brick, wood, stamped metal
201 S Main	1880	brick, wood, stamped metal
202 S Main	1882	upper level, brick, wood, stamped metal
203 S Main	1880	brick, wood, stamped metal
204 S Main	1882	brick, wood, stamped metal, glass
206 S Main	1880	upper level, brick

207 S Main	1880	upper level, brick, wood, stamped metal
208 S Main	1880	upper level, brick
211 S Main	1880	stone, brick, wood
212 S Main	1907	upper level, brick, stone
213 S Main	1880	stone, brick, wood, stamped metal
214 S Main	1907	upper level, brick, stone
215 S Main	1884/1930*	upper level, brick, stone, wood *Completely reconstructed, but similar to original building.
216 S Main	1907	upper level, brick, stone
220 S Main	1900	upper level, brick, stone
223 S Main	1890	brick, wood, stamped metal
225 S Main	1890	upper level, brick, stamped tin
227 S Main	1890	upper level, brick, stamped tin
228 S Main	1882	upper level, brick, wood, stamped metal

This Ordinance is duly passed and adopted by the Common Council of the City of Goshen, Indiana on the 2nd day of September 2008.

Allan Kauffman
Presiding Officer, Mayor Allan Kauffman

ATTEST:

Tina M. Bontrager
Tina M. Bontrager, Clerk-Treasurer

This Ordinance, having been passed by the Common Council, is presented by me to the Mayor on the 4th day of September, 2008 at 10:00 (a.m.)/p.m.

Tina M. Bontrager
Tina M. Bontrager, Clerk-Treasurer

This Ordinance, having been passed by the Common Council and presented to me is approved by me and adopted on the 4th day of September, 2008.

Allan Kauffman
Allan Kauffman, Mayor

ORDINANCE 4897

Goshen Common Council Rules of Order

WHEREAS the Goshen Common Council adopts rules of order to facilitate the orderly transaction of business and provide a basis for resolving questions of procedure that may arise.

NOW THEREFORE, BE IT ORDAINED that Goshen Common Council adopts the following rules of order:

Section 1. APPLICATION OF SPECIAL RULES

- A. The rules of order of the Goshen Common Council do not apply whenever the United States Constitution, State of Indiana Constitution, or applicable federal or state laws or regulations provide or require different requirements or procedures. If the United States Constitution, State of Indiana Constitution, applicable federal or state laws or regulations, or the Common Council special rules do not apply, Robert's Rules of Order, most current edition, shall govern proceedings.
- B. This ordinance specifically repeals Ordinance 4207.

Section 2. COMMON COUNCIL POWERS AND DUTIES

- A. The legislative powers of the City of Goshen are vested in the Common Council which permits the Common Council to pass ordinances and resolutions.
- B. The Common Council may manage the finances of the City and control the City's property to the extent that such power is not vested in the executive branch.
- C. The Common Council has the power to appropriate money, fix the rate of taxation, and establish budgets for the City and its departments in the manner prescribed by the laws of the State of Indiana.
- D. The Common Council has the authority to issue short term loans and bonds in accordance with the limitations established by the laws of the State of Indiana.
- E. The Common Council has the investigative powers set forth in Indiana Code § 36-4-6-1.

Section 3. COMMON COUNCIL PRESIDENT ROLE

- A. The Common Council President presides at Common Council meetings whenever the Mayor is absent.
- B. The Common Council President shall act as a liaison between the Common Council and the Mayor.

- C. Under certain circumstances, the Common Council President serves as acting Mayor as provided by the laws of the State of Indiana.

Section 4 COMMON COUNCIL PRESIDING OFFICER POWERS AND DUTIES

- A. The Presiding Officer shall conduct the meetings of the Common Council.
- B. The Presiding Officer shall call for a vote on any motion, resolution or ordinance.
- C. The Presiding Officer shall sign any ordinance, order or resolution properly passed by the Common Council and shall provide such executed documents to the Clerk-Treasurer to be approved by the Mayor.

Section 5. MOTIONS

- A. Amendments.
 - 1. Only one resolution or ordinance can be on the floor at a time.
 - 2. Only one amendment to a resolution or ordinance can be offered at a time. However, multiple versions of a pending amendment to a resolution or ordinance may be considered or discussed.
- B. Motion to Postpone. An ordinance or resolution may be postponed indefinitely or to a date certain.

Section 6. DEBATE

- A. Debate must be limited to the resolution, ordinance, motion or amendment under consideration. Debate may not begin until the resolution, ordinance, motion or amendment has been introduced or made by one Common Council member and seconded by another Common Council member.
- B. The following motions are not debatable:
 - 1. Motion to adjourn if made after the completion of the agenda.
 - 2. Motion to close debate.
 - 3. Motion to call the question.
- C. Any Common Council member may request a call for vote, but only the Presiding Officer can call for the vote.
- D. Public comment will be permitted on a resolution or on the first and second reading of an ordinance.

- E. Public comment on an issue may be limited to individuals that own real estate in the City of Goshen, to individuals that represent a business located in the City of Goshen, and to residents of the City of Goshen by the Presiding Officer unless objected to by a majority of the Common Council.
- F. Any comment made by the public must be made to the Common Council and not to other members of the public.
- G. Public comment on any issue before the Common Council may be limited to no more than three (3) minutes per person by the Presiding Officer. If a majority of the Common Council determines at the beginning of public comment on an issue, that the length of time for comment by individual members of the public needs to be further limited, the Common Council may so limit. However, each member of the public must be afforded at least two (2) minutes.
- H. The Presiding Officer may request that public comments address new information, arguments or insight rather merely reiterate comments previously made by other persons. This request may not be made if the public is commenting during a statutorily required public hearing on an issue.
- I. The public may not comment on a procedural motion.
- J. The public may not comment on a motion to amend unless permitted by a majority of the Common Council.

