

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD JUNE 12, 2017, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on June 12, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistant, City Attorney, Assistant City Planning and Zoning Administrator, Assistant Fire Chief, Police Chief, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Civil Traffic Engineer, Central Garage Fleet Maintenance Manager, Communications Coordinator.

Minutes of the meeting of May 22, 2017 were presented. On motion of Board Member Landis and second by Board Member Day, the minutes were approved as presented.

**REQUEST TO APPROVE NEW HIRE—A.M. EVERAGE**

Police Chief Wade Branson requested Board approval for the hiring of Austen M. Everage for the position of probationary patrol officer. Mr. Everage has passed all exams and also has been approved by both the local and State pension boards. The hire date would be effective June 12, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in Austen M. Everage as a Probationary Patrol Officer.

**REQUEST TO APPROVE NEW HIRE—D.T. WILSON**

Police Chief Wade Branson requested Board approval for the hiring of Drew T. Wilson for the position of probationary patrol officer. Mr. Wilson has passed all exams and also has been approved by both the local and State pension boards. The hire date would be effective June 12, 2017.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman swore in Drew T. Wilson as a Probationary Patrol Officer.

**REQUEST TO AWARD BID FOR LEASE OF WILDEN AVENUE REAL ESTATE**

Legal Compliance Administrator Shannon Marks requested Board approval to award the bid for Lease of Wilden Avenue Real Estate. The Board of Public Works and Safety received sealed bids on May 1, 2017 to lease a portion of the real estate located at 1000 West Wilden Avenue consisting of an unimproved area of approximately 54,400 square feet (160' x 340') located on the west side of North Indiana Avenue. One bid was received from Solcient Energy LLC, 1510 North Westwood Avenue, Toledo, OH, 43606. Solcient Energy, LLC's bid proposal was for a term of 15 years at \$4,200.00 per year. The real estate will be used for a solar energy generation system. It is recommended that the Board award the bid to lease the Wilden Avenue Real Estate to Solcient Energy, LLC. The City and Solcient Energy, LLC are negotiating the terms of the lease agreement. Once finalized, Resolution 2017-17 will be presented to the Board to approve and authorize execution of the lease agreement.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT FOR WASTEWATER TREATMENT PLANT—DONAHUE & ASSOCIATES**

Legal Compliance Administrator Shannon Marks requested Board approval to approve an agreement with Donahue & Associates. The Goshen Wastewater Plant has been in operation since 1934 with upgrades in 1946, 1972, 1994, and 2010. Upgrades to different components and processes within the wastewater plant and the collection system are needed from time to time due to equipment wear, technology changes, and tighter regulatory permitting.

The City wishes to contract with Donahue & Associates, Inc. to provide a Preliminary Engineering Report (PER) for the City's Wastewater Treatment Plant (WWTP), lift station improvements, and the Rock Run interceptor. The proposed improvements included in this evaluation are intended to be grouped together into a future project that will be of sufficient size to access funding not covered by the utility's general operating budget. The total cost for all services shall not exceed \$205,900.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION TO DECLARE AS AND DISPOSE OF SURPLUS PROPERTY AND PURCHASE AGREEMENT WITH BOBCAT OF MICHIANA**

Legal Compliance Administrator Shannon Marks requested Board approval to declare as and dispose of surplus property. In February 2016, the City entered into a contract with Bobcat of Michiana to purchase a 2016 T650 Bobcat Track Loader. Bobcat of Michiana provides an Annual Municipality Trade-In Program that permits the City to annually trade-in the previous year's purchase for a new Bobcat Track Loader at a purchase cost of three percent (3%) of the cost of the new Bobcat Track Loader.

The City desires to purchase from Bobcat of Michiana a new 2017 T650 Bobcat Track Loader at a purchase cost of \$1,588.32. Therefore, the City's Street Department wishes to have the 2016

T650 Bobcat Track Loader declared as surplus property and wishes to dispose of the surplus property in accordance with IC 5-22-22 and requests the Board of Public Works and Safety:

1. Declare the 2016 T650 Bobcat Track Loader as surplus property; and
2. Resolve to dispose pf the surplus property in accordance with IC 5-22-22.

Permission is requested to enter into a purchase contract with Bobcat of Michiana for the purchase of a new 2017 T650 Bobcat Track Loader at a purchase cost of \$1,588.32.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE ROAD CLOSURE AT NORTH 7<sup>TH</sup> STREET AND WASHINGTON STREET**

Water and Sewer Superintendent Kent Holden requested Board approval for a road closure. The Goshen Sewer Department will be replacing a manhole in the intersection of South 7<sup>th</sup> Street and Washington Street. Because of the depth and location of the manhole, we are requesting permission to close Washington Street and South 7<sup>th</sup> Street one block each way from center of this intersection. It will take approximately four days to install the new manhole and reopen the road to traffic. The top coat pf asphalt should be laid the following week if weather permits, resulting in an additional one day road closure.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE WATER BILL RELIEF FOR NEW STREET ADDRESSES**

Water and Sewer Superintendent Kent Holden requested Board approval for water bill relief for four addresses on New Street. As part of the installation if the new water main on Pike Street, a connection has to be made to the New Street water main. At this time, it was discovered that the main on New Street did not have a flush off point (fire hydrant) so residential garden hoses and internal plumbing had to be used in order to flush off the excess chlorine. Relief is requested for the following accounts:

237-0950-98	\$15.24
237-0930-09	\$14.35
237-0900-98	\$20.13
237-0910-00	<u>\$22.43</u>
	\$72.15

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2017-22 “DEDICATION OF PUBLIC RIGHT-OF-WAY ALONG WST CLINTON STREET”**

Legal Compliance Administrator Shannon Marks requested Board approval to accept Resolution 2017-22.

BE IT RESOLVED that the Goshen Board of Public Works and Safety, on behalf of the City of Goshen, Indiana, dedicates to the City of Goshen, Indiana public right-of-way, located along the 1700-block of West Clinton Street as described in the Deed of Dedication.

BE IT FURTHER RESOLVED that Mayor Jeremy P. Stutsman is authorized to execute any and all documents relating to the dedication of the public right-of-way to the City of Goshen, Indiana.

Board Member Landis moved to approve the request and stipulated that if the current signage needs to be moved, the owner of the signage must assist the City in relocating it. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE CHANGE ORDER NO. 1 DICKERSON LANDING PHASE V**  
**PN: 2014-0046**

Civil Traffic Engineer Leslie Biek requested Board approval for Change Order No. 1 for Dickerson Landing Phase V, which includes the following item: Three cast iron casting to protect the three PVC cleanouts installed within new concrete driveways. The location of the new cleanout was determined by the existing sewer lateral location.

Original contract amount	\$269,589.25
Cast iron castings x 3 (\$148.00 each)	<u>\$444.00</u>
	\$270,033.25

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**PRIVILEGE OF THE FLOOR**

Mr. Brad Hunsberger requested Board approval to extend his previously approved alley closure until June 16, 2017 due to equipment failure.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**