

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD JULY 31, 2017, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on July 31, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Fire Chief, Police Chief, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Central Garage Fleet Maintenance Manager.

Minutes of the meeting of July 24, 2017 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO APPROVE ROAD CLOSURE—SOUTH SEVENTH STREET

Historic Southside Neighborhood Association Treasurer Paul Reimer requested Board approval to close the 500 Block of South Seventh Street from Monroe Street to Purl Street on Saturday, August 12, 2017 from 5:00 p.m. until 8:00 p.m. for a Neighborhood Association picnic. The Goshen Street Department will provide barricades, and the Neighborhood Association will be responsible for setting up and taking them down.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE ELECTRICAL LICENSE—T.D. NOONAN

Assistant Building Commissioner Myron Grise requested Board approval to issue an electrical license. Timothy D. Noonan of Mead & White Electrical Contractors, Inc/Colip Electric, located at 9895 Red Arrow Highway, Bridgeman, Michigan, 49106, has met the requirements for a City of Goshen electrical license. He achieved a score of 88% on the Prometric Master Electrical exam taken on January 21, 2012 in Fort Wayne, Indiana.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT—PETERSON CONSULTING
SERVICES, INC.**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for a contract with Peterson Consulting Services, Inc. to assist the City with its financial reporting related to its

capital assets as required by Government Accounting Standards Board Statement No. 34. The agreement is for a fixed fee of \$4,795.00 plus reimbursement expenses not to exceed \$250.00. All work is to be completed within 90 days from receipt of a notice to proceed.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO DECLARE AS AND DISPOSE OF SURPLUS PROPERTY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to declare as and dispose of the following as surplus property in accordance with IC 5-22-22:

- 18 laptops
- 7 battery backups
- Box of random cables, circuit boards, fans
- 1 electronic typewriter
- 1 Canon L170 fax machine

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT AMENDMENT #4—
OJS BUILDING SERVICES, INC**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for an agreement amendment. The City entered into an Agreement with OJS Building Services, Inc. dated September 1, 2014 to provide a maintenance service program for the Goshen Police Department building's environmental mechanical system. The Agreement provided for a renewal of the agreement for up to 3 additional 1-year terms. The City wishes to renew for the final 1-year term under the same terms and conditions.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE CONTRACT AMENDMENT #2—TEMCO MACHINERY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for a contract amendment. On January 30, 2017, the City entered into a Contract with Temco Machinery d/b/a Global Emergency Products for the purchase of a fire truck for \$634,833.00. On May 8, 2017, the City entered into a Contract Amendment to add a 6" front suction intake with a 90 degree swivel connection in the front bumper for a cost of \$12,331.00. The City wishes to add an additional feature to the fire truck—2 swing out adjustable equipment storage boards to be located in compartment P2 for a cost of \$677.00. Permission is requested to enter into this Contract Amendment #2 with Temco Machinery d/b/a Global Emergency Products for a total contract price of \$647,841.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Director of Public Works Dustin Sailor requested Board approval for a temporary sidewalk closure. Q3 Contracting is requesting a temporary closure of the pedestrian walkway along SR 119/Plymouth Avenue in front of 801 West Plymouth Avenue on Tuesday, August 1, 2017 and Wednesday, August 2, 2017. They will be repairing a sidewalk panel and will have the walkway open before school starts on Friday, August 4, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER ANGIE MCKEE