

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD MAY 30, 2017, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on May 30, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistant, City Attorney, Police Chief, Assistant Police Chief, Contracts and Claims Manager, Legal Compliance Administrator, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Engineering Administrative Assistant, Central Garage Fleet Maintenance Manager, Communications Coordinator.

**REQUEST TO OPEN BIDS—DEMOLITION OF 103 WEST WILKINSON**

Mayor Stutsman opened the following bids:

Jerry Reed Excavating	\$6,950.00
John Ward Concrete, Inc.	\$8,500.00
Martin Enterprises, Inc.	\$12,500.00

Mayor Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO HIRE PROBATIONARY PATROL OFFICER—A.L. KEIM**

Police Chief Wade Branson requested Board approval to hire Andrew L. Keim for the position of probationary patrol officer. Mr. Keim has passed all exams and has also been approved by both the local and state pension boards. The hiring would be effective May 30, 2017.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO BLOCK SIDEWALK FOR OUTDOOR PATIO  
SEATING—BLANK SPACE**

Blank Space representative Anna Wiebe requested Board approval to set up an outdoor patio seating area on the sidewalk directly in front of Blank Space, located at 109 East Lincoln Avenue. The patio seating would be utilized for two private events taking place on July 1, 2017 and July 29, 2017. The configuration for the patio seating is identical to previously approved seating for First Friday events. Blank Space meets all requirements set forth by the Indiana Excise Police related to alcohol service in the proposed outdoor seating area.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE POST CONSTRUCTION PLAN—BEARCAT CORPORATION JN: 2016-2041**

Engineering Administrative Assistant Melissa Meade requested Board approval for the post-construction plan for Bearcat Corporation. The developer of Bearcat Corporation Site Drainage, affecting one (1) or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329 “Uniform Requirements for Post-Construction Stormwater Management.”

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO DISPOSE OF UNPAID UTILITY ACCOUNTS**

Utilities Billing Office Manager Kelly Saenz requested Board approval to dispose of unpaid utility accounts. The original amount of unpaid final Water/Sewer accounts for this period was \$2,122.63. Collection letters were sent out and payments of \$748.45 have been collected. The uncollected amount equals \$1,374.18. The Utilities Billing Office requests permission to move the uncollected finalized accounts from active to Collection. Sewer Liens and Write-Offs. These are accounts that were for the most part finalized through Tuesday, May 30, 2017.

Water:	\$1,374.18
Sewer:	\$0.00

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO ACCEPT DEDICATION OF RIGHT-OF-WAY**

Legal Compliance Administrator Shannon Marks requested Board approval to accept a dedication of public right-of-way from the City of Goshen for the Use and Benefit of its Department of Redevelopment and authorize Mayor Stutsman to sign the acceptance on behalf of the City. This right-of-way is along the east side of River Race Drive from Madison Street to Douglas Street.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ACCEPT EASEMENT—1712 WEST CLINTON STREET**

Legal Compliance Administrator Shannon Marks requested Board approval to accept an easement from Silverwood Mennonite Church, Inc. at 1712 West Clinton Street and authorize Mayor Stutsman to sign the acceptance on behalf of the City. The easement is for public sewer utilities, public water utilities, and public storm sewer utilities.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO ISSUE OCCUPANCY PERMIT—1530 SANDPIPER LANE**

Legal Compliance Administrator Shannon Marks requested Board approval to issue and authorize for Mayor Stutsman to execute an Occupancy Permit Agreement with Dawn R. Hicks and Nanci Yoder (Property Owners) and Goshen High School Building Trades, Inc. (Developer/Builder) for the new residence constructed at 1530 Sandpiper Lane, Goshen. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions.

The Property Owners and Developer/Builder agree to complete all remaining work as soon as conditions permit, but no later than June 30, 2017. Upon the execution of the agreement and the delivery of surety in the amount of Three Thousand Dollars (\$3,000.00) to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for the location.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE CHANGE ORDER NO. 3 KERCHER ROAD AND SR 15 INTERSECTION IMPROVEMENT JN: 2012-0017**

Engineering Administrative Assistant Melissa Meade requested Board approval for the Kercher Road and SR 15 Intersection Improvement Change Order Number 3 with Rieth-Riley that adds 2” milling of existing Kercher Road pavement east of SR 15 and 2” overlay of HMA surface on Kercher Road east of SR 15.

2” Milling	1,450 SYD @ \$5.50	\$7,975.00
2” Type C, 9.5 mm HMA	177 TONS @ \$58.06	<u>\$10,276.62</u>
		\$18,251.62

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS**\_\_\_\_\_

**ATTEST**\_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**