

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD JULY 24, 2017, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on July 24, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistant, City Attorney, Assistant City Planning and Zoning Administrator, Fire Chief, Police Chief, Building Inspector, Street Commissioner, Contracts and Claims Manager, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Central Garage Fleet Maintenance Manager, Communications Coordinator.

Minutes of the meeting of July 18, 2017 were presented. On motion of Board Member Landis and second by Board Member Day, the minutes were approved as presented.

REQUEST TO AWARD BID FOR FUEL FOR CITY VEHICLES

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award a bid for fuel for the City's vehicles. On July 10, 2017, the Board of Public Works and Safety opened bids for the purchase of gasoline, diesel, and propane fuel for City vehicles and equipment. The bid from North Central Co-Op was the only one received.

The City has the option at any time during the contract to alternate purchasing fuel at the fixed pricing rate or the weekly adjusted pricing rate using whichever rate that the City determines is in their best interest.

- The weekly adjusted pricing rate (Escalating/De-escalating Price) is based upon the previous week's Oil Price Information Service (OPIS) gasoline and rack prices for the benchmark city of Peru, Indiana plus the bid price of \$0.16 per gallon for gasoline and diesel fuel and \$0.61 per gallon for propane fuel that includes a 500 gallon pumping station on City's site.
- For the fixed pricing rate the City may select the date and timing to set the market price for an agreed window of time.

In addition the bid price for delivery charges, when applicable, is Fifteen Cents (\$0.15) per gallon for gasoline and diesel fuel and Four Cents (\$0.04) per gallon for propane. The City will also pay applicable taxes on the fuel.

It is recommended that the Board of Public Works and Safety award the contract to North Central Co-Op as the lowest responsible and responsive bidder for a contract term from November 1, 2017 to October 31, 2021.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE PARTIAL ROAD CLOSURE AND ADDITIONAL NO PARKING REQUEST

Eyedart Event Coordinator Adrienne Nesbitt requested Board approval for an additional closure of West Washington Street, from Main Street to the alley, and for the closure of four parking spaces in front of Goshen Theater to accommodate Cornfest. The closures would be in effect from 2:00 p.m. until 10:00 p.m. Cornfest is part of First Fridays.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE—SOUTH THIRTEENTH STREET

Mr. Leon Bauman requested Board approval to close the 1800 block of South Thirteenth Street between Mervin Street and Leroy Street on Saturday, August 5, 2017 from 3:00 p.m. until 9:00 p.m. for the College Farm Neighborhood annual block party. Barricades will be delivered and picked up by the Goshen Street Department for the Neighborhood Association to use.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—L. BORDEN

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for an Agreement with Leah Borden. The City wishes to enhance the Wastewater Treatment Plant's concrete tanks that are along the bike path with a mural. The City wishes to contract with Leah Borden to paint a mural on the two final clarifier concrete tanks. Work on the project shall be completed within 1 year from a notice to proceed and the total cost for all work is \$6,500.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—UMBAUGH

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for an Agreement with Umbaugh for their professional accounting services to provide monthly support services for the City Funds through December 3, 2018. Compensation is based on Umbaugh's standard bill rates for an amount not to exceed \$68,000.00 annually.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT FOR TRAFFIC COUNTS—
MACOG JN: 2017-0003

Director of Public Works Dustin Sailor requested Board approval for the annual Agreement with MACOG to supply the City of Goshen with Traffic Counts at locations listed in the Agreement. MACOG will also complete two (2) intersection analyses, which will include collecting traffic counts at the intersection, turn movements, signal timing data, digital photography, accident data, GPS data, and a geometric layout of the intersection. The two intersections will be:

- Indiana, Dewey, and Lincoln
- US 33 and Ferndale

The Agreement is in the amount of \$2,000.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE LOGAN STREET, MONROE STREET, AND COTTAGE
AVENUE WATER MAIN REPLACEMENT ROAD CLOSURE JN: 2014-0072

Director of Public Works Dustin Sailor requested Board approval for the Logan Street, Monroe Street, and Cottage Avenue Water Main Replacement road closure. HRP Construction is scheduled to begin utility installations within the Lincoln Avenue roadway area which will include water main installation across Lincoln Avenue for looping and storm installation for drainage, followed by curb, asphalt, and sidewalk installations. It is expected to take approximately two weeks from closure to completion.