Section 7. OPTION FOR WRITTEN VOTE

- A. Upon the request of any Common Council member on the final vote on any ordinance or on the vote on any resolution, a written vote shall be conducted.
- B. If a written vote is conducted, each Common Council member shall submit their vote on a piece of paper to the Presiding Officer who shall read the votes aloud, publically identifying the vote of each Common Council member. After the written vote is read the Presiding Officer shall provide the members of the Common Council an opportunity to orally change their vote.

Section 8. PRIVILEGE OF THE FLOOR

- A. Any member of the public commenting during privilege of the floor may be limited to three (3) minutes by the Presiding Officer.
- B. Common Council members may comment or request future action on subjects which were not on the Common Council's agenda during the Common Council's portion of privilege of the floor. The Common Council's portion of privilege of the floor will be held after the public has been given an opportunity to comment on subjects over which the Common Council has authority and were not on the Common Council's agenda.

Section 9. PROHIBITED CONDUCT

- A. No Common Council member or a member of the public may attack the character or other attribute of the person or persons making an argument rather than attacking the argument itself.

- B. No Common Council member or a member of the public shall make threatening remarks about Common Council members or any member of the public.

Section 10. AGENDA ITEMS

- A. The Presiding Officer has the authority to set the agenda of the Common Council. The agenda as presented may be amended by a majority vote of the Common Council to add items, delete items, or change the order of agenda items.
- B. Two (2) or more Common Council members may submit a request in writing to the Clerk-Treasurer that an issue over which the Common Council has authority be placed on the agenda of a future Common Council meeting. Two (2) or more Common Council members may request during privilege of the floor of a Common Council meeting that an issue over which the Common Council has authority be placed on the agenda of a future meeting.
- C. The Presiding Officer will determine the appropriate Common Council meeting that the item will be placed on the agenda at the earliest possibility taking into consideration City staff's need to properly review and comment on the issue and the number of other items that need to be addressed in upcoming meetings. A requested agenda item will be placed on the Common Council agenda within ninety (90) days unless a greater time period is agreed to by the Common Council.
- D. Agenda items must be received by the Clerk-Treasurer by noon the Wednesday preceding a Common Council meeting. Any agenda items received later than the Wednesday before the Common Council meeting can only be added to the agenda by the consent of a majority of the Common Council members at the beginning of the Common Council meeting.
- E. Agenda items shall be posted on the City's website at least seventy-two (72) hours before any regularly scheduled Common Council meeting.

Section 11. COMMON COUNCIL SEATING

Common Council members shall be seated in alphabetical order by last name unless the Council establishes a different seating order for the annual term.

Section 12. CANCELLED COMMON COUNCIL MEETINGS

- A. Before a Common Council meeting is canceled due to lack of agenda items or lack of a quorum, the Presiding Officer shall discuss the cancellation with the Common Council President and a designee annually selected by the Council members that are not of the same party as the Council President. After the discussion, the meeting shall be canceled if the Mayor, Council President, and the annual designee all agree.
- B. The meeting can be canceled by the Presiding Officer if there is an emergency such as a natural disaster or weather emergency.

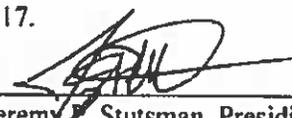
Section 13. MINUTES

- A. The meeting minutes of the Common Council shall be prepared by the City Clerk-Treasurer or the Clerk-Treasurer's designee. The Common Council strongly encourages that the minutes be prepared in time to be approved at the Common Council's next regularly scheduled meeting.
- B. The meeting minutes shall be posted on the City's website within seven (7) days of the Common Council's approval of the minutes.

Section 14. APPOINTMENTS OF COMMON COUNCIL

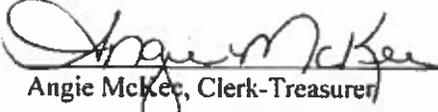
- A. Whenever the Common Council has an appointment to a Board or Commission, the Board or Commission opening will be announced at a Common Council meeting and will then be posted on the City's website for at least twenty-eight (28) days before the Common Council makes the appointment. The notice of the opening will also be posted on the City's social media to refer interested residents to the City's website.
- B. The City's website shall include a list of Common Council appointments and when the term of those appointments end.
- C. Anyone interested in a particular appointment shall submit a letter of interest or an application to the Mayor's Office who will forward any application or letter of interest to each Common Council member within seven (7) days of receiving the application or letter of interest. The City shall provide a form of application that may be submitted by any interested party.
- D. There shall be at least seven (7) days between the time all Common Council members receive an application for a vacancy on a City Council appointed seat and the time at which the Council votes on that applicant.

PASSED by the Goshen Common Council on April 11, 2017.



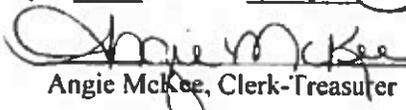
Jeremy F. Stutsman, Presiding Officer

Attest:



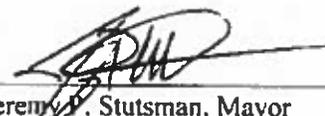
Angie McKee, Clerk-Treasurer

PRESENTED to the Mayor of the City of Goshen on April 13, 2017 at 11:33 a.m./p.m.



Angie McKee, Clerk-Treasurer

APPROVED and ADOPTED on April 13, 2017.



Jeremy F. Stutsman, Mayor