

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD, DECEMBER 3, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St. on, December 3, 2018, at 2 p.m. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Mayor Jeremy Stutsman, Board Member Mitch Day, Board Member Mike Landis

**ABSENT:**

**OTHERS:** Clerk-Treasurer Administrative Assistant, Central Fleet Maintenance Manager, Fire Chief, Street Commissioner, Director of Public Works, Waste Water Superintendent, Mayor's Administrative Assistant, Police Chief, Assistant Police Chief, Utilities Office Manager, Water & Sewer Superintendent, City Attorney, Civil Traffic Engineer, Assistant Building Commissioner, Assistant City Planner, Communications Coordinator, Parks and Recreation Superintendent

Minutes of the meeting of November 26, 2018, were presented. On motion of Mayor Stutsman and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO HIRE—TODD E. BURKS AS RESERVE PATROL OFFICER**

Police Chief Jose' Miller requested Board approval to hire Todd E. Burks for the position of Reserve Patrol Officer. Mr. Burks was a sworn police officer at Goshen Police Department since 2011. He resigned from the position of Patrol Officer in August of 2018 to pursue a career in the private sector. At the time of Mr. Burks' resignation he informed the City he would like to come back at a later date as a Reserve Officer. It is requested that Mr. Burks be hired as a Reserve Officer with Goshen City Police Department effective December 3, 2018.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO ACCEPT THE RETIREMENT OF DETECTIVE STEPHEN M. PRIEM**

Police Chief Jose' Miller requested Board acceptance of the retirement of Detective Stephen M. Priem. Detective Steve Priem has submitted his retirement letter effective February 20, 2019. Detective Steve Priem was hired on January 1, 1985, and has dedicated nearly thirty-three (33) years of his life to the residents of Goshen.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**OPEN BIDS FOR 2019 ASPALT PAVING PROJECT (JN: 2019-0002)**

Mayor Stutsman opened the following bids:

Walsh & Kelley	\$1,426,075.50
Niblock	\$1,379,945.00
Phend & Brown	\$1,748,905.50
Rieth-Riley Construction	\$1,469,769.00

Mayor Stutsman moved to refer the request to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE THREE LITTLE FREE LIBRARIES**

Betsy Poling Goshen High School teacher requested Board approval through an Elkhart County Little Big Ideas Grant for three little libraries to be placed around Goshen. Betsy is requesting to place them in front of the Electric Brew, on the bike path near Goshen Brewing Company, and at Burdick Park. Betsy has spoken with the business owners requesting permission.

Board Member Day moved to approve the request after getting the building owner's permission for the location at Electric Brew. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2018-31 SPECIAL PURCHASE OF SIX TRUCKS & PURCHASE CONTRACT WITH EBY FORD SALES, INC.**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to enter into a purchase contract with Eby Ford Sales, Inc. for the purchase of six (6) trucks for a total contract price of \$247,026. Indiana Code § 5-22-10-10 allows the City of Goshen to make a special purchase when the City has solicited for a purchase under another purchasing method and has not received a responsive offer.

The City solicited sealed bids for the purchase of six (6) trucks by publishing notices in the Goshen News and mailing bid documents to six (6) vendors with bids due on November 26, 2018. The City did not receive any responsive bids for the six (6) trucks on November 26, 2018.

The Board of Public Works and Safety is asked to authorize this special purchase of six (6) trucks in compliance with Indiana Code § 5-22-10-10.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2018-32 AUTHORIZING THE PURCHASE OF POLICE VEHICLES WITH SORG DOGE**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to authorize the purchase of police vehicles.

WHEREAS the City may make a special purchase under Indiana Code § 5-22-10 if it determines the basis for the special purchase and the selection of a particular contractor.

WHEREAS Indiana Code § 5-22-10-10 allows the City of Goshen to make a special purchase when the City has solicited for a purchase under another purchasing method and has not received a responsive offer.

WHEREAS the City solicited sealed bids for the purchase of 5 police sedans and 3 police SUVs by publishing notices in the Goshen News and mailing bid documents to six (6) vendors with bids due on November 19, 2018.

WHEREAS the City did not receive any responsive bids for the 5 police sedans on November 19, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Goshen Board of Public Works and Safety that:

(1) The City of Goshen, through its Central Garage, is authorized to make a special purchase pursuant to Indiana Code § 5-22-10-10 as the City solicited for the purchase of Police Vehicles under another purchasing method and did not receive a responsive offer.

(2) The special purchase of Police Vehicles shall be made from Sorg Dodge, Inc. Sorg Dodge, Inc. submitted a written proposal/quote dated 11/29/2018 for 2019 Dodge Police Charger at a cost of \$24,608.00 each and for 2019 Dodge Police Durango at a cost of \$28,045.00 each for a total purchase price of \$256,391.00. A copy of the proposal/quote is attached to this resolution.