Access to businesses in this area will change during construction and the contractor will be in constant communication with the businesses so they may keep their customers aware of access options. The businesses affected in this area are:

- Ideal Lawnmower Shop
- Closet Craft
- Merles Electric Service
- Star Fleet Enterprises
- Hoosier Interior Door
- Simmons Automotive
- A Roofing Specialist

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN—GRACE COMMUNITY
CHURCH JN: 2017-2023

Director of Public Works Dustin Sailor requested Board approval for a post-construction plan for Grace Community Church. The developer of Grace Community Church, affecting one (1) or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329 “Uniform Requirements for Post-Construction Stormwater Management.” This

post-construction plan was originally approved April 14, 2008. The current approval is for Amendment #1.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN—RIETH-RILEY BUILDING ADDITION AND SITE IMPROVEMENTS JN: 2017-2029

Director of Public Works Dustin Sailor requested Board approval for a post-construction plan for the Rieth-Riley Building Addition and Site Improvements. The developer of the Rieth-Riley Building Addition and Site Improvements, affecting one (1) or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329 “Uniform Requirements for Post-Construction Stormwater Management.”

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN—KEYSTONE RV FACILITY JN: 2016-2036

Director of Public Works Dustin Sailor requested Board approval for a post-construction plan for the Keystone RV Facility. The developer of the Keystone RV Facility, affecting one (1) or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329 “Uniform Requirements for Post-Construction Stormwater Management.”

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN—WINGS, ETC. RENOVATION AND EXPANSION JN: 2017-2015

Director of Public Works Dustin Sailor requested Board approval for a post-construction plan for the Wings, Etc. Renovations and Expansion. The developer of the Wings, Etc. Renovation and Expansion has an existing post-construction plan approved on January 7, 2008 under the name of Gateway South P.U.D. and a sufficient post-construction plan amendment that is compliant with Ordinance 4329 “Uniform Requirements for Post-Construction Stormwater Management.”

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN—SUPREME CORPORATION 2017 CHASSIS LOT JN: 2014-2028

Director of Public Works Dustin Sailor requested Board approval for a post-construction plan for the Supreme Corporation 2017 Chassis Lot. The developer of the Supreme Corporation 2017 Chassis Lot, affecting one (1) or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329 “Uniform Requirements for Post-Construction Stormwater Management.” The initial post-construction plan for this property was approved on October 17, 2016. The current approval is for Amendment #1.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Councilman Adam Scharf offered the Board feedback from companies that have previously bid on the City's 50/50 Sidewalk Replacement Program. Per Councilman Scharf, one piece of consistent feedback was that the current process of setting up replacement jobs one address at the time is too labor and cost intensive for contractors to bid on. Councilman Scharf requested that the Board consider setting up replacement jobs per block instead of per address in order to attract more bidding and increase the program's efficiency.

Councilman Scharf also requested that the Board consider opening up bids to additional accounting firms.

Finally, Councilman Scharf asked if there was a State statute in place to govern over domestic versus fire use for water utilities. He also asked for clarification on how the billing and shutoff process occurred with the use of a master meter. City Attorney Barkes stated that in the event of non-payment with the use of a master meter, either the entire development would be shut off from the water utility or that no shut off would occur. The practicality of the situation would be that no units within the development would be shut off from the water utility for a non-payment issue with the development owner provided that the individual residents have paid their water utility bill. City Attorney Barkes also stated that while it is not the preference of the Engineering Department, there is no State statute that prohibits fire use and domestic use through the same system. Councilman Scharf responded that this setup is not ideal for public safety.

PUBLIC HEARING ON ORDER OF THE BOARD OF PUBLIC WORKS AND SAFETY: 207 AND 209 QUEEN STREET

Mr. Ronald Davidhizer was present for the hearing. Building Inspector Steve Bice reported that the property inspections at 207 and 209 Queen Street show that there has been no further repairs done to either property, but that the windows that were broken due to vandalism had been replaced on both properties. The following repairs were ordered to be completed on 207 Queen Street by July 24, 2017:

1. Fix soffits and fascia on the rear of the house.
2. Replace damaged floor boards between floor and ceiling.
3. Replace wall and ceiling coverings.
4. Replace broken windows.
5. Replace exterior porches and steps.
6. Fix heating system so that it is functional.
7. Replace plumbing system.
8. Replace electrical components.
9. Replace landing at the rear door.
10. Remove any flammable materials being stored at the premises.

Mayor Stutsman moved to remove items number 1 and 4 from the list as they have been completed. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman moved to find the property unsafe due to the remaining items. Second by Board Member Landis and motion passed unanimously.

Board Member Landis moved to refer the property to the Legal Department for further action. Second by Board Member Day and motion passed unanimously.

The following repairs were ordered to be completed on 209 Queen Street by July 24, 2017:

1. Replace broken windows.
2. Replace roof shingles.
3. Install proper electric circuits, plumbing, and heating.

Mayor Stutsman moved to remove items number 1 from the list as it has been completed. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman moved to find the property unsafe due to item number 3. Second by Board Member Landis and motion passed unanimously.

Board Member Landis moved to refer the property to the Legal Department for further action. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____

CLERK-TREASURER ANGIE MCKEE