

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD MAY 7, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on May 7, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Fire Chief, Assistant Building Commissioner, Building Inspectors, Street Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Utilities Billing Office Manager, Director of Public Works, Central Garage Fleet Maintenance Manager, Communications Coordinator.

Minutes of the meeting of April 30, 2018 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO APPROVE ROAD CLOSURES—16TH ANNUAL RIDE OF SILENCE

Lincoln Avenue Cycling owner Danny Jones requested Board approval for the temporary blockage of various intersections for the annual Ride of Silence bike event on May 16, 2018. The event will stage at 6:30 pm with a one hour ride beginning at 7:00 p.m. and will help raise awareness for cyclists on roadways and honor those who have been injured or killed while cycling. Intersections will be blocked only for the time it takes the riders to pass through.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE TEMPORARY SIGN

LaCasa representative Brad Hunsberger requested Board approval to place a temporary Help-A-House sponsor sign at 408 East Lincoln Avenue.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE MECHANICAL LICENSE—F.A. FREEMAN

Assistant Building Commissioner Myron Grisc requested Board approval to issue a mechanical license. Frank A. Freeman of Dilling Group, located at P.O. Box 47, Logansport, Indiana, 46947, has met the requirements for a City of Goshen Mechanical License. He achieved a passing score of 77.5% on the Prometric Master Limited Air Conditioning examination taken on October 5, 1991.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE LICENSES--R.T. EDMONDS AND N.E. YODER

Assistant Building Commissioner Myron Grise requested Board approval to issue licenses. Richard T. Edmonds Jr. of R&M Edmonds Heating and A/C, Inc., located at 65837 State Road 15, Goshen, Indiana, 46526, has met the requirements for a city of Goshen Mechanical License. He achieved a passing score of 75% on the Prometric Master Limited Air Conditioning examination taken on April 9, 2018.

Nelson, E. Yoder of Powerlite Electrical, I.I.C, located at 10396 County Road 4, Middlebury, Indiana, 46540, has met the requirements for a City of Goshen Electrical License. He achieved a score of 75% on the Prometric Master Electrical examination taken in July, 2012 in Elkhart, Indiana.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO DECLARE AS AND DISPOSE OF SURPLUS PROPERTY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to declare as and dispose of the following surplus property in accordance with Indiana Code § 5-22-22:

15" Speed Band Saw
Super delux high-speed floor polisher
EKG Cardiac monitor
Red Thermal imaging camera
Yellow Thermal imaging camera
Calculator
Portable outdoor fridge
Diamond plate toolbox
Pull out tray for Chevy pickup truck
Chevy pickup truck cap
Old Central's flag pole

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT--KEYSTONE RV

Legal Compliance Administrator Shannon Marks requested Board approval for an occupancy permit. The City and Keystone RV Company entered into an agreement on January 26, 2018 in which the City agreed to issue certificates of occupancy for three buildings on Keystone's real estate at 3414, 3420, and 3426 Corrie Drive provided Keystone agreed to complete certain exterior work items on or before June 1, 2018. The City is currently constructing a sewer project along County Road 40/Woodfield Road, and this project would affect the earthen berm and related landscaping to be completed on the southeast side of Building C (3420 Corrie Drive). It is recommended that the Board approve and authorize the Mayor to execute an agreement where

the City and Keystone agree to delay Keystone's completion of the earthen berm and related landscaping on the southeast side of Building C (3420 Corrie Drive) until sixty (60) days after the City completes the sewer construction project.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE STORMWATER APPEAL

Stormwater Coordinator Jason Kauffman requested Board approval for a Stormwater appeal. The City of Goshen Stormwater Department has received three petitions to appeal the Stormwater fee assessment for three City owned properties.

The first appeal was received for parcel 11-09-259-012 with an address of 323 North Main Street. There are currently no hard surface areas on the property due to demolition on or around August 19, 2015. Therefore, the parcel should not have been assessed a \$6.00 Stormwater fee.

The second appeal was received for parcel 1109-435-009 with an address of (401) 403 East Jefferson Street. There are currently no hard surface areas on the property due to demolition on or around August 12, 2014. Therefore, the parcel should not have been assessed a \$9.00 Stormwater fee.

The third appeal was received for parcel 11-36-300-004 and is a parcel associated with the City of Goshen Municipal Airport. There was an increased assessment of \$109.50 with no explanation provided.

In reviewing these appeals, the Goshen Stormwater Department determined that the hard surface areas for Appeals #1 and #2 were removed in 2015 and 2014, respectively, while the increase in Stormwater fee at the Goshen Municipal Airport identified in Appeal #3 was due to the identification of hard surface areas of an existing gravel access drive coming off of US 33.

The Greater Elkhart County Stormwater Partnership MS4 Advisory Board met on May 2, 2018 to discuss the appeals and provided the following recommendation to the Goshen Stormwater Board:

Appeal #1 and #2 should be accepted because no hard surface areas exist on those parcels any longer. Appeal #3 should be denied because the access road is existing and should, therefore, be assessed the current Stormwater fee.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE—WEST WAVERLY AVENUE

Parks and Recreation Superintendent Tanya Heyde requested Board approval for a road closure. The Parks Department is planning to remove eight (8) dead ash trees along West Waverly Avenue on May 9, 2018 in anticipation of some culvert work. The road will need to close from 8:00 am until 10:00 am, and again from 11:00 am until 1:00 pm in order to complete the work.

Due to the narrow, single-lane nature of the road at this location, and the number of trees concentrated here, the tree removal contractor will need to operate in the entire right-of-way during the removals. The affected residents have been notified.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Assistant Police Chief Shawn Turner requested Board approval for a temporary closure of Jefferson Street in front of the Police and Courts building for the Peace Officer Memorial Day observation. The road would be closed from 3:00 pm until 7:00 pm.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**PUBLIC HEARING ON ORDER OF THE BOARD OF PUBLIC WORKS AND SAFETY:
104 WEST WAVERLY AVENUE**

There was no one present on behalf of the property. Building Inspector Travis Eash inspected the property on May 7, 2018 and found that all repairs have been made except for the gutters.

Mayor Stutsman moved to find items 1 through 13 on the second list of repairs completed. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman moved to postpone any further action until brought back before the Board by the Legal Department. Second by Board Member Landis and motion passed unanimously.

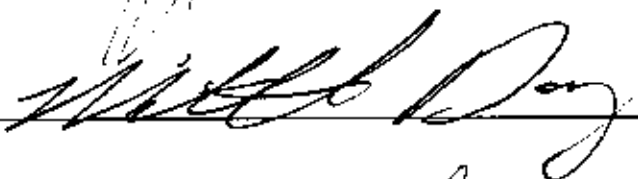
There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

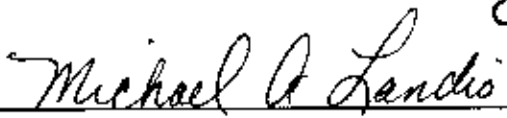
MAYOR JEREMY STUTSMAN



BOARD MEMBER MITCHELL DAY



BOARD MEMBER MICHAEL A. LANDIS



ATTEST 
CLERK-TREASURER ANGIE MCKEE