(3) The contract records for the special purchase authorized by this resolution shall be maintained by the Goshen Board of Public Works and Safety in a separate file in the Clerk-Treasurer's Office for an minimum of five (5) years in accordance with Indiana Code § 5-22-10-3.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE FROST ENGINEERING AGREEMENT FOR STRUCTURAL ASSESSMENT OF CITY HALL CONCRETE SLAB**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to authorize a contract with Frost Engineering and Consulting Company to provide a structural assessment of the exterior concrete slab at City Hall; as the concrete deck is cracking and allowing moisture to come in contact with the metal pan beneath, causing it to rust. The assessment and report shall be completed within three (3) weeks from receipt of a notice to proceed and the total cost for all work is \$3,750.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE FROST AGREEMENT FOR STRUCTURAL ASSESSMENT FOR POLICE TACTICAL BUILDING**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to authorize a contract with Frost Engineering and Consulting Company to provide a structural assessment of the Police Tactical Building at 717 E. Lincoln Ave. The Police Tactical Building was inspected and deficiencies were found in the second floor slab and joists in connection with supporting walls. The assessment and report shall be completed within three (3) weeks from receipt of a notice to proceed and the total cost for all work is \$8,000.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE ON-CALL CONSULTING SERVICE FOR WATER TREATMENT FACILITY**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to authorize a contract with Donohue & Associates, Inc. for on-call professional engineering as required by the City's Water Treatment Facility and distribution system to assist with programming and other related issues. On October 8, 2018, the City agreed to contract with Donohue & Associates, Inc., however the City wishes to increase the compensation for a maximum of three (3) years or until the agreed to funds of \$20,000 are depleted, whichever comes first.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE REPAYMENT AGREEMENT WITH MARIO SERRANO**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to enter into a payment agreement with Mario Serrano. On September 29, 2018, a vehicle operated by Serrano damaged a City owned fire hydrant near 3914 Elkhart Rd. Serrano requested that he repays the City with a payment plan of \$100 per month for the damages that cost the City \$1,394.76.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**ANNOUNCEMENT OF FUEL PRICE LOCK-IN CERES SOLUTIONS**

Legal Claims and Contracts Manager Keitha Windsor announced to the Board that the City entered into a contract with Ceres Solutions (formerly North Central Co-op) on August 2, 2017, for the purchase of fuel. The contract term is until October 31, 2021. The City has been purchasing the fuel at the weekly adjusted pricing rate and is locking in the fuel rate from December 1, 2018 to November 30, 2019, at the following rates:

Unleaded gasoline	\$2.294
#2 Diesel fuel	\$2.897
#2 Off road diesel fuel	\$2.410 (delivered \$2.560)

Permission is requested for the Mayor to sign the Fuel Confirmation.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT AMENDMENT FOR ELECTRICAL MAINTENANCE—TRAFFIC SIGNALS, SCHOOL FLASHERS, LIGHTING, AIRPORT, CITY BUILDINGS (JN: 2018-0005, 2019-0005)**

Director of Public Works Dustin Sailor, requested Board approval for an agreement amendment with L&M Electric for the Electrical Maintenance of Traffic Signals, School Flashers, Lighting, City Buildings, and the Airport. The Amendment extends the Agreement from January 1, 2019 through December 31, 2019, under the same terms and conditions as the November 30, 2015, contract.

This is the final year of eligibility to renew the current contract.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RIVER RACE DRIVE CLOSURE EXTENSION REQUEST (JN: 2017-0014)**

Director of Public Works Dustin Sailor requested Board approval for River Race Drive closure extension. The Redevelopment Commission has contracted with NIPSCO to relocate the electric utilities adjacent to the River Art development. The City has worked with NIPSCO to coordinate the closure and is now requesting an extension of the closure of River Race Drive from Jefferson Street north to the east/west alley. An extra two weeks is needed for this project as the completion date is now set for Friday, December 21, 2018.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE TEMPORARY ROAD CLOSURE FROM WASHINGTON STREET TO 5<sup>TH</sup> STREET—PHILIP THOMAS CANDLE VIGIL**

Mayor Stutsman was asked by Richard Aguirre to request Board approval for temporary road closure of the 100 block of East Washington Street from the alley, east to South 5<sup>th</sup> Street, for a candlelight vigil for the recent passing of Philip Thomas. The road closure would be for approximately 25 minutes on Thursday, December 6, 2018. The time has yet to be decided.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**ANNOUNCEMENT KERCHER ROAD OPEN**

Director of Public Works Dustin Sailor announced that East Kercher Road was reopened today at 1 p.m. for the winter. Sailor reminded the City that East Kercher Road will be reclosing again in the spring.

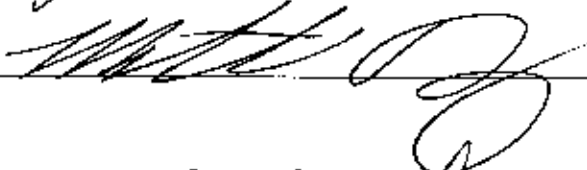
There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN**



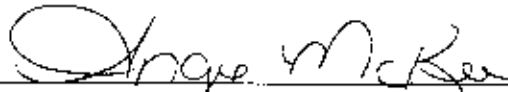
**BOARD MEMBER MITCHELL DAY**



**BOARD MEMBER MICHAEL A. LANDIS**



**ATTEST**



**CLERK-TREASURER ANGIE MCKEE**